



ATTACHMENTS

Ordinary Council Meeting – 26 July 2023

7.1(1)	Minutes Ordinary Meeting of Council (Commissioner) – 28 June 2023
9.1.1(1)	Location Plan
9.1.1(2)	Locality Plan
9.1.1(3)	Site Plan
9.1.1(4)	Initial Access Plan
9.1.1(5)	Revised Access Plan and Letter of Consent
9.1.1(6)	Full Copy of Management Plan
9.1.1(7)	Full Copy of Submitter 1 Submissions
9.1.1(8)	Full Copy of Submitter 2 Submissions
9.1.1(9)	Full Copy of External Agency Submissions
9.2.1(1)	Accounts for Payment
9.2.2(1)	Interim Statement of Financial Activity
9.2.3(1)	EOI
9.2.3(2)	BYA EOI Criteria
9.2.3(3)	DCRC EOI Criteria
9.2.3(4)	VCC EOI Criteria
9.2.4(1)	DRAFT Discussion paper Bach-Shire Donnybrook Balingup SLA Framework
9.3.1(1)	EMP-6-Caretaker
9.3.2(1)	Convention Program 2023
9.3.3(1)	Council Plan Bi-Annual Update – April to June 2023



MINUTES OF ORDINARY MEETING OF COUNCIL (COMMISSIONER)

Held on

Wednesday 28 June 2023

Commencing at 5.00pm

Shire of Donnybrook Balingup Council Chamber, Donnybrook

A handwritten signature in black ink, appearing to read 'Ben Rose'.

**Ben Rose
Chief Executive Officer**

10 July 2023

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SHIRE OF DONNYBROOK BALINGUP
MINUTES OF ORDINARY COUNCIL (COMMISSIONER) MEETING

Held at the Council Chamber
Wednesday, 28 June 2023 at 5.00pm

1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

Commissioner – Acknowledgment of Country

The Commissioner acknowledged the traditional custodians of the land, the Wardandi People of the Noongar Nation, paying respects to Elders, past, present and emerging. The Commissioner declared the meeting open at 5:00pm and welcome the public gallery.

The Commissioner advised that the meeting is being live streamed and recorded in accordance with Council Policy EM/CP-2. The Commissioner to further state the following:

“This meeting is being livestreamed and digitally recorded in accordance with Council Policy.”

“Members of the public are reminded that no other visual or audio recording of this meeting by any other means is allowed without the permission of the chairperson.”

“Whilst every endeavour has been made to only record those who are actively participating in the meeting, loud comments or noises from the gallery may be picked up on the recording.”

2 ATTENDANCES

MEMBERS PRESENT

MEMBERS	STAFF
Gail McGowan - Commissioner	Ben Rose – Chief Executive Officer
	Kim Dolzadelli – Director Corporate and Community
	Ross Marshall – Director Operations
	Loren Clifford – Acting Manager Executive Services
	Samantha Farquhar – Administration Officer Executive Services

PUBLIC GALLERY

21 members of the public in attendance.

2.1 APOLOGIES

Nil.

2.2 APPROVED LEAVE OF ABSENCE

Nil.

2.3 APPLICATION FOR A LEAVE OF ABSENCE

Nil.

3 ANNOUNCEMENTS FROM PRESIDING MEMBER

I will take this opportunity to make some general comments and provide an information update.

Since the last meeting we have seen a change in leadership in the State Government and I welcome the Hon Roger Cook, MLA as our new Premier and the Hon David Michael as the new Minister for Local Government. I have yet to meet with the new Minister.

Yesterday the CEO and I attended the South West Country Zone meeting which was held in Busselton. I wish to bring two matters discussed to the attention of both those present this evening and the community more broadly.

One was a presentation on the *Aboriginal Cultural Heritage Act* due to come into effect on the 1 July. I am aware this issue is subject to a Question during Public Question time so I will save my comments for that other than to note for the record that as a former Director General of the Department of Planning, Lands and Heritage I oversaw the early stages of development of that legislation hence note a perceived conflict of interest, albeit I have not had involvement for over two years.

The second matter was an item put forward by the *Shire of Donnybrook Balingup* relating to the issue of Mining Tenement Applications. The paper provided a background to the Motions passed at the Annual Meeting of Electors and subsequent action taken by the Shire to promote the need for better notification about tenement applications. There was good support from all member Councils and a motion was passed that in effect asks the WALGA State Council to advocate for the *Department of Mines, Industry and Safety Regulation* to undertake a formal review of the current statutory consultation procedures as they relate to mining tenements and improved notification requirements to private landowners. I thank Shire staff for their proactive work in this matter. I have had a commitment from senior staff at the Department of Mining, Industry, Regulation and Safety to work with the Shire on this matter and contact details for relevant staff have been exchanged.

Another issue that was raised at the Annual Electors' Meeting was that of the establishment of a Register of Leases. I am advised that the first version of this is due to be uploaded on the website next week in accordance with the commitment to have it operational in July. This will be a work in progress as the Regulations to support the intent of the recent local government reforms is not yet complete. Hence the look, feel and

content of the register may change. It is not intended to include residential properties on this register.

Consultation will also commence shortly on the new Property Management Framework. This framework is designed to bring consistency and rigour to lease arrangements with organisations and entities who lease Shire owned or controlled properties.

I would also like to acknowledge the Balingup Progress Association for convening an information session for aspiring local government candidates. This is being held on Saturday 29 July and Rhys Williams the current Mayor of the City of Mandurah will be the guest speaker. Rhys was elected in 2017 as one of the youngest Mayors in WA history and a former Young West Australian of the Year. This is a great opportunity for aspiring Councillors to get to hear about what being an elected official involves.

Related to the issue of aspiring Councillors, an area I would like to focus on this evening is that of what constitutes good governance. This issue has been exercising my mind in terms of the basis of decisions I make. Broadly the role of a commissioner is to take the place of the elected Council and act as both the President and the Council. A number of local governments have established Governance Frameworks and I am keen to see something similar developed here. I believe it will provide a useful resource for an incoming Council. I have certainly found the ones developed by other Councils useful.

One of the points made in such documents- and the one I am drawing on here has been developed by the City of Wanneroo - is that each local government consists of a number of different communities or subsets of communities. Diverse communities do not share the same aspirations, goals and interests. Consequently, the challenge for a Councillor or Commissioner is how to govern so that different, and often competing, interests are recognised, addressed and managed.

One of the key ways of doing this involves being clear about roles and responsibilities, having systems and processes that support accountability and having transparent access to information and decision-making processes.

Process is one of the things people complain most about in terms of local government, yet often it is process that people turn to to get reassurance that decisions are being made in a way that is consistent predictable and in accordance with the legislative framework. Process can be both an enabler and a constraint.

People will often feel aggrieved if a decision does not go their way or they disagree with a particular course of action. One way to minimise this is to act predictably and within an agreed governance framework. It is also essential to remember that Councillors (or Commissioners) must govern in accordance with the law as it stands, not as they might wish it to be.

As we move to establish a new Council the role of policy and procedure will be at the forefront. Councils need to make a community feel engaged, know what is going on and are including in decision making. Equally the community – as individuals and a collective – needs to take responsibility for actions that promote good governance. This includes being respectful and mindful of the impact of their own behaviours and being constructive in their approach.

I have been endeavouring to actively promote these elements during my tenure as Commissioner. Equally a prospective candidate or future Councillor will need reassurance that they will enjoy the support of their community. This does not for a minute mean they should not be held accountable for the decisions they make however working to a vision and promoting a culture of cooperation and collaboration will be underpinning principles.

We are at a point in time where I hope individuals will be actively thinking about representing their community. Many potentially good candidates may need a bit of encouragement to put themselves forward. My experience says that the Shire of Donnybrook Balingup is a jewel in the crown in Western Australia. Your community deserves the very best in terms of governance.

4 DECLARATIONS OF INTEREST

Nil.

5 PUBLIC QUESTION TIME

5.1 RESPONSES TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

5.2 PUBLIC QUESTION TIME

Shane Sercombe

Do you think live-streaming Audit Committee meetings would be a simple and effective tool in improving audit outcomes?

Commissioner response

Livestreaming isn't and won't be a requirement under the Local Government reforms. I don't believe it would add anything to the decision making in terms of improving audit outcomes.

The Council's current policy excludes committee meetings from being livestreamed, any changes to this policy will be a matter for consideration for the incoming Council.

Shane Sercombe

As the chairperson of the Audit committee for 4 years has Ian Telfer provided a declaration of interests and is it available?

Commissioner response

Only an Elected Member or “*relevant person*” as defined under the *Local Government Act 1995*, is required to complete a Primary or Annual Return. There are no decision-making powers held on behalf of the Shire by the Audit and Risk Management Committee and advisors. However, all Shire Committee Members are required to comply with the Code of Conduct, which was endorsed by Council on 28 April 2021.

Shane Sercombe

As CEO of WAPRES, has the Audit Committee chairperson declared a financial interest regarding WAPRES operations within the shire regarding capital road works planning, potential rate reductions, concessional road permits and harvest plans?

Commissioner response

I don't believe there is any interest that would need to be declared by Mr Telfer.

Shane Sercombe

Are you aware of any safeguards that may be in place to protect the community's interest in this situation?

Commissioner response

The Code of Conduct and equally the requirements of the *Local Government Act 1995* and its subsidiary Regulations.

Lisa Glover

In regard to the planned path on the east side of the river, when did the planning commence? How long has it taken for the SoDB to progress this project? Is it fair to say that a project such as this takes time to:

1. *Evaluate the need,*
2. *Locate funds,*
3. *Design and plan,*
4. *Seek a tender,*
5. *Implement the project (build), and*
6. *Evaluate?*

Are there any other steps involved with developing a project such as this?

Commissioner response

The need was evaluated consistently with two Council endorsed documents - the Shire of Donnybrook Balingup Pathways and Trails Expansion Strategy, and the Bunbury Wellington 2050 Cycling Strategy.

The path is a high priority path identified in the Shire of Donnybrook Balingup Pathways and Trails Expansion Strategy, and it has potential linked to section 6.2.4 of the Bunbury Wellington 2050 Cycling Strategy. The project also meets outcomes identified in the Council's Disability Access and Inclusion Plan. Over time we have had several community requests to complete the river loop path and it's ranked in the top five of our pathway programs.

The Shire was successful in receiving external funding for the project from the Western Australian Bicycle Network grants program in June 2020, and will seek further funding for this project, which aligns with the Council Plan 2022 - 2032. Several stakeholders and groups provided support for the project to assist with the funding applications.

Concept designs and plans have been done in-house; detailed designs will be undertaken as part of the project. Quotes to undertake the work will be called once the budget is endorsed and detailed design is complete. The works are expected to be delivered across two financial years, 2023/24 and 2024/25.

Some feedback provided has raised concerns about the co-existence of dogs and the path - the path is not a bicycle path as such, it is an all-abilities path. The project is intended to provide all abilities access.

Kevin Johns

I'd like to ask if we can skip to Item 9.3.2?

Commissioner response

I have no objection to bringing forward Item 9.3.2 and was already intending to do such, given the public attendance interest in that agenda item this evening.

Kevin Johns

What is the land use capacity for an R30 zone?

Chief Executive Officer response

There are multiple permissible land uses in the Residential Zone which are outlined in table format over 3-4 pages in the Shire's Local Planning Scheme, however, I couldn't recite all of those permissibility's from memory right now.

Commissioner response

R30 refers to the number of dwellings on a particular amount of hectareage of land, which sits separately to the types of uses in terms of planning.

Under the current zoning of the land, a new fire station would not be a permitted use on the SES site, however, the existing fire station, would be either a non-conforming use or a public purposes site under the planning scheme.

Kevin Johns

But it's still essentially zoned the exact same?

Commissioner response

Not necessarily. You would have to look at the zoning for each building. I'm not saying it isn't, as I haven't looked at the zoning at the fire station. Broadly speaking, the SES building is zoned residential and there are a number of uses that are not permissible uses. If there are existing activities in other buildings that are also now zoned residential, it is possible that they are there under the allowable category of non-conforming use.

Shane Atherton question

The Aboriginal Cultural Heritage Act 2021 comes into effect from 1 July 2023. Can the Commissioner or CEO please provide a summary on what impacts, be they positive or negative, the contents of the act will have upon:

- 1. Shire owned land,*
- 2. Public open spaces including recreation and parks, and*
- 3. Privately owned land including residential, rural and businesses in general?*

Commissioner response

The requirements coming into effect are aimed at avoiding impacting Aboriginal cultural heritage. Information is available via State government websites.

It's proposed that there will be categories of activity, exempt activities will cover a lot of agricultural type activity, things like fire breaks, ploughing, and seeding of paddocks. If it's on existing fire breaks or existing areas, then it's expected to be exempt. People are encouraged to refer to the guidelines and encouraged to do due diligence in terms of any known sites.

A concern is there are no Local Aboriginal Cultural Heritage (LACH) groups established, which would be the knowledge holder for people to consult with. In the absence of those groups, the advice is to go to your local prescribed body corporate or organisation, the Southwest Land and Sea Council or other groups.

The initial phases will be focused on education, and not seeking to take a punitive or overly heavy-handed approach to those parties where they unknowingly transgress. I encourage everyone to look on the website at the materials.

6 PRESENTATIONS

6.1 PETITIONS

A petition regarding the sealing of King Spring Road has been received by the Shire and signed by 24 individuals. Whilst the petition does not comply with the requirements of the Shire of Donnybrook Balingup Meeting Procedures Local Law 2017, as set out in clause 6.10(1)(a), (c) or (d), the petition matter is be addressed at Agenda Item 9.1.1.

6.2 PRESENTATIONS

Nil.

6.3 DEPUTATIONS

Nil.

7 CONFIRMATIONS OF MINUTES

7.1 ORDINARY MEETING OF COUNCIL (COMMISSIONER) – 24 MAY 2023

Minutes of the Ordinary Meeting of Council (Commissioner) held 24 May 2023 are attached (Attachment 7.1(1)).

EXECUTIVE RECOMMENDATION

That the Minutes from the Ordinary Meeting of Council (Commissioner) held 24 May 2023 be confirmed as a true and accurate record.

COUNCIL RESOLUTION 70/23

MOVED: Commissioner McGowan

That the Minutes from the Ordinary Meeting of Council (Commissioner) held 24 May 2023 be confirmed as a true and accurate record.

CARRIED: Commissioner McGowan

7.2 SPECIAL MEETING OF COUNCIL (COMMISSIONER) – 12 JUNE 2023

Minutes of the Special Meeting of Council (Commissioner) held 12 June 2023 are attached (Attachment 7.2(1)).

EXECUTIVE RECOMMENDATION

That the Minutes from the Special Meeting of Council (Commissioner) held 12 June 2023 be confirmed as a true and accurate record.

COUNCIL RESOLUTION 71/23

MOVED: Commissioner McGowan

That the Minutes from the Special Meeting of Council (Commissioner) held 12 June 2023 be confirmed as a true and accurate record.

CARRIED: Commissioner McGowan

7.3 AUDIT AND RISK MANAGEMENT COMMITTEE MEETING - 30 MAY 2023

Minutes of the Audit and Risk Management Committee Meeting held 30 May 2023 are attached (Attachment 7.3(1)).

EXECUTIVE RECOMMENDATION

That the Minutes from the Audit and Risk Management Committee Meeting held 30 May 2023 be received.

COUNCIL RESOLUTION 72/23

MOVED: Commissioner McGowan

That the Minutes from the Audit and Risk Management Committee Meeting held 30 May 2023 be received.

CARRIED: Commissioner McGowan

**7.4 LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING – 16
MAY 2023**

Minutes of the Local Emergency Management Committee Meeting held 16 May 2023 are attached (Attachment 7.4(1)).

EXECUTIVE RECOMMENDATION

That the Minutes from the Local Emergency Management Committee Meeting held 16 May 2023 be received.

COUNCIL RESOLUTION 73/23

MOVED: Commissioner McGowan

That the Minutes from the Local Emergency Management Committee Meeting held 16 May 2023 be received.

CARRIED: Commissioner McGowan

8 REPORTS OF COMMITTEES

Nil.

9 REPORTS OF OFFICERS

9.1 DIRECTOR OPERATIONS

9.1.1 PETITION - SEALING OF KING SPRING ROAD, THOMSON BROOK

Location	Shire of Donnybrook Balingup
Applicant	Residents of King Spring Road – Thomson Brook
File Reference	N/A
Author	Damien Morgan - Manager Works and Services
Responsible Manager	Ross Marshall - Director Operations
Attachments	9.1.1(1) – Petition 9.1.1(2) – Unsealed Roads Upgrade Plan (URUP) 9.1.1(3) – Site Plan
Voting Requirements	Simple Majority

Recommendation
<p>That Council (Commissioner):</p> <ol style="list-style-type: none"> 1. Instruct the Chief Executive Office to advise the petitioners that the requested sealing of the gravel sections of King Spring Road, Thomson Brook (approximately 7.3km) has been assessed in accordance with the Shire’s Unsealed Roads Upgrade Plan. 2. The assessment has determined that the upgrading of the 7.3 km gravel section of King Spring Road, Thomson Brook to a sealed standard is not of a priority that warrants inclusion into an existing works program and will continue to be maintained by the Shire as a gravel road. 3. Instruct the Chief Executive Officer to reconsider the priority for the sealing of King Spring Road, Thomson Brook when the Unsealed Roads Upgrade Plan is next reviewed.

STRATEGIC ALIGNMENT

The following outcomes from the Council Plan relate to this proposal:

- Outcome: 8.0 Safe and convenient movement of people in and around the district.
- Objectives: 8.1 Improve road safety, connectivity, and traffic flow for all users.

EXECUTIVE SUMMARY

The Shire has received a petition requesting sealing of the remaining 7.3km gravel section of King Spring Road, Thomson Brook (Attachment 9.1.1(1)). The upgrading of gravel roads to a sealed standard in the Shire is prioritised based on the Shire of Donnybrook Balingup Unsealed Roads Upgrade Plan (URUP, Attachment 9.1.1(2)).

Assessment of King Spring Road in accordance with the URUP, finds that it is not of an appropriate priority to warrant inclusion within existing gravel road upgrading programs.

BACKGROUND

The Shire of Donnybrook Balingup received a signed petition on 7 March 2023, from residents who live along King Spring Road, as follows:

We, the undersigned, residents of King Spring Road, Thomson Brook, in the Shire of Donnybrook-Balingup herewith request King Spring Road to be sealed. A few key reasons are:

- That over the last few years we have experienced a higher volume of traffic and as a result King Spring Road becomes badly corrugated and potholed adding to road hazard and vehicle maintenance.*
- We all want to see the development within the shire and having sealed roads will always be a plus for future investment and development.*
- A sealed road would benefit everybody and cost savings in the long run, it would also create many possibilities for investment in the tourism industry, also for potential niche agriculture markets if we could keep plants dust free.*
- Since King Spring Road serves many rate payers, much more than other already sealed roads in the area, we as rate payers would like to have the sealing of King Spring Road prioritised.*

King Spring Road has a total constructed length of approximately 8.4km, of which approximately 7.3km is constructed to a gravel standard. From its intersection with Little Road, to the end of the constructed gravel section, it is an approximate distance of 4.3km, with no other formed roads connecting to King Spring Road past Little Road (refer Attachment 9.1.1(3)).

FINANCIAL IMPLICATIONS

Nil implications associated with officer recommendation. The upgrading of gravel roads to a sealed standard is a significant cost that typically the Shire has limited funds to undertake, when considered against all other asset management requirements.

The Shire developed the URUP to determine the priority for the upgrading of gravel roads to a sealed standard, enabling the Shire's limited funds to be directed to the highest priority projects.

POLICY COMPLIANCE

Nil.

STATUTORY COMPLIANCE

Dealing with a Petition

The provisions relevant to receiving and dealing with a petition are outlined under Clause 6.10 of the Shire of Donnybrook Balingup Meeting Procedures Local Law 2017 (Local Law).

Section 1 of the clause outlines the form a petition should take with Sections 2 and 3 outlining how a petition should be dealt with, as follows:

6.10 Petitions

- (1) A petition is to—
 - a) be addressed to the President;
 - b) be made by electors of the district;
 - c) state the request on each page of the petition;
 - d) contain the name, address and signature of each elector making the request, and the date each elector signed;
 - e) contain a summary of the reasons for the request; and
 - f) state the name of the person to whom, and an address at which, notice to the petitioners can be given.
- (2) Upon receiving a petition, the local government is to submit the petition to the relevant officer to be included in his or her deliberations and report on the matter that is the subject of the petition, subject to subclause (3).
- (3) At any meeting, the Council is not to vote on any matter that is the subject of a petition presented to that meeting, unless—
 - a) the matter is the subject of a report included in the agenda; and
 - b) the Council has considered the issues raised in the petition.

CONSULTATION

Public consultation was undertaken in the development of the Shire's Strategy applicable to this petition request.

OFFICER COMMENT

The Works and Service section has developed the following documents in recent years due to regularly receiving request from the public for the upgrade or expansion of assets:

- Pathways and Trails Expansion Strategy 2018, and
- Unsealed Roads Upgrade Plan (URUP).

Expectations of the public regarding the level of service provided by the Shire's road and path networks are constantly increasing. Unsealed roads are often seen as being not acceptable, due to concerns such as dust nuisance, corrugations, loose material, environmental issues, and safety.

The Shire of Donnybrook Balingup URUP was developed in response to a Council request for a suitable process for determination and validation of the highest priority unsealed roads for upgrading.

The total length of the Shire's road network is approximately 656kms, with 300kms of sealed roads and 356kms of unsealed roads. The unsealed road network generally comprises of roads which provide a variety of functions and typically carry a range of daily traffic volumes of between 10 and 150 vehicles per day.

This assessment and prioritisation process was developed involving a range of road characteristics and function criteria. Each road is to be assessed against these criteria and scored, a weighting was applied to each score relevant to its importance and the weighted scores added to provide an overall score for the road. The roads were then ranked in order of overall scores. This process was refined through several iterations and trial assessments of selected roads of varying hierarchy.

A full assessment of the Shire's entire unsealed road network in accordance with the URUP has not yet been undertaken, however staff have assessed the roads that are considered to receive the highest priority based on the URUP.

Consistent with the URUP, the Shire has upgraded several sections of gravel roads to a sealed standard in recent years, including:

- ~2.6km of Newlands Road, Newlands.
- ~1km of Southampton Road, Southampton.
- ~5km of Greenbushes Grimwade Road, Balingup.
- ~6km of Grimwade Road, Grimwade.
- ~3.7km of Mungalup Road, Yabberup.

These roads all had a high priority ranking when assessed under the URUP criteria, plus the Shire was only able to deliver the outlined lengths of sealed upgrades due to the projects all receiving at least two-thirds of their costs from external funding. If no external funding was available for the projects, the scope of work would have been significantly reduced, or the upgrade not delivered at all. The availability of external funding for the upgrading of a gravel road to a sealed standard is a significant factor in whether the project is deemed viable.

Further gravel sections of both Southampton Road and Greenbushes Grimwade Road are identified for sealing in upcoming works programs, as they have both already been approved for external funding.

Several other sections of gravel roads in the Shire have also been upgraded to a sealed standard in recent years, including:

- A 200m section of Spring Gully Road.
- A 200m section of King Spring Road.
- A 500m section of Yabberup Road.

These lower priority sections of gravel road have only been upgraded to a sealed standard as the adjoining landowner had agreed to fund at least 50% of the cost of the upgrade.

Council has historically considered request for the sealing of lower priority sections of gravel road when the following criteria is met:

- Property owner/s or other parties are proposing to contribute at least 50% of the cost of the upgrade.
- The standard of the upgrade or expansion is to the Shire's satisfaction.
- Works are completed by the Shire, or a contractor approved by the Shire.
- Council's consideration and endorsement of the request.
- Council's contribution to the works being typically limited to a maximum of \$50,000.
- Works only commencing once the Shire has received the full private contribution.

Staff have reviewed King Spring Road's priority based on the URUP criteria. This review has identified that King Spring Road is not of priority that warrants it being considered for sealing above other already identified and programmed sections of road.

It is recommended that King Spring Road continue to be maintained as a gravel road by the Shire, and its priority be reconsidered following the next review of the URUP.

COUNCIL RESOLUTION 74/23

MOVED: Commissioner McGowan

That Council (Commissioner):

- 1. Instruct the Chief Executive Office to advise the petitioners that the requested sealing of the gravel sections of King Spring Road, Thomson Brook (approximately 7.3km) has been assessed in accordance with the Shire's Unsealed Roads Upgrade Plan.**
- 2. The assessment has determined that the upgrading of the 7.3 km gravel section of King Spring Road, Thomson Brook to a sealed standard is not of a priority that warrants inclusion into an existing works program and will continue to be maintained by the Shire as a gravel road.**
- 3. Instruct the Chief Executive Office to reconsider the priority for the sealing of King Spring Road, Thomson Brook when the Unsealed Roads Upgrade Plan is next reviewed.**

CARRIED: Commissioner McGowan

9.1.2 REALIGNMENT OF PORTION OF LOCALITY BOUNDARY – BROOKHAMPTON AND UPPER CAPEL

Location	South Western Highway, Brookhampton / Upper Capel
Applicant	Shire of Donnybrook Balingup
File Reference	N/A
Author	Kira Strange, Principal Planner
Responsible Officer	Ross Marshall, Director Operations
Attachments	9.1.2(1) – Locality Plan 9.1.2(2) – Site Plan
Voting Requirements	Simple Majority

Recommendation
<p>That Council (the Commissioner):</p> <ol style="list-style-type: none"> 1. Formally acknowledge the realignment of South Western Highway at Thompson Hill which has resulted in a change to a portion of the locality boundary of Brookhampton and Upper Capel Road as shown in Attachment 9.1.2 (2). 2. Authorise the Chief Executive Officer to: <ol style="list-style-type: none"> 2.1 Advise the Lands division of the Department of Planning, Lands and Heritage regarding the change in locality for Lot 502 on DP406747 as the applicable landowner (State of Western Australia); and 2.2 Provide all relevant information to Landgate in order for their mapping team to update the relevant databases as applicable to accurately reflect the changes to the locality boundary and intersection of Foan Road with South Western Highway.

STRATEGIC ALIGNMENT

The following outcomes from the Council Plan relate to this proposal:

Outcome	8	Safe and convenient movement of people
Objective	8.1	Improve road safety, connectivity and traffic flow for all users.
Priority Projects	8.1.1	Advocate for the State Government to upgrade and improve key regional transport infrastructure.

EXECUTIVE SUMMARY

Main Roads Western Australia (MRWA) have recently completed upgrade works, including realignment of the road, to a portion of South Western Highway from

Brookhampton Road to Tassone Road including a significant area of Thompson Hill. The realignment of the Highway has resulted in a change to the locality boundary of Brookhampton and Upper Capel Road which Landgate need to accurately update.

The purpose of this report is to advise Council (the Commissioner) of the administrative changes in order to provide relevant information to Landgate and any relevant landowners. In this case, the change to the alignment and subsequent locality boundary will impact one parcel of land which is owned by the State of Western Australia.

BACKGROUND

Landgate is Western Australia's land information authority operating as a statutory authority, governed by a board which is accountable to the Minister for Lands. Following the completion of recent MRWA upgrade works to South Western Highway, Landgate's mapping division contacted the Shire in order to accurately update the relevant mapping and road naming as it relates to the realignment works.

Under clause 4.1.4 of Landgate's *Policies and Standards for Geographical Naming in Western Australia*, locality boundary delineation, amongst other elements, "shall align with road centrelines (major highways, divided carriageways and railways), cadastral information or obvious topographical features such as rivers, shorelines, creeks".

The realignment of the subject portion of South Western Highway has resulted in the realignment of the locality boundary between Brookhampton and Upper Capel which needs to be rectified with Landgate. In addition, the configuration and intersection of Foan Road to the east will need to be updated in Landgate's database to accurately reflect the upgrade works and revised intersection to South Western Highway to the north.

FINANCIAL IMPLICATIONS

Nil.

POLICY COMPLIANCE

The locality boundary realignment is consistent with Landgate's *Policies and Standards for Geographical Naming in Western Australia*.

STATUTORY COMPLIANCE

The locality boundary realignment is consistent with Landgate's *Policies and Standards for Geographical Naming in Western Australia*.

CONSULTATION

The subject lot, Lot 502 on DP406747 (parcel reference O 1732/25) is owned by the State of Western Australia. Whilst Landgate operate on behalf of the State of Western Australia,

the Shire will notify the lands division of the Department of Planning, Lands and Heritage of the mapping updates and provide a copy of this report.

No other landowners will be affected by these changes.

OFFICER COMMENT

The realignment of the locality boundary between Brookhampton and Upper Capel is predominantly an administrative process as a result of the recent MRWA road upgrades.

It is recommended that Council (the Commissioner) formally make note the changes and authorise the Chief Executive Officer to provide a copy of the changes to the lands divisions of the DPLH and provide any relevant information to Landgate in order for their mapping team to make the necessary updates.

COUNCIL RESOLUTION 75/23

MOVED: Commissioner McGowan

That Council (the Commissioner):

- 1. Formally acknowledge the realignment of South Western Highway at Thompson Hill which has resulted in a change to a portion of the locality boundary of Brookhampton and Upper Capel Road as shown in Attachment. 9.1.2 (2).**
- 2. Authorise the Chief Executive Officer to:**
 - 2.1 Advise the Lands division of the Department of Planning, Lands and Heritage regarding the change in locality for Lot 502 on DP406747 as the applicable landowner (State of Western Australia); and**
 - 2.2 Provide all relevant information to Landgate in order for their mapping team to update the relevant databases as applicable to accurately reflect the changes to the locality boundary and intersection of Foan Road with South Western Highway.**

CARRIED: Commissioner McGowan

9.2 DIRECTOR CORPORATE AND COMMUNITY

9.2.1 ACCOUNTS FOR PAYMENT – MAY 2023

The Schedule of Accounts Paid under Delegation (No. 1.2.21) is presented for public information (attachment 9.2.1(1)).

9.2.2 MONTHLY FINANCIAL REPORT – MAY 2023

The Monthly Financial Report for May 2023 is attached (attachment 9.2.2(1)).

EXECUTIVE RECOMMENDATION

That Council (the Commissioner) receive the monthly financial report for the period ended May 2023.

COUNCIL RESOLUTION 76/23

MOVED: Commissioner McGowan

That Council (the Commissioner) receive the monthly financial report for the period ended May 2023.

CARIED: Commissioner McGowan

9.2.3 PENSIONER REBATE - GENERAL LEDGER BALANCE WRITE-OFF

Location	Shire of Donnybrook Balingup
Applicant	Shire of Donnybrook Balingup
File Reference	RAT 02/2
Author	Naomi Newport – Senior Finance Officer
Responsible Officer	Kim Dolzadelli – Director Corporate and Community
Attachments	Nil
Voting Requirements	Absolute Majority

Recommendation
<p>That Council (the Commissioner):</p> <ol style="list-style-type: none"> 1. Writes-off the balance within General Ledger 111300 - ESL Rebate Allowed, being \$65.25. 2. Writes-off the balance within General Ledger 174310 – SDY Debtors Rates Pension, being \$1,000.12.

STRATEGIC ALIGNMENT

The following outcomes from the Council Plan relate to this proposal:

Outcome	12	A well respected, professionally run organisation.
Objective	12.1	Deliver effective and efficient operations and service provision.

EXECUTIVE SUMMARY

The Council (the Commissioner) is requested to approve the write-off of small balances.

BACKGROUND

Local Government facilitates a Rates and Emergency Services Levy concession to eligible concession card holders in accordance with the *Rates and Charges (Rebates and Deferments) Act 1992*.

The Shire regularly lodges claims to the Department of Finance - Office of State Revenue (OSR) and, when approved, OSR will reimburse the concession amounts to the Shire.

There are circumstances where OSR may reject a claim for concession for a property. OSR cross match information with various Government departments and will provide reasons for the claim being refused.

The reasons for rejection may include:

- a) Claimant is no longer a concession card holder;
- b) Claimant no longer resides at the property; and/or
- c) Claimant has made a claim in another Shire.

When a claim rejection is received at the Shire, it is investigated and resolved either by:

- amending a claim and re-submitting a claim to OSR; or
- removing the pensioner concession entitlement from the property and informing the ratepayer that they are no longer entitled to a concession.

In May 2019, staff identified that there were claim balances outstanding in the following General Ledger (GL) accounts:

- GL111300 ESL Rebate Allowed
- GL174310 SDY Debtors Rates Pension

The outstanding balances are attributed to OSR rejecting a claim/s for concession, and the process for amending and re-submitting a claim, or the removal of concession entitlement, was not completed at that time.

Staff have worked to locate the individual concession claims affected and resolve the discrepancies and have reduced the variance. Due to time passed, the amounts contained within the leftover variance is unable to be identified and therefore deemed to be irrecoverable.

The impacted General Ledger account balances are:

GL111300	ESL Rebate Allowed	\$ 65.25
GL174310	SDY Debtors Rates Pension	\$1,000.12

FINANCIAL IMPLICATIONS

Total loss of revenue \$1,065.37, made up of:

GL111300	ESL Rebate Allowed	\$ 65.25
GL174310	SDY Debtors Rates Pension	\$1,000.12

POLICY COMPLIANCE

Nil.

STATUTORY COMPLIANCE

Council (the Commissioner) has the authority to resolve to write-off amounts in accordance with 6.12 of the *Local Government Act 1995*, which states:

Part 6 — Financial management

Division 4 — General financial provisions

6.12. Power to defer, grant discounts, waive or write off debts

- (1) Subject to subsection (2) and any other written law, a local government may —*
- (a) when adopting the annual budget, grant* a discount or other incentive for the early payment of any amount of money; or*
 - (b) waive or grant concessions in relation to any amount of money; or*
 - (c) write off any amount of money, which is owed to the local government.*

** Absolute majority required.*

CONSULTATION

Not applicable.

OFFICER COMMENT

The clearing of the balances within GL111300 and GL174310 does not negatively impact any individual ratepayer accounts.

Staff have implemented regular balancing and reconciliation procedures to eliminate the risk of future occurrences.

COUNCIL RESOLUTION 77/23

MOVED: Commissioner McGowan

That Council (the Commissioner):

- 1. Writes-off the balance within General Ledger 111300 - ESL Rebate Allowed, being \$65.25.**
- 2. Writes-off the balance within General Ledger 174310 – SDY Debtors Rates Pension, being \$1,000.12.**

CARRIED: Commissioner McGowan

9.2.4 ANNUAL REVIEW OF ASSET MANAGEMENT PLANS 2023/24

Location	Shire of Donnybrook Balingup
Applicant	Shire of Donnybrook Balingup
File Reference	FNC 10/2
Author	Stuart Eaton - Finance Officer Special Projects
Responsible Manager	Kim Dolzadelli – Director Corporate and Community
Attachments	9.2.4(1) - Asset Management Plan (Consolidated) 9.2.4(2) - Asset Management Plan - Parks and Reserves 9.2.4(3) - Asset Management Plan – Buildings 9.2.4(4) - Asset Management Plan – Vehicles 9.2.4(5) - Asset Management Plan – Roads and Transport 9.2.4(6) - Reserve Fund Plan 9.2.4(7) - Borrowings Plan
Voting Requirements	Simple Majority

Recommendation
<p>That Council (Commissioner):</p> <ol style="list-style-type: none"> 1. Endorse the annual review of the following plans for 2023/24: <ol style="list-style-type: none"> 1.1 Asset Management Plan (Consolidated) - 2023/24. 1.2 Asset Management Plan – Parks and Reserves 2022/24. 1.3 Asset Management Plan – Buildings 2023/24. 1.4 Asset Management Plan – Vehicles 2023/24. 1.5 Asset Management Plan – Roads and Transport 2023/24. 1.6 Reserve Fund Plan 2023/24. 1.7 Borrowings Plan 2023/24. 2. Direct the Chief Executive Officer to use the endorsed plans to guide future review of the Long Term Financial Plan and development of the Annual Budget.

STRATEGIC ALIGNMENT

Endorsing the review of the 2023/24 Asset Management Plans will meet the following objectives of the Shire of Donnybrook Balingup Council Plan:

Outcome 1.11 Provide strategically focused, open and accountable governance.

EXECUTIVE SUMMARY

Council (the Commissioner) is requested to endorse the annual review of the Shire's Integrated Planning and Reporting Framework (IPRF) suite of plans. The review is undertaken annually to:

- a) Inform the Long Term Financial Plan; and
- b) Inform the Annual Budget.

BACKGROUND

In 2010, the IPRF and supporting guidelines were introduced in Western Australia as part of the State Government's Local Government Reform Program. All local governments were required to have their first suite of IPRF documents in place by 1 July 2013.

As an integral component of the IPRF, a suite of financial planning systems has been developed and implemented that:

- a) Accurately determine the Shire's capability to deliver services and manage its asset portfolio that can sustain our community into the future.
- b) Accurately determine the cost of managing the Shire's asset portfolio.
- c) Accurately determine the cost of delivering services to the community.
- d) Accurately determine the contribution residents and users should make to the cost of services and facilities.

A key aspect of the financial planning framework is realigning the underlying foundation of the Annual Budget to respond to these matters to improve the long-term financial sustainability for the Shire.

Redevelopment Works

It has been recognised within the presented asset plans that the Shire is currently undertaking redevelopment planning of several facilities within the Shire. Asset renewal for the affected existing facilities have been removed from forward planning in the expectation that the current projects will be delivered. Upon completion of these projects, asset inspections will be undertaken to determine detailed asset renewal requirements for these new community or upgraded assets.

Should the redevelopment projects not address asset renewal works that are currently required on existing facilities, these necessary works would require re-introducing into the asset plans, resulting in additional funding requirements.

Asset Management Plans

Asset Management Plan (Consolidated) (Attachment 9.2.4(1))

This document provides a strategic overview of the Shire's asset management planning. It particularly focuses on identifying future objectives to continually mature and improve the Shire's asset management framework to enhance available information for strategic decision making.

Asset Management Plan – Parks and Reserves (Attachment 9.2.4(2))

Parks and Reserves comprise numerous items of built or installed depreciable equipment and infrastructure. These assets deteriorate over time and require a program of cyclical replacement at the end of economic life.

The program of renewal works within this plan has been updated and sourced from independent revaluations and asset condition assessments of park infrastructure undertaken in 2022.

This strategy plans for the timing and financing of:

- a) Development works
- b) Replacement of aged infrastructure
- c) Major maintenance of infrastructure

The following future borrowings for park infrastructure are identified.

Year	Park / Reserve	Amount
2035/36	Apple Fun Park - Equipment Renewal	\$1,360,121

It is identified that the long term sustainable annual own source funding level for this asset class as follows:

Budget	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34	2034/35	2035/36	2036/37	2037/38
100,000	200,000	250,000	300,000	350,000	400,000	450,000	500,000	550,000	550,000	600,000	650,000	700,000	700,000	700,000	700,000

Material changes in the 2023/24 review relate to revised assessments of asset replacement costs and future economic life, sourced from independent asset revaluations completed in 2022.

Figure 1

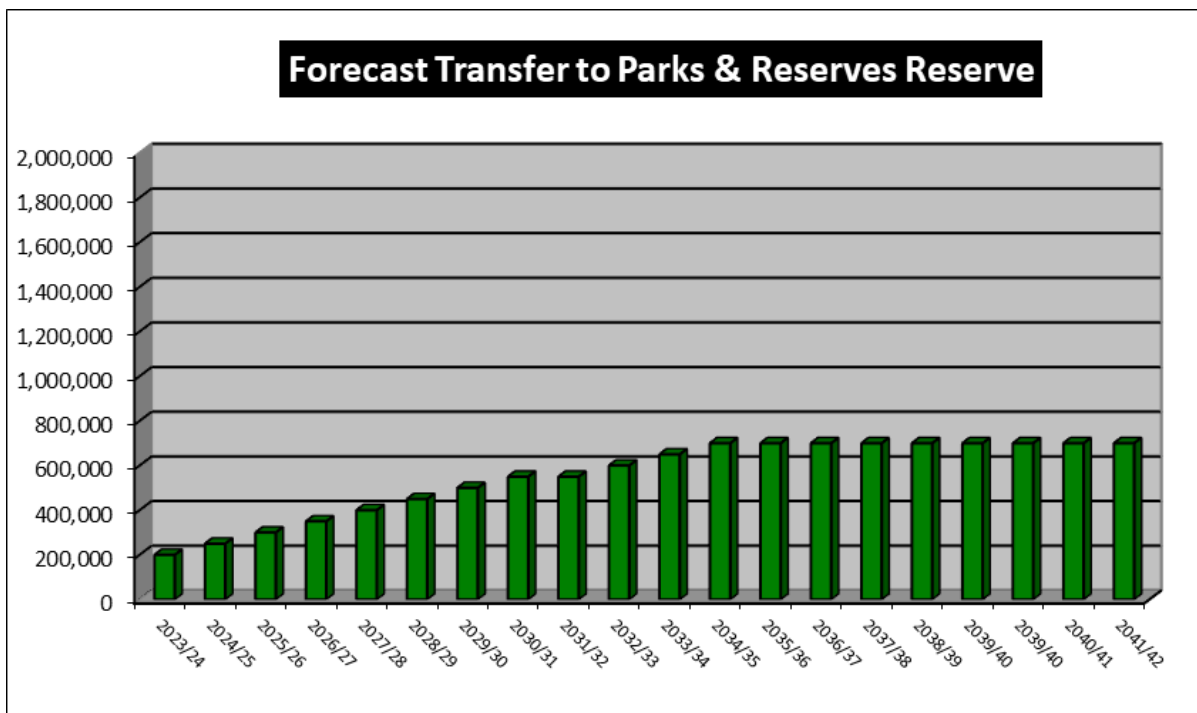
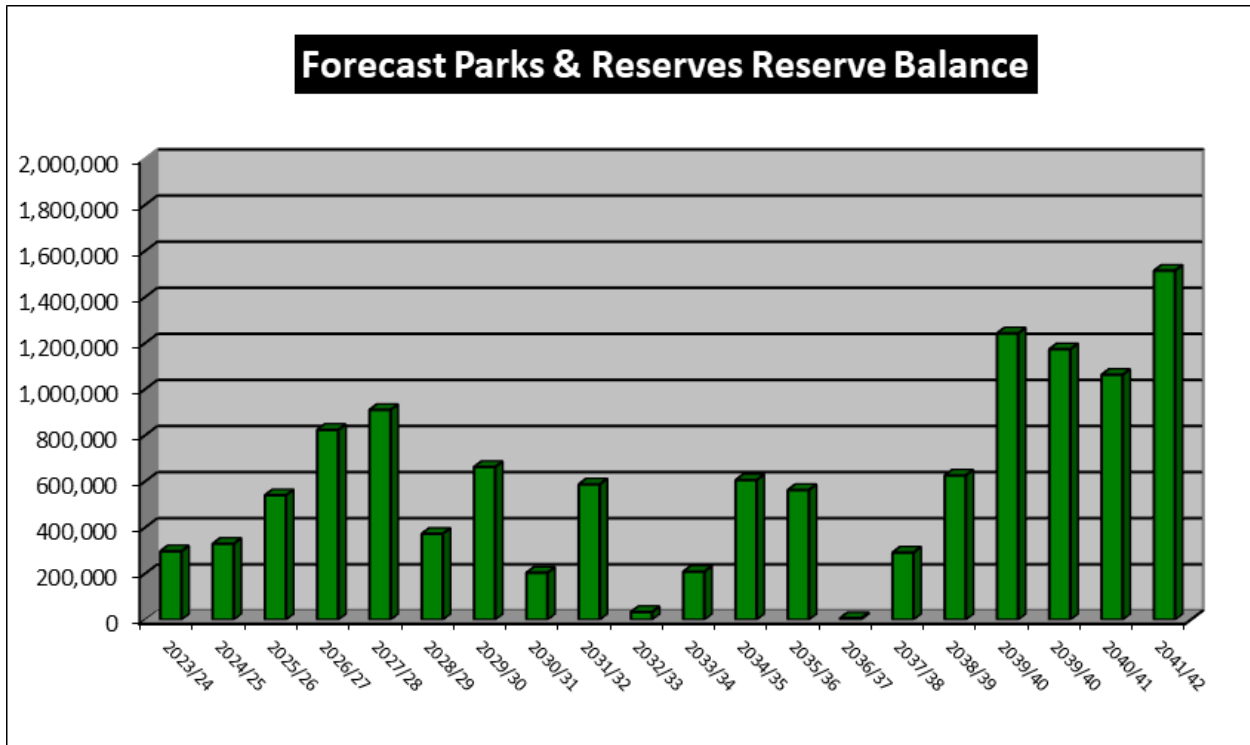


Figure 2



Asset Management Plan – Buildings (Attachment 9.2.4(3))

The purpose of this document is to provide a strategy for funding asset management of the Shire’s buildings.

This strategy will plan for the timing and financing of:

- a) Construction of new buildings.
- b) Alterations and extensions of existing buildings.
- c) Preservation and maintenance of buildings.

The Asset Management Plan – Buildings (BAMP), has been developed to provide a systematic method to identify, plan and fund necessary works to maintain the facilities to an acceptable standard that maximise their useful life for the community.

It is identified that the long term sustainable annual own source funding level for this asset class as follows:

Budget	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34	2034/35	2035/36	2036/37	2037/38
410,000	550,000	365,000	365,000	365,000	350,000	350,000	350,000	350,000	350,000	350,000	350,000	350,000	350,000	350,000	350,000

Figure 3

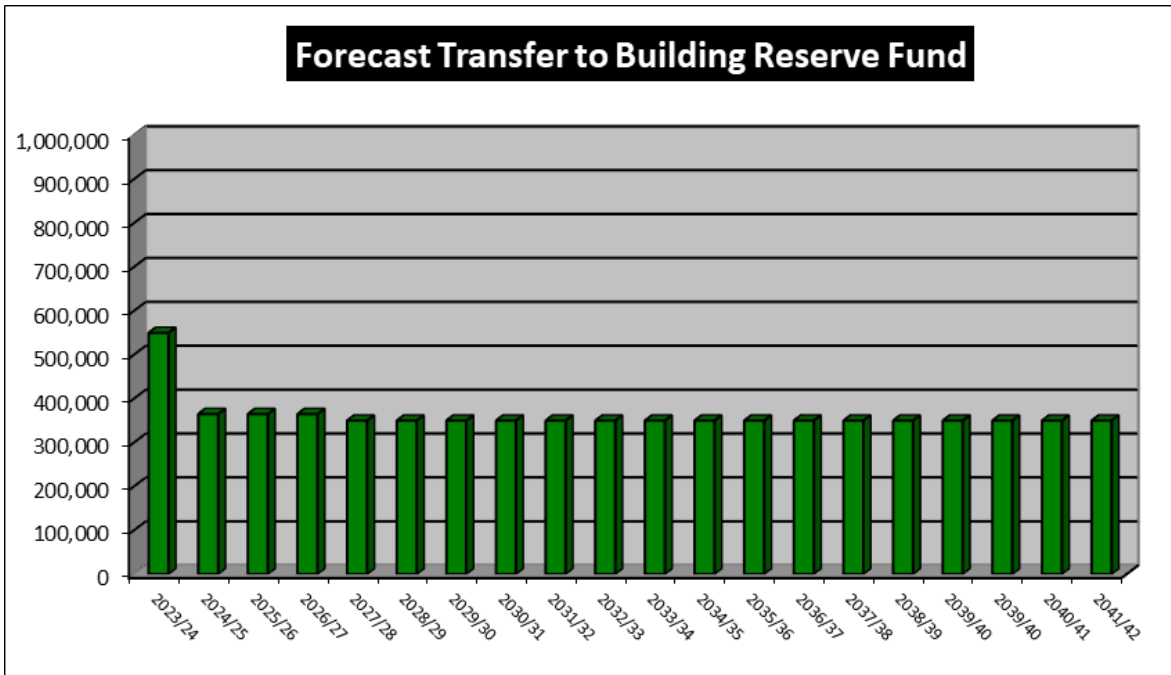
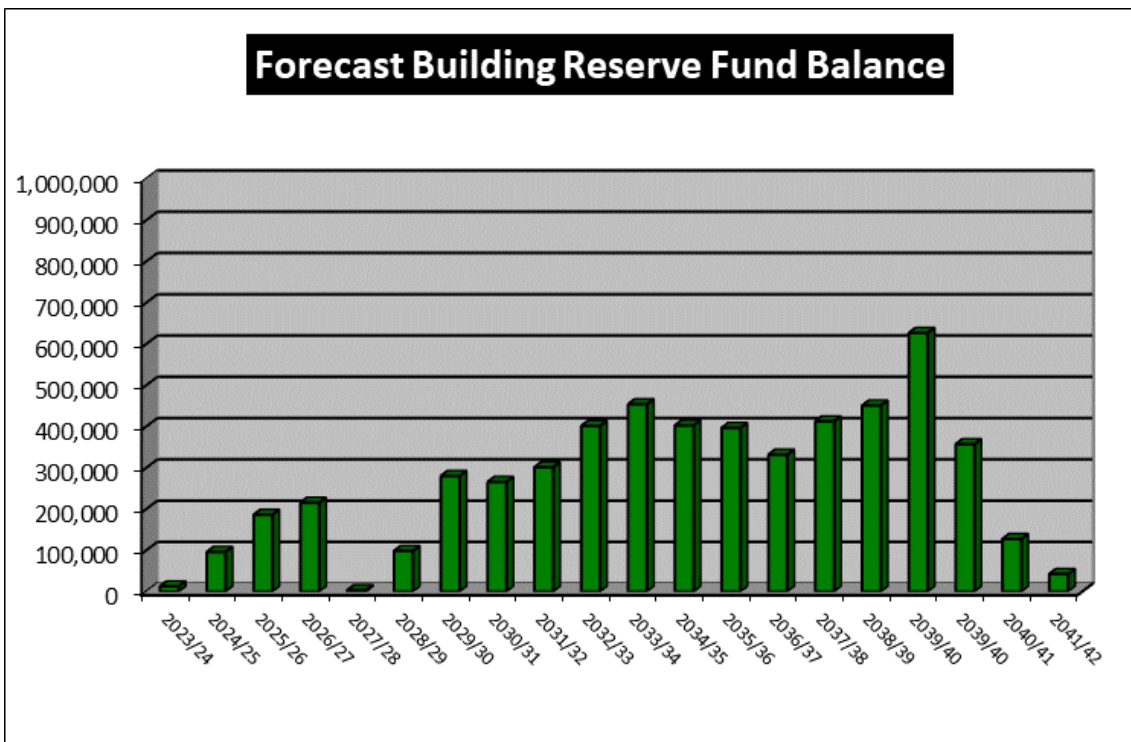


Figure 4



The plan identifies forecast borrowings for future major building works.

Year	Building	Amount
2023/24	VC Mitchell Park Redevelopment	\$2,900,000
2027/28	Administration Centre – Donnybrook	\$2,261,654
2029/30	Transfer Station Development – Donnybrook Waste Management Facility	\$1,331,418

Asset Management Plan – Vehicles (Attachment 9.2.4(4))

This Asset Management Plan details:

- a) Acquisition of new vehicles.
- b) Cyclical replacement of existing vehicles.
- c) Annual funding plan for the Vehicle Reserve Fund.

The Shire operates a fleet of ‘light’, ‘heavy’ and ‘passenger’ vehicles to carry out its service delivery.

The Shire engaged an independent review of its vehicle fleet in 2017. The economic change-over life recommended in the independent review guided the development of this asset plan.

It is identified that the long term sustainable annual own source funding level for this asset class as follows:

Budget	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34	2034/35	2035/36	2036/37	2037/38
310,000	350,000	375,000	400,000	425,000	450,000	475,000	500,000	525,000	550,000	575,000	575,000	575,000	575,000	575,000	600,000

Figure 5

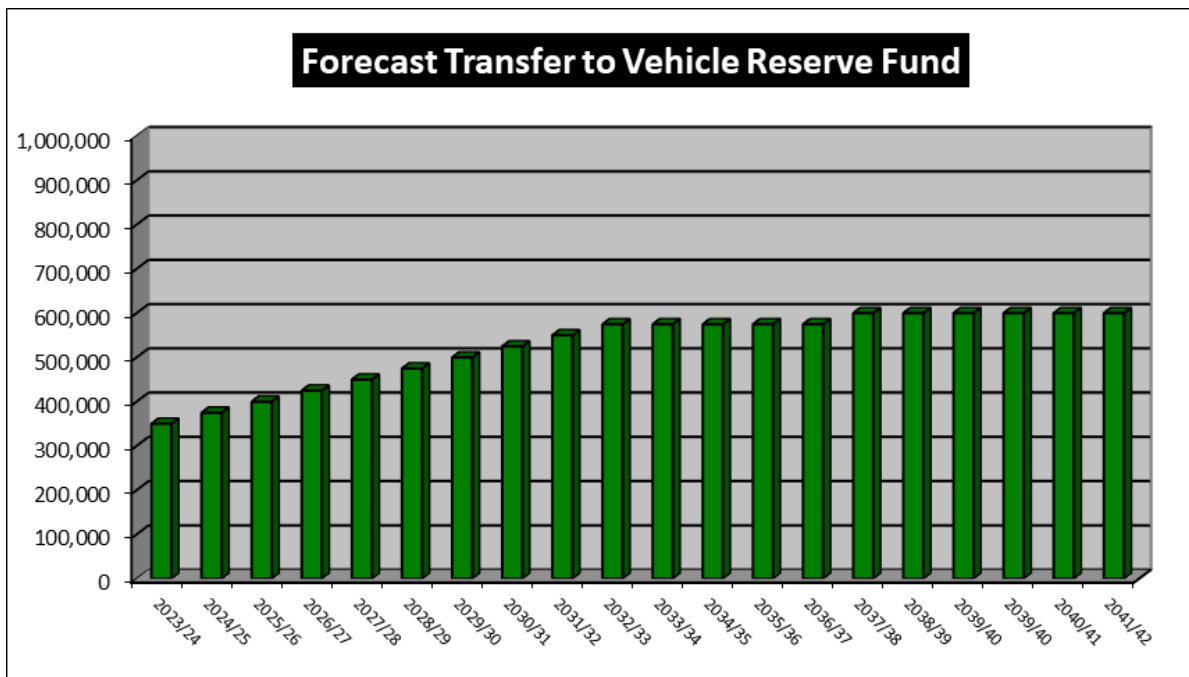
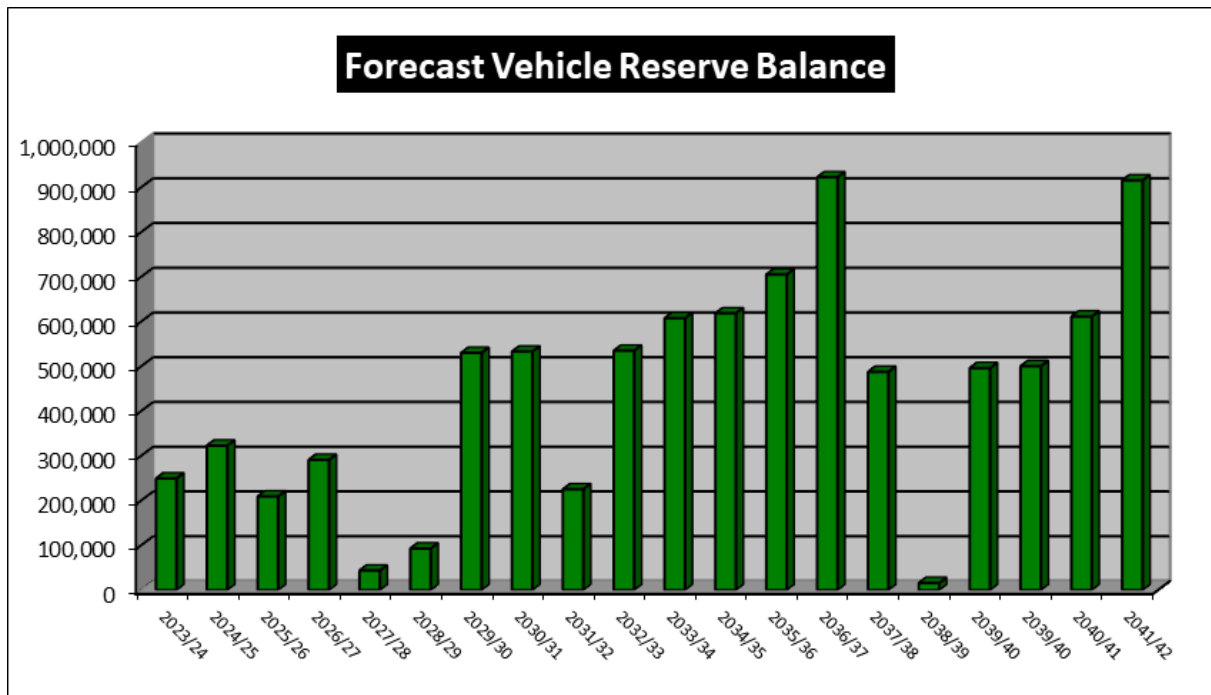


Figure 6



Asset Management Plan – Roads and Transport (Attachment 9.2.4(5))

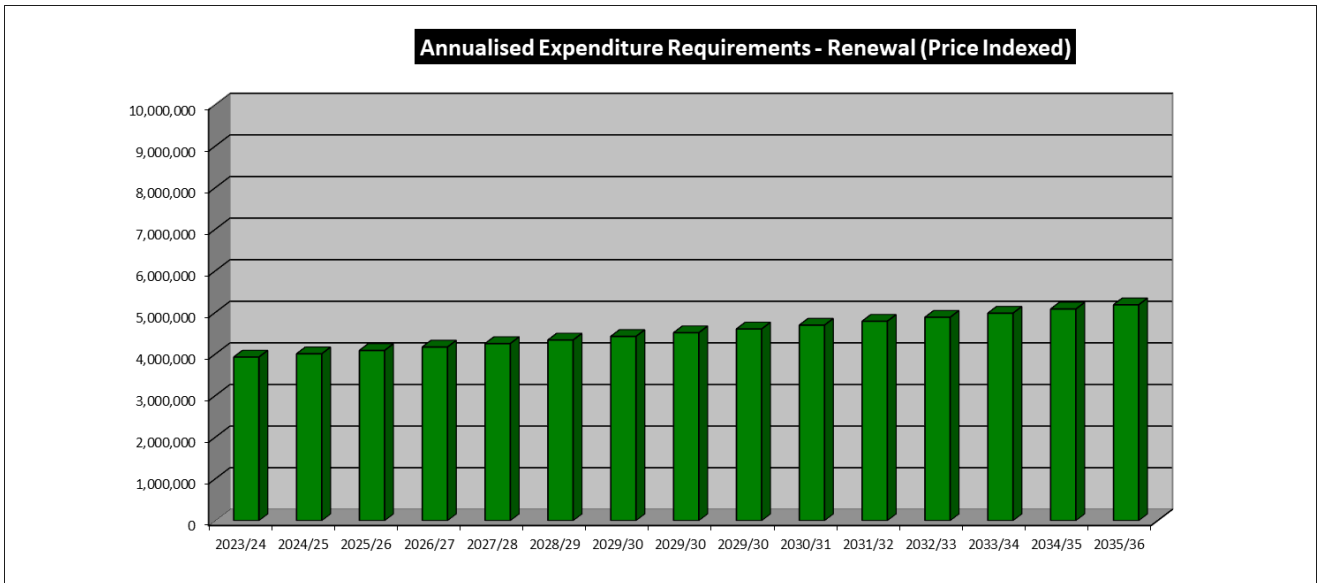
The information contained in this asset plan is a summary from the Shire’s Road Asset Management and Maintenance System (RAMMS). Estimation of capital renewal funding requirements identified in the Asset Plan has been determined using an annual depreciation methodology. This information is based on independent revaluations and asset condition assessments undertaken in 2022.

The plan provides aggregated level capital renewal indications for the following transport asset classes:

- a) Carparks.
- b) Drainage.
- c) Electrical (Lighting).
- d) Infrastructure (Railings).
- e) Footpaths.
- f) Roads (Sealed).
- g) Roads (Unsealed).

It is estimated, based up an annual depreciation methodology, that annual expenditure requirements for capital renewal on roads and transport assets is \$3.93m per annum (indexed annually).

Figure 7



Local Governments are allocated funds for bridges through the Local Government Grants Commission (LGGC). Project funds for bridges are allocated to renewal type projects, recognising that some of these projects may include some upgrading or replacement when the existing bridge has reached the end of its economic life.

A bridge committee advises the LGGC on priorities for allocating funds for bridges. Membership of the committee is made up of representatives from the following organisations:

- a) WA Local Government Grants Commission;
- b) Western Australian Local Government Association; and
- c) Main Roads Western Australia (MRWA).

The committee receives recommendations from MRWA on funding priorities for bridges. MRWA inspects and evaluates the condition of local government bridges and has the expertise to assess priorities and make recommendations on remedial measures.

Bridges are therefore excluded from the Shire's asset planning, as this is managed, and funded, at a State level.

Reserve Fund Plan (Attachment 9.2.4(6))

Section 6.11 of the *Local Government Act 1995* requires that where a local government wishes to set aside money for use for a purpose in a future financial year, it is to establish and maintain a reserve account for each such purpose.

The suite of asset management plans recommended for adoption in this report requires budgetary allocations to meet the anticipated expenditure requirements. The mechanism for meeting own source funded expenditure identified in the plans is from reserve funds. Therefore, the annual budget aims to fulfill the function of delivering sustainable levels of annual funding into reserves that is calculated to meet the planned expenditure.

The purpose for this document is to provide a consolidated summary of annual transfers to and from the Shire’s cash-backed reserve funds.

The Shire maintains numerous cash-backed reserves for a variety of purposes:

- a) to provide funds for future liabilities.
- b) to provide funds for future asset acquisitions / replacement.
- c) to hold unspent funds for specific projects.
- d) to reduce the reliance on borrowing by accumulating funds for specific projects.

Where relevant, reserves are supported by comprehensive plans that detail future funding requirements and the necessary annual allocations to reserves.

Should funding for transfers into reserves not occur through the annual budget, as identified in this plan, the reserves are at risk of becoming depleted and associated expenditure identified throughout the IFPR framework that is sourced from reserves will not be deliverable. The majority of identified asset renewal works are funded from reserves, therefore a failure to budget the necessary amounts into reserves will lead to long term asset condition decline.

Borrowings Plan (Attachment 9.2.4(7))

The use of borrowings as a means of funding asset acquisitions, renewals and major maintenance, is a mechanism for allocating the costs of major works over a period that reflects when the community will benefit from the assets.

The Shire is guided by its adopted Policy FIN/CP-3 DEBT. This policy sets out the way the Shire of Donnybrook Balingup may establish and manage a debt portfolio. The objective of this Debt Policy is to ensure the sound management of the Shire’s existing and future debt.

The policy outlines the Shire’s debt strategy and provides for the responsible financial management of borrowings by ensuring that the level of indebtedness is maintained within acceptable limits and is managed appropriately.

It is therefore critical that borrowings are appropriately planned and monitored if the Shire is to maintain the capacity to effectively use this funding source.

Strategic planning allows the Shire to plan for borrowings for strategic purposes, rather than relying on borrowings as a response to immediate financial requirements.

The following future borrowings are identified.

Year	Borrowing	Amount
2023/24	VC Mitchell Park Redevelopment	\$2,900,000
2027/28	Administration Centre – Donnybrook	\$2,261,654
2029/30	Transfer Station Development – Donnybrook Waste Management Facility	\$1,331,418
2035/36	Apple Fun Park	\$1,360,121

Figure 8

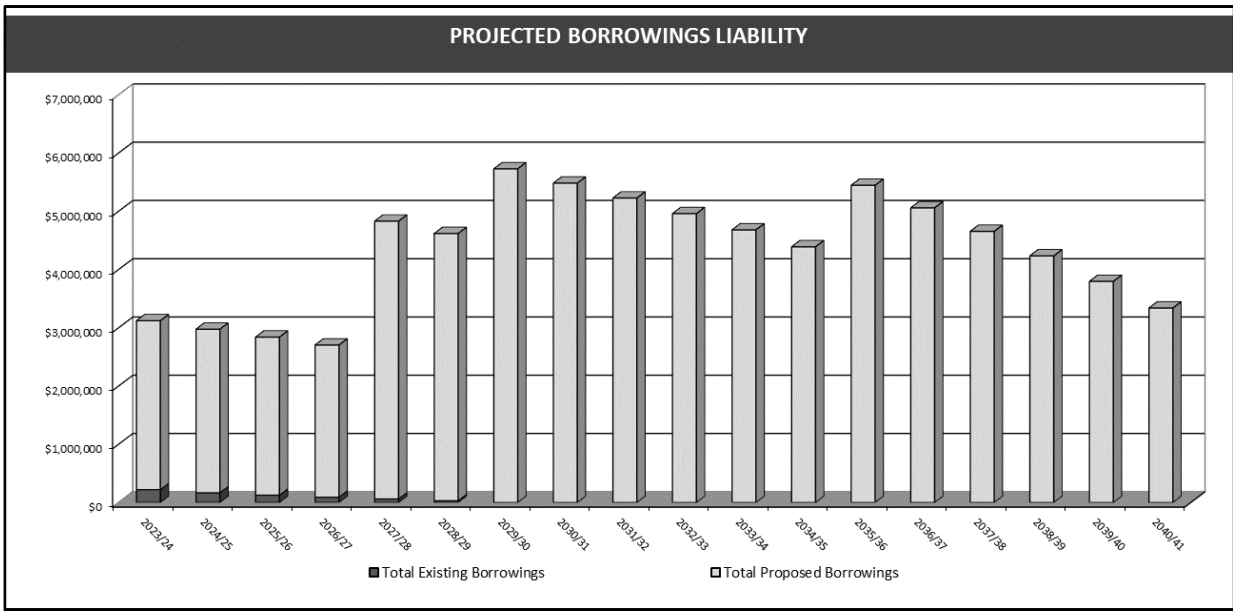
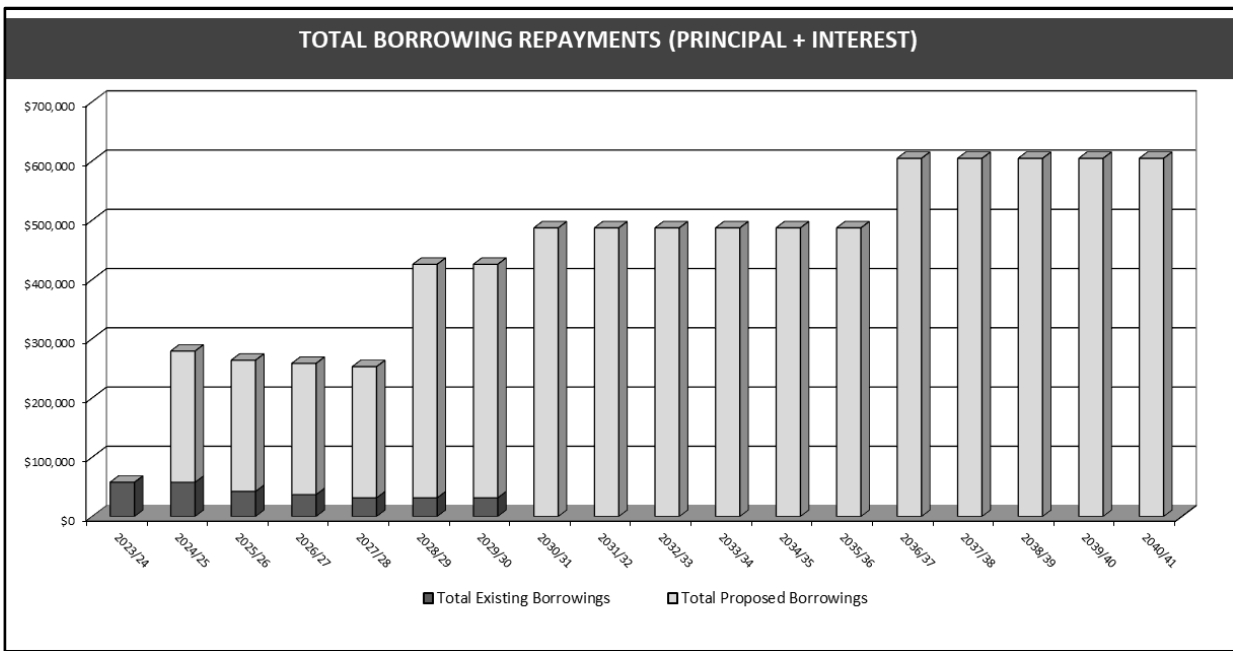


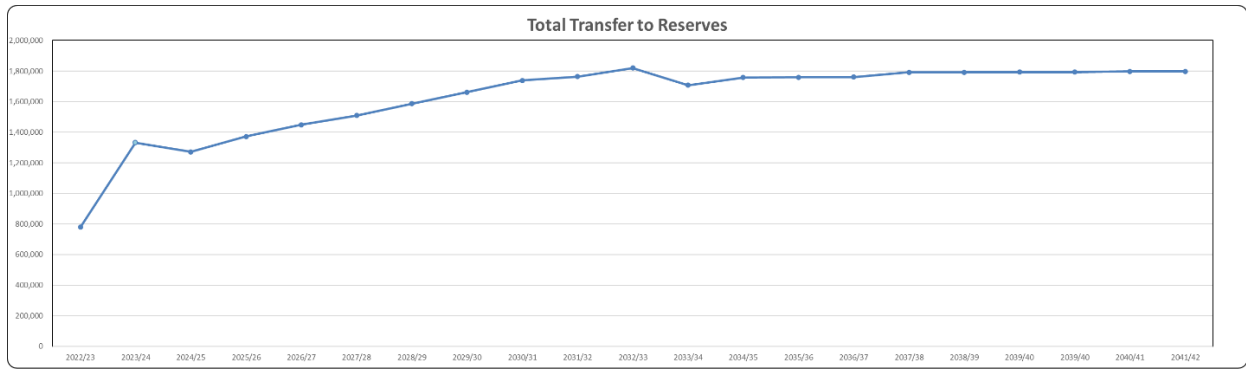
Figure 9



FINANCIAL IMPLICATIONS

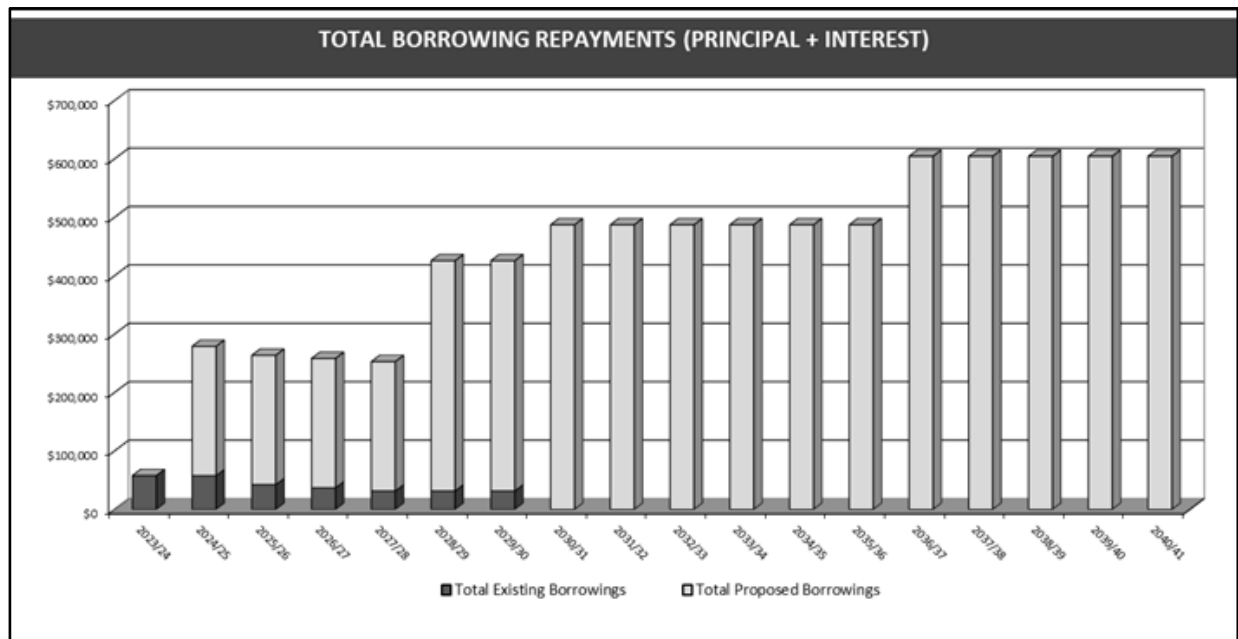
It is planned that sustainable asset funding levels be attained over time though increases in the annual budget allocation to respective reserves. Plateauing indicates achieving identified sustainable own-source funding levels.

Figure 10



The Borrowings Plan identifies the requirement for four new borrowings over the life of the plans to meet identified asset management/development requirements. The forecast annual borrowing repayments for the next 20 years is reflected in the following graph.

Figure 11



POLICY COMPLIANCE

Not applicable.

STATUTORY COMPLIANCE

S5.56(1) of the *Local Government Act 1995* requires local governments produce a plan for the future.

CONSULTATION

Not applicable.

OFFICER COMMENT

Effective management of the Shire's asset portfolio is crucial to the sustainable delivery of services to meet the current and future needs of the community. Local governments are responsible for managing a large stock of long-lived assets. Planning is therefore essential to ensure that assets are created, maintained, renewed and retired (or replaced) at appropriate intervals to ensure continuity of services.

The suite of plans that form the Integrated Planning and Reporting Framework are intended to facilitate sound long-term financial planning decisions and identify the true cost of managing the Shire's asset portfolio, on behalf of the community.

COUNCIL RESOLUTION 78/23

MOVED: Commissioner McGowan

That Council (Commissioner):

1. Endorse the annual review of the following plans for 2023/24:

- 1.1 Asset Management Plan (Consolidated) - 2023/24.**
- 1.2 Asset Management Plan – Parks and Reserves 2023/24.**
- 1.3 Asset Management Plan – Buildings 2023/24.**
- 1.4 Asset Management Plan – Vehicles 2023/24.**
- 1.5 Asset Management Plan – Roads and Transport 2023/24.**
- 1.6 Reserve Fund Plan 2023/24.**
- 1.7 Borrowings Plan 2023/24.**

2. Direct the Chief Executive Officer to use the endorsed plans to guide future review of the Long Term Financial Plan and development of the Annual Budget.

CARRIED: Commissioner McGowan

Note: Commissioner McGowan corrected the date at item 1.2 from "2022/24" to "2023/24".

9.3 CHIEF EXECUTIVE OFFICER

9.3.1 DELEGATIONS REGISTER REVIEW

Location	Donnybrook Balingup
Applicant	Not applicable
File Reference	CNL 31
Author	Emma Thomas – Governance Coordinator
Manager	Loren Clifford – Acting Manager Executive Services
Attachments	9.3.1 (1) Delegations Register 2023-2024 9.3.1 (2) New Delegations 9.3.1 (3) Amended Delegations
Voting Requirements	Absolute majority

Recommendation
<p>That Council (the Commissioner):</p> <ol style="list-style-type: none"> 1. Notes completion by Council (the Commissioner), as the Delegator, of the annual statutory review of the Shire of Donnybrook Balingup Delegations Register. 2. Approves the delegations, inclusive of amendments, as per Attachment 9.3.1(1).

STRATEGIC ALIGNMENT

The following outcomes from the Council Plan relate to this proposal:

Outcome	11	Strong, visionary leadership.
Objectives	11.1	Provide strategically focused, open, and accountable governance.

EXECUTIVE SUMMARY

The purpose of this report is for Council (the Commissioner) to receive the annual statutory review of the Shire’s Delegations Register, in accordance with s.5.18 and 5.46(2) of the *Local Government Act 1995*, s.47(2) of the *Cat Act 2011* and s.10AB(2) of the *Dog Act 1976*.

BACKGROUND

Local governments have the responsibility for decision making assigned under a wide range of legislation. Each power or duty described in legislation requires local governments to fulfil a mandatory duty or use a discretionary power to make these

decisions. Delegation is the process that enables local governments to assign its power or duties. Delegation enables efficient and effective strategic, financial, resource and operational management decisions to be made.

Council last reviewed and adopted its Delegations Register on 27 April 2022. This included a comprehensive and detailed analysis of the legislative framework that informs the mandatory and discretionary decision-making roles undertaken by local government.

FINANCIAL IMPLICATIONS

Nil.

POLICY COMPLIANCE

Nil.

STATUTORY COMPLIANCE

The delegations contained within the Delegations Register are made pursuant to the below listed legislation:

- *Local Government Act 1995* s.5.16 (to Committees) & s.5.42 (to the Chief Executive Officer)
- *Building Act 2011* s.127(1) & (3)
- *Bush Fires Act 1954* s.48
- *Cat Act 2011* s.44 & s. (45)
- *Dog Act 1976* s.10AA
- *Environmental Protection Act 1986* s.(20)
- *Food Act 2008* s.118 (2)(b)
- *Graffiti Vandalism Act 2016* s.16
- *Planning and Development Act 2005* s.5.42(b) & s.16 (3)(e)
- *Public Health Act 2016* s.21.

Delegations made by Council are required by an absolute majority decision.

CONSULTATION

Shire employees with delegated authority have been consulted as part of this annual review. Guidance and advice provided by the Western Australian Local Government Association (WALGA) has also been sought and considered.

OFFICER COMMENT

The annual review of the Delegations Register has been undertaken to confirm the extent of powers and duties delegated and that the conditions and limitations specified are

sufficient and appropriate. This year’s review has considered changes to legislation, responsibilities, continuity of service, the risks and sensitivities of decisions and the Shire’s operational requirements.

The review has identified twenty-four (24) existing delegations requiring various amendments and six (6) new delegations; these changes require Council (Commissioner) approval. The changes for consideration are outlined below.

New Delegations	
<p>WALGA has recommended that the following delegations will assist the Shire in undertaking its duties in compliance with legislation. Copies of these new delegations are in Attachment 9.3.1 (2).</p>	
Act	Delegation
<i>Local Government Act 1995</i>	1.2.1 Authorise Persons to Perform Specified Functions under the Local Government Act 1995
<i>Local Government Act 1995</i>	1.2.22 Acquisition of Interest in Land by Lease or other Short-Term Instrument
<i>Building Act 2011</i>	2.1.5 Appoint approved officers and authorised officers
<i>Cat Act 2011</i>	4.1.5 Authorise a person to perform Specified functions under the Cat Act 2011
<i>Dog Act Delegations 1976</i>	5.1.1 Appoint Registration Officer
<i>Public Health Act 2016</i>	8.1.5 Appoint Designated Officer – Information Sharing.
Amended Delegations	
<p>The amendments made to existing delegations are largely based on WALGA’s recommendations to align with legislation. This list excludes changes made in relation to minor edits such as, spelling and formatting. Copies of the amendment are in Attachment 9.3.1 (3).</p>	
Act and Delegation	Description of Amendments
<i>Local Government Act 1995</i> 1.2.4 Powers of Entry	Council Condition: updated to identify relevant sections of legislation regarding appointment requirements.
<i>Local Government Act 1995</i> 1.2.5 Declare Vehicle is Abandoned Vehicle Wreck	Council Condition: A Note included to specify authorisation requirements for removal and impounding of declared abandoned vehicle wrecks, this note will assist delegates.
<i>Local Government Act 1995</i> 1.2.6 Confiscated or Uncollected Goods	Council Condition: A Note included to specify authorisation requirements for removal and impounding of declared abandoned vehicle wrecks, this note will assist delegates.

<p><i>Local Government Act 1995</i> 1.2.19 Panels of Pre-Qualified Suppliers for Goods and Services</p>	<p>Council Condition: Amended to update policy name.</p>
<p><i>Local Government Act 1995</i> 1.2.21 Disposing of Property</p>	<p>Express power or duty delegated: Updated to include relevant additional regulations r.30 Dispositions of property excluded from the Act s.3.58. Function: Updated to authorise the disposal of property that is prescribed in the Act as exempt. Best value outcome condition added to reflect requirements of the Regulations.</p>
<p><i>Local Government Act 1995</i> 1.2.24 Defer, Grant Discounts, Waive or Write Off Debts</p>	<p>Council Condition:</p> <ol style="list-style-type: none"> 1. Removed condition relating to rescinded Financial Hardship Policy, 2. New condition added to allow for concessions to be offered on scheduled fees and charges relating to the Donnybrook Recreation Centre for promotional periods. 3. Condition amended to increase the individual debt value write off limit from \$500 ex. GST up to \$1,000 ex. GST.
<p><i>Local Government Act 1995</i> 1.2.25 Power to Invest and Manage Investments</p>	<p>Council Condition: Updated to reflect the correct name of Shire’s Audit and Risk Management Committee.</p>
<p><i>Local Government Act 1995</i> 1.2.29 Recovery of Rates or Service Charges</p>	<p>Express power or duty delegated: Updated to include relevant additional Sections s.6.64(3) Actions to be taken. Function: Updated to authorise the lodging and withdrawing of caveats as specified in the Act.</p>
<p><i>Local Government Act 1995</i> 1.2.31 Recovery of Rates Debts - Actions to Take Possession of the Land</p>	<p>Function: Removed authorising the lodging and withdrawing of caveats. This function has been moved to Delegation 1.2.29. Council Condition: Added to specify compliance with procedures set out in the Act.</p>
<p><i>Building Act 2011</i> 2.1.4 Designate Employees as Authorised Persons</p>	<p>Council Condition: Note added to clarify authorised persons in relation to sec.96(3) and 99(3). This note will assist delegates.</p>
<p><i>Building Act 2011</i> 2.1.6 Building Orders</p>	<p>Function: Amended to reflect the wording direct from the <i>Building Act 2011</i>.</p>
<p><i>Bush Fires Act 1954</i></p>	<p>Express power or Duty Delegated: Updated to include additional section of legislation: s.17(10)</p>

<p>3.1.2 Prohibited Burning Times – Vary</p>	<p>Prohibited burning times may be declared by Minister (power of delegation to mayor or president and Chief Bush Fire Control Officer for only powers under s.17(7) and (8)).</p>
<p><i>Bush Fires Act 1954</i> 3.1.7 Firebreaks</p>	<p>Function: Amended to more clearly specify the requirements of notices.</p>
<p><i>Bush Fires Act 1954</i> 3.1.11 Prosecution of Offences</p>	<p>Express power or Duty Delegated: Changed to reflect relevant section of legislation: s.59(3) Prosecution of offences. Delegate: Delegated added to enable additional relevant Shire employees to issue infringement notices. Council Condition: Conditions added to specify procedure to be followed in the Act, and to authorise employees for separate delegation functions (staff other than the Chief Executive Officer limited to infringement notices).</p>
<p><i>Cat Act 2011</i> 4.1.7 Reduce or Waiver Registration Fee</p>	<p>Council Condition: Added a condition to specify the limit of authority in regard to the reduction or waiving of cat registration fees.</p>
<p><i>Dog Act 1976</i> 5.1.2 Grant Exemption as to Number of Dogs Kept at Premises</p>	<p>Function: Amended to clearly detail authority limits. Council Condition: Added to detail compliance requirements and specify conditions to be applied to approved exemptions.</p>
<p><i>Dog Act 1976</i> 5.1.5 Kennel Establishments</p>	<p>Council Condition: Condition added to ensure compliance with the Shire’s Dogs Local Laws.</p>
<p><i>Food Act 2008</i> 6.1.5 Debt Recovery and Prosecutions</p>	<p>Council Condition: Added a condition requiring the Chief Executive Officer to be informed prior to legal action being instituted.</p>
<p><i>Food Act 2008</i> 6.1.6 Abattoir Inspections and Fees</p>	<p>Delegate: Added the Chief Executive Officer.</p>
<p><i>Food Act 2008</i> 6.1.7 Food Businesses List – Public Access</p>	<p>Council Condition: Added a condition requiring the Freedom of Information (FOI) Coordinator to review records prior to releasing information to the public.</p>
<p><i>Public Health Act 2016</i> 8.1.2 Enforcement Agency Reports to the Chief Health Officer</p>	<p>Delegate: The Chief Executive Officer removed from, in compliance with s.21 of the Act. Council Condition: Added requiring the Chief Executive Officer to be provided with reports prior to submission to the Chief Health Officer.</p>
<p><i>Public Health Act 2016</i> 8.1.3 Designate Authorised Officers</p>	<p>Delegate: Principal Environmental Health Officer and Environmental Health Officer removed in compliance with s.21 of the Act.</p>

<i>Public Health Act 2016</i> 8.1.4 Dealing with Seized Items	Express power or Delegated Duty: Updated to include additional relevant sections of legislation: s.260 Return of seized item, s.262 Cost of destruction or disposal of forfeited items, s.263 Return of forfeited items. Delegate: Principal Environmental Health Officer and Environmental Health Officer removed in compliance with s.21 of the Act. Function: Added to specify authority for dealing with seized items.
<i>Public Health Act 2016</i> 8.1.6 Commence Proceedings	Delegate: Principal Environmental Health Officer and Environmental Health Officer removed in compliance with s.21 of the Act.

COUNCIL RESOLUTION 79/23

MOVED: Commissioner McGowan

That Council (the Commissioner):

- 1. Notes completion by Council (the Commissioner), as the Delegator, of the annual statutory review of the Shire of Donnybrook Balingup Delegations Register.**
- 2. Approves the delegations, inclusive of amendments, as per Attachment 9.3.1(1).**

CARRIED: Commissioner McGowan

9.3.2 LEASE PROPOSAL, LOT 322 BENTLEY ST, DONNYBROOK

Location	Shire of Donnybrook Balingup
Applicant	Triple J Bjj (Collins Street, Donnybrook)
File Reference	PRO 01/27 and A215
Author	Loren Clifford – Acting Manager Executive Services Stuart Drummond – Principal Officer Economic Development
Responsible Officer	Ben Rose – Chief Executive Officer
Attachments	9.3.2(1) Lease Proposal – Triple J Bjj
Voting Requirements	Simple Majority

Recommendation
<p>That Council (the Commissioner):</p> <ol style="list-style-type: none"> 1. Acknowledges the proposal received from Triple J Bjj to lease Lot 322 Bentley St, Donnybrook, and recognises the various beneficial elements of the proposal. 2. Acknowledges the zoning and land use incompatibility, under Local Planning Scheme 7, of the lease proposal (specifically that the land use ‘Recreation – Private’ is an X use in the Residential Zone). 3. Acknowledges that multiple parties have expressed an interest in leasing or acquiring Lot 322 Bentley Street, Donnybrook, over recent years. 4. Recognises that lease or sale of Lot 322 Bentley Street, Donnybrook, should follow a public Expression of Interest process. 5. Defer any consideration for lease or sale of Lot 322 Bentley Street, Donnybrook, until the Property Management Framework is presented back to Council (Commissioner) for final adoption, following public consultation. 6. Declines the lease proposal from Triple J Bjj for Lot 322 Bentley Street, Donnybrook, for the reasons outlined above.

STRATEGIC ALIGNMENT

The following outcomes and objectives from the Council Plan relate to this proposal:

Outcome	2	A safe and healthy community
Objectives	2.1	Improve access to facilities and services to support community health and wellbeing
Outcome	9	A thriving economy.
Objectives	9.2	Attract and retain a diverse mix of businesses and investment opportunities.

EXECUTIVE SUMMARY

Council (the Commissioner) is requested to consider a proposal from a local commercial business - Triple J Brazilian Jiu-Jitsu (Triple J Bjj), which has requested to lease the Shire owned (freehold) premises at Lot 322 Bentley Street, Donnybrook.

BACKGROUND

In early 2023, the Shire established an Economic Development portfolio, resourced with one employee, seeking to attract, leverage and grow investment in the local economy. Under this economic development initiative, staff met with the proprietors of Triple J Bjj over the past few months to determine if and how the Shire may be able to assist with the business' need for an alternative location, preferably within central Donnybrook.

Triple J Bjj submitted a request with the Shire in mid April 2023 to lease the unoccupied building at Lot 322 Bentley St, Donnybrook (Attachment 9.3.2(1)). This building is sometimes referred to as the 'old SES building' as it used to house the Donnybrook SES.

FINANCIAL IMPLICATIONS

Nil.

POLICY COMPLIANCE

- Council Policy EXE/CP-1-Commercial Lease.
- Draft Council Policy EXE/CP-1-Commercial LeaseV2 – for Community Consultation.
- Draft Council Policy EXE-CP-11 - Property Management – for Community Consultation.

STATUTORY COMPLIANCE

Nil.

CONSULTATION

Internal Consultation

A review of the lease proposal was conducted by Shire officers to consider the proposal from multiple perspectives, including; town planning, building, asset management, environmental health, governance, community development, economic development, engineering, rates, finance and the natural environment. This review process identified many beneficial elements of the proposal (e.g. asset renewal, lease fee revenue and expansion of a local business), as well as some challenges with the proposal also.

Officers identified that the proposed land use ('Recreation - Private') for the lease is not permissible within the Shire's *Local Planning Scheme 7*, as the subject site is zoned residential. The Shire does not have any discretion or authority to approve the land use. To resolve this challenge, officers identified the possibility of a Local Planning Scheme amendment to rezone the site, with a likely 12–18 month timeframe via the WA Planning Commission, or to capture a change of zone in the present formal review of *Local Planning Scheme 7*, via the WA Planning Commission also – again, likely a 12-18 month timeframe.

Council (the Commissioner) recently endorsed the Shire's new Property Management Framework for community consultation, with community consultation to commence in the coming weeks. Notwithstanding the land use and zoning challenge, a decision regarding the lease proposal from Triple J Bjj should be in accordance with this new Property Management Framework (which is likely to be considered by the Commissioner, following consultation, in August 2023).

Officers also identified that a public Expression of Interest process for the lease of the building, (pursuant to section 3 of Council Policy EX/CP-1 Commercial Lease) would need to be undertaken to ensure potential lessees have equal opportunity to present proposals to the Shire for consideration.

The proprietors of Triple J Bjj met with the Commissioner in May 2023, where the Commissioner advised in relation to the Shire's processes and the need to consider how the future use of the building aligned with the Shire's plans and aspirations with regards to its broader buildings portfolio. The Commissioner agreed to formally consider the matter at the June 2023 Ordinary Council Meeting.

External Consultation

The Donnybrook Historical Society met with Shire representatives in May 2022 to request that the Shire consider leasing the subject premises to the Historical Society, to enable the Historical Society to relocate out of their present 'shed' location. The meeting/s in May 2022 included a site inspection of the subject site.

The Department of Fire and Emergency Services (DFES) has approached the Shire several times in the past ~5 years about acquiring the site to enable expansion of the adjacent Volunteer Fire and Rescue Services facility. Although expansion of the Donnybrook Volunteer Fire and Rescue Services facility is not understood to be on an immediate forward works plan/budget for DFES, this longer term possibility should be taken into consideration for the subject site.

Noting the varied lease interest in the subject site from different parties, a public Expression of Interest process is recommended if/when the Council or Commissioner resolve to proceed with a lease offering.

OFFICER COMMENT

Whilst the lease proposal from the proprietors of Triple J Bjj has many beneficial elements, the zoning incompatibility under *Local Planning Scheme 7* means the Shire is not able to approve the land use associated with the business at this site. As such, it

would be inappropriate for the Shire to enter into a lease arrangement with a lessee for the site, when the Shire is aware that the proposed land use cannot be approved.

The Property Management Framework, recently approved for community consultation, and Council Policy EX/CP-1 require a public Expressions of Interest process when the Shire is considering new lease opportunities, to ensure equitable public and community opportunity for the lease of Shire facilities. Consideration for lease of the subject site, without a public Expressions of Interest process, is not recommended.

COUNCIL RESOLUTION 80/23

MOVED: Commissioner McGowan

That Council (the Commissioner):

- 1. Acknowledges the proposal received from Triple J Bjj to lease Lot 322 Bentley St, Donnybrook, and recognises the various beneficial elements of the proposal.**
- 2. Acknowledges the zoning and land use incompatibility, under Local Planning Scheme 7, of the lease proposal (specifically that the land use ‘Recreation – Private’ is an X use in the Residential Zone).**
- 3. Acknowledges that multiple parties have expressed an interest in leasing or acquiring Lot 322 Bentley Street, Donnybrook, over recent years.**
- 4. Recognises that lease or sale of Lot 322 Bentley Street, Donnybrook, should follow a public Expression of Interest process.**
- 5. Defer any consideration for lease or sale of Lot 322 Bentley Street, Donnybrook, until the Property Management Framework is presented back to Council (Commissioner) for final adoption, following public consultation.**
- 6. Declines the lease proposal from Triple J Bjj for Lot 322 Bentley Street, Donnybrook, for the reasons outlined above.**

CARRIED: Commissioner McGowan

9.3.3 FEE WRITE-OFF, SOUTH WEST SHOW HORSE ASSOCIATION

Location	Shire of Donnybrook Balingup
Applicant	Shire of Donnybrook Balingup
File Reference	PRO
Author	Loren Clifford – Acting Manager Executive Services
Responsible Officer	Ben Rose – Chief Executive Officer
Attachments	9.3.3(1) Correspondence from South West Show Horse Association 9.3.3(2) South West Show Horse Association Invoice
Voting Requirements	Simple Majority

Recommendation
<p>That Council (the Commissioner) approves the write-off of \$637.95, being the annual ground rental fee for Reserve 10459, known as the Jim McDonald Oval, raised as a debt to the South West Show Horse Association in the 2021/2022 financial year.</p>

STRATEGIC ALIGNMENT

The following outcomes from the Council Plan relate to this proposal:

Outcome	11	Strong, visionary leadership.
Objectives	11.1	Provide strategically focused, open, and accountable governance.

EXECUTIVE SUMMARY

It is recommended that Council (the Commissioner) approves the write-off of \$637.95, being the annual ground rental fee for Reserve 10459, known as the Jim McDonald Oval, raised as a debt to the South West Show Horse Association (SWSHA) in the 2021/2022 financial year. The SWSHA has not met since COVID in 2020 and no longer utilises the oval.

BACKGROUND

An annual fee is raised for the SWSHA for the use of Reserve 10459, as per Councils' adopted Fees and Charges (refer Attachment 9.3.3(2)).

FINANCIAL IMPLICATIONS

The amount requested for write-off is \$637.95.

POLICY COMPLIANCE

Nil.

STATUTORY COMPLIANCE

Local Government Act 1995

6.12. Power to defer, grant discounts, waive or write off debts

- (1) *Subject to subsection (2) and any other written law, a local government may —*
- (a) *when adopting the annual budget, grant* a discount or other incentive for the early payment of any amount of money; or*
 - (b) *wave or grant concessions in relation to any amount of money; or*
 - (c) *write off any amount of money,*
- which is owed to the local government.*

** Absolute majority required.*

- (2) *Subsection (1)(a) and (b) do not apply to an amount of money owing in respect of rates and service charges.*

Delegation 1.2.22 'Defer, Grant Discounts, Waive or Write Off Debts' allows for debt write off, however, is limited to individual debts valued below \$500 or cumulative debts of a debtor valued below \$1,000.

This recommendation is requesting the write-off beyond this delegation threshold.

CONSULTATION

Communication via Kirup Progress Association and the SWSHA.

OFFICER COMMENT/CONCLUSION

Staff made numerous attempts over the last fifteen months to contact the SWSHA, seeking payment of the outstanding debt raised on 3 March 2022. After receiving assistance from the Kirup Progress Association, correspondence was received (Attachment 9.3.3(1)) from the SWSHA informing the Shire that they had not met since COVID in 2020 and are uncertain of the Association's future. During this period the SWSHA has not utilised the oval.

The fee was removed from the 2022/2023 Fees and Charges, due to the SWSHA being noted as requiring a lease/licence under the proposed Property Management Framework.

COUNCIL RESOLUTION 81/23

MOVED: Commissioner McGowan

That Council (the Commissioner) approves the write-off of \$637.95, being the annual ground rental fee for Reserve 10459, known as the Jim McDonald Oval, raised as a debt to the South West Show Horse Association in the 2021/2022 financial year.

CARRIED: Commissioner McGowan

9.3.4 OCTOBER 2023 COUNCIL MEETING DATE CHANGE

Location	Shire of Donnybrook Balingup
Applicant	Shire of Donnybrook Balingup
File Reference	N/A
Author	Loren Clifford – Acting Manager Executive Services
Responsible Manager	Ben Rose – Chief Executive Officer
Attachments	Nil
Voting Requirements	Simple

Recommendation
<p>That Council (the Commissioner):</p> <ol style="list-style-type: none"> 1. Amend the scheduled meeting date for the October 2023 Ordinary Meeting of Council from 5pm, 18 October 2023 to 5pm, 19 October 2023 (meeting venue to remain as the Council Chamber). 2. Instructs the Chief Executive Officer to undertake all statutory advertising in this regard.

STRATEGIC ALIGNMENT

The following outcomes from the Council Plan relate to this proposal:

Outcome	11	Strong, visionary leadership.
Objectives	11.1	Provide strategically focused, open, and accountable governance.
Outcome	12	A well respected, professionally run organisation
Objectives	12.1	Deliver effective and efficient operations and service provision.

EXECUTIVE SUMMARY

Due to a scheduling conflict for the Commissioner, the date of the October 2023 Ordinary Meeting of Council is recommended to be shifted from 5pm, 18 October 2023 to 5pm 19 October, 2023, with the venue to remain as the Council Chamber.

BACKGROUND

At its Ordinary Council (Commissioner) Meeting in February 2023, Council (the Commissioner) resolved the following:

That Council (the Commissioner):

1. Adopt the amended 2023 Agenda Briefing and Ordinary Council Meeting schedule as follows:

Agenda Briefing	Ordinary Council Meeting (5pm start time)	Venue
No Agenda Briefing	22 February	Council Chamber Donnybrook
No Agenda Briefing	22 March	Council Chamber Donnybrook
No Agenda Briefing	No April Meeting	
No Agenda Briefing	24 May	Council Chamber Donnybrook
No Agenda Briefing	28 June	Council Chamber Donnybrook
No Agenda Briefing	26 July	Council Chamber Donnybrook
No Agenda Briefing	23 August	Council Chamber Donnybrook
No Agenda Briefing	27 September	Council Chamber Donnybrook
No Agenda Briefing	18 October	Council Chamber Donnybrook
15 November	22 November	Council Chamber Donnybrook
6 December	13 December	Council Chamber Donnybrook

2. Instructs the Chief Executive Officer to undertake all statutory advertising in this regard.

FINANCIAL IMPLICATIONS

Nil.

POLICY COMPLIANCE

Council Policy EM/CP-2-Live Streaming and Recording of Council Meetings applies.

STATUTORY COMPLIANCE

Local Government (Administration) Regulations 1996, R.12(3)

(2) The CEO must publish on the local government’s official website the meeting details for the following meetings before the beginning of the year in which the meetings are to be held —

- (a) ordinary council meetings;*
- (b) committee meetings that are required under the Act to be open to members of the public or that are proposed to be open to members of the public.*

Any change to the meeting details for a meeting referred to in subregulation (2) must be published on the local government’s official website as soon as practicable after the change is made.

CONSULTATION

Nil.

OFFICER COMMENT

Earlier this year, the date for the October 2023 Ordinary Meeting of Council was shifted, via Council resolution, from the 'normal' fourth Wednesday of the month to the third Wednesday of the month due to overlap of the timing of the October local government elections (21 October 2023). Shifting the meeting a week earlier avoided a newly incoming Council being 'sworn in' on Monday 23 October and then being required to deliberate at its first full Council Meeting on 25 October. The October Council Meeting will operate under the Shire's Caretaker Policy period.

In mid June 2023, the Commissioner identified a scheduling challenge that could not be resolved, and sought advice from the Administration as to whether the October meeting date could be shifted.

COUNCIL RESOLUTION 82/23

MOVED: Commissioner McGowan

That Council (the Commissioner):

- 1. Amend the scheduled meeting date for the October 2023 Ordinary Meeting of Council from 5pm, 18 October 2023 to 5pm, 19 October 2023 (meeting venue to remain as the Council Chamber).**
- 2. Instructs the Chief Executive Officer to undertake all statutory advertising in this regard.**

CARRIED: Commissioner McGowan

9.3.5 SMALL BUSINESS GRANTS PROGRAM

Location	Shire of Donnybrook Balingup
Applicant	Not applicable
File Reference	PWF 23H
Author	Stuart Drummond – Principal Officer Economic Development
Responsible Officer	Ben Rose – Chief Executive Officer
Attachments	9.3.5(1) Small Business Grants Criteria
Voting Requirements	Simple Majority

Recommendation
<p>That Council (the Commissioner):</p> <ol style="list-style-type: none"> 1. Note that the Chief Executive Officer will make a determination on grant approvals for the Small Business Grant Program Pilot where the value of the grant is \$5,000, or less. 2. Note that the Chief Executive Officer will present a report and recommendation to the Council on grant applications for the Small Business Grant Program Pilot where the value of the grant is more than \$5,000. 3. Note that the Chief Executive Officer will present a review of the Small Business Grants Program Pilot to Council, which may include continued funding consideration during 2023-24 and onwards.

STRATEGIC ALIGNMENT

The following outcomes from the Council Plan relate to this proposal:

- Outcome 9 A thriving economy
- Objective 9.1 Build and strengthen stakeholder relations.
- Objective 9.2 Attract and retain a diverse mix of businesses and investment opportunities.
- Objective 9.3 Enable appropriate infrastructure to support and enhance business.
- Objective 9.4 Facilitate access to quality education, training and work opportunities.

EXECUTIVE SUMMARY

A Shire of Donnybrook Balingup Small Business Grants Program pilot (trial) was established in April 2023. This report to Council (Commissioner) seeks to formalise governance arrangements for the Pilot project, specifically with regard to approval for grant funding.

BACKGROUND

In March 2023, Council (the Commissioner) identified \$30,000 through the Annual Budget Review for 'economic development activities. The Principal Officer, Economic Development designed a pilot scheme for small grants for local businesses in order to value-add for existing and new local businesses.

The pilot scheme was launched on 15 May 2023 and, to date, the Principal Officer, Economic Development has spoken to thirteen local businesses about the possibility of a grant and three of those have been developed into firm proposals.

FINANCIAL IMPLICATIONS

Up to \$30,000 identified for economic development initiatives via the Annual Budget Review 2022-23.

POLICY COMPLIANCE

As it is a pilot scheme, a guiding policy has yet to be created. If, after review, the pilot program is successful and is continued with funding in 2023-24, a guiding policy similar to the Shire's Community Grants Scheme Policy should be prepared.

STATUTORY COMPLIANCE

Whilst the Chief Executive Officer is authorised to expend the nominated funds, it is recommended that the Council (Commissioner) provide guidance to the Chief Executive Officer for the pilot program as it is a new initiative without any overarching Council Policy.

CONSULTATION

The Principal Officer, Economic Development has liaised with other south west local governments in designing the pilot scheme and developing template grant agreements.

OFFICER COMMENT

In the five weeks since the launch of the pilot grant scheme, thirteen local businesses have approached the Shire and expressed an interest. The Principal Officer, Economic

Development has met with each business to discuss their ideas, develop their concept/s and assist in preparing proposals. The criteria of the grant fund (attached) is aimed at adding value to the business and to the local community. The objective is to establish an ongoing relationship with each business to support their growth in other ways also (i.e. other than just funding).

There has been a diverse range of businesses from multiple economic sectors that have expressed an interest in the funding, including; retail, production and manufacturing, services, catering, photography and cultural. The project is not simply about providing grants, it is also about exploring ways in which each business can grow and benefit the community, as well as themselves, in other ways. For example, one business has been connected to a local college to work with students around their advertising and marketing strategy and four businesses have been introduced to free business consultancy advice to support them in some of their business needs.

The Shire works with each business to ensure their grant proposal is tailored to their specific needs and can have maximum impact on the business and wider community. Three proposals are approaching completion and will be assessed for approval following this Council resolution. Each business grant, once acquitted, will be assessed for the impact it has had on the business and the wider community.

Once the majority of the small business grants fund has been allocated, the pilot project will be evaluated. If the evaluation determines the pilot scheme has been successful, future funding for the program will be considered in the Shire Budget and formal governance arrangements (e.g. Council Policy) for the grant fund program will be finalised.

COUNCIL RESOLUTION 83/23

MOVED: Commissioner McGowan

That Council (the Commissioner):

- 1. Note that the Chief Executive Officer will make a determination on grant approvals for the Small Business Grant Program Pilot where the value of the grant is \$5,000, or less.**
- 2. Note that the Chief Executive Officer will present a report and recommendation to the Council on grant applications for the Small Business Grant Program Pilot where the value of the grant is more than \$5,000.**
- 3. Note that the Chief Executive Officer will present a review of the Small Business Grants Program Pilot to Council, which may include continued funding consideration during 2023-24 and onwards.**

CARRIED: Commissioner McGowan

10 ELECTED MEMBER MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

11 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

Nil.

12 MEETINGS CLOSED TO THE PUBLIC

12.1 MATTERS FOR WHICH THE MEETING MAY BE CLOSED

12.1.1 RFQ307 – SUPPLY OF BACKHOE

This report is confidential in accordance with Section 5.23 (2) (c) of the Local Government Act 1995, which permits the meeting to be closed to the public.

(c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.

RECOMMENDATION

That the meeting be closed in accordance with section 5.23(2) of the Local Government Act 1995 to discuss the following confidential item:

12.1.1 RFQ307 – SUPPLY OF BACKHOE

COUNCIL RESOLUTION 84/23

MOVED: Commissioner McGowan

That the meeting be closed in accordance with section 5.23(2) of the Local Government Act 1995 to discuss the following confidential item:

CARRIED: Commissioner McGowan

The meeting was closed to the public at 6.00 pm

RECOMMENDATION

That the meeting be opened to the public.

COUNCIL RESOLUTION 86/23

MOVED: Commissioner McGowan

That the meeting be re-opened to the public.

CARRIED: Commissioner McGowan

The meeting was opened to the public at 6.04pm

12.2 PUBLIC READING OF RESOLUTIONS THAT MAY BE MADE PUBLIC

That Council (Commissioner):

COUNCIL RESOLUTION 85/23

- 1. Instructs the Chief Executive Officer to award RFQ307 – Supply of Backhoe, to WesTrac Pty Ltd in accordance with their submitted price for the CAT 432 Backhoe Loader.**
- 2. Instructs the Chief Executive Officer to carry over the existing 2023/24 allocation for the purchase of a replacement Shire backhoe to the 2023/24 Annual Budget.**
- 3. Instructs the Chief Executive Officer to increase the 2023/24 allocation for the purchase of a replacement Shire backhoe in accordance with the below.**

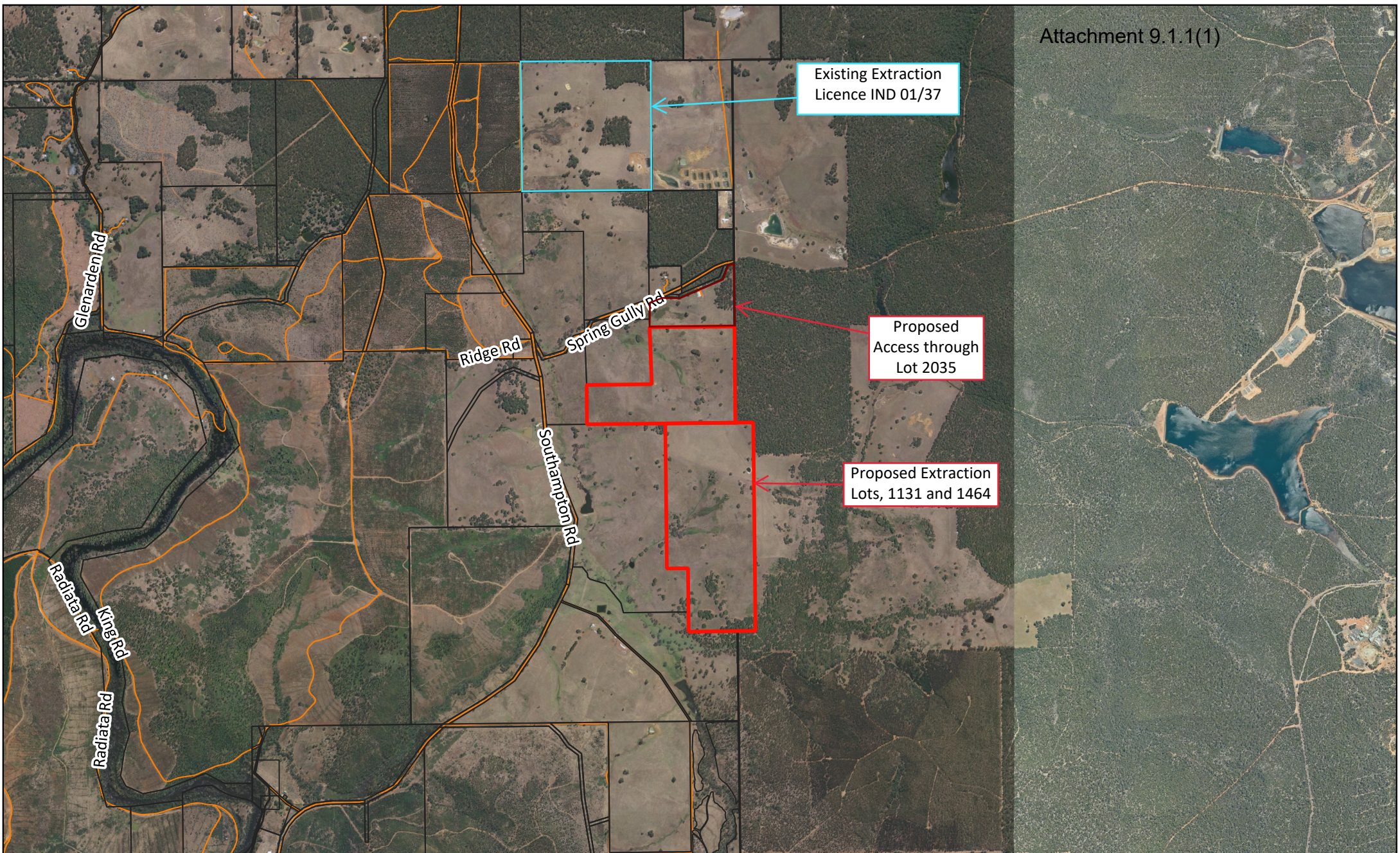
Plant	Description	Purchase Price	Trade Price	Net Changeover
Backhoe	Replacement	\$234,000	\$51,000	\$183,000

- 4. Instructs the Chief Executive Officer to release this confidential resolution in the meeting Minutes.**

13 CLOSURE

The Commissioner advised that the next Ordinary Council Meeting will be held on 26 July 2023 commencing at 5.00pm in the Shire of Donnybrook Balingup Council Chamber.

The Commissioner declared the meeting closed at 6.05pm.



Existing Extraction Licence IND 01/37

Proposed Access through Lot 2035

Proposed Extraction Lots, 1131 and 1464



Shire of Donnybrook Balingup

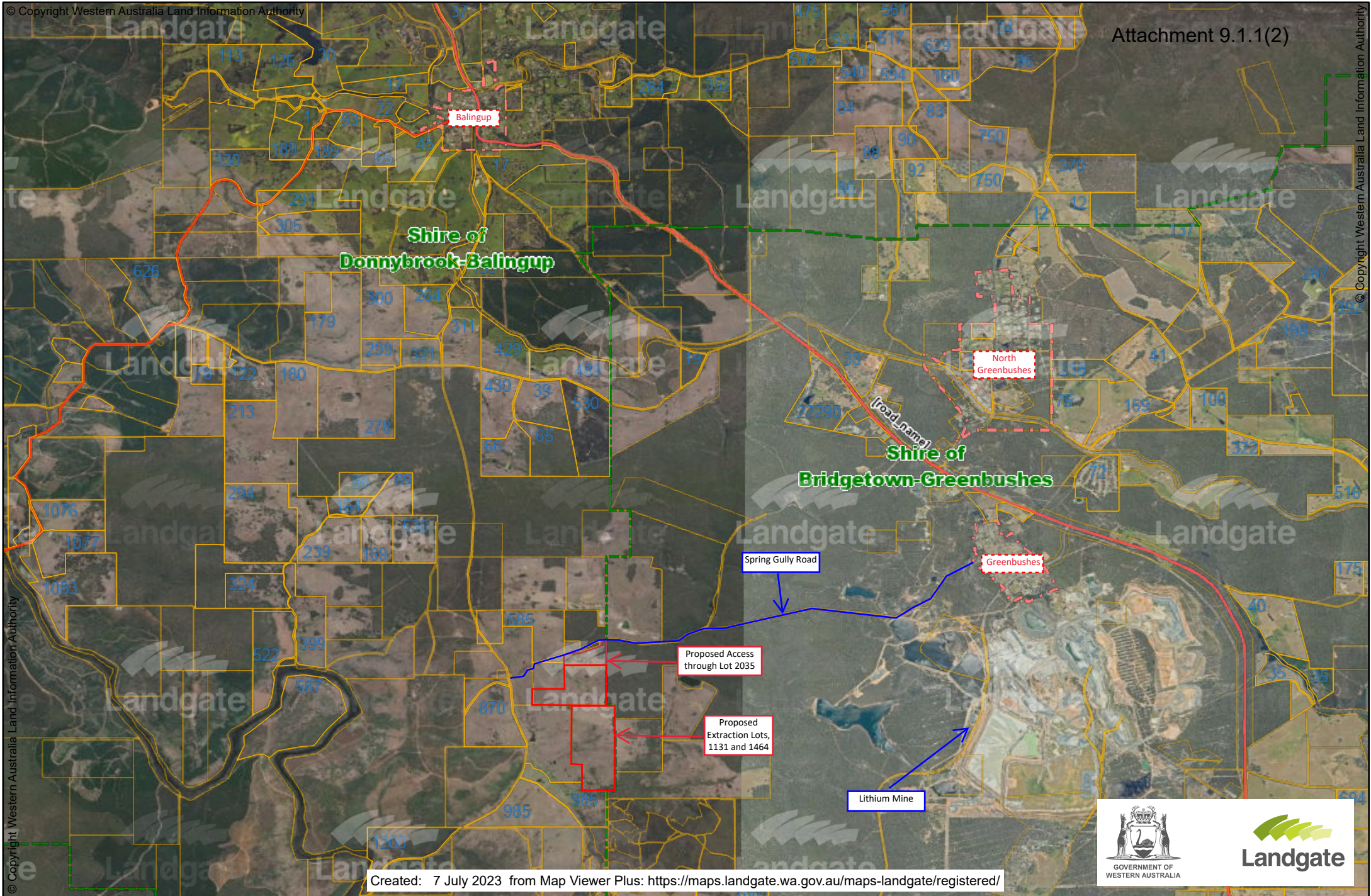
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Shire of Donnybrook Balingup

Lots 1131 and 1464 Spring Gully Road, SOUTHAMPTON WA 6253

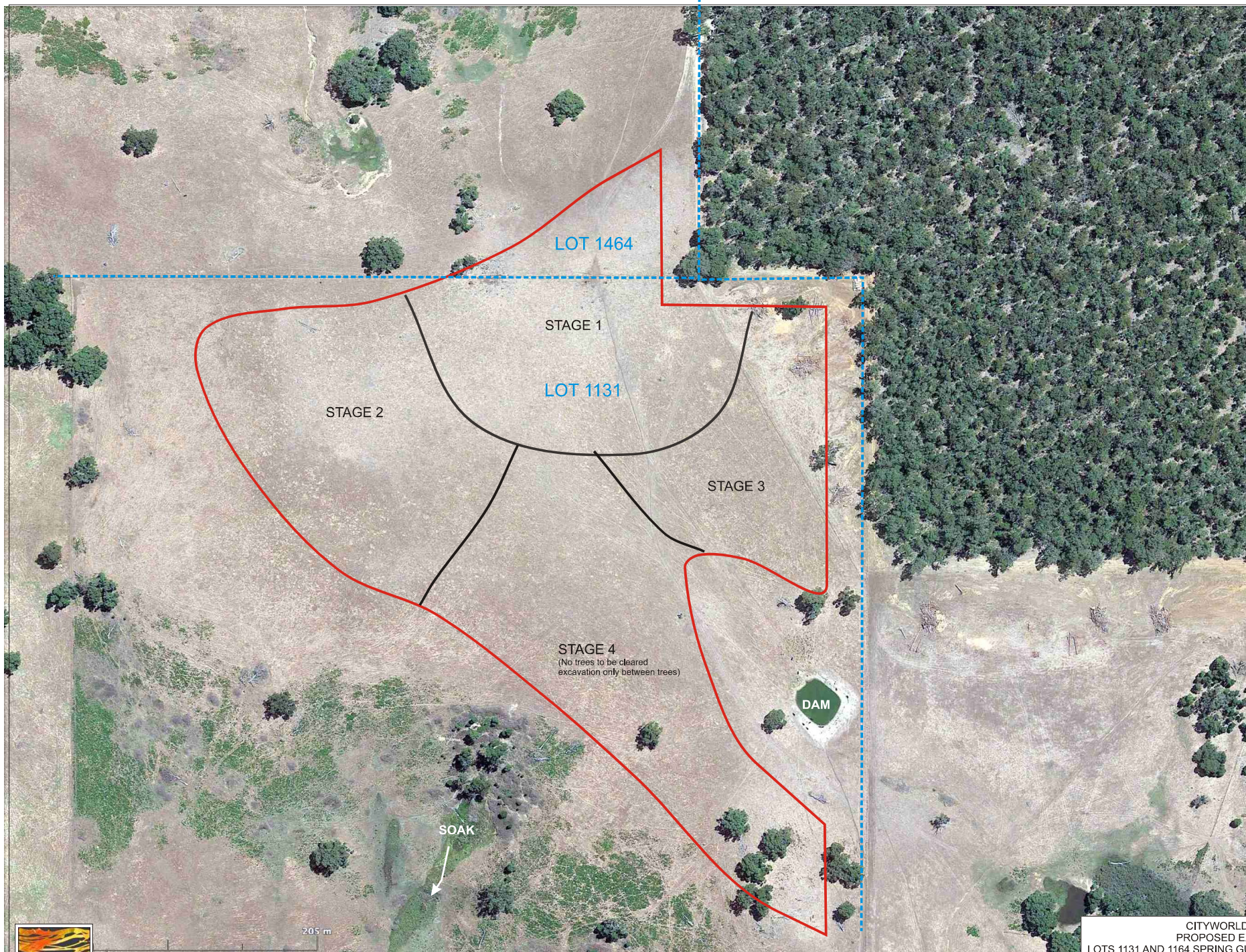
Locality Plan

Attachment 9.1.1(2)



Created: 7 July 2023 from Map Viewer Plus: <https://maps.landgate.wa.gov.au/maps-landgate/registered/>





CITYWORLD PTY LTD
PROPOSED EXCAVATION
LOTS 1131 AND 1164 SPRING GULLY ROAD , SOUTHAMPTON

FIGURE B

PROPOSED STAGING



FIGURE A

CITYWORLD PTY LTD
PROPOSED EXCAVATION
LOTS 1131 AND 1164 SPRING GULLY ROAD , SOUTHAMPTON

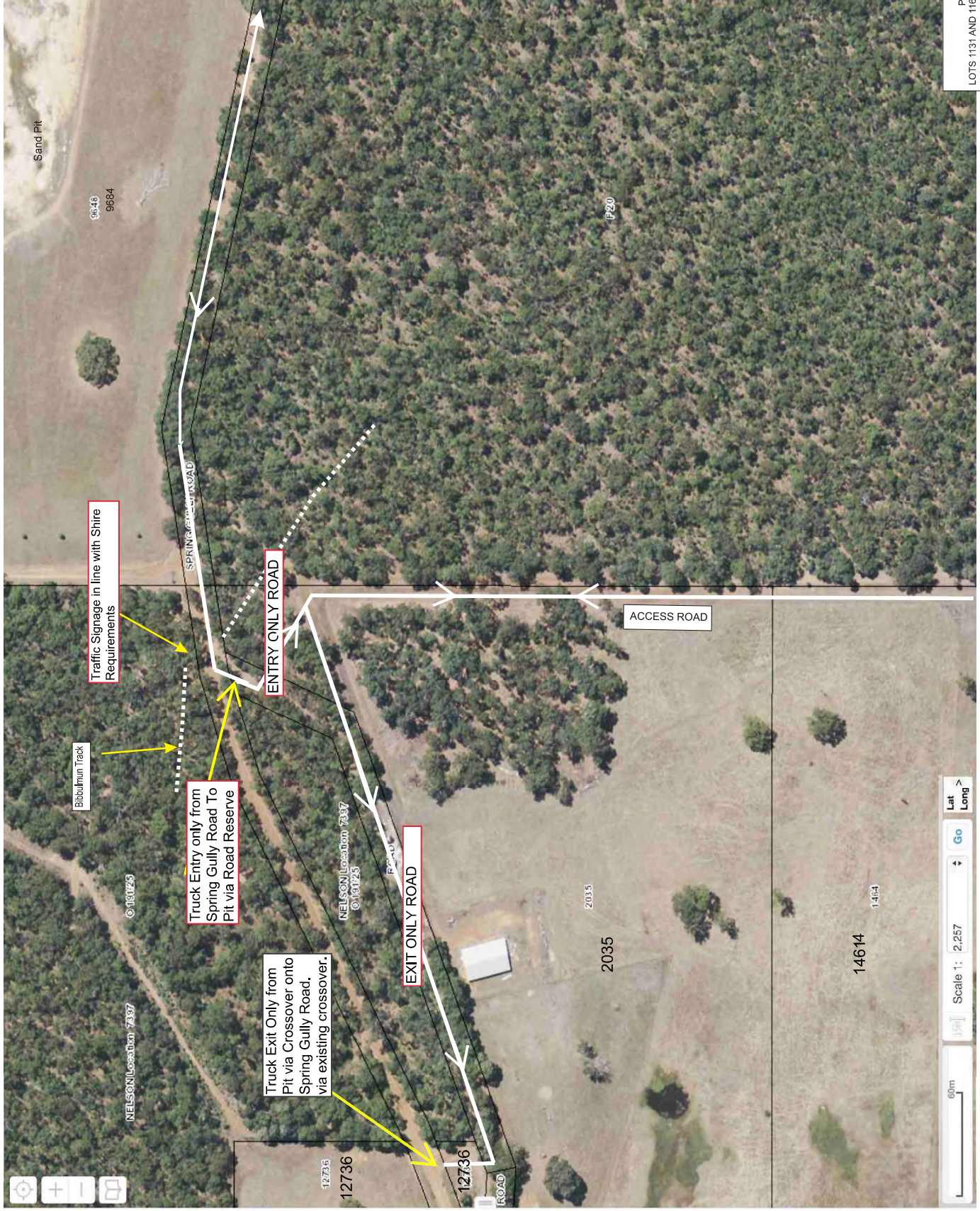




FIGURE A



CITYWORLD PTY LTD
PROPOSED EXCAVATION
LOTS 1131 AND 1164 SPRING GULLY ROAD , SOUTHAMPTON



Existing transport to
Tallsmo Lithium

See the attached
Transport Management Plan

ACCESS AND TRANSPORT

FIGURE C

CITYWORLD PTY LTD
PROPOSED EXCAVATION
LOTS 1131 AND 1164 SPRING GULLY ROAD, SOUTHAMPTON

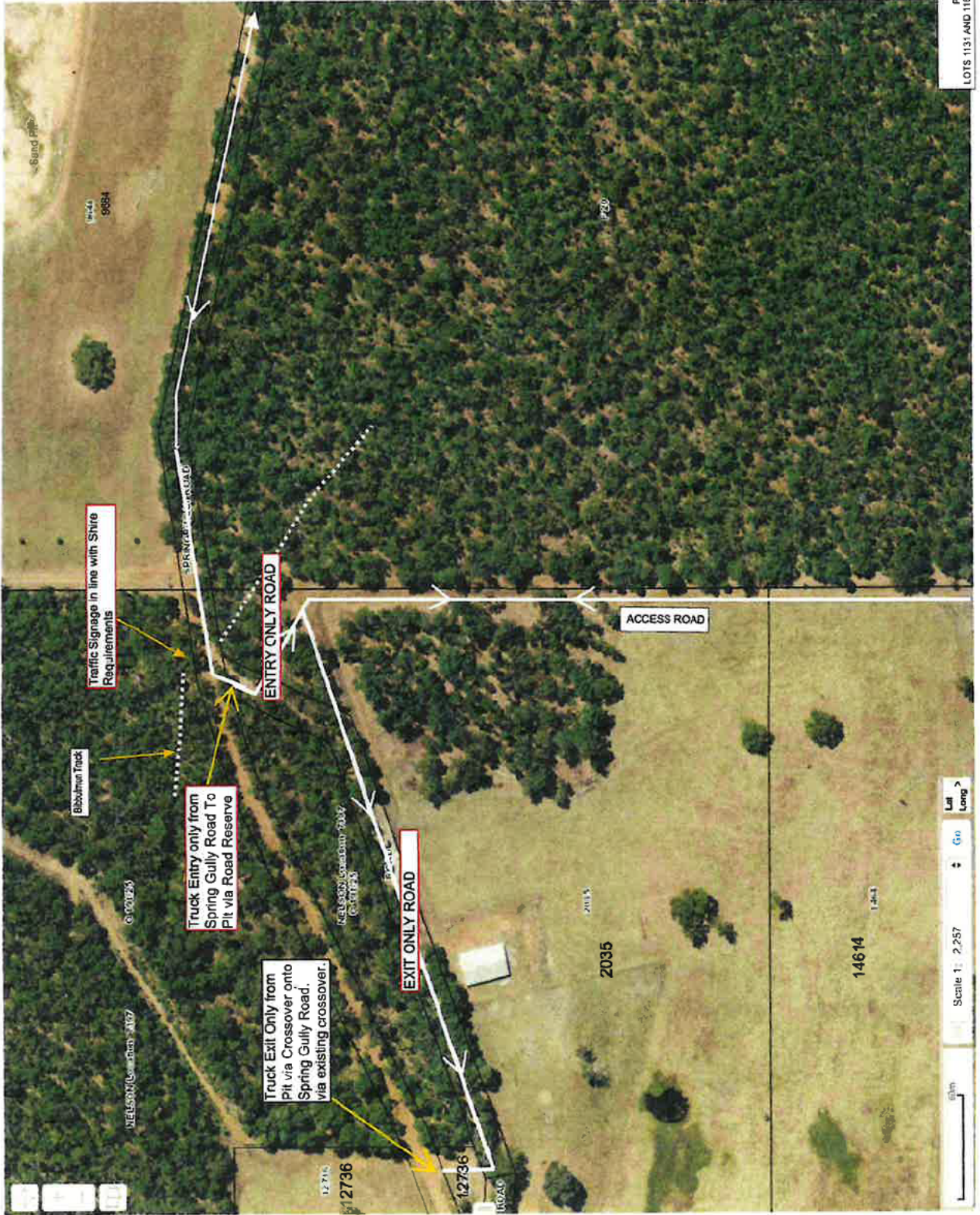
Permission for operations to egress
from Lot 12736 by landowner

Hi [REDACTED]

I grant permission for Cityworld Pty Ltd, to use our Land and Crossover (as per the attached Map) until 1st July 2025, at location 12736 Spring Gully Road, Southampton for the purpose of transporting gravel from proposed Gravel pit at Lots 1131 & 1464 Gully Road, Southampton.

Kind Regards

[REDACTED]



Existing transport to
Telferston Lithium

See the attached
Transport Management Plan

ACCESS AND TRANSPORT

FIGURE C

CITYWORLD PTY. LTD.
PROPOSED EXCAVATION
LOTS 1131 AND 1164 SPRING GULLY ROAD, SOUTH-HAMPTON

APPLICATION FOR GRAVEL EXCAVATION

EXCAVATION and
REHABILITATION
MANAGEMENT PLAN

Part Lots 1131 and 1464, with access on Lot
2035 and Lot 12736 Spring Gully Road
Southampton
Shire of Donnybrook - Balingup

Cityworld Pty Ltd

MAY 2023

APPLICATION FOR GRAVEL EXCAVATION

EXCAVATION and REHABILITATION MANAGEMENT PLAN

Part Lots 1131 and 1464, with access on Lot 2035
Spring Gully Road Southampton

Shire of Donnybrook – Balingup

Cityworld Pty Ltd



Landform Research



SUMMARY

The excavation of gravel from part of Lot 816 Spring Gully Road, Southampton is currently occurring, but that resource is almost exhausted.

The owners, Cityworld Pty Ltd, seek approval to remove laterite gravel from a new resource nearby and to the south of Spring Gully Road Southampton.

The existing gravel resource and the proposed extraction are to supply laterite gravel only to Talison Lithium Pty Ltd for the construction of the major upgrades.

The size and scale of the proposed operation, will be similar to the existing gravel pit on Lot 816 which will be closed and rehabilitated.

As the resource is used for construction by Talison Lithium Pty Ltd a short approval time of 5 years is required which will enable the existing operation and the new resource to be completed and rehabilitated within that time frame.

All laterite gravel is to be used at Talison Lithium Pty Ltd. There will be no sales to the public.

This documentation provides the background for an application for these planning approvals.

Whilst laterite gravel might seem common, many of the resources have been sterilised by development, conservation of vegetation considerations and public intolerance.

This resource is a high quality gravel deposit that contains a number of resource materials that can be blended as required to provide a range of materials for local road production and other construction projects.

State Planning Policy No 2.5, Agricultural and Rural Land Use Planning and SPP 2.4 Basic Raw Materials, require that identified basic raw material resources, including gravel, are utilised prior to sterilisation.

The floor of the completed excavation will be compatible with the local area, with the ground surface only being lowered by an average of around 2 metres with a variation of 1 – 4 metres.

Excavation will use a rubber tyred loader or excavator loading directly to road transport. Road Transport will be direct to Talison Lithium along Spring Gully Road which is provided with traffic management by Talison Lithium when transport is occurring.

Hours of operation are proposed to be 7.00 am to 5.00 pm Monday to Saturday inclusive, excluding public holidays, for loading, with transport between 7.00 am and 5.00 pm,

The quarry will have ENTRY ONLY accessed from Spring Gully Road onto the formed road reserve then into Lot 2035 and EXIT access through Lot 12736 at the current constructed crossover and transport along the Eastern most 400m section of Spring Gully Road that lies within the of Donnybrook -Balingup then onto Spring Gully Road East in the Shire of Bridgetown - Greenbushes. There will be no transport along the western most portion of Spring Gully Road that lies within the Shire of Donnybrook – Balingup.

The nearest dwellings are over 900 metres away to the west and north which complies with EPA Generic Buffer Guidelines.

Rehabilitation of the excavated area will be to pasture with clumps of 20 trees and shrubs per hectare.

A Five year Planning Approval and Extractive Industries Licence is applied for.

Table 1 Proposal Summary

ASPECT	PROPOSAL CHARACTERISTIC
Location	<ul style="list-style-type: none"> Portion of Lot 1131 and 1464 Spring Gully Road, Southampton, with transport across Lot 2035.
EXCAVATION	
Resource applied for	<ul style="list-style-type: none"> Extraction of natural gravel Some excavation and processing of laterite duricrust.
Total area of excavation applied for, including the land already open	<ul style="list-style-type: none"> Current excavation – Nil hectares Area of resource applied for is approximately 9.0 hectares after allowing for the trees to be retained in Stage 4, in a total footprint of around 10.5 hectares.
Rate of excavation based on average anticipated volumes.	<ul style="list-style-type: none"> 50 – 70,000 tonnes per year with the potential for a larger quantity to meet specific contracts in any particular year. All laterite gravel is to be used at Talison Lithium Pty Ltd. There will be no sales to the public.
Life of project	<ul style="list-style-type: none"> 1 - 5 years depending on requirements for gravel.
Area cleared – opened annually	<ul style="list-style-type: none"> No clearing required. All existing trees will be protected. The pit is sequenced into 4 stages.
Dewatering requirements	<ul style="list-style-type: none"> Nil
Maximum depth of excavations	<ul style="list-style-type: none"> 1 - 4 metres at final depth. Average depth of around 2 metres.
PROCESSING	
Resources	<ul style="list-style-type: none"> Some duricrust gravel is to be crushed and screened to make road bases and remove the laterite rock from site and improve the pasture.
Water requirements	<ul style="list-style-type: none"> < 10 kL per day for about 50 days for dust suppression.
Water supply source	<ul style="list-style-type: none"> Talison Lithium will provide the water from their mine site supplies.
INFRASTRUCTURE	
Total area of plant and stock	<ul style="list-style-type: none"> None required
Area of settling ponds	<ul style="list-style-type: none"> None required. All water will be detained within the current pit. Each stage will be installed with detention areas/basins that will hold all water generated from the active operations. The existing sump/dam in the south east will be maintained to capture and detain any water from the rehabilitated areas and as a secondary detention.
Fuel storage	<ul style="list-style-type: none"> No fuel storage. Refuelling from mobile tankers.
TRANSPORT	
Truck movements	<ul style="list-style-type: none"> Variable. For a likely scenario of 50 – 70,000 tonnes of product annually. All gravel will be transported along Spring Gully Road

	<p>to the east.</p> <ul style="list-style-type: none"> Talison Lithium has a transport management plan in place for the transport of the gravel and that will continue to be used.
Access	<ul style="list-style-type: none"> ENTRY ONLY Transport to the Pit will be via the formed Road Reserve off Spring Gully Road then into south into lot 2035 along the eastern boundary of lot 2035 and Lot 1464 to Pit Entry on Lot 1131. EXIT - Transport from the Pit will be north along the eastern boundary of Lot 1464 and Lot 2035 then West to Lot 12736 and then turn east to EXIT only onto Spring Gully Road.at existing Crossover
WORKFORCE	
Construction	<ul style="list-style-type: none"> Renewal – already in operation.
Operation	<ul style="list-style-type: none"> 2 - 4 persons
Hours of operation	<ul style="list-style-type: none"> Hours of operation, will be 7.00 am to 5.00 pm Monday to Saturday inclusive, excluding public holidays for transport, processing and excavation.

MANAGEMENT OF THE OPERATIONS

The excavation, processing and environmental management proposed has been designed to reflect best practice and utilises Commonwealth and State Guidelines.

Safety Management

All quarries operate under the provisions of the *Mines Safety and Inspection Act 1994 and Regulations 1995* and the *Work, Health and Safety Act 2020 and Work Health and Safety (Mines) Regulations 2022*. These are administered by the Department of Mines Industry Regulation and Safety.

The regulation is achieved through the DMIRS Safety Regulations and Reporting Systems (SRS) .

All quarries on commencement are required to register with the SRS system. As part of the registration a Project Management Plan is required to be produced and lodged online after all planning approvals are in place and prior to commencement. That will be lodged by the operator of the pit.

Officers from the Safety Division of the DMIRS are anticipated to regularly inspect the operations in relation to health and safety.

Environmental Management

The environmental management is designed to reflect best practise, outlined in particular in;

Department of Resources, Energy and Tourism (Commonwealth) , 2011, *A Guide to Leading Practice Sustainable Development in Mining*, and guidelines produced by Environmental Protection Authority, Department of Environment Regulation, Department of Water, DMIRS, Western Australia Planning Commission and the Local Authority.

An *Environmental Risk Assessment* has been developed based on the EPA Environmental Factors which have been identified by the EPA as the factors to be considered when reviewing environmental impact and outcomes in Western Australia.

The EPA Factors have been used and added to in the following table, which provides for the environmental risk if not mitigated or managed and the assessed environmental risk when the proposed design and management procedures are effectively implemented.

All the EPA environmental factors, together with the other factors, are provided in the Environmental Risk Table to show that some are not relevant to this proposal. Leaving them out may lead to some uncertainty in a reviewer's mind.

The Environmental Risk Matrix was developed to the principles of *AS/NZS ISO 14001:2004 (Environmental Management Systems)* and *AS/NZS ISO 19011:2014 (Guidelines for auditing Management Systems)*. The principles of *AS/NZS 31000:2009 (Risk Management Guidelines)* are also used when considering any risks.

The Risk Table includes references to the various parts of the document to enable easy review and provides a summary of the project and its management.

The risk assessment table also forms the basis of an auditable matrix.

Environmental Factor - Objective	Identified Issues and Commitments	Unmanaged Risk			Proposed Management	References	Managed Risk		
		Likelihood	Consequence	Risk			Likelihood	Consequence	Risk
<p>FLORA and VEGETATION</p> <p>To maintain representation, diversity, viability and ecological function at the species, population and community level.</p>	Vegetation communities and/or biodiversity may be significantly impacted by clearing, weeds and dieback.	E	1	Low	No native vegetation is to be cleared. The existing trees will be retained. An additional 20 trees per hectare will be provided at closure and rehabilitation.	Figure 2	E	1	Low
<p>TERRESTRIAL FAUNA</p> <p>To maintain representation, diversity, viability and ecological function at the species, population and assemblage level.</p>	Communities and fauna and/or biodiversity may be significantly impacted by clearing, weeds and dieback.	E	1	Low	No native vegetation is to be cleared.	Figure 2	E	1	Low

Environmental Factor - Objective	Identified Issues and Commitments	Unmanaged Risk			Proposed Management	References	Managed Risk		
		Likelihood	Consequence	Risk			Likelihood	Consequence	Risk
LANDFORMS To maintain the variety, integrity, ecological functions and environmental values of landforms and soils.	The local landform may be altered to a form that is not compatible with the surrounding geomorphology.	D	2	Low	The excavations are proposed to be 1 – 4 metres deep (average 2 metres), low on the landscape and not on any skyline. The ridge line will be maintained.	Summary Figures D, E, F, G.	D	2	Low
	The final land surface should be fit for its required end use.	E	1	Low	The end use will continued to be pasture and productive agricultural land.	Figures A and B.	E	1	Low
	The development and final landform will not lead to significant visual impacts.	D	2	Low	Visual management has been considered. The excavations are proposed to be 1 – 4 metres deep (average 2 metres), low on the landscape and not on any skyline. The ridge line will be maintained with the pit located behind to the east and south from the two closest dwellings located at 900 metres.	Summary Figures D, E, F, G.	D	2	Low
	The final landform and soils may be subject to erosion by wind, water or other processes.	C	2	Mod	The gravel excavation - operations and gravel processing are designed to minimise erosion and dust. Stormwater will be retained in the pit. At closure drainage will be to the existing catchment dam which will remain in place.	Summary Figure H.	D	2	Low
	Acid soils are not exposed or are managed to ensure that there are no long term adverse effects.	E	1	Low	Not present		E	1	Low

Environmental Factor - Objective	Identified Issues and Commitments	Unmanaged Risk			Proposed Management	References	Managed Risk		
		Likelihood	Consequence	Risk			Likelihood	Consequence	Risk
HYDRO - GEOLOGICAL PROCESSES To maintain the hydrological regimes of groundwater and surface water so that existing and potential uses, including ecosystem maintenance, are protected.	The ecological functions of watercourses are to be maintained.	E	1	Low	On closure drainage will continue to be to the drainage lines down slope with surface water detained in the existing dam. Additional sumps and contour channels will be provided if necessary. There are no on site or nearby watercourses.	Section 9.0 Water Quality Management. Summary Figures D, E, F, G H.	E	1	Low
	Groundwater may be impacted by changes to recharge, over-pumping, alterations to flow paths or lead to significant evaporation and water loss.	D	1	Low	Excavation will be have a separation to the water table of >20 metres based on the elevation of the seepages to the west. The dam is a catchment dam with no seepages or soaks. During operations stormwater will be retained within the pit based on retention of the 10% Annual Exceedance Probability AEP for a 2 hour rainfall event. This value is 32.2 mm - BOM.	Section 9.0 Water Quality Management. Section 9.0 Water Quality Management. Summary Figures D, E, F, G H.	E	1	Low
	Wetlands may be altered by draining or flooding, potentially changing their ecological functions and biodiversity.	E	1	Low	There are no local wetlands on the resource areas.	Section 9.0 Water Quality Management	E	1	Low
WATER QUALITY To maintain the quality of groundwater and surface water, sediment and biota so that the environmental values, both ecological and social, are protected.	Hydrocarbons, fuels and other chemicals are stored in a manner that they pose no risk to the environment.	D	3	Med	Fuel and hydrocarbon management programs are proposed. No fuel is to be stored on site.	Section 9.0 Water Quality Management	D	2	Low
	Runoff from operations is contained and all water is either retained or treated to removed sediment and any deleterious materials.	D	3	Med	Spring Creek to the east is listed as an ethnographic site, but this lies 600 metres to the south east, with water retained in the pit and the existing farm dam forming the secondary detention facility. During operations stormwater will be retained within the pit based on retention of the 10% Annual Exceedance Probability AEP for a 2 hour rainfall event. This value is 32.2 mm - BOM. On closure, drainage will be contained within the pit and any excess will be collected by the existing farm dam, which does not overflow.	Section 9.0 Water Quality Management Section 9.0 Water Quality Management. Summary Figures D, E, F, G H.	E	2	Low

Environmental Factor - Objective	Identified Issues and Commitments	Unmanaged Risk			Proposed Management	References	Managed Risk		
		Likelihood	Consequence	Risk			Likelihood	Consequence	Risk
OFFSITE EMISSIONS To maintain representation, diversity, viability and ecological function at the species, population and community level.	Dust emissions are minimised or controlled to ensure that the local amenity is protected.	B	3	High	This is a continuation of the existing gravel operations on site. There have been no issues during past excavation. There are no new sensitive premises or land uses that have been constructed in recent years. The site complies with the EPA Generic Buffer distances of 500 metres. The closest dwelling are 900 metres to the north and west. The crushing plant will be located behind the brow of the ridge from the two dwellings.	Section 6.0 Dust Management. Summary Figures F and G show the section lines.	D	2	Low
	Dust emissions will not significantly impact on local and on site personnel health or quality of life.	E	1	Low	See above.		E	1	Low
	Noise levels will comply with the <i>Environmental Protection (Noise) Regulations 1997</i> .	E	1	Low	Noise levels will comply with <i>Environmental Protection (Noise) Regulations 1997</i> . The site complies with the EPA Generic Buffer distances of 500 metres. The closest dwelling are 900 metres to the north and west.	Section 7.0 Noise Management. Summary Figures F and G show the section lines.	E	1	Low
	Noise levels and operational procedures will be used to protect on site personnel health and safety.	C	3	Local Amenity Med OHS High	The operations are designed to minimise on site noise and the potential for offsite noise. The crushing plant operates occasionally and will be located over the ridge from the two dwellings. The gravel pit complies with the EPA Generic Buffer Guidelines. See above.	See above. Summary Figures F and G show the section lines.	D	2	Low
	Emissions gases and other materials potentially adverse to human health will not be used or will be managed.	D	2	Low	There are no gaseous or other potential harmful emissions from the operations apart from normal vehicle exhausts..		D	2	Low
	Potential impacts			NA	There is to be no blasting.				NA

	from blasting will comply with the <i>Environmental Protection (Noise) Regulations 1997</i> and guidelines for ground vibration.								
	Employ procedures and design the operations to minimise the risk of excessive greenhouse emissions.	E	1	Low	The gravel operations are proposed to be similar to other gravel pits and the current pit to the north, which will close when this pit is opened, with a short transition period.		E	1	Low
HERITAGE Known heritage sites will be protected.	Known aboriginal heritage sites will be protected.	E	2	Low	The databases of the Department of Planning Land and Heritage were searched. There are no recorded sites on the proposed extraction area. Spring Creek to the east is listed as an ethnographic site, but this lies 600 metres to the south east, with water retained in the pit and the existing farm dam forming the secondary detention facility.		E	2	Low
	Sites of European heritage will be protected.			NA	None known				NA
	Heritage sites uncovered during operations will be independently assessed and managed through communication with the community, Government and traditional owners.	D	2	Low	A commitment is made to this.		D	2	Low

Environmental Factor - Objective	Identified Issues and Commitments	Unmanaged Risk			Proposed Management	References	Managed Risk		
		Likelihood	Consequence	Risk			Likelihood	Consequence	Risk
CLOSURE AND REHABILITATION To ensure that premises are closed, decommissioned and rehabilitated in an ecologically sustainable manner, consistent with agreed outcomes and land uses, and without unacceptable liability to the State	At the end of excavation the created soils should be deep enough or of sufficient quality to be sustainable to meet the long term end use or ecological values.	B	3	High	A swale is to be retained at the end of excavation and reformed to a swale in the landscape at a depth of 1 – 4 metres (average 2 metres) lower than the pre-mine condition. Rehabilitation will be directed towards the final end land use of a return to pasture and productive agricultural land. Topsoil will be transferred directly from an area being cleared and spread across the surface of the areas to be rehabilitated. If direct transfer is not possible, any material stored in dumps will be respread.	Section 11.0 Closure. Summary Figures F and G show the section lines and D and E the contours.	D	2	Low
	All infrastructure, roads, hardstand, non natural materials are to be removed from site progressively when not required and all removed at the end of the project.	C	2	Med	This is committed to.	Section 11.0 Closure	D	2	Low
	No materials are to be left on site that may cause long term detrimental outcomes in terms of impacts to soils, water, heritage, vegetation health or other factors.	C	2	Med	This is committed to.	Section 11.0 Closure	D	2	Low
	All contaminated materials are to be removed from site prior to closure.	C	2	Med	All contaminated materials are to be removed from site prior to closure.	Section 11.0 Closure	D	2	Low

<p>GEOTECHNICS</p> <p>To ensure that all ground and geological materials is safe commensurate with the operations and final land surface.</p>	<p>The operational and final land surfaces will be made safe and not subject to subsidence, slippage or other adverse conditions.</p>	C	1	Low	<p>The end use is a gentle swale and a return to pasture and productive land.</p>	<p>Figure 13. Summary Figures D, E and H.</p>	D	2	Low
	<p>The quarry and operations will comply with the <i>Mines Safety and Inspection Act 1994</i>.</p>	C	1	Low	<p>The proponent is committed to complying with the relevant Acts and Regulations.</p>		D	2	Low
	<p>The operational and final surfaces and features are designed to be not affected by extreme climate events.</p>	E	1	Low	<p>The end use is a gentle swale and a return to pasture and productive land. There will be no alteration to drainage or other local landforms. The existing dam will be retained.</p>	<p>Figure 13 Summary Figures D, E and H.</p>	E	1	Low

RISK MATRIX

		Effect / Consequence					
		1	2	3	4	5	
Type		Insignificant	Minor	Moderate	Major	Severe	
Environmental Impact		No discernible, adverse impact, individuals of species may be affected locally.	Discernible effect on the environment but no adverse impact, minor number of individuals of species may be affected locally	Minor adverse effect to the environment (including public amenity), moderate loss of individuals of species locally.	Moderate damage to ecosystem function, major loss of individuals of species locally, loss of public amenity.	Significant long-term damage/loss to ecosystem function, extinction of a species locally	
Likelihood	A Almost Certain	Likely that the unwanted event could occur often (once per week) during the life of an individual item or system	Medium 11	High 16	High 20	Very High 23	Very High 25
	B Likely	Likely that the unwanted event could occur several times per year during the life of an individual item or system.	Medium 7	Medium 12	High 17	High 21	Very High 24
	C Possible	Likely that the unwanted event could occur sometime (once per year) during the life of an individual item or system.	Low 4	Medium 8	High 13	High 18	High 22
	D Unlikely	Unlikely, but possible for the unwanted event to occur once in the life of an individual item or system.	Low 2	Low 5	Medium 9	High 14	High 19
	E Rare	Highly unlikely that the unwanted event could ever occur in the life of an individual item or system.	Low 1	Low 3	Medium 6	Medium 10	High 15



FIGURE A

CITYWORLD PTY LTD
PROPOSED EXCAVATION
LOTS 1131 AND 1164 SPRING GULLY ROAD , SOUTHAMPTON

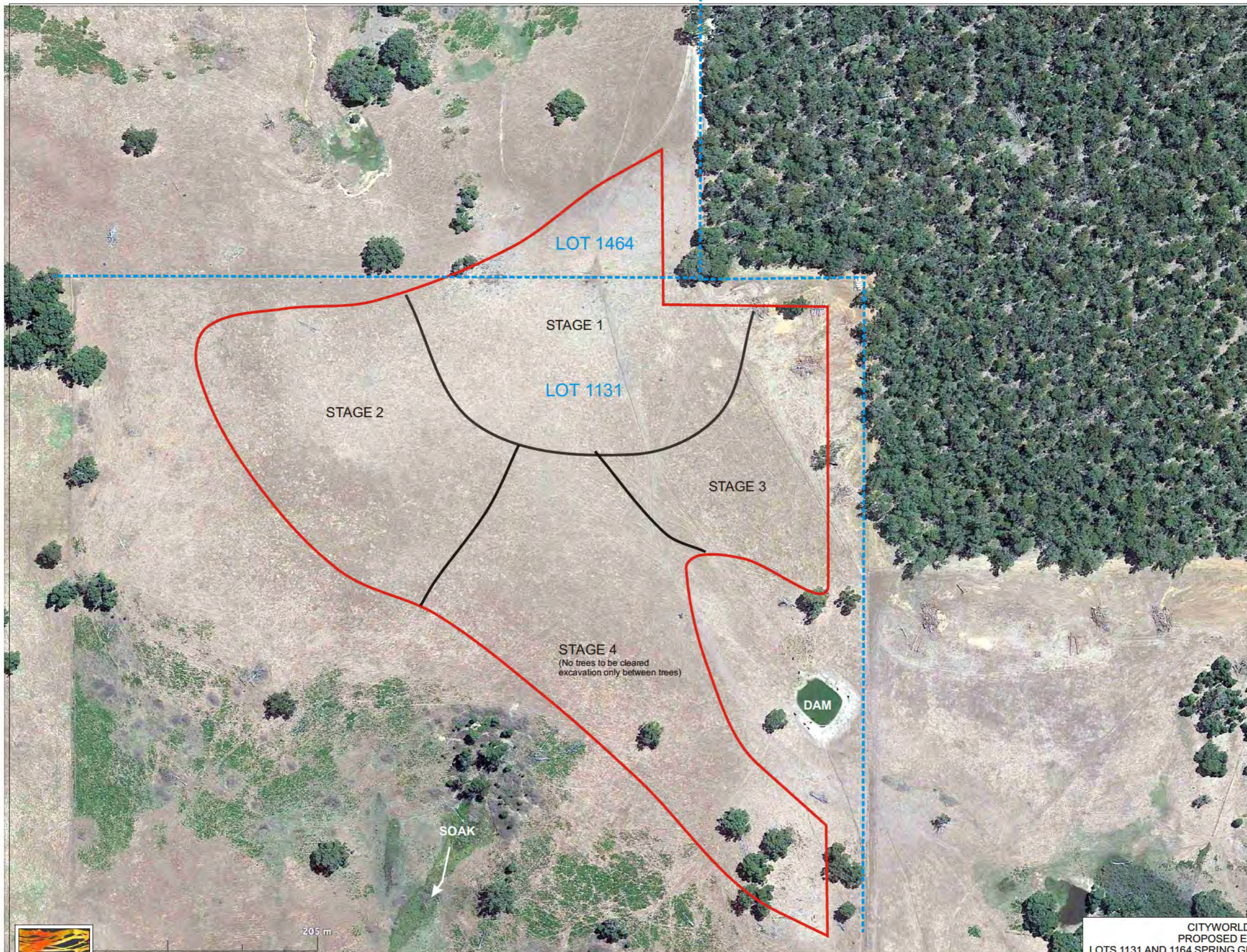


FIGURE B

CITYWORLD PTY LTD
PROPOSED EXCAVATION
LOTS 1131 AND 1164 SPRING GULLY ROAD , SOUTHAMPTON

PROPOSED STAGING

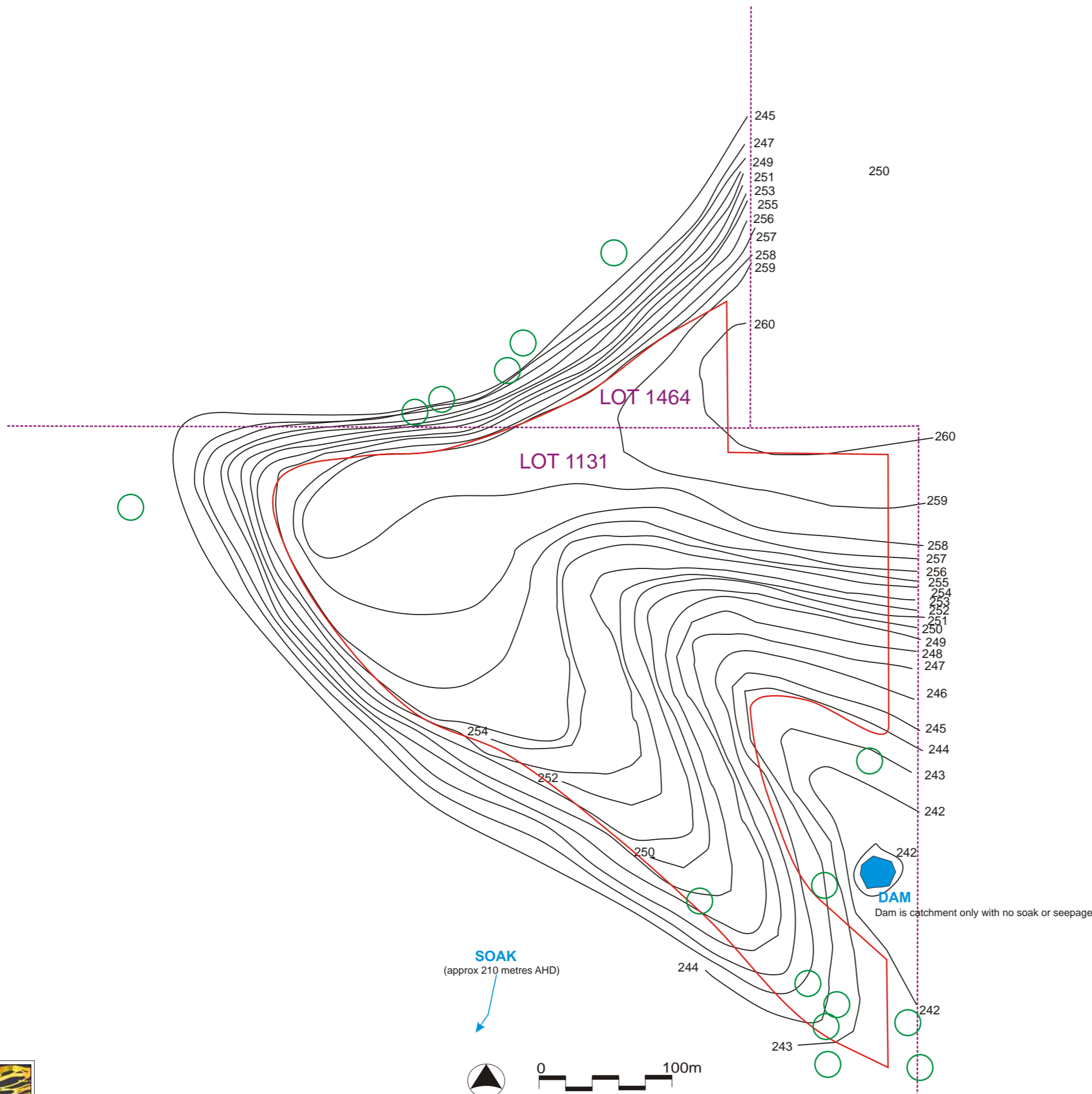


Existing transport to Talismon Lithium

See the attached Transport Management Plan

ACCESS AND TRANSPORT

FIGURE C



- Property boundary
- 245 — Contour metres AHD
- Farm Dam
- Tree
- Proposed pit footprint

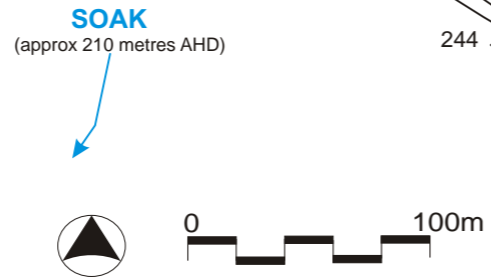


Figure D

EXISTING CONTOURS (metres AHD)
 CITYWORLD PTY LTD
 PROPOSED EXCAVATION
 LOTS 1131 AND 1164 SPRING GULLY ROAD, SOUTHAMPTON

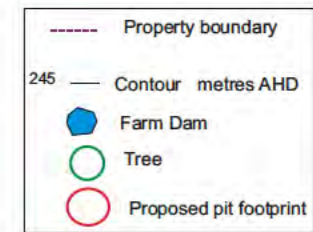
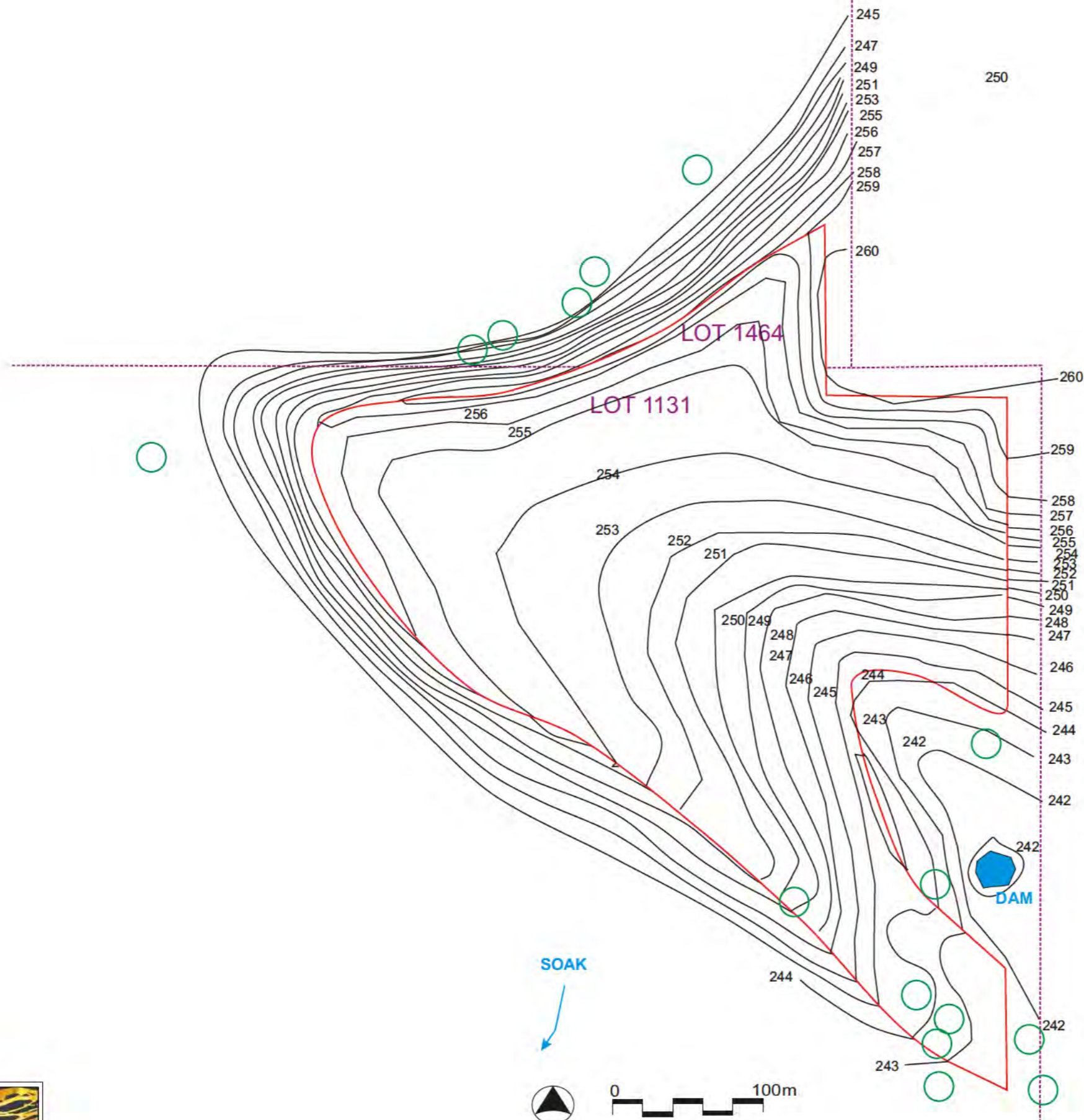
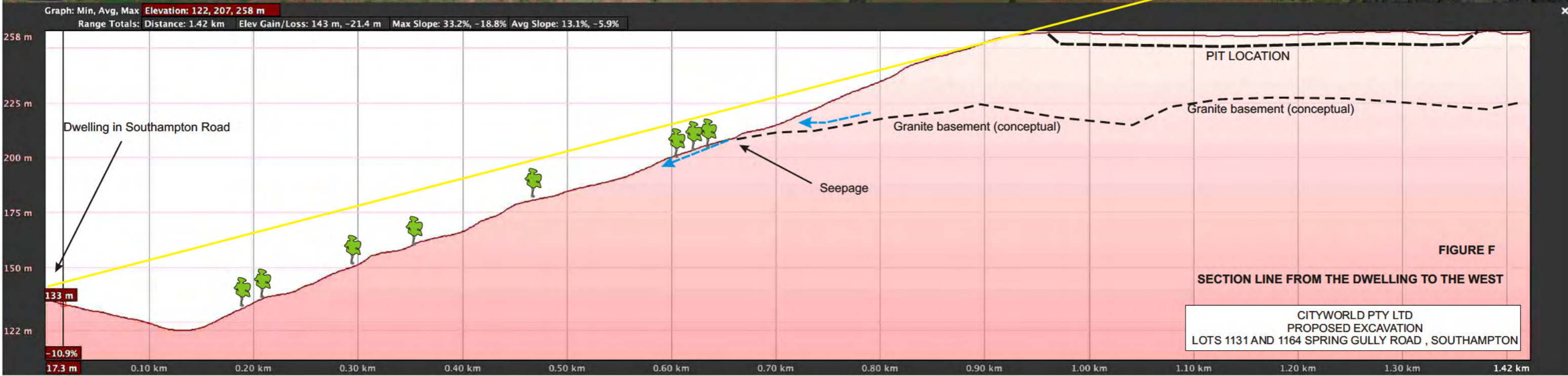


Figure E

CONCEPT FINAL CONTOURS (metres AHD)
 CITYWORLD PTY LTD
 PROPOSED EXCAVATION
 LOTS 1131 AND 1164 SPRING GULLY ROAD, SOUTHAMPTON

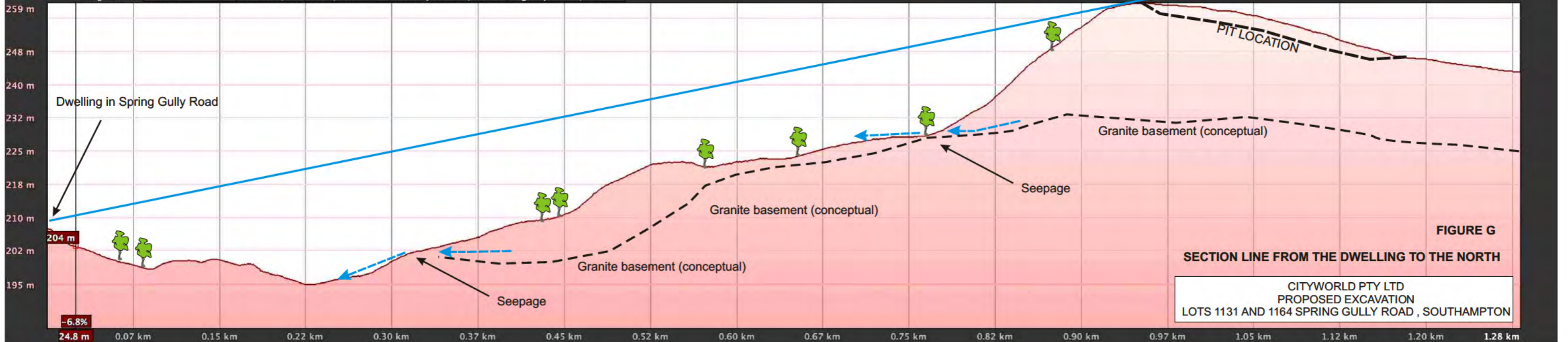


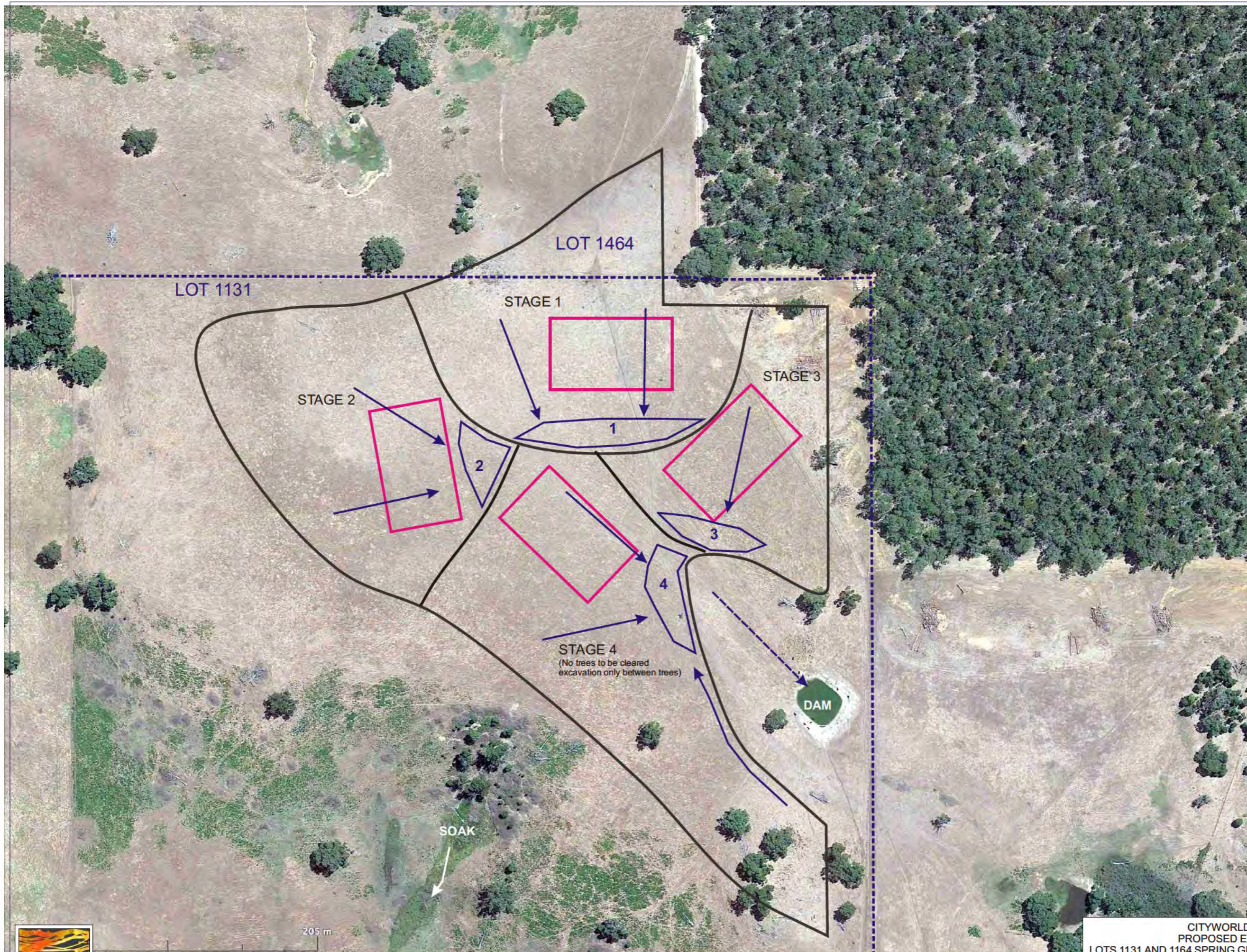


Google Earth

1985 Imagery Date: 11/21/2015 50 H 407442.37 m E 6252504.20 m S elev 0 m eye alt 2.82 km

Graph: Min, Avg, Max Elevation: 195, 226, 259 m
 Range Totals: Distance: 1.28 km Elev Gain/Loss: 74 m, -38.8 m Max Slope: 29.3%, -27.5% Avg Slope: 9.1%, -6.0%









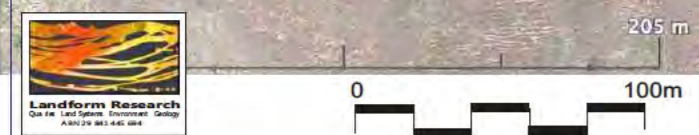
- WATER MANAGEMENT**
-  Direction of surface water flow
 -  Sump overflow contingency
 -  Pit edges or detention basin to contain 2 hour 10% exceedance rainfall event (32.2 mm) with minimum detention of 805 m³.
 -  Concept location of screening and stockpiles for each stage

FIGURE H

CITYWORLD PTY LTD
 PROPOSED EXCAVATION
 LOTS 1131 AND 1164 SPRING GULLY ROAD, SOUTHAMPTON

PROPOSED STAGING



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ATTACHMENT

Talison Lithium Pty Ltd Traffic Management Plan

1.0 INTRODUCTION

1.1 Background and Proposal

The excavation of gravel from part of Lot 816 Spring Gully Road, Southampton has been occurring for several years, but that resource is nearing the end of its life. Part of the pit has been rehabilitated and the remainder is in the last phases of extraction.

The gravel from Lot 816 Spring Gully Road is nearing exhaustion and further resources are required to enable Talison Lithium to complete their earthworks.

An adjoining laterite gravel resource has been identified as occurring on Lot 1131 with a small area extending onto Lot 1464 Spring Gully Road. See Figures A – C in the Summary.

Cityworld Pty Ltd therefore seeks Development approval and an Extractive industry Licence to remove laterite gravel from part of Lot 1131 and Part of Lot 1464 Spring Gully Road.

The proposed excavation will be of a similar scale and extent of the operations on Lot 816, which will be closed and rehabilitated. The same transport route will be used and therefore there will be little changes to the scale of gravel excavations in the local area. Excavations on Lot 816 are anticipated to be completed within around 2 years.

The same transport route will be retained as it enable gravel to be carried directly to Talison Lithium. A Traffic Management Plan is provided by Talison Lithium Pty Ltd, which is used during transportation of the gravel, through the Shire of Bridgetown – Greenbushes.

State Planning Policy No 2.5, Agricultural and Rural Land Use Planning requires that identified basic raw material resources, including gravel are utilised prior to sterilisation.

Completion of excavation on Lots 1131 and 1164 is anticipated to take less than 5 years.

The floor of the completed excavation will be compatible with the local area, with the ground surface only being lowered by 1 – 4 metres with an average of 2 metres.

1.2 Proponent

Cityworld Pty Ltd



A contractor will extract the gravel which will be transported to Talison Lithium Pty Ltd.

1.3 Location and Ownership

The proposed excavation lies 5 km west from Greenbushes, along Spring Gully Road, on the eastern edge of the Shire of Donnybrook – Balingup.

The proposed excavation covers portion of Lots 1131 and 1164, Spring Gully Road Southampton with the access road also crossing Lot 2035.

Lot	1131	Plan	104973	Volume	996	Folio	149
		Cityworld Pty Ltd [REDACTED]					
Lot	1464	Plan	115189	Volume	1003	Folio	766
		Cityworld Pty Ltd [REDACTED]					
Lot	2035	Plan	123979	Volume	1003	Folio	520
		Cityworld Pty Ltd [REDACTED]					

Nature of the resource

Laterite is commonly used to describe the material extracted. Sometimes the term duricrust is used to describe the hard capping to the laterite. The term ferricrete is also used in a more scientific way to describe the material. In the literature, however, the terms are often used in place of each other.

Laterite (ferricrete) gravel and duricrust is associated with ancient erosion surfaces under which massive laterite cap rock developed. The duricrust is exposed as infrequent outcrops across the extraction area with a variable layer of overlying gravel.

The thickness of the duricrust is variable, normally 0.5 to 1.0 metres, overlain by laterite gravel of variable thickness from 0.2 to 3.0 metres with some small deep pockets, generally in the swales. The benefits of taking the small deep pockets is that the excavation takes well below the natural ground surface and a small excavation footprint can generate a much greater volume of resource.

The overlying gravel is often termed “Natural Gravel”, whereas the crushed duricrust is often called “Manufactured Gravel”.

Natural Gravel is extracted using a loader loading directly to a road truck. Sometimes a screen is used to prepare various grades of gravel.

Manufactured gravel/ferricrete is obtained by ripping the duricrust with a bulldozer and then crushing the underlying laterite duricrust with a mobile crusher and screening the products. Crushed duricrust is an inherently superior road making material with higher technical specifications than hard rock road making materials. It is easier to lay, binds well and is more durable and of better appearance when used on the unsealed shoulders of country roads.

Crushed ferricrete is also superior to natural gravels because the particles are angular and bed down better than the rounded gravel particles. It is also superior because the manufacturing process is designed to mix the correct proportion of fines, gibbsite rich materials and clays to ensure Main Roads and other specifications for road making are exceeded.

As the ferricrete is manufactured from natural gravels and laterite, it is brown like the majority of the soils and local roads, and is therefore most suitable for country roads and road verges.

1.4 Project Objectives

The proposal is to continue to provide a source of local gravel to for the construction of the Talison Lithium project at Greenbushes. There will be no sales to the public.

1.4.1 Importance and Rationale

State Planning Policy No 2.5, Agricultural and Rural Land Use Planning 2016, is strong in its requirement for basic raw materials to be protected and taken prior to sterilisation of the area by development.

A summary of the documentation of basic raw materials is listed below.

- Western Australian Planning Commission, *State Planning Policy No 2.5, Agricultural and Rural Land Use Planning 2016*.
- Department of Planning 2016, *Basic Raw Materials Fact Sheet*.
- Department of Planning 1998 *State Gravel Supply Strategy*.
- Chamber of Commerce and Industry, 1995 and 1996, *Managing the Basic Raw Materials of Perth and the Outer Metropolitan Region, Parts 1 and 2*.
- Chamber of Commerce and Industry, 2008, *Basic Raw Materials Access and Availability*.
- Department of Planning 2009, *Basic Raw Materials – Applicants Manual*.

1.4.2 The aims of the proposal are to;

- Provide Planning Approval and the Extractive Industries Licence for laterite gravel/duricrust.
- Prepare the land for a final end use of improved pasture with clumps of native vegetation.
- Maintain a farm dam as a rural water source.
- Remove the piles of laterite boulders, which have been pushed up during past land clearing.
- Provide reserves of strategically located basic raw materials for the local and wider district.
- Maximise the use of basic raw materials in the local area, to enable greenhouse gases, transport, and other environmental issues associated with alternative resources, to be minimised.
- Save travel times and greenhouse gas emissions when compared to alternative resources such as hardrock and gravel from further away by minimising transport distances.
- Minimise transport impacts from the pit to Talison Lithium Pty Ltd.

- Help to keep the prices of local basic raw materials at the lowest possible levels, by maintaining small transport distances. This benefits the whole community.
- Comply with *State Planning Policy No 2.5, Agricultural and Rural Land Use Planning 2016*, which states that basic raw materials should be taken prior to sterilisation of the area by development.
- To comply with *State Planning Policy No 2.4, Basic Raw Materials*, which states that basic raw materials should be taken prior to sterilisation of the area by development.
- Comply with the *State Gravel Supply Strategy (1998)*.

1.5 Requested Planning Approval

The proposal is seen as a temporary land use during which valuable basic raw materials are extracted for the supply to Talison Lithium Pty Ltd and the land returned to productive pasture, which will have the land capability improved.

A Development Approval and Extractive Industries Licence is sought for five (5) years, which will provide time for the construction at Talison Lithium.

2.0 PLANNING ASSESSMENT

2.1 Current Land use

The site is used for grazing.

2.2 Proposed Land use

Gravel extraction and agricultural use. The photo below shows the gravel resource on top of the ridge with the farm dam left in place with a proposed return to productive pasture.



Figure 1: Overview of the resource

2.3 End Use

After gravel excavation the land will be returned to productive agricultural land. See Figure 13.

The contoured surface will therefore be restored slopes and form that match the adjoining land and land uses and a farm dam maintained as a rural water supply.

The pasture will be improved with the removal of the large laterite boulders that currently occur on site.

2.4 State Government Policies

2.4.1 State Government Policies and Planning Schemes

State Planning Policy 1.0, State Planning Framework Policy

The State Planning Policy Framework provides for the implementation of a planning framework through the recognition and implementation of Regional Planning Policies above Local Planning Schemes and Policies.

Within each layer of planning there are a number of key policies and strategies to provide guidance to planning and development to enable sustainable communities to develop, expand and prosper without compromising the environment and future generations.

Planning is governed under the Planning and Development Act 2005. This Act enables Government to introduce State and Regional Planning Schemes, Policies and Strategies to provide direction for future planning. The State and Regional Schemes sit above Town Planning Schemes and Strategies introduced by Local Government.

Strategies and Policies provide guidance on how planning is to be undertaken and how proposed developments are to be considered. These Strategies and Policies are at the State, Regional and Local levels.

Schemes are gazetted documents that provide for consideration and approval of proposed developments. These are normally at the Regional and Local Level.

In addition to the documents produced under the *Planning and Development Act 2005*, the Local Government Act 1995 provides Local Governments with a mechanism to prepare Local Laws to manage issues of local significance.

With respect to the supply of sand and gravel, the overarching document is the;

State Planning Policy 1.0 State Planning Framework.

A number of State Policies have been released under the State Planning Framework Policy.

- State Planning Policy 2.0, Environment and Natural Resources Policy
- State Planning Policy 2.4, Basic Raw Materials
- State Planning Policy No 2.5, Agricultural and Rural Land Use Planning
- State Planning Policy No 4.1, State Industrial Buffer Policy

These are considered in turn.

A number of other key State Government Policies are also relevant to the local regional planning such as the *State Planning Strategy 2050* released in 2014.

State Planning Strategy, 2050 (2014)

State Planning Strategy 2050 comprises a range of strategies, actions, policies and plans to guide the planning and development of regional and local areas in Western Australia and assists in achieving a coordinated response to the planning challenges and issues of the future by State and Local Governments.

The approach in the strategy considers Basic Raw Materials as listed below.

Table 1: State Planning Strategy BRM Supply

ELEMENT	2050 OUTCOMES	MEASUREMENT	ASPIRATIONS
Basic raw material (BRM) supply	Accessible and affordable supplies of BRM are available close to demand	The cost of supplying basic raw materials to the building and construction industry	<ul style="list-style-type: none"> ➤ Appropriate policies are in place to manage existing and future BRM supplies over the long term. ➤ BRM are optimally used for their highest purpose. ➤ The securing of BRM sites is managed through robust strategic sequential land use planning and development control prior to final land use ➤ Demand for BRM is partly managed through compact settlement structures that contain high-density built form.

The environmental management of the quarry has been developed to minimise short and long term impacts on the local community and environment.

The operations have been designed to continue to provide good environmental management that minimises environmental change and enables continued rural land uses.

State Planning Policy 2.0, Environment and Natural Resources Policy

This policy provides for the protection of all natural resources under a number of sections;

- 5.1 *General Measures*
- 5.2 *Water Quality including stormwater and wetlands*
- 5.3 *Air Quality*
- 5.4 *Soil and Land Quality*
- 5.5 *Biodiversity*
- 5.6 *Agricultural Land and Rangelands*
- 5.7 *Minerals Petroleum and Basic Raw Materials*
- 5.8 *Marine Resources and Aquaculture*
- 5.9 *Landscape*
- 5.10 *Greenhouse Gas Emissions and Energy Efficiency.*

In addition to recognising the importance of protecting air quality, soil and land quality, water and wetlands and landscapes, the importance of Basic Raw Materials to the community is identified with reference to *SPP 2.4 Basic Raw Materials, State Gravel Strategy 1998* and *State Lime Strategy 2001*. See Section 2.1 of this management plan.

Section 5.7 of SPP 2.0, deals with Minerals, Petroleum and Basic Raw Materials.

Part of Section 5.7 states;

Basic raw materials include sand, clay, hard rock, limestone and gravel together with other construction and road building requirements. A ready supply of basic raw materials close to development areas is required in order to keep down the cost of land development and the price of housing.

Planning strategies, schemes and decision making should:

Identify and protect important basic raw materials and provide for their extraction and use in accordance with State Planning Policy No 10 (2.4); Basic Raw Materials.

Support sequencing of uses where appropriate to maximise options and resultant benefits to community and the environment.

The other factors of the natural environment are provided with the best protection possible, by this management plan, by selection of the site, operational staging and footprint and rehabilitation, bearing in mind the constraints of excavating and processing the resource.

State Planning Policy No 2.5, Rural Planning, 2016

SPP 2.5 Agricultural and Rural land Use Planning predominantly deals with the continued rural use of suitable land and its protection for the future. The policy was updated in December 2016 and provides strong measures to identify, protect and use basic raw materials.

SPP 2.5 does reiterate the need to protect and use basic raw materials, although SPP 2.4 (2021) is Statewide and now supersedes SPP 2.5 with respect to Basic Raw Materials.

Basic Raw Materials are included in the definitions as;

Sand (including silica sand), clay, hard rock, limestone (including metallurgical limestone), agricultural lime, gravel, gypsum, and other construction materials. The materials may be of State, regional or local significance depending on the resource location, size, relative scarcity, value and demand for the product.

Amongst seeking to protect agricultural values, Policy Objective 4 (c) states:

Outside the Perth and Peel Planning regions, secure significant basic raw material resources and provide for their extraction.

Section 5.9 deals with Basic Raw Materials and seeks to achieve the following in an environmentally acceptable manner;

Protect the resources until the resource is extracted (5.9.a)

Identify significant basic raw materials on sub-regional and local planning strategies, region and local planning schemes (5.9.b, 5.9.c, 5.9.d)

The extraction of basic raw materials should not be generally prohibited (5.9.e)

Provide for sequential land use (5.9.f)

Limit sensitive land uses to locations demonstrated to not limit existing or potential extraction of basic raw materials (5.9.g)

Provide for the consideration of native vegetation or significant biodiversity values and may require retention and protection of vegetation and environmental assets (5.9.h)

Have regard for the potential impacts of fragmentation and connectivity of native vegetation (5.9.i)

Maintain adequate buffers to protect water quality in public drinking water source areas (5.9j).

SPP 2.5 also supports preventing conflicting land uses (5.12.1), supports the generic buffers recommended by other Government documents such as the EPA Guidelines for separation distances (5.12.3), and seeks to restrict subdivision from impinging on basic raw material resources.

Policy SPP 2.5 is also supported by Guidelines that seek to protect the Landscape and secure Transport Routes.

State Planning Policy No 2.4, Basic Raw Materials, 2021

The updated Basic Raw Materials policy now covers the State and takes over the functions relating to BRM from SPP 2.5. The Policy seeks to identify and protect Regionally Significant Basic Raw Materials in addition to local basic raw materials quarries that are operating or resources that have been identified.

The support for Basic Raw Materials also considers the various planning and environmental matters and considerations with establishing and operating quarries. The proposed renewal of planning approval recognizes the staged use of an identified gravel resource in line with the Policy.

State Planning Policy No 4.1, State Industrial Buffer Policy

SPP 4.1 discusses the need to consider adjoining land uses when locating buffers but does not prescribe set buffers for operations such as this. The development and processing of the resource has been designed to maintain maximum buffer distances. In situations where the buffers are less, actions such as the provision of perimeter bunding to provide visual and noise management, tree planting and operational procedures are used to mitigate and reduce impacts.

This is discussed further in Section 3.0 Buffers and Social Impacts

2.5 Local Government Policies and Schemes

2.5.1 Local Government Policies and Planning Schemes

Shire of Donnybrook - Balingup Local Planning Scheme 7

The location is zoned General Agriculture in the Shire of Donnybrook - Balingup Local Planning Scheme 7

The objectives of the Scheme are;

The local government's objectives in managing and guiding land use, development and subdivision within the General Agriculture zone are –

- (i) encourage the protection of rural infrastructure and agricultural land resources;*
- (ii) encourage the use of rural land for commercial agricultural production including grazing, cropping, agro forestry, tree plantations, and intensive agriculture (where permitted);*
- (iii) seek to protect the economic viability of the area;*
- (iv) seek to encourage developments which will improve the Shire's population base;*
- (v) recognise the aesthetic and tourism importance of the scenic landscape, realise the need to retain the rural scenic character of a site and of the district by ensuring through siting and landscaping provision that any development does not detrimentally change the scenic rural character;*
- (vi) recommend support for subdivision where it provides for boundary adjustments, realignments and farm restructuring and new lot creation which promotes effective land management practices, environmental and landscape enhancement and infrastructure provision;*
- (vii) support non-rural uses where they are compatible with adjacent and nearby rural and other uses, and where environmental, landscape and servicing considerations are appropriately addressed;*
- (viii) support the retention and protection of portions of land within that zone that are not cleared of remnant vegetation and that are valuable to the rural and natural landscape values and ecological systems of the district; and*
- (ix) encourage and promote appropriate bush fire risk management.*

Even though the objectives do not specify Extractive Industries, Clause 3.5.2 (vii) allows for an extractive industry to be approved as an "A" use.

The subject land lies within SCA3 Blackwood Precinct of the Local Planning Scheme.

The objective of the Blackwood Precinct Special Control Area is to ensure that land use and development within the Special Control Area is consistent with the precinct's physical characteristics, land capability and land suitability.

Shire of Donnybrook - Balingup Local Law – Extractive Industries

The Local Law Basic Raw Materials Policy provides direction to Council on Basic Raw Materials and their control.

Extractive Industries are normally issued with Planning Consent and an Extractive Industries Licence.

Shire of Donnybrook Balingup – Local Planning Strategy 2014

The Local Planning Strategy provides guidance on a number of aspects of land use within the Shire, that may be related to gravel extraction and the local area, including

- Landscape consideration and protection. This is covered in Section 5.2.4 of the Strategy and generally supports the location of developments away from significant vistas such as ridges, roads and skylines.
- Basic Raw Materials, which records the presence of laterite gravel for construction purposes.
- Minimisation of land use conflicts through the implementation of EPA Guidance Statement 3, which deals with separation distances.
- Blackwood Precinct, with visual management and the need to prevent landslip and land degradation.
- The Strategy recognises the importance of State Planning Policy 2.5 and notes the need to protect basic raw materials.

Even though the Planning Strategy identifies the issues of Basic Raw Materials it appears to be silent on the protection and use of gravel in the aims of the strategy. On the other hand State Planning Policy 2.5 is strong on the identification and staged use of basic raw materials, including laterite gravel, and will prevail.

Extractive Industries are normally issued with Planning Consent and an Extractive Industries Licence.

Table 2: Legislative Framework

Legislation	Environmental Factor regulated/affected	Discussion	Action
<i>Aboriginal Heritage Act 1972</i>	Aboriginal heritage sites	A database search of DPLH has been conducted and no site recorded. See Section 2.6 Aboriginal Heritage.	A commitment is made to halt activities that may impact on a site if any is found during excavation, pending assessment by consultants.
<i>Planning and Development Act 2005.</i>	Development approvals for on site constructions and any ensuing	Planning Consent is required from the Sire of Donnybrook - Balingup.	A concurrent application for development approval is lodged.

Legislation	Environmental Factor regulated/affected	Discussion	Action
	environmental impacts.		
<i>Shire of Donnybrook – Balingup Extractive Industries Local Law</i>	The operations of the quarry are regulated by both the Planning Approval and Extractive Industries Licence	An Extractive Industries Licence is required.	An application for an Extractive Industry Licence is concurrently lodged.
<i>Health Act 1911</i>	Environmental and health impacts from waste water treatment and community health.	No matters of significance that would trigger this legislation have been identified.	The proposal complies with the Department of Health Guideline for Dust separation. (See Dust Management) No waste materials will be disposed of on site. A serviced portable waste water system is used on site.
<i>Department of Planning, Land and Heritage Transport Impact Guidelines 2016</i>	New developments may need to consider transport options.		Over the years discussions have been held between the proponents and the Shire of Donnybrook – Balingup staff with respect to this project and the Shire has inspected the site mostly annually as a minimum. Transport will continue to be along Spring Gully Road directly to Talison Lithium.
<i>Western Australian Planning Commission Planning Bulletin 111/2016</i>	New developments may need to consider fire risk and mitigation such as a bushfire policy and BAL attack document.	This is a gravel pit with no structures that present a fire risk. The pit acts as a fire management zone as it is devoid of vegetation.	No assessment is required because there is no significant fire risk and WAPC 2016 Planning Bulletin 111/2016 does not require a BAL Attack assessment. The mobile structures are present on site located in the cleared areas, well away from fire attack. Fire Management Plan is in place.
<i>Environmental Protection Act 1986 Part IV - Assessment</i>	Referred to the EPA if the project is or may constitute a significant environmental impact.	This is a gravel pit in an area where small quarries are common.	The quarry would not constitute a “Significant Environmental Impact under the <i>Environmental Protection Act 1986</i> .”
<i>Environmental Protection Act 1986 Part V – DWER Licence</i>	Environmental factors that may be significantly impacted related to Prescribed	If screening or crushing in excess of 5 000 tonnes per year is conducted, the operation will require a Department of Water Environment Regulation Licence.	A DWER Licence will be required for crushing and screening which triggers the “Prescribed Premises”; 5 000 tonnes per annum.

Legislation	Environmental Factor regulated/affected	Discussion	Action
	Premises-Processing and Screening		Such an application will be provided by the site operator.
<i>Environmental Protection (Noise) Regulations 1997</i>	Noise impacts.	The proposed excavation complies with the EPA generic buffer guidelines.	Noted. See Noise Management and setback – Buffers. Sections 3.0 and 5.3. The excavation is located over 900 metres from the closest sensitive premises to the west and the north.
<i>Environmental Protection (Clearing of Native Vegetation) Regulations 2004</i>	Clearing and disturbance of native vegetation.	<i>Environmental Protection (Clearing of Native Vegetation) Regulations 2004.</i>	The trees on site will be retained. No Clearing Permit is required.
<i>Environment Protection and Biodiversity Conservation Act 1999 (Commonwealth)</i>	Matters listed on the EPBC database.	The matters listed under the <i>EPBC Act 1999</i> which might apply to this site such as Black Cockatoo.	The trees on site will be retained. No Clearing Permit is required.
<i>Biodiversity Conservation Act 2016 (WA)</i>	Provides for the protection of flora and fauna.	The clearing of vegetation is covered under the <i>Environmental Protection (Clearing of Native Vegetation) Regulation.</i>	The proposal does not require the clearing of Black Cockatoo habit. The occasional large trees on site will be retained.
<i>Conservation and Land Management Act 1984</i>	Parks and Reserves and issues relating to flora and fauna.	There are no known issues or nearby reserves that will trigger this legislation.	Noted.
<i>Heritage Act 2018 (WA)</i>	Heritage	No heritage matters are identified locally or on quarry footprint. DPLH databases were searched in April 2022.	Noted
<i>Waterways Conservation Act 1976</i>	Water quality and management of surface water	There are no watercourses on the extraction site or nearby. The closest watercourse is the Brockman River 1600 metres to the south.	Water Management is provided to protect the local water quality. All surface water runoff from the pit will be directed to sumps/basins located within the stages and if any overflow occurs it will be directed to the farm dam on Lot 1131, which will negate any risk of sediment or offsite impacts. See Section 8.0
<i>Rights in Water and Irrigation Act 1914</i>	Water quality and management of surface water	See above	See above.
<i>Country Areas</i>	Water supplies		Water will continue to be

Legislation	Environmental Factor regulated/affected	Discussion	Action
<i>Water Supply (CAWS) Act 1947</i>			brought to site as required by road tanker by Talison Lithium.
State Agreement Acts	Specific acts that relate to certain large projects that may impact on some locations.	Not applicable	
<i>Contaminated Sites Act 2003</i>	Contaminated materials that may arise from excavation or be used in excavation and processing.	The only factor that is likely to fall under this category is the storage and use of maintenance items and on site maintenance.	No materials are present or to be used which would trigger this legislation apart from normal fuel and maintenance. Water Management is included in Section 8.0. It includes commitments to remove any contaminated soils or other material regularly and at the end of excavation as part of the closure actions.
<i>Dangerous Goods Safety Act 2004</i>	Potential for dangerous good to impact on the environment.	Refers to fuel, which is required and blasting under the <i>Dangerous Goods Safety (Explosives) Regulations 2007</i> .	The contractor through Talison Lithium will comply with the requirements for fuel through management plans that will be implemented. Fuel and Servicing Management Plans are included in the Water Management. Section 8.0.
<i>Mines Safety and Inspection Act 1994.</i> <i>Work Health and Safety Act 2020.</i> <i>Work Health and Safety (Mines) Regulations 2022.</i>	Safety and management of mining operations which in turn may impact on the environment.	Compliance with the Project Management Plan when it is submitted and approved.	Mine Safety The site will be registered under the SRS and a Project Management Plan, Risk Assessment and Emergency plans approved. The registration and risk management will be completed by the operator. The Project Management Plan will address all aspects of mining and ongoing occupational Health and Safety.

Table 3: Stakeholders

Stakeholder	Date - Timing Potential Considerations	Proponent Response - Outcome
Internal Stakeholders		
Internal Management	<ul style="list-style-type: none"> Ongoing Day to day management of the operations, Future directions and ownership. 	<ul style="list-style-type: none"> The methods of operation will be similar in scale and intensity and operations, to the gravel pit on Lot 816 Spring Gully Road.
Landholder	<ul style="list-style-type: none"> A number of meetings have been held with the landowner and the Shires of Donnybrook – Balingup through 2018 – 2022 with respect to the proposal and with the Shire of Bridgetown – Greenbushes in relation to the transport route to Talison Lithium Pty Ltd. 	<ul style="list-style-type: none"> The landholder has leased the resource to Talison Lithium Pty Ltd who will use a contractor to extract gravel from the proposed pit on Part Lots 1131 and 1464 Spring Gully Road, Southampton. A Traffic Management Plan is provided by Talison Lithium Pty Ltd, which is used during transportation of the gravel through the Shire of Bridgetown – Greenbushes.
External Stakeholders		
EPA	<ul style="list-style-type: none"> Significant environmental impact. 	<ul style="list-style-type: none"> No referral is necessary. This is a small gravel pit that does not trigger as a “significant” project from an environmental perspective. A EPA Act Part (V) Licence will be required for processing the gravel.
Department of Biodiversity Conservation and Land Management	<ul style="list-style-type: none"> Manages native flora and fauna 	<ul style="list-style-type: none"> No clearing is required or proposed. The trees on site will be retained.
Department of Biodiversity Conservation and Land Management	<ul style="list-style-type: none"> A small managed crossover to Spring Gully Road will be required, near the location of the Bibbulmun Track. 	<ul style="list-style-type: none"> The existing access is located near the Bibbulmun Track - Spring Gully Road and has operated efficiently. Talison Lithium Pty Ltd has a Traffic Management Plan in place and traffic management on site during operations, including personnel and signage as appropriate.
Department of Environment and Energy Commonwealth	<ul style="list-style-type: none"> The only listed matter that might apply is Black Cockatoos which are listed as Threatened. 	<ul style="list-style-type: none"> The proposal does not require the clearing of Black Cockatoo habitat. The occasional large trees on site will be retained.
Shire of Donnybrook - Balingup	<ul style="list-style-type: none"> Provides Planning approval under Local Planning Scheme 7. Issues Extractive Industries Licence for the quarry under the Local Law. Regulates land zonings and planning in conjunction with the Western Australian Planning Commission Controls the measures used to prevent bush fires. Regulates truck use on local roads. 	<ul style="list-style-type: none"> The landholder has leased the resource to Talison Lithium Pty Ltd who will utilise the gravel at their works site.
Shire of Bridgetown - Greenbushes	<ul style="list-style-type: none"> Oversees transport through the Shire of Bridgetown – Greenbushes. 	<ul style="list-style-type: none"> A Traffic Management Plan is provided by Talison Lithium Pty Ltd, which is used during transportation of the gravel through the Shire

Stakeholder	Date - Timing Potential Considerations	Proponent Response - Outcome
		of Bridgetown – Greenbushes.
Nearby Residents	<ul style="list-style-type: none"> The quarry on Lot 821 has operated since 2018. There are buffers of >900 metres to the two nearby residences which lie behind the ridge. 	<ul style="list-style-type: none"> Nearby landholders will be notified by the Shire who will also advertise the project.
Department of Lands Planning and Heritage (DAA) and traditional land holders	<ul style="list-style-type: none"> Maintains heritage databases 	<ul style="list-style-type: none"> Department of Aboriginal Affairs database has been searched and no sites have been found.
DWER	<ul style="list-style-type: none"> May provide advice on aspects of environmental impact and management. Issues clearing permits under the <i>Environmental Protection Act 1986</i>. (Not required) 	<ul style="list-style-type: none"> No clearing is proposed so a Clearing Permit is not required
	<ul style="list-style-type: none"> Published guidelines for water quality management for extractive industries. Licenses bores and oversees water use. Has control over the management of ground and surface water in the area, including water catchments. 	<ul style="list-style-type: none"> Complies with DWER Guidelines for water management and separation to the groundwater of 0.5 metres under the South West Guidelines for quarry extraction. The pit complies with this and with the general 2.0 metre separation. The site does not lie within water protection areas.
	<ul style="list-style-type: none"> A DWER Licence is required under <i>Part IV of the Environmental Protection Act 1986</i> for crushing or screening if the annual volumes exceed 5000 - 50 000 tonnes. (Category 70 Prescribed Premises). 	<ul style="list-style-type: none"> A Licence is held by the operators for the excavation on Lot 816 and this will be extended across the portions of Lots 1131 and 1464.
DMIRS Safety Division	<ul style="list-style-type: none"> Conditions on tenement. Controls the safety and methods of excavation through the <i>Mines Safety and Inspection Act 1994</i>. Responsible for regulation of mines under the <i>Mining Act 1978</i>. 	<ul style="list-style-type: none"> Noted and will be consulted as necessary.

2.6 Aboriginal Heritage

The databases of the Department of Planning Land and Heritage were searched.

There are no recorded sites on the proposed extraction area. Spring Creek to the east is listed as an ethnographic site, but this lies 600 metres to the south east, with water retained in the pit and the existing farm dam forming the secondary detention facility.

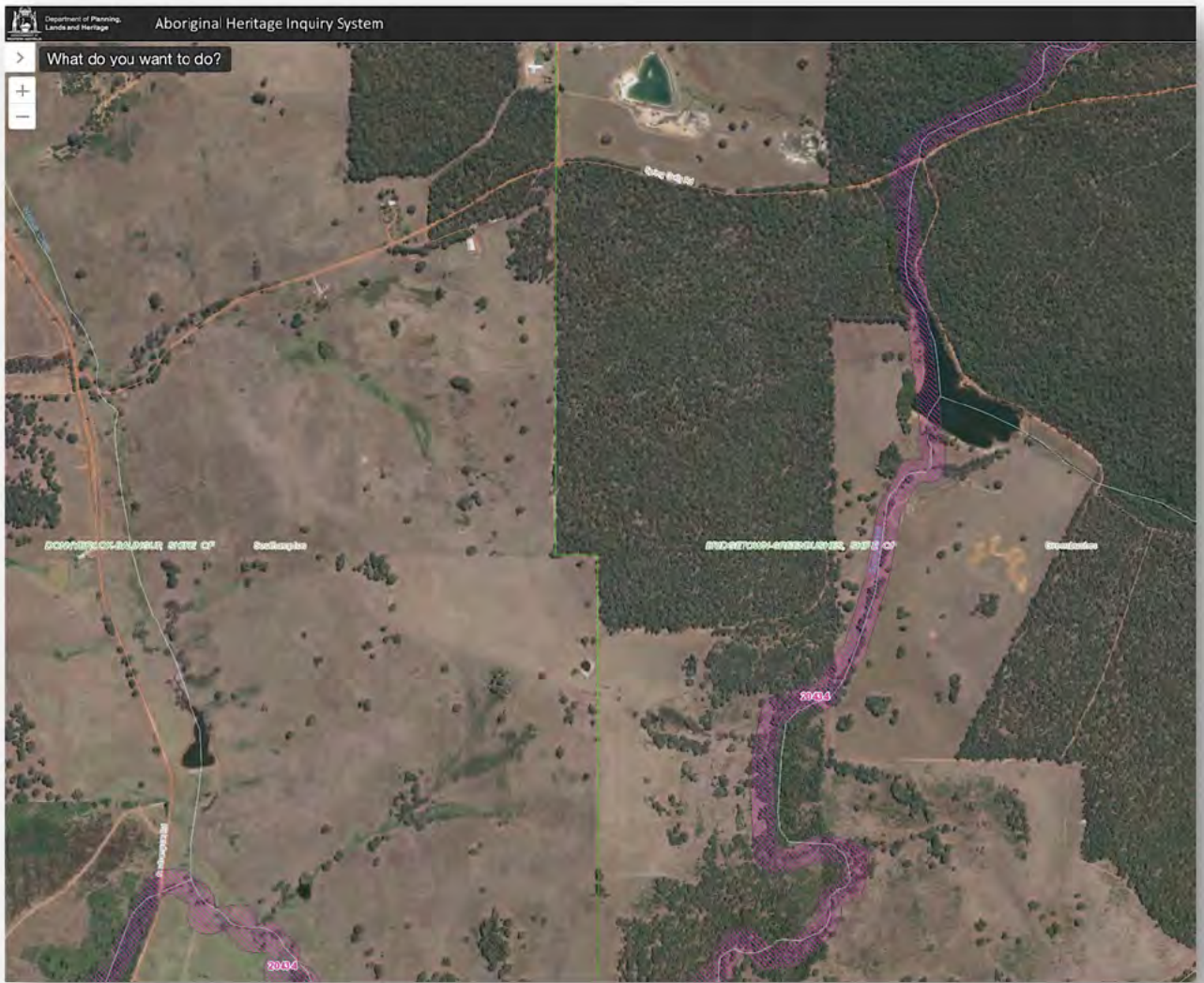


Figure 2: DPLH Heritage database search

2.7 Complaints Mechanism

The following complaints mechanism is proposed. See also Section 6.3 Dust Management.

- The contact details will be displayed at the entrance to the operations.
- A complaints book is maintained.
- Upon receipt of a complaint it will be investigated and action taken if the complaint is determined to be legitimate.
- When a complaint is found to be legitimate, any reasonable actions to mitigate the cause of the complaint will be taken, to prevent a recurrence of the situation in the future.

- Details of any complaints, the date and time, means by which the complaint was made, the nature of the complaint, the complainant, investigations and any resulting actions and the reasons, will be recorded in the Complaints Book.
- The Shire of Donnybrook – Balingup (operations) or the Shire of Bridgetown - Greenbushes (transport), as applicable, will be informed of any complaint or any other report provided to a Government Department within 3 working days.
- The complaints book will be made available for viewing or requested details made available to the Shire or any other official upon request.

Complaints

As far as is known, the complaints made against the existing gravel excavation on Lot 816, to the shire of Donnybrook – Balingup relate mainly to the transport of gravel.

Talison Lithium Pty Ltd, who source gravel from that pit, have a traffic management plan in place to regulate transport of the gravel to the Talison operations. That transport route will be continued.

3.0 BUFFERS

There are no proposed changes to the scale and nature of the excavations. The access points and intensity of excavation will not change.

3.1 Consideration of nearby sensitive premises

The quarry has been designed to maximise the setbacks to the closest sensitive premises.

As part of the development of the management plans for the proposed quarry, extensive analysis of the local landform, land uses and location of sensitive premises were made by Landform Research from the available sources of published information, aerial photography, historical aerial photography, site mapping, review of the nearby and surrounding land uses, local and regional planning and local and wider environmental attributes.

The main environmental issues identified in relation to buffers and setbacks to sensitive premises, in addition to those generally recognised by the various Government and Published guidance's, are;

- Visual amenity
- Dust management
- Noise management
- Local amenity
- Road traffic

3.2 Policies

A number of Government Policies relate to buffer distances and the protection of basic raw materials. *State Planning Policy No 4.1, State Industrial Buffer Policy, (draft July 2004)* discusses the need to consider adjoining land uses when locating buffers but does not prescribe set buffers for operations such as this.

SPP 4.1 discusses the need to provide buffers both on site and offsite with respect to industry including extractive industries. It does not however specify any distance for the buffer, but notes that site specific studies should be prepared that will demonstrate that the extractive industry can operate in a manner compatible with nearby sensitive premises.

The State Industrial Policy 4.1 does not specify a set buffer distance, but notes that buffers are to be based on "scientific study" and are flexible. It further specifies the buffers by reference to other documentation such as the Environmental Protection Policies, EPA and DWER standards and DPLH Generic Industrial Buffer Guidelines; that is the EPA generic buffer used in SPP 2.5 that are used in the absence of supporting or scientific studies and information.

EPA Guidance 3 "*Separation Distances between Industrial and Sensitive Land Uses*", June 2005 lists the generic buffers for quarries, not blasting, on a case by case basis. In this situation, gravel excavation is close to the extraction of limestone in terms of excavation and processing. The generic buffer for limestone is 300 – 500 metres which complies with this proposal in the absence of supporting information and or studies.

The EPA issued *Draft Generic Buffer Guidelines 2015*, which includes a draft category of generic buffer for other rock quarrying, blasting, grinding and milling works, - material processed by grinding, milling or separated by sieving, aeration etc with a generic buffer of 1 000 metres. This draft buffer has been withdrawn in favour of retaining the 2005 Guidance.

A generic buffer relates to the distance at which there are unlikely to be any impacts without further investigations. It does not mean that smaller buffers are not acceptable. EPA Guidance for the Assessment of Environmental Factors No 3, June 2005, provides for a case by case separation, based on the potential impacts.

The buffer referred to can be both on site and offsite although in this case only on site buffers are required.

SPP 2.5 supports preventing conflicting land uses (5.12.1), supports the generic buffers recommended by other Government documents such as the EPA Guidelines for separation distances (5.12.3), and seeks to restrict subdivision from impinging on basic raw material resources.

The Policy SPP 2.5 is also supported by Guidelines that seek to protect the Landscape and secure Transport Routes.

The issue of appropriate buffers is a matter of the distance and protection measures to prevent impact on adjoining land users. This applies mainly to noise, dust and visual impact, all of which are treated separately.

The walls of the pit, perimeter bunding and nature of the ridge landform will be used to reduce noise transmission.

The pit is designed to have the processing and stockpile located behind the break of slope to the closest dwellings with the brow of the plateau edge providing visual and noise mitigation to the closest dwellings. See Figures F and G in the Summary Section.

Excavation will be worked from inside out on the floor of the pit, working below natural ground level with a perimeter low bund of topsoil stored to be respread at the end of mining.

Based on the nature of the operation, equipment used and excavation methods, the crusher and stockpiles will be located > 500 or more metres away from the closest sensitive premises, which is similar to the existing gravel pit to the north.

For this proposed excavation, there is a dwelling to the west, located in the valley of Southampton Road at a distance of 975 metres from the edge of the proposed pit. See Figures F and G in the Summary Section.

There is also a dwelling to the north on Spring Gully Road at a distance of 910 metres from the edge of the pit. This dwelling is located at the same distance to the transport route as the existing pit.

The pit therefore complies with the EPA Generic Buffer Guidelines and the Planning Guidelines Separating Agricultural and Residential Land Uses, *Department of Natural Resources Queensland 1997(Pages 65 – 111)* and *Department of Health WA, 2012, Guidelines for Separation of Agricultural and Residential Land Uses* which use the same criteria (Pages 112 – 118).

4.0 PHYSICAL ATTRIBUTES

4.1 Geology and Geomorphology

The local area is underlain by a basement of Balingup Metamorphic Belt of late Archaean Age. The rock does not outcrop on site but locally is a quartz feldspar biotite gneiss (granofels) that has been altered in situ.

The area to be excavated lies on the dissected remnant of an old erosion surface with an elevation of 250 – 260 metres AHD. The surface drops steeply down into the valleys to the west and north, with a gentle drop down the drainage line through a farm dam on Lot 1311 and adjoins land to the south east held by the same landholder.

The plateau remnant occupied by the laterite is a Tertiary erosion surface developed on the surface at the time with more recent laterite development draped down the upper portions of the intervening valley.

The laterite soils and gravels cover the surface and represent the remnants of an ancient soil horizon developed on the granitic basement.

The typical profile of the deposit is shallow grey brown sandy to loamy gravel, yellow brown pisolitic gravels and laterite cap rock. Under this is a gibbsite rich layer which in turn has been partially indurated by iron oxide and hardened, and in turn overlies the granitic basement.

The laterite gravel is draped over the plateau remnant with the lithified and iron indurated materials extending to greater depth in the valley swales.

In places there appears to be a younger laterite sequence that overlies older laterite duricrust of probably late Tertiary age. (*Wilde S A and I W Walker, 1982, Geological Survey of Western Australia 1 . 250 000 geological Series; Collie*).

Resource

Laterite is commonly used to describe the material extracted. Sometimes the term duricrust is used to describe the hard capping to the laterite.

Laterite gravel and duricrust is associated with ancient erosion surfaces under which massive laterite cap rock developed. The duricrust is exposed as frequent outcrops across the site with a thin layer of overlying gravel. In the lower elevations the duricrust is less prominent and the thickness of overlying gravel increases.

The thickness of the gravel increases to 4 metres in the deeper swale where the current pit lies, with the whole depth of indurated material forming the resource. On the plateau there is a layer of laterite gravel overlying the laterite duricrust shallows to around 1 metre.

The thickness of the duricrust is variable, normally around 0.5 – 1.0 metres, overlain by laterite gravel of variable thickness from 0.2 to 1.0 metres. In the valley swales the gravel thickens to several metres.

Reserves of laterite gravel and caprock are very common but restricted by land tenure, as many resources are held in State forest or have been sterilised by small lot subdivisions and the encroachment of dwellings in many localities.

Unfortunately the laterite duricrust areas have largely remained uncleared along the south west of Western Australia in general. This means that the only resource commonly lies under remnant vegetation or parkland pasture where significant grazing has occurred.

Crushed gravel and duricrust is an inherently superior road making material with higher technical specifications than hard rock road making materials. It is easier to lay, binds well and is more durable when used on the unsealed shoulders of roads than natural gravel.

However on this site the variable nature of the iron indurated materials provides for a range of raw product that can be extracted and blended for road making and specialty purposes.

Crushed material is also superior to natural gravels because the particles are angular and bed down better than the rounded gravel particles which enables the road making materials to be manufactured to specification.



Figure 3: Overview of the resource to the west showing test holes and excavation not breaching the brow of the hill



Figure 4: Test hole showing the surface rock



Figure 5: surface rock to be removed and the reconstructed soils improved

4.2 Regolith and Soils

On the Laterite the soils are shallow and generally well drained, gravelly, yellow brown gravel capping laterite duricrust. Underlying the laterite gravels are deep white saprolite and kaolin sandy and granitic clay subsoils.

The typical soil profile is a grey brown loamy gravel and loamy gravel soil over yellow brown pisolitic gravels and laterite duricrust. The underlying duricrust varies from 0.5 to 1 metres in thickness.

The reconstructed soils, at the completion of excavation, will be a blend of gravel and gibbsite rich materials to form manufactured gravelly loam soils of good water and nutrient holding capacity.

4.3 Climate

The climate of the area is classified as Mediterranean, with dry warm summers and cool wet winters.

Climate data is recorded at Bridgetown. Precipitation is 721 mm per annum, of which most falls in the months May to October inclusive, with rain in all months except January and February.

Average maximum temperature reaches 30.0 degrees Celsius for the hottest months, January and February, and falls to around 16 degrees Celsius in winter. Average minima for the coldest months is around 5 degrees Celsius.

In summer wind blows from the east and south east and from the north west and north and north west in winter at 9.00 am.

In winter wind directions are south west to south east in summer at 3.00 pm and north to north west in winter at 15.00 pm. (Bureau of Meteorology and Weatherzone).

Stormwater calculations are based on the 10% Annual Exceedance Probability AEP for a 2 hour rainfall event. This value is 32.2 mm.

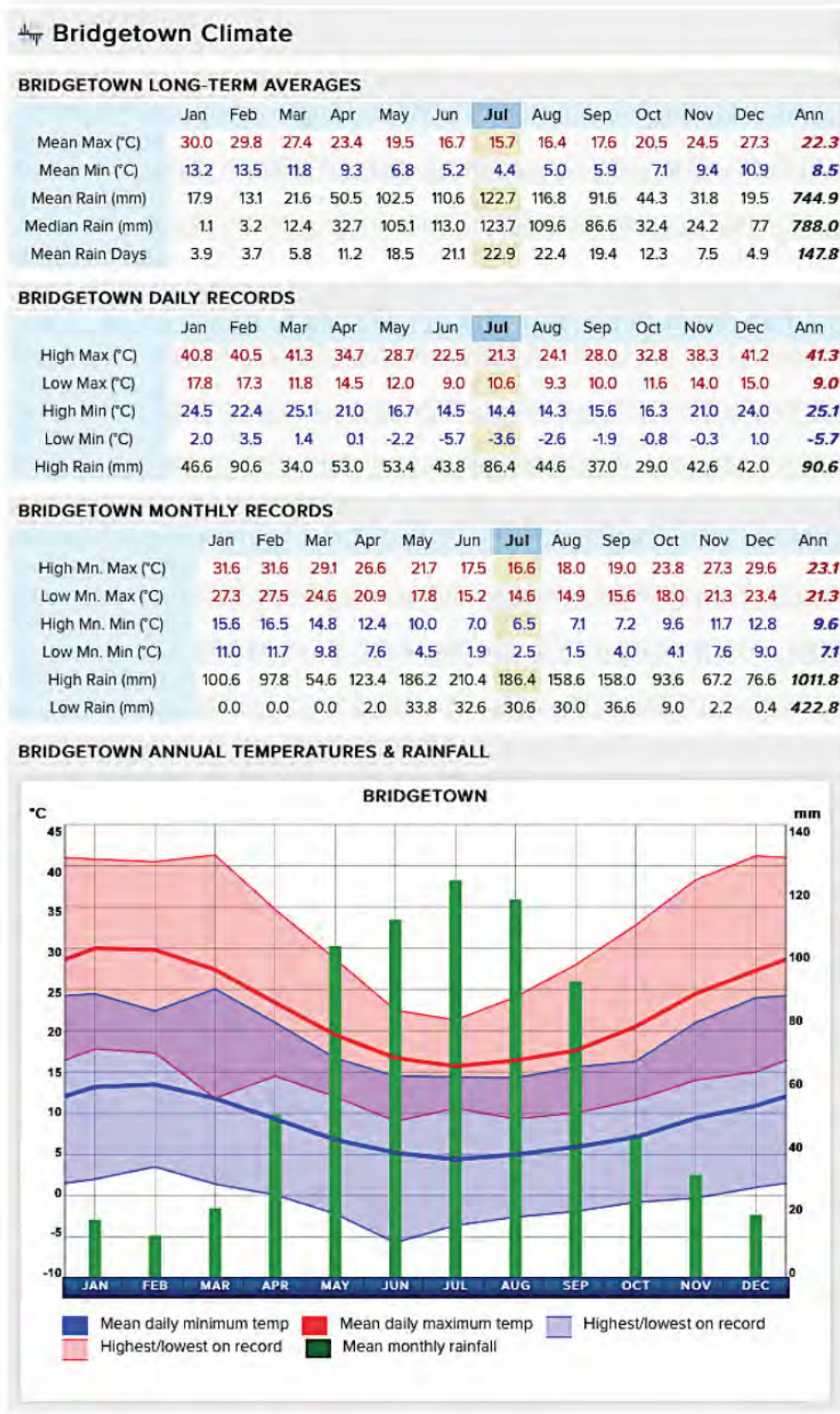


Figure 6: Climate data Bridgetown

4.4 Hydrogeology

Surface Water

There are no watercourses on site with the closest watercourse commencing as seepages over the brow of the laterite plateau remnant. Figures 7 and Summary Figures F, G and H.

There is no surface water on site apart from runoff from storm events to the excavated dam to the south east.

That dam will stay in place during and after excavation and will provide sediment trapping facilities if required. The dam does not overflow.

The pit will also have some stormwater trapping facilities by containing a small detention basin at the low point during operations to reduce the flow rates and volume of the water prior to it being directed to the farm dam.

Surface storm water is fresh.



Figure 7: Dam to be retained

Groundwater

The elevation of the water table is below the base of the proposed excavation as evidenced by the water collected in the dam and the depth of the hole that has been excavated in the base of the existing pit. That test hole has an elevation of approximately 240 metres AHD with the land rising quickly to over 250 metres AHD. Summary Figures D and E.

As the resource lies on a granite ridge capped by laterite, the granite is tight and will only contain water in minor cracks and joints in the granite basement.

The main water flows are on top of the granite basement, which does not outcrop on site and is well below the elevation of the ridge with the valleys dropping down to 115 metres AHD to the west at Southampton Road only 600 metres away. The valley to the south east drops rapidly to 165 metres AHD. There is a seepage where the groundwater contacts the land surface to the west and south west at an elevation of approximately 210 metres AHD, > 20 metres below the base of the proposed pit. Summary Figures D, E, F and G.

Considering the nature and depth of the proposed gravel operation, and the underlying geology, excavation will not lead to alteration of the groundwater systems in the area.

The extraction of gravel is regarded as one of the least polluting activities carried out within water source protection areas.

The excavation is similar to that conducted on the pit to the north where no groundwater has been intersected. The farm dam is located at an elevation of 240 metres AHD and is mainly a catchment dam with the potential for groundwater seepage at that level. The base of the pit will be at an elevation of around 247 to 256 metres AHD. Figures, D, E, F and G.

The extraction of gravel is a chemically free operation with the only liquids used being lubricants for machinery. It is one of the few industries that are permitted to operate in Water Source Protection Areas including Priority 1 areas. Extractive Industries in water source protection areas have restrictions placed on the storage of fuels and chemicals and have strict guidelines on rehabilitation.

There is no potential for groundwater to be intersected.

5.0 PROJECT DESCRIPTION

5.1 Construction

The only construction is an upgrade to the existing firebreak access road from Spring Gully Road to be suitable for trucks.

The transport route to Talison Lithium Pty Ltd is in place and will continue to be used. Transport is the subject of a Traffic Management Plan.

A small managed crossover to Spring Gully Road will be required, near the location of the Bibbulmun Track.

Pushing of topsoil to perimeter bunds to expose the gravel and the setting up of the mobile crushing and screening plant will also be required.

Construction Time

Approximately 2 weeks to provide the access road and expose the gravel resource.

5.2 Excavation

Excavation Methods

The excavation procedures are the same as the existing gravel pit to the north.

Excavation will be conducted to the:-

Mines Safety and Inspection Act 1995 and Regulations 1996 and the WorkSafe and Safety (Mines) Regulations 2022 overseen by Department of Mines Industrial Regulation and Safety.

1. The site is cleared, pasture. Topsoil will be removed and recovered for spreading directly onto areas to be revegetated. If direct spreading is not possible the top soil is stored in low perimeter dumps 1 – 2 metres high, for spreading at a later date. As excavation progresses the stored topsoil will be progressively used for rehabilitation.
2. The laterite duricrust and gravel will be extracted in a sequence starting with the removal of topsoil and overburden, the extraction of gravel and then duricrust where applicable, and finally the restoration of the land surface.



Figure 8: Overview of the current operations on Lot 816

3. The resource is proposed to be excavated in stages/cells across the excavation area as shown on the attached plans.
4. Topsoil is to be pushed to the edge of the excavation area using a loader, and placed into low dumps on land adjoining the excavation areas for use in land rehabilitation.
5. Overburden will then be scraped or pushed from the surface with the loader and transferred directly to an area being rehabilitated. If a rehabilitation area is not available the overburden is to be stored in windrows or low dumps adjacent to the edge of the excavation area, in dumps separate from the topsoil.
6. The location of any topsoil and overburden dumps will be along the edge of the excavation area. Over time material in existing dumps and windrows will be used and new dumps created as excavation moves in a staged progression. Whilst in place the dumps will provide some screening.
7. Where possible overburden is to be pushed up to form a bund along the western and northern edges of the excavation area to provide a separation to the pasture, water, noise and visual barrier when this does not compromise future excavation.

8. Excavation of the resource will be worked as an inside out operation. Vehicles will work on the floor of the excavation and work towards the edges of the excavation.
9. The depth of the excavation will depend on the thickness and quality of the resource, which is expected to vary from 1 to 2 metres on top of the plateau thickening to 4 metres deep in the south eastern swale.
10. Excavation will be conducted in "stages" to ensure that precipitation falling in the pit is contained within the pit. The typical cell is usually in the order of 2 – 2.5 hectares depending on the depth of excavation. Stage 4 contains several trees, which will be retained and the actual excavation area will therefore be less than that shown on the staging plan for Stage 4. Summary Figure H.
11. Water collecting on the excavated area is retained within the pit area in a temporary sump on the pit floor in each stage. Any overflow will be retained in the on site dam. Water management within the pit will provide for a retention of the 10% Annual Exceedance Probability AEP for a 2 hour rainfall event. This value is 32.2 mm (BOM). This is designed for a 2.5 hectare stage and allows for a facility to retain 805 m³ in volume. Summary Figure H.
12. Excavation of natural gravel is to be scraped from the surface using a loader feeding directly to road truck or the mobile screening plant if required for sizing.
13. Under that is the laterite duricrust, which will be broken out using a loader and then a bulldozer, if the rock proves too hard for the loader, and fed to a mobile crushing and screening plant.

5.3 Pit Design and

Final Contours

The depth of the pit will be similar to that during the existing operations, at 1 - 4 metres deep (average 2 metres). See the attached Concept Final Contour Plan. See Figures D, E and F in the Summary Section.

The floor of the excavation will be gently sloping to the north, simulating nearby natural land surfaces at 1 : 4 vertical to horizontal.

Staging and Timing

The area of resource applied for is approximately 9.0 hectares after allowing for the trees to be retained in Stage 4, in a total footprint of around 10.5 hectares, comprised of several gravel resources and processing and stockpile areas. See Figures B and H in the Summary.

The quarry is anticipated to have a life of 1 - 5 years as it is proposed to only be used for the construction of earthworks for the Talison Lithium Project.

The anticipated extraction rates will depend on the need for gravel and depending on the thickness of the laterite gravel resource. The resource area is small and will be taken quickly. Excavation will be located behind the brow of the plateau ridge.

Wherever possible rehabilitation will be continued as areas are completed to ensure that the amount of ground that is open at any one time is minimised.

Geotechnical parameters

The gravel pit has low sloping faces during excavation in compliance with the DMIRS face angles for excavation. These will be battered down to 1 : 4 vertical to horizontal as a geotechnically stable landform that can be used for agricultural purposes.

The floor will remain gently undulating, averaging 2 metres below the current land surface, with the least change on the plateau remnant, increasing in depth slightly to the south east.

5.4 Processing

There are two gravel resources; natural gravel which is excavated and sold without processing, and laterite duricrust gravel that is crushed and screened to specification suitable for roads. Some natural gravel is also incorporated into the processed material. There is a variety of equipment on site in the form of screens and a crusher, but normally only one is used with the other used for alternative products and spare parts.

All plant to be used on site will be mobile plant, the same as currently operating.

The processing of gravel will be similar in scale and intensity to the current pit to the north which will close when excavation moves to this proposed site.

The mobile crushing and screening plants will be diesel powered and be located on the floor of the pit as a general processing and stockpile area, out of view from any road or dwelling, and located to the south east of the brow of the plateau.

The location will move across the site as the pit is opened and closed, so no fixed location can be provided. The processing will move during each stage, to be located in the most environmentally acceptable position.

Several stages of crushing will be required for the duricrust with primary crusher and likely secondary and tertiary crusher and screen. See Figure 8. The location of the crushing and screening plant will move as excavation moves. Therefore only concept locations for the plant can be shown on Summary Figures B for the Staging and H.

Raw laterite duricrust will be fed into the primary crusher by a rubber tyred loader. Generally the bulldozer will crush material small enough to feed to the crusher if used to break out the duricrust.

From the crushing plant the products will be screened and placed on product stockpiles.

Stockpiles of laterite (duricrust) boulders and the various manufactured products will be created on the floor of the excavation to ensure a constant supply.

A DWER Licence is required under *Part IV of the Environmental Protection Act 1986* for crushing or screening (Category 70 up to 50,000 tonnes and in excess of 5,000 tonnes the Licence is Category 12 and will be applied for by the quarry operator.



Figure 9: Loading from stockpiles at the current operation on Lot 816.

5.5 Stockpiles

The location of stockpiles is determined by the need to provide maximum screening.

Stockpiles will be located in the general processing area. Depending on the products required there may be 1 – 3 stockpiles of laterite gravel, depending on the amount of screening and product types required. The stockpiles will be located in the active pit and will move as the active pit moves. See Figures 8 and 9. The concept stages are shown in Summary Figure H.

Product for road transport is taken from the stockpiles and not the pit for operational efficiency and quality control. Stockpiles are also required, because there is insufficient space to store all resources offsite. Natural gravel will be directly extracted from the face without stockpiles.

Materials will be recovered from the stockpiles using rubber tyred loaders loading directly to road trucks.

5.6 Hours of Operation

The hours of operation applied for are proposed to be the same as the existing operation;

Excavation, crushing and screening

7.00 am to 5.00 pm Monday to Saturday with no work on Sundays or public holidays.

This time restricts the noisiest parts of the operations to the daytime hours to comply with the Noise Regulations and minimise external noise.

5.7 Access, Transport and Security

Department of Planning, Land and Heritage Transport Impact Guidelines 2016 states that new developments may need to consider transport options. The local roads used carry low volume of local traffic and are used for accessing rural properties, and for forestry and other agricultural activities and the existing gravel operations to the north.

Access will be along the firebreak of Lot 2035 to the pit on part Lots 1464 and Lot 1131. See Figures A – E in the Summary Section. Also see the attached Traffic Management Plan.

The access to Spring Gully Road will be via Lot 2035, which touches Spring Gully Road and an additional small road reserve at that location.

The location of the crossover is 40 metres west from the crossover to the current gravel operation and has an existing entrance at that point, although that will need to be re-formed to make it suitable for truck transport. The existing gravel operation will close when the proposed pit commences operation, with a small transition period.

The Bibbulmun Track crosses Spring Gully Road near the proposed entrance. With speed restrictions and traffic management on site during transport the safety of that crossing will be high. All trucks are in radio contact with traffic management to further reduce safety risk to walkers.

A Traffic Management Plan is provided by Talison Lithium Pty Ltd, which is currently being used during transportation of the gravel through the Shire of Bridgetown – Greenbushes. (Attached).

Sight lines are 100 east and 75 metres west. During current gravel transport, traffic management is in place and that will be continued to the proposed pit. There are truck warning signs and reduced speed limits on Spring Gully Road to 60 kph, and traffic management. See Figures 10 and 11.

Once onto Spring Gully Road the transport route is along that road to the Minesite, the same route as currently being used.

Compression or exhaust brakes will be banned on site and in the local area.

The number of truck movements is not anticipated to increase from that arising from the current pit to the north as that pit will close. The Talison Lithium Pty Ltd Transport Management Plan does not specify a total number of truck movements, but rather concentrates on management of the trucks. During transport the section of haulage route along Spring Gully Road is limited to a speed of 60 kph by traffic management.

Apart from a minor change to the crossover, there are no changes or transport, which are triggered under the Transport Impact Guidelines.



Figure 10: Spring Gully Road at entrance, view east



Figure 11: Spring Gully Road at entrance, view west

5.8 Equipment

No changes to the equipment used on site are proposed.

No facilities are proposed for the site.

There will be no on site fuel storage and no weighbridge or site office.

Table 4: Anticipated mobile plant

Equipment	Duricrust Gravel Extraction and Processing
Bulldozer (CAT D9 or similar)	To push and rip duricrust in campaigns if crushed gravel products are to be produced.
Rubber tyred loader (Komatsu WA 430 or similar)	Loading gravel
Track mounted excavator (PC 300 or similar))	May be used to excavate some of the deeper resources and to form the dams.
Water truck (10 tonne)	May be used to supply water for dust suppression or wetting and preparing product. The water truck is provided by Talison Lithium for watering the access road and Springdale Road during transport operations.
Self contained maintenance vehicle	Maintenance vehicles for the servicing of mobile plant will access the site occasionally to provide service support.
Mobile crusher (Terex J1175 or similar)	Crushing duricrust
Mobile screening plant and stackers	Processing various products
As of right road trucks such as truck and dog, semi or rigid truck	Transporting product

5.9 Water Use

Water is mainly used for dust suppression on the access roads and on site hardstand as required.

With lower production than other quarries producing gravel including duricrust crushing, the crushing and processing is reduced.

Similarly, with a much smaller volume of rock to be produced, the amount of traffic will be less and with less traffic there is less risk of dust generation which will require treatment. As there are no proposed changes to the scale and intensity of the operations compared to the existing pit to the north, no changes to dust risk or water requirements are anticipated for the proposed pit.

For other processed products, once sitting on site, product in stockpiles will be subject to rainfall, which will wash fines from the products and reduce the dust during future loading and therefore reduce the amount of water required for dust management.

The access road will be treated as required with dust sealant, a cellulose based product to minimise the need for wetting the road.

The volumes of water required are calculated in Section 6.5 Water Requirements and will amount to less than 10 kL per day on around 50 days per year. This water is sourced from Talison Lithium who provide the water truck and dust suppression.

Drinking water will be available at the owner's residence.

5.10 Workforce

The workforce will vary, depending on the level of operation and market demands, but usually only the owner/operator will be working on site, excluding any additional truck drivers. That is 3 – 5 person will be on site at any one time.

5.11 Geotechnical Design Implications

The gravel is at shallow depth with minimal overburden. Extraction will commence on natural surface by removing a 1 – 4 metre (average 2 metre) cut from the surface.

5.12 Safety

Excavation is to be conducted to *Mines Safety and Inspection Act 1994 and Regulations 1995* and *Work Health and Safety(Mines) Regulations 2022*. Excavation practices, and operations procedures, proposed are in compliance with the Act. Health and safety issues are overseen by the Department of Mines Industry Regulation and Safety.

Inspectors from DMIRS are responsible for overseeing the Health and Safety of the operations. They normally inspect quarries such as this from time to time. The features and procedures of excavation need to be specified in the Project Management Plan for the Department of Mines Industry Regulation and Safety.

The operator on site will be nominated as the Local Site Manager.

The faces of the gravel will not be greater than the bucket reach of the loader and therefore the pit is able to be excavated as a one bench operation.

Site Safety

- The loader will excavate from the face using an in – out movement, only approaching the face from a perpendicular movement which is the safe option. The face will be no higher than the reach of the bucket, unless the gravel free falls at the angle of repose in which case the face can be higher. For higher faces an excavator will be used.
- Vehicles will have two way radio capability. All vehicles are within line of site as the pit is relatively small. Trucks hauling gravel are also in radio contact.
- Personal protection is worn by all persons on site, with a minimum of hi – viz, safety boots, long clothing, hearing and eye protection and helmets when near the face or operating machinery.
- Road trucks are to be separated from the operating loader. Site warning signs and directions will be installed as required to maintain safety.

- Safety bunds or temporary fences will be used above any active vertical faces.
- Warning signs are to be maintained as required.
- A Traffic Management Plan and operational traffic management is provided by Talison Lithium Pty Ltd.
- Emergency preparedness plans will be developed and implemented.
- Staff and contractors are to be inducted and trained as necessary and have the relevant qualifications to fulfill the tasks they are assigned to.
- Where applicable Safe Operating Procedure Sheets are made available for hazards. Workers and staff on all sites are trained in the use of the procedures and all employees provided with site induction and training as necessary prior to commencing work on the site.

Emergency

- The site is within mobile phone contact as it is located on the top of the ridge.
- Safety management and operating procedures will be implemented.

Fire Management

The excavation area will form a natural firebreak; the access road will also assist. Water available on site can be used for fire fighting.

Normally developments in bushfire areas are required to have fire management plans in place.

Western Australian Planning Commission Planning Bulletin 111/2016 provides for an exemption of a bushfire plan requirement because there will be no structures that will burn and the open ground will form a fire break. It also provides for an exemption where the proposed activity is a continuation of existing activities. This applies to this continuation of gravel extraction.

The Department of Mines Industry Regulation and Safety, SRS and PMP systems, with the registration of all quarries, require bushfire planning to be covered under that system. The PMP (Project Management Plan) will be required to be produced and approved prior to excavation being commenced.

The management actions that are used to minimise fire risk are summarised below.

- Vehicles will be restricted to operational area, particularly on high fire risk days.
- Diesel rather than petrol powered vehicles are used.
- Perimeter fire breaks will be maintained for Lots 1131, 1464 and 2035.
- The mobile plant on site will be available to assist with emergency fire management when safe to do so.
- Fire risk to personnel will be addressed and maintained through the site Safety Management Procedures.

- Water supplies will be drawn from Talison Lithium supplies.
- A farm fire fighting unit will be available for fire management.
- The site is to be secured from unauthorised access by maintaining the existing fencing and locked gates.
- Public access will not be permitted.
- An emergency muster area is to be provided.
- On site communications and worker induction and training will be provided.
- The site is within mobile phone range, the surrounding area is relatively flat and any bushfire smoke will readily be noticed.

6.0 ENVIRONMENTAL MANAGEMENT – AIR QUALITY

The aims of the Environmental Management are to minimise the effects of gravel excavation on the local environment and return the area to a landform compatible with the surrounding area.

The environmental management is designed to reflect best practise, outlined in particular in;

Department of Resources, Energy and Tourism (Commonwealth), 2011, *A Guide to Leading Practice Sustainable Development in Mining, and guidelines* produced by Environmental Protection Authority, Department of Water, Environment Regulation, Department of Mines Industry Regulation and Safety, Western Australia Planning Commission and the Local Authority.

The Environmental Risk Matrix in this document Summary is considered to the principles of AS/NZS ISO 14001:2004 (*Environmental Management Systems*) and AS/NZS ISO 19011:2014 (*Guidelines for auditing Management Systems*). The principles of AS/NZS 31000:2009 (*Risk Management Guidelines*) are also used when considering any risks.

6.1 Aesthetics

There are a number of management actions that can be taken in quarries to minimise visual impact and these will be used wherever possible.

Guidance on visual impact is contained in Department of Planning Land and Heritage, 2007, *Visual Landscape Planning in Western Australia DPLH 2007*). Guidance can also be found in Forest Commission of Victoria, undated, *Landscape Types of Victoria*.

Visual Impact can occur in a number of circumstances, by the operation being set too high in the landscape, by being too close to neighbours and by insufficient visual protection.

An analysis of the landform was made through contour mapping and confirmed by on site mapping and from Google Earth Pro.

Whilst the viewsheds using Google were used they do not take into account the trees and do not reflect the actual visual impacts on the ground and so can produce different and incorrect information based on the site observations.

Views from the proposed locations of the operations, from which the pit may be visible, were identified and photographs taken back towards the sensitive premises. If the premises could be seen then the pit or operation could be seen.

The existing and proposed quarry will be screened from both Spring Gully Road and Southampton Road by the landform and intervening trees.

The resource is situated on top of a plateau and with excavation taking place below ground level no part of the operations are visible from the south east. Thick forest native vegetation provides full visual protection from the east. See Figures A – C in the Summary and Section Lines at Figures F and G also in the Summary Section.

With the natural vegetation, together with the actions undertaken and to be continued, it appears that the actual excavation will not generally be visible from any road or dwelling .

In addition the following visual management is to be applied.

- The location has been chosen to minimise or mitigate the visual impacts from sensitive premises.
- Excavation will be limited to the brow of the plateau remnant to ensure that excavation does not impact the skyline and provides visual protection to the west and north.
- Topsoil will be pushed into low bunds 2 metres high along the outer edges of the excavation area where visual management may be required.
- Progressive rehabilitation of all completed, excavated or disturbed areas will be implemented.
- The pit is to be worked on the floor, below natural ground level and behind the perimeter bunding.
- Operations are to be staged, and the components located appropriately to minimise visual exposure.
- The components of the operations will be located in positions where they are less visible, where possible, such as behind stockpiles or bunds and towards the east at a slightly lower elevation to provide better visual protection.
- Good house cleaning practices such as orderly storage and removal of disused equipment or waste will be practised.

Light Overspill

The facility will not operate at night. The only lighting that might be required at night could be security lighting. Security lighting if required will be located to minimise light visibility from adjoining land.

6.2 Environmental Dust

6.2.1 Nature of Quarry Dust

Most dust on a quarry site such as this is generated;

- During vehicle movements on hard surface such as internal roads and hardstand.
- From crushing and screening of laterite.
- From dust lift off by wind, mainly from hardstand and vehicle movements.

The greatest proportion of dust in gravel quarries is visible dust. Dust during quarrying operations is only a problem when there is inadequate management of the dust risk. Most management consists of wetting down the products and keeping them moist, with other management being the use of screens and curtains on processing plant.

As dust has the potential to be generated from crushing and processing, its treatment and management form an integral part of the DWER Licence that will be required for crushing and screening of laterite gravel in excess of 5,000 tonnes per year under the Environmental Protection Act 1986 Part (V) and is normally conditioned in that approval.

Commonly called "dust," scientists and regulators refer to the term particulate matter (or PM) to describe the range of particles that exists in the air or in air breathed in.

Particulate matter exists naturally in the atmosphere, eg sea-salt spray and pollens. Small sized PM can be increased due to human activities such as vehicle exhaust, industrial processes, power stations, mining, farming and wood heaters, or smoke from bushfires.

Exposure to small sized PM can be associated with health and amenity impacts if the exposure is excessive.

The likely risk of these impacts depends on a range of factors including the size, structure and composition of the PM. The various dust particle size is explained in DEC (DWER) 2011 *Guideline for Managing the Impacts of Dust and Associated Contaminants from Land Development Sites, Contaminated Sites Remediation and other Related Activities*. This Guideline supersedes the 1996 Guideline.

Particulate matter needs to be suspended in the air to carry any distance, and will only carry short distances if the grains are too large to move. The particles that are able to be suspended are called Suspended Particulate Matter and the total amount of that is referred to as TSP.

Quarry Dust Composition

Occupational dust associated with the quarrying processes falls under the *Mines Safety and Inspection Act 1994 and Regulations 1995* overseen by the Department of Mines Industry Regulation and Safety who will regularly inspect the site when it is registered.

There is data specifically from mining, (predominantly coal) from New South Wales (NSW Health) where particulate levels have been measured to be;

PM <2.5 microns as 2 – 5% of emissions (One micron is 1 / 1000 of 1 mm).

PM < 2.5 are invisible and called “fine particles”. They are the main health issue and are caused by vehicle emissions whether they are along roads or on private land. Vehicle emissions will not occur at night or at other times when the site is not active.

PM 2.5 – PM10 microns as 15 – 45%

PM 10 (particles between 2.5 and 10 microns) are invisible and called “coarse particles”. They can be breathed in, but are removed by alveoli and mucus. (NSW Health). This dust may be generated when land is cleared and topsoil disturbed or the site is subject to traffic in summer without water treatment.

PM >10 microns as 50 – 70%

PM >10 is visible dust and will, based on the resource, be the vast majority of the particles.

Normally all sizes of dust are generated together, and there will be visible dust being generated when invisible dust is being formed. Therefore any visible dust present is a good sign and an early indicator of a dust risk. A summary of the sources and proportions of dust is shown in; NSW EPA and NSW Ministry of Health Environmental Health Branch 2015, Review of the health impacts of emission sources, types and levels of particulate matter air pollution in the ambient air in NSW.

This is backed up by occupational monitoring through the Department of Mines Industry Regulation and Safety. Unpublished data from operating quarries shows quarries are compliant or can readily be made compliant with the health and safety and community standards through normal dust management practices, particularly with wetting down of at risk areas.

Laterite Gravel Quarries

Gravel excavation is at the lowest risk from dust during excavation because the resource under pasture stays moist all year until removed.

The only dust produced is when the extracted gravel dries out and vehicle traffic generates dust in summer in the same manner as any gravel road.

The dust produced is the same as for any gravel road, such as Spring Gully and Southampton Roads, for which there have been no known health risk, with aesthetic considerations being the main dust risk.

6.2.2 Dust Standards

To provide for air quality in populated areas an Australian Standard was established.

The Ambient Air Quality (NEPM) as an instrument, was established in 1998 under *the National Environment Protection Act 1994 (NEPC Act)* to provide a nationally consistent framework for monitoring and reporting on six common ambient air pollutants – carbon monoxide, lead, nitrogen dioxide, photochemical oxidants (ozone), sulfur dioxide and particulate matter (PM) as the larger size fraction of PM10. It was varied in 2003 to include smaller sized particles, PM2.5.

Following much review and consultation, the Air NEPM was amended on 4 February 2016 to upgrade the PM2.5 and to add 1-year average PM10 of 25 µg/m³ to complement the 24-hour average PM10 of 50 µg/m³.

An exceedance of 1-day average standards in excess of normal historical fluctuations and background levels, was also added and is directly related to bushfire, jurisdiction-authorised hazard reduction burning or continental-scale windblown dust.

Western Australia has a goal of achieving the National Environment Protection Standard for PM10 in ambient air, in line with the National Environment Protection (Ambient Air Quality) Measure (NEPM), based on the PM10 for a daily PM10 (visible dust) level that did not exceed 50 µg/m³, with an allowance only for exceedances for 'exceptional' events, such as bushfires.

The NEPM is applicable to populated areas as it has been found that at operating quarries in the Rural Area dust management is readily achieved in compliance with the NEPM standards and therefore the normal dust management involves the identification and treatment of visible dust as a very effective means of managing dust.

In 2011 the DWER released Dust Management Guidelines that acknowledged the NEPM standards but rely on visual dust management.

Visual dust management is the norm for quarries in Western Australia and in DWER Licences because it has been found at operating quarries such as the gravel operation proposed and that currently operating to the north that the dust risk is mainly visible dust. Therefore visual assessment has been found to be most effective and instantaneous when compared to other monitoring methods. Further it has been found that the greatest risk is from vehicle movements and that when dry gravel is wetted down dust impacts can readily be mitigated.

6.2.3 Dust Risk

Dust management is an integral part of the extraction and processing of any basic raw material.

The dust risk assessment is based on the DEC (DWER) 2011 *Guideline for Managing the Impacts of Dust and Associated Contaminants from Land Development Sites, Contaminated Sites Remediation and other Related Activities*.

DEC (DWER) 2011 Guidelines provide for dust risk assessments to be conducted, management proposed and implemented and a visual monitoring procedure and complaints mechanism to be used.

The Guidelines are for uncontrolled sites or for sites to determine what management of dust might be necessary. Therefore two scores have been used in the risk assessment.

From the assessment of the setbacks of the proposed operations and prevailing winds, the main risk is from the easterly winds on mornings, especially in summer when the soils, hardstand and stockpiles are at their driest.

Note that the dust risk methodology assesses the dust risk at the closest sensitive premises.

Table 5: Dust Risk (DWER 2011 Guidelines)

PART A Number	Item	Score	Score
		Crushing, screening and general operations without dust management , located > 500 metres from sensitive premises.	Crushing, screening and general operations with dust management , located > 500 metres from sensitive premises.
1	Nuisance potential of the material	Medium to High when trafficked and untreated - 4 to 6.	Low when treated with wetting down - 2.
2	Topography and vegetation screening	Sheltered and screened -1	Sheltered and screened -1
3	Area of site activities	Active trafficked areas at any one time are 1 - 5 hectares in area - 3	Active trafficked areas at any one time are 1 - 5 hectares in area - 3
4	Type of work being undertaken	Bulk earthworks - 9	Bulk earthworks - 9
	Summer total without dust measures	Maximum = 17 - 19	Maximum = 14

PART B Number	Item	Score	Score
		Crushing, screening and general operations without dust management , located > 500 metres from sensitive premises.	Crushing, screening and general operations with dust management , located > 500 metres from sensitive premises
1	Distance to premises	Premises between 500 – 1000 metres – 6.	Premises between 500 – 1000 metres – 6.
2	Effect of prevailing wind	Premises Isolated land uses affected by one wind direction only - 6	Premises Isolated land uses affected by one wind direction only - 6 ()
	Total Part B	Maximum Premises = 12	Maximum Premises = 12

Activity	Calculated Score Part A x Part B	Allocated Risk of Dust
Crushing, screening and general operations without dust management , located > 500 metres from sensitive premises.	Maximum Premises A and B = 19 x 12 = 228	Classification 2 Low Risk, Dust management will be required for pit best practice and worker environment. This is provided and the assessed levels are as provided below.
Crushing, screening and general operations with dust management , located > 500 metres from sensitive premises	Maximum Premises A and B = 14 x 12 = 168	Classification 1 Negligible Risk, No recommended actions or contingencies required for the dwellings. Dust management will be required for pit best practice and worker environment.

In addition, there have been several studies relating to the distance dust travels from quarrying activities and from gravel roads in flat open ground.

Oudwater S, 2017, *Modelling of dust emission in dimension stone quarry, Aalto University School of Engineering, Finland* showed that for drilling and other activities associated with hard rock quarries, 95% of the dust down to PM10 settles within 20 metres of the quarrying activity. The amount of dust deposited at a distance of 30 metres was around 2% of that deposited at the source of the activity.

In addition, data from Oudwater S, 2017, and Jones D N, L Bemede, A R F Bond, C Dexter and C L Strong, 2016 shows that the majority of quarry dust is larger particles which settle quickly within less than 40 metres, further reducing the risk of dust impacts.

The study also confirmed that finer dust particles, PM5, which are the most significant for health, were the result of combustion engines with little being produced by the abrading of rocks.

Jones D N, L Bemede, A R F Bond, C Dexter and C L Strong, 2016, *Dust as a contributor to the road effect zone: a case study from a minor forest road in Australia*, Australian Journal of Environmental Management Volume 23, No 1 p 67 – 80 noted that dust deposition at a distance of 40 metres from a gravel road in forest varied from 8% to 30% of the deposition at the roadside depending on the level of vegetation cover. They also found that mammals were not significantly impacted by the dust compared to when the road was sealed.

Because only a small proportion of the dust from quarries is PM2.5, with the majority of dust being visible dust, the management of visible dust has been found in Australian Quarries and elsewhere to provide good management of all health risks. That is readily tested when occupational dust levels are measured which are carried out regularly at quarries through DMIRS occupational health and safety measures.

If the site is safe for workers the offsite risk will be even lower through dispersion over distance.

6.2.4 Tree Belts and Buffer Management

Dust particles are readily stopped by tree belts and distance, with which the site complies. Tree belts slow the wind and allow the dust to settle. See *Planning Guidelines Separating Agricultural and Residential Land Uses, Department of Natural Resources Queensland 1997(Pages 65 – 111)* and *Department of Health WA, 2012, Guidelines for Separation of Agricultural and Residential Land Uses* which uses the same criteria (Pages 112 – 118).

The Queensland Guidelines predominantly relate to agricultural spray drift, but based on particle size also relate to dust. They are based on field studies and demonstrate the effectiveness of tree belts and distance in providing screening against particulate travel.

The Guidelines provide for a buffer of 300 metres for open agricultural land, dropping down to 40 metres where an effective tree belt is in place. The Western Australian Department of Health also uses the same guidelines.

The main dust risk is the dwelling to the west. Section lines using Google Earth Pro from that dwelling to the site show that the landform and distance provide mainly pasture buffer from the dwelling. The same applies to the dwelling to the north.

The operations comply with the Department of Health buffer recommendations, with landform screening, tree belts and in excess of 500 metres of separation distances for the gravel excavations. The proposed gravel operations will comply with the EPA Generic Buffers for gravel excavation. See Section 3.0.

The setbacks will provide effective dust management and comply with the respective buffer guidelines.

The available buffers and trees belts will mitigate the dust risk, combined with wetting down that can occur prior to commencement of quarrying and processing at 7.00 am when vehicle traffic and on site activities could potentially generate dust. There is also the proposed contingency to stop work when abnormal conditions significantly increase the dust risks.

6.2.5 Monitoring of Excessive Dust

When dust visual trigger conditions are detected and/or alerted, relevant action is taken. This can include additional water suppression, modification of procedure, delay until more favourable conditions are present, use of alternative equipment etc.

Human monitoring can detect potential dust risks prior to, and take action prior to, significant dust being generated. They notice dust immediately such as from tyres, whereas machine monitoring has to rely on significant dust being generated, travelling to the boundaries of the premises and triggering an alarm. The operators would be negligent if they let the dust get to that level of impact prior to taking action.

The problems associated with machine operated dust monitoring are that the monitors and samplers used do not separate the organic particles from inorganic particles. On quarry sites the continuous monitors and high volume samplers have been found to register the highest volumes from smoke with little registrations from normal quarrying operations when a site is well managed. Therefore they have not been found to offer any better or even as good dust monitoring when compared to on site visual monitoring.

The research by Sairanen M and O Selonen, 2018, *A Review of dust emission dispersions in rock aggregate and stone quarries, International Journal of Mining, Reclamation and Environment*, demonstrates that visual assessment of dust agrees with the measured concentrations of dust and that is what is used on the existing gravel quarry site to the north using water supplied by Talison Lithium, both on the excavation footprint and the access roads.

The quarry manager and site supervisor will be ultimately responsible for site supervision of dust. They will travel around the operations and pit frequently and be in two way radio contact with all mobile plant. The Traffic Management personnel are responsible for dust management on the access road and for transport along Spring Gully Road.

All personnel on site are instructed to be vigilant to dust generation and management and report any excessive dust or potential dust management issues.

Visual monitoring is even more effective when complemented by an extensive reporting and complaints process and this will be used.

The dust risk assessment based on the DEC (DWER) 2011 shows a Negligible risk when normal dust management is provided. That is confirmed by on site observations of the current operations.

6.2 6 Occupational Dust

Occupational Dust is managed under the *Mines Safety and Inspection Act 1995 and Regulations 1996 and the WorkSafe and Safety (Mines) Regulations 2022* overseen by Department of Mines Industry Regulation and Safety.

There are a number of management actions that can be taken in quarries to minimise dust generation or travel and these are used wherever possible. The general management actions are summarised in the tables below, together with the potential dust issues that relate to this site. The actions are used where applicable and as the opportunity presents to minimise dust on this site.

A water truck is to be used on site for the wetting down of roads and other dust suppression activities when conditions are a high risk.

Loads on trucks that have the potential to generate dust are required to be covered.

Methods that are available, and will be selected from as appropriate, are listed below.

6.2.7 Water Requirements

Water for dust suppression is provided by Talison Lithium Pty Ltd from their Greenbushes operations on a needs basis, with a water truck available when required.

6.2.8 Actions and Management

The same dust management will be used on the proposed excavation as is currently used at the existing pit north of Spring Gully Road.

Table 6: Dust Management Actions

Activity	Dust Management
Objectives	<ul style="list-style-type: none"> ➤ Minimal dust moving off site and minimum dust generated on site or from the access roads and transport along Spring Gully Road. ➤ No visible dust to cross the boundary of Lots 1131 and 1464. ➤ No dust impact on sensitive premises.
Legislation and Guidelines	<ul style="list-style-type: none"> ➤ WQPN 15 Extractive Industries near sensitive water resources (2019) ➤ DEC (DWER) 2011 Guideline for Managing the Impacts of Dust and Associated Contaminants from Land Development Sites, Contaminated Sites Remediation and other Related Activities. ➤ WorkSafe and Safety (Mines) Regulations 2022
Construction - Clearing	<p>Land Clearing - Opening</p> <ul style="list-style-type: none"> • This involves removing the topsoil for use in revegetation and construction of the screening bunds, followed by removal of the overburden. • Construction will take place when the soils are moist. If conducted in summer water will be used to wet down the soils and overburden prior to removal if dust is generated. • Roads and traffic areas will be wetted down as required. • Clearing and reinstating pasture, topsoil and overburden will be confined to the wetter months, April to October, where possible. <p>Construction of the Topsoil Perimeter Bunds</p> <ul style="list-style-type: none"> • The bulldozer will form the bund first by pushing the topsoil and overburden to the perimeter in the east. • If winds are sufficiently strong, or other weather conditions are unacceptable and negate the effects of dust management, operations will cease until conditions improve and compliance can be achieved.
Operation	<p>Excavation</p> <ul style="list-style-type: none"> • Similar excavation methods to all other gravel quarries and the current gravel operations are proposed. • The excavation of laterite gravel is not generally dusty in itself, it is the traffic on the floor of the pit and on hard stand areas and any processing that is more likely to generate excessive dust. • Excavation will normally be undertaken by the loader or excavator loading to a haul truck or directly to the crusher. • Excavation will be undertaken as low in the pit as permitted by the quarry planning to

Activity	Dust Management
	<p>provide maximum shelter for dust protection.</p> <ul style="list-style-type: none"> • Trafficked roads and hard stand will be wetted down as required. • The loading and hard stand will be watered as required to suppress dust. In summer this will normally equate to being watered 2 to 4 times per day and in winter little or no watering is anticipated to be required. • Internal roads and hardstand surfaces will be maintained in good condition (free of potholes, rills and product spillages) and with suitable grades. • A water truck will be retained or available with water supplied from Talison Lithium for the transport route and other wetting down product and gravel as applicable. • Use of a sealant such as a polymer, chemical or emulsified oil or bitumen on the internal roads to reduce water use remains an option to supplement water treatment if required or applicable, but has not previously been required. • Misting is a contingency for the loading and tipping areas using a moderate mobile misting machine, but has not previously been required. • If winds are sufficiently strong, or other weather conditions are unacceptable and negate the effects of dust management, operations will cease until conditions improve and compliance can be achieved. <p>Processing</p> <ul style="list-style-type: none"> • Treatment with water will be used where required. • Sprinklers or wetting down of internal roads, traffic and loading areas as required. • A water truck will be located on site or available as necessary during operations and the active hardstand and access road treated as needed. • Processing and stockpiles are located more than 500 metres from dwellings. • Plant location, and approach with respect to wind directions, will be used to minimise impact on operators. • All crushing and screening plant will be located on the pit floor below natural ground. • Water sprays, mists and additives to crushing and screening cycles will be added with screens covers and misters at drop points as required. • The mobile plant will be screened and shielded where possible and treated with misters and other dust control at other points. • Use and maintain filters on all operational plant as appropriate. • Regular appropriate emptying of filter collection devices. • Face hoppers and drop points away from prevailing winds. • Reduced pressure in plant, hoppers and bins can assist in preventing the loss of dusty air. • Misting is a contingency for the loading and tipping areas using a moderate mobile misting machine. • If winds are sufficiently strong, or other weather conditions are unacceptable to negate the effects of dust management, operations will cease until conditions improve and compliance can be achieved. <p>Stockpiles and Loading</p> <ul style="list-style-type: none"> • Processing and stockpiles will be located more than 500 metres from the closest sensitive premises. • A water truck is to be located on site as necessary during operations and the active

Activity	Dust Management
	<p>hardstand and access road treated as needed.</p> <ul style="list-style-type: none"> • The number of stockpiles will be minimised. • Stockpiles will be located in sheltered areas located low in the landscape, below the natural surface. • The elevation of stockpiles will be minimised. • The drop height to stockpiles and loading will be minimised. • Misters and skirts will be used at drop points as appropriate . • Misting is a contingency for the loading and tipping areas using a moderate mobile misting machine. <p>Unattended Site</p> <ul style="list-style-type: none"> • A sign will be erected at the entrance to the pit with details and contacts of the operator who can be contacted if excess dust is generated. • The operator contacts will be provided to the closest dwellings to enable contact if excess dust is generated. • Stockpiles will be located where they are screened by the pit walls and other measures. • If dust becomes an issue when unattended during summer months dust suppression will be maintained which could include the use of a water cart, sprinkler systems on stockpiles, windbreak materials, surface stabilisation sprays and other measures as required.
External Transport	<p>Access and Road Transport</p> <ul style="list-style-type: none"> • The access road and crossover is gravel, which is the same as the existing operations. • All loads for transport outside the pit are required to be covered. • All trucks will be required to be dust free and not carrying pebbles and other materials outside the tray. • The hardstand is to be maintained in good condition (free of potholes, rills and product spillages). • Loader drivers are instructed on the best means of loading to minimise overflow and spillage. • Trucks are to be inspected by their drivers prior to leaving the site and brushed down as necessary to remove loose materials.
Occupational Dust	<p>On Site Health and Amenity</p> <ul style="list-style-type: none"> • Air conditioned cabins will be maintained on all vehicles. • A readily auditable trigger of no visible dust to cross the property boundary or no significant dust generation in line with DWER Licence and best practice in WA. • The trigger for dust management is the generation of visual dust. • The leading hand or Quarry Manager is normally the loader driver who is in the best position to assess dust generation and to direct remediation. For the transport route the manager will continue to be Talison Lithium Traffic Management. • On site operators will be instructed to visually monitor dust, report and treat any visible dust. <p>Mines Safety and Inspection Act – Work Health and Safety (Mines) Regulations</p> <ul style="list-style-type: none"> • Occupational dust associated with the quarrying processes falls under the <i>Mines Safety and Inspection Act 1994</i> and <i>Work Health and Safety (Mines) Regulations 2022</i>

Activity	Dust Management
	<p>overseen by the DMIRS who regularly inspect the site. Included in the program are personal dust monitoring assessments. If on site dust is managed offsite dust risk is also managed.</p> <ul style="list-style-type: none"> • Operations will cease if conditions are not favourable or when visible dust is crossing the boundary. • The latest weather conditions to increase the awareness of dust risk. • On site induction training will include observation and mitigation where possible of all dust emissions.
Rehabilitation	<p>Rehabilitation</p> <ul style="list-style-type: none"> • Scheduled activities such as ripping, overburden and topsoil spreading are to be undertaken at times when the materials are less likely to blow or during suitable wind conditions. • If conducted in summer, and the soils are not sufficiently wet to suppress dust, water canon will be used to wet down the soils and overburden prior to removal. • Land restoration is infrequent and normally conducted only once per year. • Where possible restoration will be completed in wetter months or when winds are blowing away from sensitive premises. • If winds are sufficiently strong, or other weather conditions are unacceptable and negate the effects of dust management, operations will cease until conditions improve and compliance can be achieved.
Monitoring	<p>Monitoring</p> <ul style="list-style-type: none"> • The most effective dust monitoring is the sighting of visible dust. Dust can be detected as soon as it leaves the wheels of vehicles and detection is not reliant on dust travelling to a machine monitor located near the boundary. • The auditable condition is visible dust crossing the boundary of the premises; the lot boundary. This is the condition used on DWER Licences and all other quarries such as sand, limestone, gravel and hard rock quarries in Western Australia and has worked well in the past. • A comprehensive visual monitoring program is to be implemented with all workers instructed to inform the Quarry Manager/leading hand if dust levels are excessive. • The Quarry Manager/leading hand will then organize the appropriate dust management to reduce or mitigate dust. <p>Complaints</p> <ul style="list-style-type: none"> • All complaints relating to dust are to be investigated immediately on receipt of a complaint. • A record of all dust complaints is to be maintained together with the mitigation measures to be used to reduce the dust impacts. See the example below.

Activity	Dust Management
	<p data-bbox="477 376 635 412">Appendix 3.</p> <p data-bbox="477 443 1331 506">Procedures to be adopted following a complaint from a land development site</p> <p data-bbox="477 560 1331 609">The procedures to be adopted by the developer following receipt of a dust-related complaint from a member of the public should be as follows:</p> <ul data-bbox="477 624 1331 828" style="list-style-type: none"> <li data-bbox="477 624 1331 696">• Record the details of the complaint as specified below. The complaint form should be retained by the developer and be made available upon request by the local government or an authorised DEP officer. <li data-bbox="477 712 1331 761">• Take measures to control any excessive dust by implementing the contingency arrangements which have been specified for the agreed site classification. <li data-bbox="477 777 1331 828">• If the developer regards the complaint to be unjustified, then the developer should forward the details of the complaint to the local government within 24 hours. <p data-bbox="477 846 1331 916">As a guide, the procedures to be adopted by local government, following receipt of a dust-related complaint from a member of the public or passed on by the developer, should be as follows:</p> <ul data-bbox="477 934 1331 1312" style="list-style-type: none"> <li data-bbox="477 934 1331 1005">• Record the details of the complaint as specified below or on a local government-approved complaint form. The complaint form should be retained by the local government and be made available upon request to an authorised DEP officer. <li data-bbox="477 1021 1331 1093">• Evaluate the complaint by conducting a visual inspection, preferably as soon as possible, taking into account the prevailing weather conditions which were being experienced at the time the complaint was lodged. <li data-bbox="477 1108 1331 1180">• If the complaint is valid, instruct the developer to take measures to control any excessive dust by implementing the contingency arrangements which have been specified for the agreed site classification. <li data-bbox="477 1196 1331 1245">• If the local government regards the complaint to be unjustified, contact the complainant and inform them of these findings. <li data-bbox="477 1261 1331 1312">• If the local government is unable to resolve the complaint, after exhausting all possible avenues, then the local government may request advice from the DEP.

7.0 NOISE MANAGEMENT

7.1 Regulatory Framework

Noise can originate from a number of operations and may impact on onsite workers, or travel offsite and impact on external sensitive premises. Both potential noise impacts are addressed by reducing the noise generated from the quarrying and processing operations.

Offsite noise is governed by the *Environmental Protection (Noise) Regulations 1997*.

The Noise Regulations, require that sensitive premises including dwellings in non industrial and rural areas, are not subjected to general noise levels (excluding blasting), during the hours 7.00 am to 7.00 pm Monday to Saturday that exceed 45 dBA. Allowable noise to 55 dBA is permitted for up to 10% of the time and to 65 dBA for 1% of the time. Noise levels are not to exceed 65 dBA during normal working hours.

Between 9.00 am and 7.00 pm on Sundays and Public Holidays, and between 7.00 pm and 10.00 pm on all days, the base level is 40 dBA.

At night, between 10.00 pm and 7.00 am Mondays to Saturday, and before 9.00 am on Sundays and Public Holidays the permitted level drops to 35 dBA.

The 10% and 1% “time above” allowances apply at night and on Sundays and Public Holidays as well.

There are penalties for tonality of 5 dB, modulation 5 dB and 10 dB for impulsiveness, that are added to the permitted levels. That is, if the noise is tonal or modulated the permitted levels drop by 5 dB. Impulsiveness is not likely to be relevant for the quarry under normal circumstances.

The Noise Regulations provide for Construction Noise exemptions to enable construction of the site such as the building of the screening bund and opening the pits.

Influencing factors that raise the allowable noise levels are activities such as external industrial noise, some nearby land uses and busy roads. These are not relevant to this site.

Under Schedule 1 of the Noise Regulations the premises on which the extraction of basic raw materials are extracted, is classified as Industrial Land for the purposes of calculating influencing factors. This was defined as the whole cadastral boundaries in State Administrative Tribunal decision {2013} WASAT 139, *Bushbeach v City of Mandurah*. In this case the premises is quite small and approximates the area of disturbance and will have little impact on the influencing factors.

At a distance greater than 15 metres from the sensitive premises (eg dwelling), and commercial premises, a base level of 60 dBA applies at all times, with the 10% time permitted to be up to 75 dBA and the 1% permitted to be up to 80 dBA. For industrial premises the base level is 65 dBA at all times with the 10% time permitted to be up to 80 dBA and the 1% permitted to be up to 90 dBA.

The closest sensitive premises are the two dwellings which are protected by the landform of the brow of the hill and lie at over 900 metres from the proposed excavations.

7.2 Environmental Noise Management

The types of equipment proposed to be used are listed below. Not all plant will be on site at any one time and that provides for contingencies to reduce the operational noise on site if necessary at certain times.

There are no proposed changes to the operations with the current management to be continued.

Table 7: Noise Management Actions

General Noise	Management
Objectives	<ul style="list-style-type: none"> ➤ The Operations will comply with the <i>Environmental Protection (Noise) Regulations 1997</i>.
Legislation and Guidelines	<ul style="list-style-type: none"> ➤ <i>Environmental Protection (Noise) Regulations 1997</i>. ➤ DWER Works Approval and Licence under <i>Part V of the Environmental Protection Act 1986</i> to be applied for in relation to crushing and screening of gravel in excess of 5,000 tonnes per year.
Planning Management	<p>Noise Regulations</p> <ul style="list-style-type: none"> • The operator is committed to compliance with the Noise Regulations. <p>Site Selection</p> <ul style="list-style-type: none"> • The site has been selected based on the resource location, and the quarry designed to maximise the setbacks and noise impacts to the closest sensitive premises. • The access road and crossover are already in place. <p>Close Sensitive Premises</p> <ul style="list-style-type: none"> • There are no nearby sensitive premises. The excavation is located over 900 metres from the two closest sensitive premises one to the north and one to the west, both protected by the brow of the plateau escarpment.
Construction Management	<p>Construction of Bunding and Pit Preparation</p> <ul style="list-style-type: none"> • The first excavation will be the pushing of topsoil and overburden to the east to form an eastern perimeter bund to 2 metres high. • The pit will operate behind the bund at an excavation depth of 2 – 4 metres below the height of the top of the bund. <p>Design and Construction of the Quarry</p> <ul style="list-style-type: none"> • All crushing and screening is to take place on the floor of the pit behind the topsoil bunding where appropriate.
Operational Management	<p>Haul Road</p> <ul style="list-style-type: none"> • Spring Gully Road is currently used to transport the gravel to Greenbushes under traffic management. • A new crossover 40 metres west will need to be established to service the access road to the proposed pit. <p>Quarry Operations</p>

	<ul style="list-style-type: none"> • All crushing and screening takes place on the floor of the pit behind the topsoil bund. • Processing consists of a mobile crusher and screening plant located on the floor of the pit in a location to maximise landform screening when road base is being produced. The solid walls of the pit perimeter will provide significant noise attenuation to the closest dwellings. • The crushing plant will be a mobile plant located adjacent to the face and bund and land form to maximise noise mitigation and noise carry to the east. • All plant will be maintained in good condition with efficient mufflers and noise shielding. • Lights or low frequency frog beepers are to be used, rather than high pitched beepers, to restrict noise intrusion. • No drilling and blasting is proposed. • Excavation is to be conducted using a bulldozer and loader with at times an excavator. • All equipment is fitted with noise shields and efficient silencers. • The noise suppression measures on the crushing and screening plants will be closely monitored, and appropriate signage posted. <p>Truck Movements</p> <ul style="list-style-type: none"> • Truck movements along internal roads are to be restricted to hardstand and access road which will be located to minimise noise risk. • Transport on Public Roads is exempt from the Noise Regulations. • Internal roads are to be maintained in good condition to minimise the banging of trays and other potential noise impacts. <p>Operational Site Code</p> <ul style="list-style-type: none"> • A site code is in place on the existing operations and will be used on this site. <p>Contingencies</p> <ul style="list-style-type: none"> • Shutdown will be used to save fuel and maintenance costs in addition to noise minimisation. • There is good flexibility to plan the equipment use to reduce noise levels further even though that is not necessary for compliance with the Noise Regulations. This can include the location of the plant such as the crusher, number and type of plant operating at any one time, use of bunding or shielding, changing the mobile plant, providing better silencing etc. <p>Operating Hours</p> <ul style="list-style-type: none"> • Quarrying and processing operations are to be conducted during normal working hours between 7.00 am to 5.00 pm, Monday to Saturday excluding Public Holidays. • Contingencies are available to reduce noise levels further such as limiting the number and type of plant operating at any one time as required to maintain compliance with the Noise Regulations.
<p>Monitoring</p>	<p>Complaints</p> <ul style="list-style-type: none"> • A complaints recording and investigation procedure is to be implemented and maintained. • All complaints are recorded, investigated and, if substantiated, action taken to correct the issue raised.

	<ul style="list-style-type: none">• Where possible the complainant will be contacted to explain the procedures and actions taken to resolve the issue.
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7.3 Occupational Noise

The management of occupational noise is normally handled by providing all necessary hearing protection, as well as conducting worker inductions and educational programs for all staff, and hearing tests which are required. Regular site audits of quarry and mining operations are normally conducted by the Department of Mines Industry Regulation and Safety.

8.0 WATER QUALITY MANAGEMENT

8.1 Water Source Protection Areas

The site lies within the Blackwood River Catchment.

8.2 Water Requirements

As for the current pit to the north, water will be brought to site from Talison Lithium.

8.3 Water Quality Protection Guidelines

The Department of Water Environment Regulation (DWER) *WQPN 15 Basic Raw materials Extraction (2019 - 2021)*, provides guidelines for quarries within catchments, and the operation complies with that guideline.

All facilities and procedures on site are designed to comply with the DWER – DMIRS Water Quality Protection Guidelines for Mining and Mineral Processing, and are all complied with;

- Minesite stormwater
- *WQPN 15 Basic Raw materials Extraction (2019 - 2021)*,
- Department of Water *South West Region Guidelines Water Resource Considerations for Extractive Industries* provides guidance for extraction from rural areas.
- *WQPN 28 Mechanical servicing and workshop*

8.4 Surface Water

There is no surface water on site apart from runoff from storm events to the excavated dam in the current gravel pit. Surface storm water is fresh.

There are no watercourses on the excavation site with the closest watercourse commencing on the property to the east. Spring Creek to the east is listed as an ethnographic site, but this lies 600 metres to the south east, with water retained in the pit and the existing farm dam forming the secondary detention facility. Summary Figures D, E and H.

The gravel pit lies within a gently sloping portion of the plateau remnant dropping down a steeper section to the south east.

There is an existing sump/dam in the south eastern corner which captures any sediment from on site. That dam will be retained as a water source and as a future farm supply. See Figure 12 and Summary Figure H.

As excavation progresses up the ridge the rehabilitated surface will be returned to pasture, provided with contour drains to capture surface water runoff and promote infiltration into the soils as required. The contour drains will act as cut-off drains on the pasture to assist in reducing the water flows.

These contour banks and cut-off drains will extend out along the contour and allow the water to infiltrate into the soil at the base of the contour drain and spill out on the pastures over a wide area beyond the catchment of the process area. Contours are shown in Summary Figures D and E.

Additional small sumps/dams will be constructed as necessary up slope in combination with the contour drains to provide additional water and sediment trapping retention. Any water release points and stormwater drainage on hills will be protected with rock pitching or other erosion prevention.

The water coming from site is natural stormwater that will contain natural soil particles.

Water collecting on the excavated area is retained within the pit area in a temporary sump on the pit floor in each stage. Summary Figure H.

Any overflow will be retained in the on site dam. Summary Figure H. Water management within the pit will provide for a retention of the 10% Annual Exceedance Probability AEP for a 2 hour rainfall event. This value is 32.2 mm (BOM). That means that for a maximum Stage area of 2.5 hectares a potential volume of water that will need to be retained will be 805 m³ or kL. That means that each stage will need to have a water retention capability of 805 m³. In gravel pits where excavation is below the current land surface, and perimeter bunding of overburden and topsoil is provided, no in floor water detention basins are necessary. Summary Figure H.

As the average pit will be 2 metre deep, and deeper in places, and the perimeter bunding will be 1 – 2 metres, there is a conservative wall for water retention of 3 metres high and a worst case of a 1 : 6 operational floor.

Where 3 metres elevation is not achieved on the lowest point of the pit then it will be achieved by raising the perimeter bund or deepening the floor at that point to achieve a 3 metre water storage wall. That means that 27 m³ of water is capable of being stored every linear metre of pit wall at the lowest point. With a total design volume of 805 m³, then all water will be retained at the lowest point of the pit by a pit wall length of 29.8 metres. That lowest part of the pit will provide the stormwater storage. Summary Figure H.

On closure of this site, being pasture with a return to pasture, there is currently no detention of surface water which currently runs off to the natural water courses. That water is currently retained in the existing dam in the south east which will remain in place and will continue in the longer term after gravel excavation.

Therefore the important aspect is to minimise or prevent erosion and retain sediment generated by the ground disturbances and excavation on site.

This will be achieved by using the wall of the pit and perimeter bund with a minimum of 3 metres elevation and a minimum linear length of 29.8 metres at the lowest point of the open pit or stage. Note that the design is for a catchment of 2.5 hectares. See Summary Figure H.

If more ground forms the catchment then additional surface water storage will be required for the additional area and will be constructed. The existing dam will provide an exceedance contingency in the event of a greater rainfall event. Summary Figure H, and contours on Figures D and E.

On closure and rehabilitation, contour and cut off drains in addition to the existing dam and, as required, additional small sumps and sediment trapping facilities will be provided to replicate the existing stormwater flow regime. On closure the provision of dams to retain the 2 hour storm event are not really appropriate but rather the water is to be detained by the contour drains and the existing dam. Summary Figure H and Figure 12 below.



Figure 12: View south showing the dam, that will be retained

8.5 Groundwater

The elevation of the water table is below the base of the current excavation as evidenced by the water collected in the dam and the depth of the hole that has been excavated in the base of the existing pit and the seepages around the ridge which are at an elevation of around 235 metres, 20 metres below the base of the proposed excavation. See Figures D, E, F and G in the Summary Section.

The main water flows are on top of the granite basement, which does not outcrop on site and is well below the elevation of the ridge. Above the granite is white clay, exposed in the base of the dam. The groundwater is not exposed at the pit, and will not be, therefore there will be no impact on salinity. The closest groundwater is a seepage to the south west at an elevation of around 210 metres AHD, > 20 metres below the proposed base of the pit. See the attached sections at Summary Figures F and G.

Considering the nature and depth of the proposed gravel operation, and the underlying geology, excavation will not lead to alteration of the groundwater systems in the area.

The extraction of gravel is a chemically free operation with the only liquids used being lubricants for machinery. It is one of the few industries that are permitted to operate in Water Source Protection Areas including Priority 1 areas. Extractive Industries in water source protection areas have restrictions placed on the storage of fuels and chemicals and have strict guidelines on rehabilitation.

8.6 Salinity

Precipitation falling on the site is fresh and, in this high rainfall location, there is little salt stored in the subsoils.

8.7 Dewatering

No dewatering is proposed or has been required in the past from the excavations on the gravel pit to the north and is not proposed for this operation. All surface water is to be retained in the pit with the farm dam providing a safety capture in the event of an overflow, as described above.

8.8 Recharge

When the farm was first cleared the removal of the vegetation will have increased the recharge. The increased water has led to increase surface water runoff and greater local stream flows.

Whilst the pit is open, with a bare gravel floor, the pit will contribute slightly more recharge, but will again reduce on closure.

Overall the changes to recharge are not significant and are unlikely to change the groundwater at all.

For pasture areas on site the recharge is likely to be in the order of 40% based on the depth and nature of the soils. Recharge from the pit itself is anticipated to be similar.

As the pasture is to be returned there will be no significant changes to the current level of recharge on site as a result of excavation.

8.9 Acid Sulfate Risk

Definitive survey procedure is produced in *DEC (DWER) 2013, Identification of Acid Sulfate Soils and acidic Landscapes* and within document *Acid Sulfate Soil Management Advisory Committee NSW, 1998, Acid Sulfate Manual*. This information forms the basis for much of the assessment procedures in Australia, including those adopted by the Western Australian Planning Commission and the Department of Water Environment Regulation.

The main method of assessment is based on geological examination. If at risk conditions are identified then laboratory testing may be required but must be completed carefully because there is a high risk of false positives with the available testing regimes.

Acid sulfate only becomes a potential risk when a number of circumstances are present.

Acid Sulfate is a natural phenomena, that can be exacerbated by disturbance. For it to be present there needs to be;

- Rock, soil or regolith present that is carrying sulfides.
- Sulfide carrying materials from below the water table which are exposed to the atmosphere.
- Excavation below the water table to be carried out exposing the sulfide carrying materials to oxygen in the atmosphere.
- Dewatering of the sulfide carrying materials is proposed, exposing them to oxygen.
- Exposure of peat or organoferricrete materials, that were permanently under reducing conditions, to the air.

Materials at risk under reducing conditions are normally grey in colour or have been grey with no brown or red brown iron oxides. Where exposed to the atmosphere there is a change to brown iron oxides, with yellow jarosite and other alteration minerals that are distinctive.

The site has been inspected by [REDACTED] of Landform Research. None of the at risk parameters occur on site.

On site the soils are laterite gravels that are highly oxidised, composed of sesquioxides, and do not carry any risk of acid sulfate potential. Some minor iron induration is encountered in the faces of the pit, generally below the proposed base of the pit.

Any sulfide minerals that may occur will only be present below the existing water table. A large separation to the water table is to be maintained therefore no regolith materials under reducing conditions will be disturbed.

Table 8: Water Management Actions

Surface Water Management	
Objectives	<ul style="list-style-type: none"> ➤ <i>There will be no significant change to the quality or quantity of surface or groundwater.</i>
Legislation and Guidelines	<ul style="list-style-type: none"> ➤ <i>Minesite stormwater</i> ➤ <i>WQPN 15 Basic Raw materials Extraction (2019 - 2021),</i> ➤ <i>DWER 2003, Mine Void Water Resource Issues in Western Australia, Water and Rivers Commission (DWER) Report Hydrogeological Record Series Report HG 9.</i> ➤ <i>Read J and P Stacey, 2009, Guidelines for Open Pit Slope Design, CSIRO, CRC.</i> ➤ <i>Stormwater Management Manual for Western Australia, Department of Environment WA, 2004.</i>

Water Management	<p>Water management during operations</p> <ul style="list-style-type: none"> • At the lowest point of each 2.5 hectare stage the pit and perimeter bund will have a minimum total elevation of 3 metres over a linear length of 29.8 metres to retain the surface water design volume of 805 m³. (Retention of the 10% Annual Exceedance Probability AEP for a 2 hour rainfall event. This value is 32.2 mm - BOM). • If more ground forms the catchment then additional surface water storage will be required for the additional area and will be constructed. The existing dam will provide an exceedance contingency in the event of a greater rainfall event.
	<p>Water Management on Closure</p> <ul style="list-style-type: none"> • At the end of excavation the land surface will be similar to the pre-mined surface except the pit area will be around 2 metres lower. The reconstructed soils will be planted to parkland pasture. • Surface water will be retained in the pit to infiltrate into the ground. • Overall the water balance at closure is anticipated to be similar to the pre- mine condition. • On closure and rehabilitation, contour and cut off drains in addition to the existing dam and, as required, additional small sumps and sediment trapping facilities will be provided to replicate the existing stormwater flow regime. <p>Refuelling</p> <ul style="list-style-type: none"> • Extraction of gravel is a clean operation with no known pollution incidents. • Refuelling will use self contained service and recovery vehicles to undertake minor servicing in the field. • Fuel will continue to be brought to site for refuelling. <p>Fuel Spill Management</p> <ul style="list-style-type: none"> • Diesel fuel will be transported to site as required by mobile tanker. • Soils and gravel roadbase hardstand such as those on this site are adsorptive. The main risk of contamination is the minor drips that occur during the removal of hoses etc. Minor spills are quickly degraded by soil microbial matter. • Refuelling and lubricating activities are only to be used in designated areas. Equipment for the containment and clean-up of spills is to be provided in these areas. • Any potential spillage will be contained in plant and working areas by shutting down plant or equipment if the plant or equipment is the source of the spill (provided it is safe to do so). • In the event of a spill or adverse incident, activities will be stopped in that area until the incident is resolved. • Spills will be contained by the excavation or processing area. A fluid spill emergency response kit will be located at the refuelling area. For larger spills soil and resource will quickly be placed around the spill to contain it in as small an area as possible. When contained, the contaminated aggregate/loam soils will be scooped up and removed to an approved landfill or other approved site. • All significant adverse incidents (such as a fuel spill of >5 litres) in one dump, will be recorded, investigated and remediated. A record is to be

	<p>kept of incidents and the Shire of Donnybrook - Balingup and Department Water Environmental Regulation notified within 24 hours.</p> <ul style="list-style-type: none">• Transport chemicals in accordance with the <i>Australian Code for the Transport of Dangerous Goods by Road and Rail (ADG Code)</i>. <p>Servicing and Maintenance</p> <ul style="list-style-type: none">• All major servicing of vehicles will be conducted off site.• Servicing plant and equipment is conducted in accordance with a maintenance schedule.• Lubricating and minor maintenance activities occur in designated areas in the processing area and pit. Equipment for the containment and clean-up of spills is to be provided.• Any potential spillage will be contained in plant and working areas by shutting down plant or equipment if the plant or equipment is the source of the spill (provided it is safe to do so).• Waste substances and chemicals will be stored in accordance with the Site Waste Guidelines.• Self contained contractor service trucks are used that recover all waste liquids and solid materials for recycling and removal from site.• Waste oil and other fluids derived from the routine maintenance of mobile machinery, are transported off site and disposed off at an approved landfill site. Grease canisters, fuel filters, oil filters and top-up oils are stored in appropriate containers and brought to the site as required.• Vehicle washdown is not proposed.• Regular inspections and maintenance of fuel, oil and hydraulic fluids in storages and lines are carried out for wear or faults during normal maintenance and daily inspections.• Accidental spill containment and clean-up protocol will be implemented as necessary.• Waste chemicals derived during routine maintenance activities will be stored in appropriate sealed containers within a designated storage area or taken from site and disposed of at an approved facility.• Rubbish generated is to be recycled wherever possible and periodically disposed of at an approved landfill site. <p>General Wastes</p> <ul style="list-style-type: none">• The site is maintained in a tidy manner by removing all rubbish regularly offsite. Old plant has been removed and the site has been tidied by the landholder.• The potential for rubbish to be dumped relates mainly to unauthorised access from outside the site and is low as the site is set back from roads and public areas. Access restrictions such as gates or barriers will be installed when the site is unmanned and equipment retained on site.• Any illegally dumped materials are removed promptly to an approved landfill or other suitable site, depending on the nature of the material. This has not been a problem during past operations.• Non essential or old plant and materials will be removed from the site. Locked gates and the existing fences will be maintained to prevent illegal dumping and contamination of water.• All solid domestic and light industrial wastes are stored in commercial waste storage containers and/or removed to an approved landfill facility. There will be no waste disposal on site. Waste storage containers will
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	<p>be sealed so that rainfall cannot enter, therefore preventing the formation of leachates.</p> <ul style="list-style-type: none"> • Wastes generated are recycled wherever possible and periodically disposed of at an approved landfill site. • Regular inspections (at least weekly) are conducted to ensure no wastes, litter and the like are present in or around the excavation and processing area. <p>Wastewater Disposal</p> <ul style="list-style-type: none"> • A service portable toilet system is used when the site is manned. • Serviced means they are pumped out by a licensed local contractor.
Monitoring	<ul style="list-style-type: none"> • No monitoring is required. • There is no groundwater on site that can be monitored with its depth being too deep for meaningful results.
Actions	<ul style="list-style-type: none"> • Maintain and upgrade as necessary the surface water management features.

9.0 BIODIVERSITY MANAGEMENT

9.1 Flora

The site is cleared and has been used for agricultural purposes for many years. Occasional scattered trees are across the southern end of the site. These are *Eucalyptus marginata*, *Eucalyptus (Corymbia) calophylla*.



Figure 13: Bare resource area. Trees and dam will be retained

9.2 Fauna

The excavation area is covered by pasture with occasional scattered clumps of trees, which will be retained. The vegetation will still contain some minor fauna but this is minimal.

9.3 Wetlands

There are no wetlands on the resource area. There are a series of seepages around the mid slopes emanating at around 235 metres AHD, 20 metres below the base of the gravel pit. See Figures A – G in the Summary Section

9.4 Stygofauna and Troglifauna

Stygofauna, occur in caves and “are aquatic subterranean animals, found in a variety of groundwater systems”. Troglifauna occur in air chambers in underground caves or smaller voids.

There is no limestone and therefore no potential for significant or unusual stygofauna in gravel because the duricrust is thin and the same regolith is widespread cross the south west of Western Australia.

9.5 Weed Management

The management of weeds is essentially similar to that for plant diseases. The impact of weeds is really the impact within the local area and the more they are controlled the better. It is desirable that the site does not become a haven for environmental weeds and therefore a management and control program is warranted at all sites.

The weed management will form part of the normal farm management to prevent the introduction and or spread of significant environmental weeds. The applicant is the current land holder and therefore integrates weed management into normal farm activities.

Weed management is to be used to minimise impact on site remnant vegetation and on adjoining properties. Good management practices are to be used as part of the ongoing normal quarry operations. The management is based on the Guidelines, Department of Environment and Energy, Arrive Clean, Leave Clean, which relates to the management of weeds and plant diseases.

Generally if the actions are taken to manage weeds then the risk of spread of plant pathogens is also reduced. Not all potential impacts will apply to this quarry and the main impacts affecting this site are also listed.

The parkland pasture on which the resource lies is stocked where practicable to manage fire risk and weeds because it has been noted in other locations that once stock are removed the weed species tend to increase and spread. It is likely that the seedlings of weed species are eaten by grazing but once that pressure is removed, the weeds are able to grow to maturity and seed.

Therefore in areas where stock are removed as a consequence of excavation weed management often needs to be more diligent than it is for normal pasture management.

Inspections conducted to monitor the presence and introduction of weeds will be carried out twice per year, in spring and autumn when weeds are best treated with herbicide.

Weeds are most readily treated when actively growing before they set seed, by treating from the edges of the infestation back to the most dense infestation.

Table 9: Weed Management

WEED MANAGEMENT			
Environmental Objectives	There will be no additional weed species or extensions or density of the existing loading of exotic plants.		
Legislation and Guidelines	<i>Biosecurity and Agriculture Management Act 2007.</i>		
Item	Management	Timing	Area
Management of Weeds	<p>Weeds are most likely to impact on;</p> <ul style="list-style-type: none"> Disturbed areas such as overburden dumps, topsoil stockpiles. Edges of access roads and the stockpile and processing area. Pasture where stock are removed. Edges of firebreaks. <p>The main sources of weeds are likely to be;</p> <ul style="list-style-type: none"> Weeds spread through the movement of topsoil during land clearing and construction earthworks which produces soft moist soils where weeds can gain a fast hold. Spread of existing weeds currently on site. Rubbish dumped by the public. Materials or waste brought to site by employees. Soil and seeds from vehicles arriving at site. This often applies to trucks that have carried something else such as grain, or vehicles to be used in earthworks. Wind blown seed from surrounding land as would apply to Cotton Bush. Birds and other vectors. This is more common than is often given credit for. eg Solanum species and Blackberries.. 		
	<p>Development of the Pit</p> <ul style="list-style-type: none"> Conduct regular inspections to delineate weed impacted areas and devise a treatment method for each infestation. Preferably treat weeds prior to commencing earthworks. All vehicles and equipment to be used on site, are required to be clean and free from soil or plant material when arriving at site. Vehicles accessing the site, whether they be road trucks or light vehicles, are required to be clean prior to leaving developed areas. Dirty vehicles are not be permitted to enter 	Prior to clearing	Access road, stockpile and other construction areas.

	the site.		
	<p>Operations and Closure</p> <ul style="list-style-type: none"> No soil and vegetation will be brought to the site apart from that to be used in rehabilitation or normal farm operations and that material has to be weed free. A contingency of a dedicated sweep out and treatment station for trucks is designated where any weed germinations from the truck sweep out are able to be identified and dealt with by mechanical removal or spraying. Plants and seeds to be used in rehabilitation will be free from weeds. 	Operations	All areas
Monitoring of Weeds	<p>Monitoring</p> <ul style="list-style-type: none"> Inspections of clearing, disturbance activities, topsoil dumps prior to rehabilitation and revegetated areas are regularly conducted. The operational and adjoining areas and revegetation are visually inspected at least twice annually and will be inspected for at least three years following closure. These inspections will utilise experienced personnel or on site staff who have been trained in the identification of the weed species occurring on site. Inspections will included gutters, drains, access roads and surface water treatment areas where there is an increased risk of weed introductions. Edge vegetation, disturbed areas and areas of increased soil moisture are also regularly monitored and treated as appropriate. 	Operations twice yearly. Prior to closure. Revegetation twice yearly for three years following closure.	All areas
Actions	<p>Treatment of Weed Infestations</p> <ul style="list-style-type: none"> Any significant weeds or weed infestations are treated by mechanical means or sprays. Illegally dumped rubbish is a major source of weeds and is removed promptly. Weeds are sprayed with broad spectrum spray during normal farm management and prior to planting or seeding in weed affected soils and when they occur on pasture or in revegetation. Weed management will work from least affected areas to most affected. Declared weeds will be treated promptly by mechanical action or spraying until removal. 	<p>Prior to commencement of earthworks.</p> <p>When weeds are present and as a minimum twice yearly.</p>	All areas

9.6 Dieback Management

Phytophthora cinamomi is restricted to the areas greater than the 600 mm rainfall isohyets and may occur on this site, although with the lack of understorey there are limited susceptible species to lead to the spread of dieback. It is possible therefore for dieback to be introduced.

Dieback of vegetation is often attributed to *Phytophthora cinamomi* even though there are other *Phytophthora* species and other diseases such as *Armillaria* that can cause dieback like symptoms.

In many ways the management of the site for plant pathogens is similar to that for the management of weeds, and the two management practices should be considered together.

Dieback is normally carried by water and spore movement downslope with little or no spread upslope. As all water is retained in the pit, even if dieback was introduced into the excavations, it is likely to be contained and will not spread to adjoining properties.

Table 10: Dieback Management

DIEBACK MANAGEMENT			
Environmental Objectives	No specific dieback environmental objective is warranted because of the very low risk as there are few susceptible trees and no nearby native vegetation.		
Legislation and Guidelines	<i>Biosecurity and Agriculture Management Act 2007.</i>		
Baseline Data	<p><i>DBCA 2017, Phytophthora Dieback Management Manual, Forest and Ecosystem Management FEM079.</i></p> <p><i>Dieback Working Group 2021, Management of Phytophthora Dieback in Extractive Industries.</i></p> <p><i>Dieback Working Group, 2000, Managing Phytophthora Dieback, Guidelines for Local Government.</i></p>		
Item	Management	Timing	Area
Management of Dieback	<ul style="list-style-type: none"> • When the pit is operating all water generated within the pit is captured and retained in the pit. • Any topsoil and overburden storage is located in dry areas around the pit perimeter. • Quarry traffic is restricted to the designated access roads, pit and stockpile areas apart from clearing land and maintaining fire breaks. • As defined by best practice, the site operator will require all vehicles used onsite or accessing the site to be clean and free from soil or plant material prior to arriving on site from an area known or thought to be dieback infected. 	All times	All areas

	<ul style="list-style-type: none"> • Cleaning is to be conducted offsite and all drivers and plant operators are to be made aware of the need to have clean trucks and plant when initially arriving on or accessing the site. • The site is secured from unwanted access by maintaining the existing perimeter fencing, gates. • A hygienic site is maintained by not bringing any soil or plant material onto the site except for rehabilitation purposes or from known dieback free areas. • All plants, seeds, and other materials used in rehabilitation, are sourced from dieback free areas. • Illegally dumped rubbish or material is promptly removed from site. • Rehabilitated surfaces are free internally draining and not contain wet or waterlogged conditions. • The Weed Management Policy is complied with. 		
<p>Monitoring of Dieback</p>	<p>Monitoring</p> <ul style="list-style-type: none"> • Dieback monitoring is to be continued as needed based on contract and pit hygiene requirements. • Product monitoring by routine testing will continue to be used to verify that the product is dieback free and that status will be available for clients and contracts depending on client requirements. 	<p>Annual review</p>	<p>Product testing</p>

10.0 CLOSURE

10.1 Discussion of Closure

Background

The materials remaining at closure from gravel excavation are natural soil materials that do not produce any remaining or lingering environmental risk.

An audit of the potential materials that may be present from mining at closure is presented below.

The excavated area was pasture prior to excavation and will be returned to pasture with all clumps of trees retained and some clumps of trees and shrubs added in strategic locations.

Closure Objectives

The closure and rehabilitation is developed from a set of closure objectives that are designed to provide a return to productive agricultural land.

The materials inventory is a checklist of the materials that might occur when extracting materials from the ground and does not necessarily indicate that such materials are present on site.

Table 11: Materials Inventory

Type	Comment	Treatment	Reference
Soil	The soil and overburden is 0.3 metres thick, comprising gravel over gibbsite and kaolin rich subsoils.	All topsoil soil will be retained for rehabilitation.	
Subsoils Overburden	The subsoils are gravel and in many cases they will be taken as part of the resource. Underlying the subsoils are gibbsite and kaolin rich materials which will form the substrate for the restored soils when mixed with topsoil and some gravel.	Overburden and subsoils will be retained for use in rehabilitation.	
Surface water	The water quality is fresh.	No treatment necessary	
Ground water	The water quality is fresh.	No treatment necessary	
Acidic materials and drainage	Not present. The gravel does not contain sulfides and there is no risk of acidic materials developing.	No treatment necessary.	Field geological examination by Landform Research
Sodic or dispersive materials	The water quality is fresh.	No treatment necessary.	Field geological examination by Landform Research
Asbestos	None present.	No treatment	Field geological

asbestiform minerals		necessary.	examination
Radioactive materials	Not present		Published WA Geological Survey radiometric mapping
Metallic or chemical materials	Not present	No metallic or sulfidic materials or minerals are present in the gravel.	Field geological examination and experience and published information.
Tailings storage	Not required		
Ablutions waste		Serviced portable toilet system will be provided or on farm facilities used.	Water Management Section
Dangerous Goods and Hazardous Materials	None will remain on closure.	There are no hazardous materials used for gravel mining apart from fuel, and servicing.	
	FUEL The various plant will be refueled from mobile tanker. None will remain on closure.	Any soil or other materials with drips and spills will be removed offsite to an approved waste site or location.	Water Management Section
	SERVICE MATERIALS Only minor lubrication will be conducted on site All major servicing will be conducted offsite. None will remain on closure	Any wastes will be collected and removed from site promptly to an approved recycling or waste disposal area. Only minor servicing will be conducted on site. All major servicing will be conducted offsite.	Water Management Section
General waste		Regularly removed from site to an approved disposal area	Water Management Section

Closure Summary

The operations will fall under the supervision of the Department of Mines, Industry Regulation and Safety under the *Mines Safety and Inspection Act 1994 and Work, Health and Safety (Mines) Regulations 2022*. The site will be regularly inspected by DMIRS for safety and geotechnical stability during the life of the operation and at closure.

Proposed Final Contours

The end land surface will be in accordance with the safety considerations of the Mines Safety and Inspection Act 1995 and the requirements and guidelines of the Department of Mines Industry Regulation and Safety; for example *Guidelines on Safety Bund Walls Around Abandoned Open Pits 1991*.

The depth of excavation will be 1 – 4 metres of gravel. The land surface will be lowered by this amount to an average of 2 metres.

Slopes will be 1 : 6 vertical to horizontal grading on the floor of the pit with some at 1 : 4 on steeper pit faces.

Contour banks to trap surface water, and the existing sediment trapping farm dam, will be retained to maintain on farm water supplies.

See the contour plans and sections in the Summary of this report.



Figure 14: Reconstructed soils prepared for seeding on the current pit at Lot 816

10.2 Closure Implementation

The closure planning will be updated from time to time as the excavation progresses forwards. This will include both anticipated costs and procedures.

The following procedures is used for final closure and rehabilitation of the stages of excavation and on completion of the gravel pit.

Maintenance and monitoring is to be conducted until completion criteria is met. A three year cut off is provided for rehabilitated soils.

Unexpected or early closure will be completed in the same way as permanent closure below but the full rehabilitation of any completed area will be completed as one operation.

Closure Objectives

- Stable post-mining landscape, and the minimisation of wind and water erosion.
- Pasture cover with 20 trees per hectare.
- Match slopes and landform to those of the surrounding local area.
- Maximum slopes of 1 : 4 vertical to horizontal are to be provided to the batter edges of the pit.
- Provide for the protection of the local groundwater resource in terms of both quality and quantity.
- Achieve weed species at levels not likely to threaten the parkland pasture end land uses.

Table 12: Site Closure and Rehabilitation

Closure Stage	Methodology	Timing
GENERAL		
Compliance with all legally binding conditions and commitments.	<p>Legal Compliance</p> <ul style="list-style-type: none"> • Prior to closure, stakeholders (such as the land holder) will be consulted to check whether the closure planning reflects their interests and carry them out as necessary. • The latest documentation will be reviewed to determine whether there are any outstanding stakeholder issues. • All legal requirements and commitments and conditions of approval will be complied with. This includes Planning Approval, Extractive Industries Licence, 	Prior to and at closure

Closure Stage	Methodology	Timing
	<p>DWER Licence and any other relevant legally binding conditions.</p> <ul style="list-style-type: none"> An audit table of all conditions and commitments that relate to closure will be completed for each stage of rehabilitation and annually until sign off. The audit will be used to verify the closure process. 	
Removal of non natural materials	<p>Non Natural Materials</p> <ul style="list-style-type: none"> All non natural inert materials associated with quarrying will be collected and removed from site unless required for internal roads. This includes plant, buildings and other structures or materials not required for future farming or other uses. The serviced portable waste water system will be removed. 	At closure of each completed area and final closure
Removal of wastes from site.	<p>Waste Removal</p> <ul style="list-style-type: none"> There will be no tailings, adverse soil or other materials or features on site and none are proposed during future excavations. A visual audit of completed ground will be conducted, to verify compliance with “no contamination to be left”. Soil testing will be undertaken if there is evidence of adverse materials remaining such as fuel spills. All hydrocarbon contaminated soils will be removed offsite to an approved landfill. Any potential contaminated areas such as refuelling zones will be assessed and sample tested as necessary and any contaminated materials removed and the area remediated. If contaminated sites are identified, they will be treated in accordance with the <i>Contaminated Sites Act 2003 (WA)</i>. As a result of any testing remediation will be undertaken to ensure that the site is not contaminated. 	At closure of each completed area and final closure
LANDFORM AND SOILS		
Geotechnical stability and safety.	<p>Geotechnical</p> <ul style="list-style-type: none"> Faces will be pushed down to a 1 : 4 vertical to horizontal slope. Floors will be completed at less than 1 : 6 vertical to horizontal. <p>Safety</p> <ul style="list-style-type: none"> Compliance with the <i>Mines Safety and Inspection Act 1994</i>. All areas will be inspected to ensure the land surfaces and access points, are stable to erosion from wind and water. Holes, sumps drains, ditches and the like will be filled and removed. Visual observations of the landforms. An audit of the completed land will be made to verify compliance. 	Construction of interim or the final land surfaces.
Ground Preparation for revegetation.	<p>Landform Reconstruction</p> <ul style="list-style-type: none"> Dieback and Weed Management principles will be used. All ground once occupied such as hardstand and roads that are not required for future uses are to be deep ripped and soils reconstructed. Subgrade rock and overburden will be used for land restoration and closure and then covered by and blended with recovered gravel topsoil. If not required, roadbase, hardstand and any other inert materials left over from the site operations will be scraped and picked up and used to backfill 	At closure of any completed disturbed ground or stage of operations and at final closure.

Closure Stage	Methodology	Timing
	<p>the pit faces or reused.</p> <ul style="list-style-type: none"> • Perimeter bunding will be pushed down into the pit and spread to recreate the soil. • Access roads not required for farm purposes will be deep ripped, and spread with overburden and topsoil and revegetated to pasture. <p>Preparation for Revegetation</p> <ul style="list-style-type: none"> • The soils will be constructed from overburden and subsoils and provided with a cover of topsoils. • Fill and backfill areas will be left soft and undulating as the planting substrate. • Where available and weed free, topsoil, will be used to reconstruct the soil profile. <p>Pit floor and slopes</p> <ul style="list-style-type: none"> • The land surface will be formed to be geotechnically stable to the requirements of the Mines Safety and Inspection Act 1994 and Regulations 1995 as a final land surface. • The depth of excavation will be between 1 and 4 metres (average 2 metres) • Steep or vertical slopes will be pushed down, although the batter slopes that form the level areas will be retained for future use. • The final land surface will be smoothed to be compatible with the existing natural landform of the area. • Slopes are to be stable and free from erosion. Slopes on the floor are to be undulating and no greater than between 1 : 6 vertical to horizontal. Some faces may be steeper (1 : 4) and comply with the DMIRS Guidelines. • Compacted gravel will be deep ripped in two directions at intervals of approximately one metre. Overburden will be spread over the surface to a minimum depth of 300 mm. • Topsoil from the clearing operations will be spread directly onto the overburden to maintain seed viability. Storage of top soil leads to a reduction of seed viability over time. • Along contour furrows and undulations will be used on slopes to assist water penetration and minimise surface water run off. • Where possible any disturbed areas that are no longer required will be rehabilitated using the methods described above within 12 months of becoming available. • Topsoil will be spread evenly across the rehabilitated areas in summer or early autumn prior to the winter rains. Stored topsoil rapidly loses seed viability and could be expected to be less than 50% effective if stored through one winter. 	
The surfaces are to be free from erosion.	<p>Slope Erosion</p> <ul style="list-style-type: none"> • The pits will retain surface water runoff during operation and replicate the natural drainage at closure. • Wind erosion is not an issue with gravel quarry reconstruction and no action is required. Dust is only generated when vehicle traffic disturbs the 	Monitoring of erosion for three years or until stable.

Closure Stage	Methodology	Timing
	ground and at closure there will only be farm traffic.	
REVEGETATION		
Weed and Dieback	<p>Hygiene</p> <ul style="list-style-type: none"> • Dieback Management will be implemented. • Weed Management will be implemented. 	All stages of revegetation
Revegetation	<p>Pasture</p> <ul style="list-style-type: none"> • Any disturbed areas that are no longer required will be rehabilitated using the methods described above within 12 months of becoming available. Rehabilitation will be to parkland pasture. • The preferred method of revegetation is to use the pasture seed from existing topsoil on pasture areas. However this may be deficient and additional seed is likely to be required. • The sowing of pasture and crop will be integrated into the normal farming systems. Seeds of pasture species will be spread by normal farm practice at rates and species determined by the land holder with advice from either a consultant or the Department of Primary Industries and Regional Development. • The pasture species will be matched to the soil types and rainfall. The location falls into the “High Rainfall Coastal” planting regime with sandy soils. Suitable perennial legumes include Birdsfoot trefoil, Lucerne, Strawberry Clover, and Sulla. Perennial pasture includes Perennial Ryegrass, Phalaris, Cocksfoot, and Summer Active Tall Fescue, Kikuyu and Rhodes Grass. Annual pasture species include Italian Ryegrass, Serradella, subterranean clover. • The actual species used will be determined by the individual season, nature of the rainfall in the preceding months and stocking/hay production proposed by the landholder which may change from time to time. • Seeding rates are 2 – 5 kg/ha depending on the species used; for example Ryegrass is seeded at 3 kg/ha whereas Rhodes Grass is seeded at 4 kg/ha. • Pre-seeding weed control will be used where topsoils contain weed species. • Any weeds likely to significantly impact on the rehabilitation will be sprayed with Roundup or other herbicide or grubbed out, depending on the species involved. Fusilade will be used where grasses present an impediment to rehabilitation. <p>Clumps of Local Native Trees</p> <ul style="list-style-type: none"> • On steeper batter slopes clumps of local native vegetation are likely to be better suited in small areas and will be planted as outlined below. • Trees/shrubs will be installed as tube plants during June - July in clumps on the rehabilitated land surface and will be provided with a 10 g tree fertiliser tablet placed beside the plant. The planting density will be 20 tube plants per hectare, planted in clumps. • The clumps of trees will be fenced to exclude stock, and rabbit guards installed if deemed necessary at the time of planting. If no stock are retained on site, fencing will not be necessary. • Tube plants are to be established in low undulations and not on the high points of furrowed soil. The planting rate is to achieve the completion criteria allowing for deaths. 	<p>At closure of any completed disturbed ground or stage of operations and at final closure.</p> <p>Monitoring will be maintained until completion criteria is met and stabilised for 3 years.</p>

Closure Stage	Methodology	Timing
	<p>Local species</p> <p><i>Acacia saligna</i> <i>Banksia grandis</i> <i>Eucalyptus calophylla</i> <i>Eucalyptus marginata</i> <i>Eucalyptus megacarpa</i> <i>Eucalyptus patens</i></p> <p>Monitoring</p> <ul style="list-style-type: none"> • During late summer an assessment of the success of the rehabilitation is made to determine the rehabilitation requirements for the following winter. • Monitoring includes visual assessments and, where necessary, counts to determine the success of the rehabilitation and restoration, as follows; <ul style="list-style-type: none"> • Pasture density • Pasture growth • Pasture regeneration • Weed infestation • Steps will be taken to correct any deficiencies in the vegetation. <p>Fertiliser</p> <ul style="list-style-type: none"> • Fertiliser will be used as required and will add nutrients to the ground water. If used a fertiliser containing low nitrogen, phosphorous and potassium, and trace elements, is recommended to be only used at each tube plant. 	

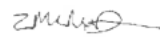
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**Ingress/Egress Truck Movements
Spring Gully Road, Greenbushes
CB Traffic Solutions
Contract #
02/02/2022-02/6/2022**

I, [REDACTED] declare that I have designed this Traffic Management Plan following a site inspection on 26/01/2022. The Traffic Management Plan prepared is in accordance with the Main Roads Code of Practice, AGTTM and AS 1742.3

Signature:  Date: 2/02/2022

	Name / Company	Accreditation Details	Date	Signed
TMP Designed by	[REDACTED]	[REDACTED]	2/02/2022	[REDACTED]
TMP Reviewed by	[REDACTED]	[REDACTED]	2/02/2022	[REDACTED]
RTM reviewed and endorsed by	[REDACTED]	[REDACTED]	10/02/2022	[REDACTED]
Compliance Audit to be undertaken by				
Road Authority Review by				
Road Authority Authorisation	Road authority authorisation of the implementation of traffic signs and devices is given for Traffic Management Plan No. CB 4581 (Note: this can be provided by the road authority via email referencing the TMP and Rev No. – refer to Appendix G for email correspondence)			
	Signed	[REDACTED]	Date.....	[REDACTED]
	Name.....	[REDACTED]	Position.....	[REDACTED]
	(if unsigned, refer to Appendix G)			

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Revision Register

Revision Number	Revision Date	Comments	Section / Page No.	Revised By
A	2/02/2022	Initial Design	All	ZM
B	07/02/2022	Client Comments	All	ZM

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GLOSSARY

AS	Australian Standard
AS/NZS	Australian and New Zealand Standard
AWTM	Advanced Worksite Traffic Management / Manager
CoP	Traffic Management for Works on Roads Code of Practice (MRWA)
MRWA	Main Roads Western Australia
OS&H	Occupational Safety and Health
RTM	Roadworks Traffic Manager (accredited by MRWA)
SRSA	Senior Road Safety Auditor
TGS	Traffic Guidance Scheme
TMP	Traffic Management Plan

1. INTRODUCTION

1.1 Purpose and Scope

This Traffic Management Plan (TMP) outlines the traffic control and traffic management procedures to be implemented by the Project Manager to manage potential hazards associated with the traffic environment during the project.

Traffic management shall be put into place to manage the risks associated with the truck movements between a gravel pit and batching plant along Spring Gully Road, Greenbushes

1.2 Objective and Strategies

The objectives of the Traffic Management Plan are to ensure:

- The safety of the road workers.
- All road users, including vulnerable road users, are safely guided around, through or past the work site.
- The performance of the road network is not unduly impacted and the disruption and inconvenience to all road users are minimised for the duration of the works.
- Impacts on users of the road reserve and adjacent properties and facilities are minimised.

In an effort to meet these objectives the Traffic Management Plan will incorporate the following strategies:

- Providing a sufficient number of traffic lanes to accommodate vehicle volumes.
- Ensuring delays are minimised.
- Ensuring all road users are managed including motorists, pedestrians, cyclists, people with disabilities and people using public transport.
- Ensuring work activities are carried out sequentially to minimise adverse impacts.
- Provision will be made for works personnel to enter the work area in a safe manner in accordance with safety procedures.
- All entry and exit movements to and from traffic streams shall be in accordance with the requirements of safe working practices.

2. PROJECT OVERVIEW

2.1 Location



Figure 1 Site Location

2.2 Project Details, Site Assessment and Site Constraint /Impacts

ITEM	DESCRIPTION
Project	Ingress/Egress Truck Movements
Location	Spring Gully Road, Greenbushes
Road Classification	Access Road
Existing Speed Limit	Derestricted Worksite Speed Limit 20kph
Road Authority	Shire of Bridgetown-Greenbushes
Local Government	Shire of Bridgetown-Greenbushes
Client	Geographe Civil
Prime Contractor	Geographe Civil
Sub-Contractor	TBA
Scope of Works	Traffic management shall be put into place to manage the risks associated with the truck movements between a gravel pit and batching plant along Spring Gully Road, Greenbushes
Staging of Work	TGS Scheme
Truck Haul Route Movements	CB 4581-01 Advance warning signage, 20kph speed restriction CB 4581-01 Advance warning signage, 60kph speed restriction
Project Date	02/02/2022 – 02/06/2022
Hours / Days of Work	0600-1800hrs, Monday to Sunday
Duration of Work	4 Months
Other Constraints	N/A
Concurrent/adjacent Works or Projects	N/A

2.3 Existing Traffic and Road Environment

ITEM	DESCRIPTION
Traffic Volume and Composition	Refer to Section 4.1 of this TMP
Existing road configuration	Two Lane - Two Way Undivided / Unsealed
Existing pedestrian / cyclist facilities	Refer to Section 4.2 of this TMP

2.4 Overview of Proposed TTM

ITEM	DESCRIPTION
Temporary Traffic Management Descriptions	The designer of this Traffic Management Plan has compared it to AS1742.3, AGTTM and Main Roads WA CoP and deemed it non-complex.
Speed zone dates and times	0600-1800hrs, 02/02/2022-02/06/2022
Lane Closures dates and times	Lane closures not required for this project
Road Closures dates and times	Road closures not required for this project
Signal modifications description	Signal modification not required for this project
Proposed lane widths	Lane widths will remain unaffected
Road Safety Barrier	Road Safety Barriers not required for this project

2.5 Project Representatives

POSITION	NAME	CONTACT DETAILS
Road Authority Representative	Steele Alexander	Shire of Bridgetown-Greenbushes [REDACTED] [REDACTED] [REDACTED] [REDACTED]
Local Government	As above	As above
Project Manager / Prime Contractor	Jarrold Williams	Geographe Civil Pty Ltd [REDACTED] [REDACTED] [REDACTED] [REDACTED]
Site Supervisor/Manager	Jarrold Williams	Geographe Civil Pty Ltd [REDACTED] [REDACTED] [REDACTED] [REDACTED]

Geographe Civil have engaged the following organisations to prepare and/or implement this Traffic Management Plan and associated controls for the works.

Role	Name	Contact Details
TMP Design	Zane McAlpine	CB Traffic Solutions [REDACTED] [REDACTED] [REDACTED] [REDACTED]
TMP Implementation	TBC	CB Traffic Solutions 3 McCombe Road DAVENPORT WA 6230 P: 08 9726 0882 E: traffic@cbtrafficsolutions.com.au Main Roads Traffic Management Registration: 0089

3. RISK MANAGEMENT

The following details the preliminary assessment of site hazards likely to be encountered, the level of risk associated with each and the control proposed. Note that the risk level is the level of assessed risk without the controls in place. The controls listed have been determined as being appropriate in reducing the risk to a level that is acceptable.

The hierarchy of control has been utilised to ensure that the highest practicable level of protection and safety is selected:

- Elimination
- Substitution
- Isolation
- Engineering
- Administration
- Personal Protection Equipment

In evaluating the options, a key consideration is whether the option takes traffic around, through or past the worksite.

3.1 Risk Classification Tables

QUALITATIVE MEASURES OF CONSEQUENCE OR IMPACT

Level	Consequence	Description
1	Insignificant	Mid-block hourly traffic flow per lane is equal to or less than the allowable lane capacity detailed in AGTTM. No impact to the performance of the network. Affected intersection leg operates at a Level of Service (LoS) of A or B. No property damage.
2	Minor	Mid-block hourly traffic flow per lane is greater than the allowable road capacity and less than 110% of the allowable road capacity as detailed in AGTTM. Minor impact to the performance of the network. Intersection performance operates at a Level of Service (LoS) of C. Minor property damage.
3	Moderate	Midblock hourly traffic flow per lane is equal to and greater than 110% and less than 135% of allowable road capacity as detailed in AGTTM. Moderate impact to the performance of the network. Intersection performance operates at a Level of Service (LoS) of D. Moderate property damage.
4	Major	Midblock hourly traffic flow per lane is equal to and greater than 135% and less than 170% of allowable road capacity as detailed in AGTTM. Major impact to the performance of the network. Intersection performance operates at a Level of Service (LoS) of E. Major property damage.
5	Catastrophic	Midblock hourly traffic flow per lane is equal to and greater than 170% of allowable road capacity as detailed in AGTTM. Unacceptable impact to the performance of the network. Intersection performance operates at a Level of Service (LoS) of F. Total property damage.

OSH QUALITATIVE MEASURES OF CONSEQUENCE OR IMPACT

Level	Consequence	Description
1	Insignificant	No treatment required
2	Minor	First aid treatment required.
3	Moderate	Medical treatment required or Lost Time Injury
4	Major	Single fatality or major injuries or severe permanent disablement
5	Catastrophic	Multiple fatalities.

QUALITATIVE MEASURES OF LIKELIHOOD

Level	Likelihood	Description
A	Almost certain	The event or hazard: is expected to occur in most circumstances, will probably occur with a frequency in excess of 10 times per year.
B	Likely	The event or hazard: Will probably occur in most circumstances, will probably occur with a frequency of between 1 and 10 times per year.
C	Possible	The event or hazard: might occur at some time, will probably occur with a frequency of 0.1 to 1 times per year (i.e. once in 1 to 10 years).
D	Unlikely	The event or hazard: could occur at some time, will probably occur with a frequency of 0.02 to 0.1 times per year (i.e. once in 10 to 50 years).
E	Rare	The event or hazard: may occur only in exceptional circumstances, will probably occur with a frequency of less than 0.02 times per year (i.e. less than once in 50 years).

IMPORTANT NOTE: The likelihood of an event or hazard occurring shall first be assessed over the duration of the activity (i.e. "period of exposure"). For risk assessment purposes the assessed likelihood shall then be proportioned for a "period of exposure" of one year.

Example: An activity has a duration of 6 weeks (i.e. "period of exposure" = 6 weeks). The event or hazard being considered is assessed as likely to occur once every 20 times the activity occurs (i.e. likelihood or frequency = 1 event/20 times activity occurs = 0.05 times per activity). Assessed annual likelihood or frequency = 0.05 times per activity x 52 weeks/6 weeks = 0.4 times per year. Assessed likelihood = Possible.

QUALITATIVE RISK ANALYSIS MATRIX – RISK RATING

Likelihood X Consequence = Risk		Consequence				
		Insignificant (1)	Minor (2)	Moderate (3)	Major (4)	Catastrophic (5)
Likelihood	Almost certain (A)	Low 5	High 10	High 15	Very High 20	Very High 25
	Likely (B)	Low 4	Medium 8	High 12	Very High 16	Very High 20
	Possible (C)	Low 3	Low 6	Medium 9	High 12	High 15
	Unlikely (D)	Low 2	Low 4	Low 6	Medium 8	High 10
	Rare (E)	Low 1	Low 2	Low 3	Low 4	Medium 7

MANAGEMENT APPROACH FOR RESIDUAL RISK RATING

Residual Risk Rating	Required Treatment
Very High	Unacceptable risk. HOLD POINT . Work cannot proceed until risk has been reduced.
High	High priority, OSH MR and Roadworks Traffic Manager (RTM) must review the risk assessment and approve the treatment and endorse the TGS prior to its implementation.
Medium	Medium Risk, standard traffic control and work practices subject to review by accredited AWTM personnel prior to implementation.
Low	Managed in accordance with the approved management procedures and traffic control practices.

3.2 Risk Register

Item	Risk Event	Consequence	Pre – treatment Risk			Treatment	Residual Risk		
			L	C	RR		L	C	RR
1	Trucks entering and exiting the gravel pit entry with limited line of sight causing collision between trucks and road users.	Injury to road users.	C	5	H 15	Implement advance warning of trucks with a 20kph speed restriction to improve reaction time and stopping distance.	E	5	M 8
2	Trucks entering and exiting the gravel pit entry with limited line of sight causing collision between trucks and road users.	Injury to truck driver.	D	5	H 10	Implement advance warning of trucks with a 20kph speed restriction to improve reaction time and stopping distance.	E	5	M 8
3	Trucks entering and exiting the gravel pit entry with limited line of sight causing collision between trucks and road users.	Property damage.	D	5	H 10	Implement advance warning of trucks with a 20kph speed restriction to improve reaction time and stopping distance.	E	5	M 8
4	Trucks entering and exiting the single lane road from Spring Gully Road to the batch plant	Injury to truck driver.	D	5	H 10	All trucks to call up at designated call up points and utilize truck pull over point as required.	E	5	M 8
5	Trucks entering and exiting the single lane road from Spring Gully Road to the batch plant	Property damage.	D	5	H 10	All trucks to call up at designated call up points and utilize truck pull over point as required.	E	5	M 8
6	Trucks driving along Spring Gully road at posted speed limit coming into conflict with road users due to narrow winding road with limited line of sight.	Injury to road user	D	5	H 10	Implement advance warning truck symbolics and reduce speed to 60kph for the haul route. Trucks to call up at designated call up points and utilise pull over point as required	E	5	M 8
7	Trucks driving along Spring Gully road at posted speed limit coming into conflict with road users due to narrow winding road with limited line of sight.	Property damage	C	4	H 12	Implement advance warning truck symbolics and reduce speed to 60kph for the haul route. Trucks to call up at designated call up points and utilise pull over point as required	E	4	M 8
8	Signs being left up while trucks not operating	Frustration of road users.	C	3	M 9	Signs to be removed trucks are not scheduled to use Spring Gully Road.	E	3	L 3
9	Visibility reduced due to dust from trucks using gravel road causing collision between road users	Injury to road users	C	4	H 12	Water cart to provide dust suppression as required to minimize dust.	D	4	M 8

Item	Risk Event	Consequence	Pre – treatment Risk			Treatment	Residual Risk		
			L	C	RR		L	C	RR
10	Visibility reduced due to dust from trucks using gravel road causing collision between road users	Property damage	C	3	M 9	Water cart to provide dust suppression as required to minimize dust.	D	3	L 6
11	Lack of communication prior to truck movement leading to conflict with truck or road user	Injury to road users	C	4	H 12	All work personnel to call up at designated call up points. If radio communication is not possible workers are not to proceed into the hazard area and	D	4	M 8
12	Lack of communication prior to truck movement leading to conflict with truck or road user	Damage to property	C	3	M 9	All work personnel to call up at designated call up points. If radio communication is not possible workers are not to proceed into the hazard area and	D	3	L 6
13	Fog, rain or other inclement weather affecting visibility of signage causing collision between vehicles and traffic controller or workers.	Injury to personnel.	C	4	H 12	Should inclement weather affect visibility the spacing of signs shall be increased by 25%.	D	4	M 8
14	Fog, rain or other inclement weather affecting visibility of signage causing collision between vehicles and traffic controller or workers.	Damage to vehicles.	C	4	H 12	Should inclement weather affect visibility the spacing of signs shall be increased by 25%.	D	4	M 8
15	Strong winds blowing signage over causing road users to be unaware in advance of worksite.	Non-compliance by road users	C	3	M 9	Accredited BWTM shall routinely conduct site checks. All signage shall be sufficiently weighted in the event of strong winds.	D	3	L 6

4. TRAFFIC MANAGEMENT PLANNING AND ASSESSMENT

4.1 Traffic Assessment and Analysis

4.1.1 Traffic and Speed Data

A summary of recent traffic data is provided below:

Road Name:	Spring Gully Road, Greenbushes
Volume:	No data available
%'age of Heavy Vehicles	No data available
RAV Network	Not on RAV Network
Date of Data	2022
Source of Data	Main Roads WA Traffic Map

A summary of recent speed data is provided below:

Road Name:	Spring Gully Road, Greenbushes
Posted Speed:	Derestricted
85 th Percentile Speed:	No data available
Date of Data	2022
Source of Data	Main Roads WA Traffic Map

4.1.2 Traffic Flow Analysis

Spring Gully Road is a narrow, winding gravel access road. No traffic data was available for this road however there was extremely low volumes. Speed compliance is expected to be good due to the condition of the road. No stopping of traffic is planned so impact on traffic flow will be minimal.

4.1.3 Temporary Speed Zones

A worksite speed limit of 20kph at the entrance into the gravel pit at Spring Gully Road, Greenbushes, due to limited line of site entering and exiting.

A worksite speed limit of 60kph will be implemented along Spring Gully Road, Grenbushes, while trucks are running from the batching plant to the gravel pit

After work hours the posted speed will be reinstated, the road will be left clean and free of debris and safe for road users.

4.1.4 Existing Traffic Signals

Existing Traffic Signals are not affected by this project.

4.1.5 Impact to adjoining network

There is not expected to be any impact to the adjoining road network by the Traffic

4.1.6 End of Queue Treatment

End of queue protection treatments are not required as no stopping of traffic is proposed for this project.

4.1.7 Temporary Traffic Signals

Temporary Traffic Signals are not required for this project.

4.2 Road Users

4.2.1 Pedestrians

There are no pedestrian facilities affected by the Traffic Guidance Schemes that are contained within this plan.

4.2.2 Cyclists

There are no cyclist facilities affected by the Traffic Guidance Schemes that are contained within this plan.

4.2.3 Public Transport

The proposed works is not expected to impact on public transport routes or stops.

4.2.4 Heavy and Oversized Vehicles

Spring Gully Road, Greenbushes, is not a Restricted Access Vehicle (RAV) network route managed by Main Roads Heavy Vehicle Operations (HVO)

4.2.5 Existing Parking Facilities

There are no existing parking facilities affected by the Traffic Guidance Schemes that are contained within this plan.

4.2.6 Access to Adjoining Properties / Business

There is not expected to be any impact to adjoining developments and/or properties by the Traffic Guidance Schemes that are contained within this plan.

4.2.7 Rail Crossings

There is no impact to rail crossings by the Traffic Guidance Schemes that are contained within this plan.

4.2.8 School Crossings

There are no school crossings affected by the Traffic Guidance Schemes that are contained within this plan.

4.2.9 Special Events and Other Works

Contact with the local government has indicated there is no other special events or other works planned that will impact these works.

4.2.10 Emergency Vehicle Access

Impact to emergency vehicle access to and through the site is not expected.

4.3 Night Work Provisions

Night works are not proposed for this project.

4.4 Road Safety Barriers

Road Safety Barriers are not required for this project.

4.5 Consultation and Communication / Notification

4.5.1 Other Agencies

Notification of Roadworks to other agencies is not required for these works.

4.5.2 Public

Public notification is not required for this project.

5. SITE ASSESSMENT

5.1 Provision to Address Environmental Conditions

5.1.1 Adverse Weather

Weather may be expected to adversely impact on the effectiveness of the traffic control **detailed on the attached TGS's. Notwithstanding this, should adverse weather conditions** be encountered during the works, the following contingency plans should be activated.

Note: any adjustments to the plan shall be risk assessed and approved by someone holding a WTM or AWTM accreditation. Major changes will require road authority approval.

5.1.1.1 *Rain*

In the event of rain, an on-site assessment shall be made and sign spacing, and tapers may be extended by 25% to account for increased stopping distances. Slippery (T3-3) signs may be placed as required and all changes shall be recorded in the daily diary. If rain occurs, Traffic Management Personnel shall inspect the site and where signage and / or devices are not clearly visible, signage may need to be adjusted to improve visibility or if necessary, provide additional signage and delineation. Where stopping distances are adversely affected by wet surfaces, spacing between signs may need to be adjusted to provide increased reaction time for drivers. In cases where it is determined that the rain is so heavy that the risk is considered unacceptable, all work shall cease until rain has cleared. All changes shall be noted in the daily diary.

5.1.1.2 *Floods*

Should works be affected by flooding to the extent that the worksite becomes impassable or risk is considered unacceptable, all work shall cease immediately and Traffic Controllers (and other personnel if necessary) shall be deployed immediately to close the site and direct traffic around the flooded area (under the direction of the project manager or traffic manager). Emergency services and the Road Authority shall be notified immediately, and Traffic Controllers shall remain onsite until emergency services and the Road Authority personnel arrive and take control of the site.

5.1.1.3 *Other adverse weather (strong winds, thunderstorms, etc.)*

Other adverse weather conditions are expected during the project.

5.1.2 Sun Glare

Where sun glare is identified as adversely affecting a driver's ability to sight signage, traffic controllers and / or traffic control devices, sign locations may need to be adjusted and additional delineation and/or traffic control devices provided to address the risk from glare. Additionally, in the event that traffic control is adversely affected by glare at sunset and sunrise, traffic controllers may need to assist in maintaining low traffic speeds.

All changes are to be noted in the daily diary.

5.1.3 Fog, Dust and Smoke

Where fog, dust or smoke is identified as adversely affecting a driver's ability to sight signage, traffic controllers and / or traffic control devices, sign locations may need to be adjusted and additional delineation and/or traffic control devices provided to address the risk. All changes are to be noted in the daily diary.

Should works be affected by fog, dust or smoke to the extent that risk is considered unacceptable, all work shall cease immediately and Traffic Controllers (and other personnel if necessary) shall be deployed immediately to close the site. Emergency services and the Road Authority shall be notified immediately, and Traffic Controllers shall remain onsite until emergency services and the Road Authority personnel arrive and take control of the site.

5.1.4 Road Geometry, Terrain, Vegetation and Structures

Spring Gully Road is a narrow, windy, hilly dirt road with heavy vegetation growing in close proximity to the road leading to line of sight issues.

There are no structures affected by the Traffic Guidance Schemes that are contained within this plan.

5.2 Existing Traffic and Advertising Signs

There are no existing traffic or advertising signage that may impact with the Traffic Guidance Schemes within this Traffic Management Plan

6. SAFETY PLAN

6.1 Occupational Safety and Health

All persons and organisations undertaking these works or using the roadwork site have a duty of care under statute and common law to themselves, their employees and all site users, lawfully using the site, to take all reasonable measures to prevent accident or injury.

This TMP forms part of the overall project Safety Management Plan and provides details on how all road users considered likely to pass through, past, or around the worksite will be safely and efficiently managed for the full duration of the site occupancy and works.

6.2 Roles and Responsibilities

6.2.1 Responsibilities

The Project Manager has the ultimate responsibility to ensure the TMP is implemented for the prevention of injury and property damage to employees, contractors, sub-contractors, road users and all members of the public.

The Project Manager will ensure all site personnel are fully aware of their responsibilities, and that Traffic Controllers are appropriately trained and accredited and that sufficient controllers are available to ensure appropriate breaks are taken.

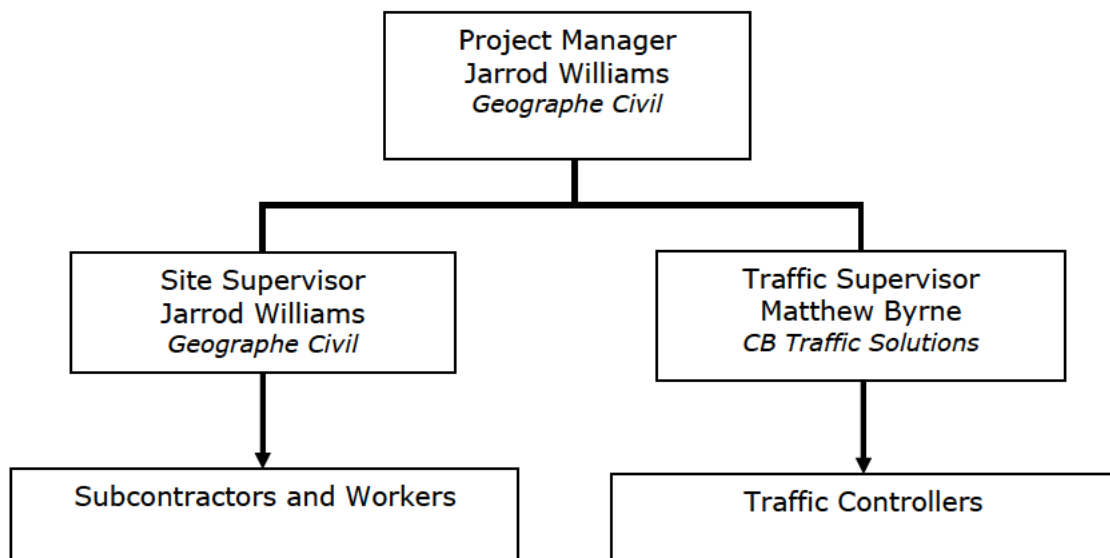
All personnel engaged in the field activities will follow the correct work practices as required by the CoP, AGTTM and AS1742.3.

All personnel will not commence or continue work until all signs, devices and barricades are in place and operational in accordance with the requirements of the TMP.

All personnel responsible for temporary traffic management shall ensure that the number, type and location of signs, devices and barricades are to a standard not less than Appendix F of this plan, CoP, AGTTM and AS1742.3 (except where specifically detailed in this TMP with reasons for the variations). Should a situation arise that is not covered by this TMP, CoP, AGTTM or AS1742.3, the Road Authority Representative shall be notified.

6.2.2 Roles

The following diagram outlines the responsibility hierarchy of this contact.



6.2.2.1 *Project Manager*

The project manager shall:

- Ensure all traffic control measures of this TMP are placed and maintained in accordance with this plan and the relevant Acts, Codes, Standards and Guidelines
- Ensure suitable communication and consultation with the affected stakeholders is maintained at all times
- Ensure inspections of the temporary traffic management are undertaken in accordance with the TMP, and results recorded. Any variations shall be detailed together with reasons
- Review feedback from field inspections, worksite personnel and members of the public, and take action to amend the traffic control measures as appropriate following approval **from the Road Authority's Representative**
- Arrange and/or undertake any necessary audits and incident investigations

6.2.2.2 *Site Supervisor*

The site supervisor is responsible for overseeing the day-to-day activities, and is therefore responsible for the practical application of the TMP, and shall:

- Instruct workers on the relevant safety standards, including the correct wearing of high visibility safety vests
- Ensure traffic control measures are implemented and maintained in accordance with the TMP
- Undertake and submit the required inspection and evaluation reports to management
- Render assistance to road users and stakeholders when incidences arising out of the works affect the network performance or the safety of road users and workers
- Take appropriate action to correct unsafe conditions, including any necessary modifications to the TMP.

6.2.2.3 *Traffic Management Personnel*

- At least one person on site shall be accredited in Basic Worksite Traffic Management, and shall have the responsibility of ensuring the traffic management devices are set out in accordance with the TMP
- At least one person accredited in Advanced Worksite Traffic Management shall be available to attend the site at short notice at all times to manage variations, contingencies and emergencies, and to take overall responsibility for traffic management.

6.2.2.4 *Traffic Controllers*

Traffic Controllers are not applicable for this project.

6.2.2.5 *Workers and Subcontractors*

Workers and Subcontractors shall

- Correctly wear high visibility vests, in addition to other protective equipment required (e.g. footwear, eye protection, helmet sun protection etc.), at all times whilst on the worksite
- Comply with the requirements of the TMP and ensure no activity is undertaken that will endanger the safety of other workers or the general public
- Enter and leave the site by approved routes and in accordance with safe work practices

6.3 PPE

All personnel entering the work site shall correctly wear high visibility vests to AS/NZS 4602, in addition to other protective equipment required on a site-by-site basis (e.g. protective footwear, eye protection, helmet, sun protection, respiratory devices etc.) at all times whilst on the worksite.

6.4 Plant and Equipment

All plant and equipment at the workplace shall meet statutory requirements and have the required registration, licences or certification where required. All mobile equipment shall be fitted with suitable reversing alarms. All mobile plant and vehicles shall be fitted

with a pair of rotating flashing yellow lamps in accordance with AS1742.3 clause 3.12.1. All workers will be made aware of the safe work practice at the time of the site induction.

6.5 Trip Hazards

The worksite and its immediate surroundings shall be suitably protected and free of hazards, which could result in tripping by cyclists or pedestrians. Hazards, which cannot be removed, shall be suitably protected to prevent injury to road users, including those with sight impairment. Where level differences are significant, suitable barriers, which preclude pedestrian access shall be used.

Where works extend beyond daylight hours and adjacent lighting is insufficient to illuminate hazards to cyclists or pedestrians, appropriate temporary lighting shall be installed.

The worksite shall be kept tidy to reduce the risk to workers.

7. IMPLEMENTATION

7.1 Traffic Guidance Schemes

The Traffic Guidance Schemes are outlined in Appendix F and have been provided to demonstrate the type of controls that will be implemented throughout the term of the contract. Staging of the works and relevant applicable TGS can be found in section 2.2 of this Traffic Management Plan.

7.2 Sequence and Staging

Before work commences, signs and devices at approaches to the work area shall be erected in accordance with the adopted TGS, in the following order:

- Advance warning signs.
- All intermediate advance warning and regulatory signs and devices required in advance of the taper or start of the work area.
- All delineating devices required to form a taper including flashing arrow signs or temporary hazard markers where required.
- Delineation past the work area or into a side-track.
- Other warning signs or regulatory signs.

Delineation devices such as cones and bollards should be placed in the same sequence, i.e. those furthest in advance of the work placed first.

Where a work area is moving progressively along the road, relocation of the signs ahead should take place in the above sequence. Those behind should be relocated in the reverse sequence.

Signs and devices that are erected before they are required shall be covered by a suitable material. The cover shall be removed immediately prior to the commencement of work.

Removal of traffic control signs and devices should be undertaken in the reverse order of erection, progressing from the work area out toward the approaches.

Refer to Traffic Guidance Schemes in specific Traffic Management Plans for individual worksite details. General sequence for implementing, maintaining and dismantling traffic control shall be as below.

7.3 Traffic Control Devices

7.3.1 Sign Requirements

All signs used shall conform to the designs and dimensions as shown in Australian Standard AS 1742.3, AGTTM and the CoP.

Prior to installation, all signs and devices shall be checked by the Site Supervisor or a suitably qualified person to ensure that they are in good condition and meet the following requirements:

- Mechanical condition - Items that are bent, broken or have surface damage shall not be used.
- Cleanliness - Items should be free from accumulated dirt, road grime or other contamination.
- Colour of fluorescent signs - Fluorescent signs whose colour has faded to a point where they have lost their daylight impact shall be replaced.
- Retro-reflectivity. - Signs for night-time use whose retro-reflectivity is degraded either from long use or surface damage and does not meet the requirements of AS 1906 shall be replaced.
- Battery operated devices - shall be checked for lamp operation and battery condition.

Where signs do not conform either to the requirements of AS 1742.3 or would fail to pass any of the above checks, they shall be replaced on notice.

Signs and devices shall be positioned and erected in accordance with the locations and **spacing's shown on** the drawings. All signs shall be positioned and erected such that:

- They are properly displayed and securely mounted;
- **They are within the driver's line of sight;**
- They cannot be obscured from view;
- **They do not obscure other devices from the driver's line of sight;**
- They do not become a possible hazard to workers or vehicles; and
- They do not deflect traffic into an undesirable path.

Signs and devices that are erected before they are required shall be covered by a suitable opaque material. The cover shall be removed immediately prior to the commencement of work.

Where there is a potential for conflict of information between existing signage and temporary signage erected for the purpose of traffic control, the existing signs shall be covered. The material covering the sign shall ensure that the sign cannot be seen under all conditions i.e. day, night and wet weather. Care will be taken to ensure existing signs are not damaged by the covering material or by adhesive tape.

7.3.2 Tolerances on positioning of signs and devices

Where a specific distance for the longitudinal positioning of signs or devices with respect to other items or features is stated, for the spacing of delineating devices or for the length of tapers or markings, the following tolerances may be applied:

- (a) Positioning of signs, length of tapers or markings:
 - (i) Minimum, 10% less than the distances or lengths given.
 - (ii) Maximum, 25% more than the distances or lengths given.
- (b) Spacing of delineating devices:
 - (i) Maximum, 10% more than the spacing shown.
 - (ii) No minimum.

These tolerances shall not apply where a distance, length or spacing is already stated as a maximum, a minimum or a range.

7.3.3 Flashing Arrow Signs

Flashing arrow signs are not required for this project.

7.3.4 Delineation

Cones shall be used for delineation unless other treatment is specified in the Traffic Management Plan or on the Traffic Guidance Schemes. All cones shall be at least 700 millimetres in height and constructed from fluorescent orange or red material that is resilient to impact and will not damage vehicles when hit at low speed. Cones will be fitted with suitable white retro-reflective tape placed in accordance with AS 1742.3.

Cones shall be designed to be stable under reasonably expected wind conditions and air turbulence from passing traffic.

The base of the cones will be secured so that they are not dislodged by traffic. Cones will be inspected at intervals necessary to ensure any misalignment or displacement is identified and corrected prior to this causing disruption to traffic.

Where specified, temporary frangible or otherwise non-hazardous delineator posts or bollards may be used for edge protection and taper delineation. Posts or bollards shall have a maximum dimension of 60 millimetres when measured along the longest side of a square or rectangular section or across the diameter of a circular section. Base design shall permit easy fixing to either sealed or unsealed surfaces and not intrude into traffic lanes greater than 50 millimetres from the face of the post or bollard.

All posts or bollards shall be erected in accordance with the Traffic Guidance Schemes. Posts and bollards shall be a minimum of 1000 mm. high, capable of being fixed to the road pavement by a suitable road adhesive or by fastening bolts or spikes. Fixing shall **be in accordance with manufacturer's recommendations.**

Posts and bollards shall be fitted with suitable white retro-reflective tape placed in accordance with AS 1742.3.

All posts or bollards will be inspected daily and where displaced or missing made good immediately. All delineator posts are to be completely removed at the completion of all stages of construction and prior to the placement of asphalt surfacing. If adhesive is used to affix the posts this shall be completely removed from the road surface so that a flush surface is obtained.

7.4 Site Access for Work Vehicles

Construction and/or traffic management vehicles entering and exiting the traffic stream shall be mindful of the conditions that may affect the safety of these movements. Access points shall be noted on the TGS and traffic controllers, work personnel and suppliers notified. Traffic Controllers may assist work vehicles enter and exit the work area.

All entry and exit movements will be in accordance with the Road Traffic Code and shall be undertaken in the following manner:

Vehicles shall:

- Decelerate slowly and signal their intention by indicator to leave the traffic stream;
- **Activate the vehicle's rotating yellow lamp, where fitted, once a speed of 20 km/h.** has been reached and at least 50m prior to the exit location.
- Switch on the vehicle hazard lights once the vehicle is stationary.
- Where risks associated with unassisted exit or entry to or from the traffic stream are high, Traffic Controllers should be used to assist entry and exit movements.

Vehicles fitted with rotating amber lamps shall have the vehicle's rotating lamp activated prior to entering the traffic stream and shall undertake the following.

- Switch off the vehicle hazard lights;
- Indicate intention to enter the traffic stream using direction indicators;
- Ensure there is a suitable gap from oncoming traffic to allow for a safe entry manoeuvre; and,
- Turn off the rotating yellow lamp(s) once a speed of 40 km/h is reached.

Entry and exit manoeuvres shall be avoided in close proximity to intersections. Work personnel shall not cross traffic streams on foot unless absolutely necessary.

Construction or traffic management vehicles shall only be parked where indicated on the Traffic Guidance Scheme. Vehicles shall not obstruct paths and be parked an adequate distance from intersections or driveways to ensure clear sight lines remain for all road users.

7.5 Communicating TMP Requirements

The BWTM accredited person in charge of implementing the TMP shall communicate its requirements to the personnel on ground. An approved copy of this TMP shall be provided to the Project Manager and/or Site Supervisor prior to implementation.

8. EMERGENCY ARRANGEMENTS AND CONTINGENCIES

8.1 Traffic Incident Procedures

In the event of an incident or accident, whether or not involving traffic or road users, all work shall cease, and traffic shall be stopped as necessary to avoid further deterioration of the situation. First Aid shall be administered as necessary, and medical assistance shall be called for if required.

Road plant within the work area that may impact on any services requiring access to a crash site will be cleared from the area quickly as necessary.

8.1.1 Serious Injury or Fatality

In the case of serious injury or fatality occurring within the traffic management site all work shall cease immediately, machinery and vehicles turned off and the area cleared of personnel as soon as possible. Traffic Controllers (and other personnel if necessary) shall be deployed immediately to ensure no traffic or other road users approach the area.

An Ambulance and Police shall be called on telephone number 000 where life threatening injuries are apparent.

All road workers and traffic management personnel shall preserve the scene leaving everything in situ, until direction is given by Police or WorkSafe.

A site-specific detour route and/or road closure point will be determined, signed and controlled by traffic management personnel and advised to Police, who will take charge of the site upon arrival. Detour routes will be determined so as to cater for all types of vehicles required to use them. An example of how to manage an emergency can be found in Appendix B of AS1742.3.

All site personnel shall be briefed on control procedures covering incidents and crashes that result in serious injury or fatalities.

8.1.2 Minor Incident or Vehicle Break Down within Site

Broken down vehicles and vehicles involved in minor non-injury crashes shall be temporarily moved to the verge as soon as possible after details of the crash locations have been gathered and noted. Where necessary to maintain traffic flow, vehicles shall be temporarily moved into the closed section of the work area behind the cones, providing there is no risk to vehicles and their occupants or workers. Suitable recovery systems shall be used to facilitate prompt removal of broken down or crashed vehicles. Assistance shall be rendered to ensure the impact of the incident on the network is minimised.

Any traffic crash resulting in non-life-threatening injury shall be reported to the WA Police Service on 131 444.

Details of all incidents and accidents shall be reported to the Site Supervisor and Project Manager using the incident report form at Appendix "C" (or similar).

8.1.3 Emergency Services

Special provision for emergency services is not required for this project.

8.2 Dangerous Goods

Should any incident arise involving vehicles transporting dangerous goods, all work shall cease immediately, machinery and vehicles turned off and the area cleared of personnel as soon as possible. Traffic Controllers (and other personnel if necessary) shall be deployed immediately to ensure no traffic or other road users approach the area.

Emergency services shall be notified of the proposed works nature, location, date and times as well as contact details for the site supervisor. All site personnel shall be briefed on evacuation and control procedures.

8.3 Damage to Services

In the event that gas services are damaged, all work shall cease immediately, machinery and vehicles turned off and the area cleared of personnel as soon as possible. Traffic Controllers (and other personnel if necessary) shall be deployed immediately to ensure no traffic or other road users approach the area. The Police Service and relevant supply authority shall be called immediately. Damage to any other services shall be treated in a similar manner except machinery may remain operational and access may be maintained where it is safe to do so.

All site personnel shall be briefed on evacuation and control procedures.

8.4 Failure of Services

8.4.1 Failure of Traffic Signals

In the event that traffic signal infrastructure near the worksite is damaged or fails to operate correctly, all work shall cease immediately and Main Roads WA Road Network Operation Centre (RNOC) shall be notified immediately (phone 138 111).

8.4.2 Failure of Street Lighting

In the event that street lighting is damaged and fails to operate or operates incorrectly, Traffic Controllers (and other personnel if necessary, with appropriate temporary lighting) shall be deployed immediately if the lighting failure adversely affects road user safety to control traffic movements as required. Western Power shall be notified immediately.

8.4.3 Failure of Power

In the event that power infrastructure is damaged and poses a risk through live current, Traffic Controllers (and other personnel if necessary) shall be deployed immediately to secure the site and prevent entry to the area affected by live power. Western Power shall be notified immediately (phone 13 13 51).

8.5 Emergency Contacts

In the event of an emergency the following relevant authorities must be contacted and advised of the nature of works, location, type of emergency and contact details for the site supervisor.

Emergency Service	E-mail/Website	Phone (Emergency)
WA Police Service	State.Traffic.Intelligence.Planning.&.Co-ordination.Unit@police.wa.gov.au	000
St. John Ambulance	ambulanceoperations@stjohnambulance.com.au	000
DFES	www.dfes.wa.gov.au/contactus/pages/dfesoffices.aspx	000
Power	http://www.westernpower.com.au/customerservice/contactus/	13 13 51
Gas	enquiries@atcogas.com.au	13 13 52
MRWA RNOC	RNOC.Control.Room.Information.Desk@mainroads.wa.gov.au	138 111

9. MONITORING AND MEASUREMENT

9.1 Daily Inspections

Prior to works commencing the Site Supervisor shall undertake to communicate the Traffic Management Plan to all key stakeholders and affected parties.

On completion of setting out the traffic control measures, the site is to be monitored for a suitable period of time. If traffic speeds on the approaches to the work site are assessed as being above the temporary posted speed zone for the work site, the Site Supervisor is to initiate action to modify the approach signage and tapers in accordance with the requirements of AS1742.3. All such actions are to be recorded in the Daily Diary. Should road users be observed to continue to travel in excess of the posted speed limit, the police may be requested to attend the site to enforce the temporary posted speed limit.

The Advanced Worksite Traffic Management accredited supervisory person at the worksite may conditionally approve changes made to a complex traffic management plan subject to review and endorsement of the change by an RTM as soon as practicably possible.

The Traffic Management Contractor shall ensure that all temporary signs, devices and controls are maintained at all times. To achieve this, procedures in line with the requirements outlined in AS1742.3 Appendix A will be instituted. The monitoring program shall incorporate inspections:

- Before the start of work activities on site,
- During the hours of work,
- Closing down at the end of the shift period, and
- After hours.

A daily record of the inspections shall be kept indicating

- When traffic controls were erected,
- When changes to controls occurred and why the changes were undertaken,
- Any significant incidents or observations associated with the traffic controls and their impacts on road users or adjacent properties.

The Traffic Management Contractor shall ensure that personnel are assigned to monitor the traffic control scheme. Inspections shall at least satisfy the following requirements.

9.1.1 Before works start

- **Confirm TMP and TGS are suitable for the day's activities;**
- Inspect all signs and devices to ensure they are undamaged, clean and comply with the requirements depicted on the TGS;
- All lamps should be checked and cleaned as necessary;
- After any adjustments have been made to the signs and devices, conduct a drive through inspection to confirm effectiveness.

9.1.2 During work hours

- Designate and ensure that appropriate work personnel drive through the site periodically to inspect all signs and devices and ensure they are undamaged and comply with the requirements depicted on the Traffic Guidance Schemes;
- Attend to minor problems as they occur;
- Conduct on the spot maintenance/repairs as required;
- When traffic controllers are on the job, ensure they remain in place at all times. Relieve controllers as necessary to ensure attentiveness is retained;
- During breaks or changes in work activities remove or cover any signs that do not apply (e.g. PREPARE TO STOP, Workers symbolic);
- Re-position signs and devices as required by work processes throughout the day and keep records of any changes.

9.1.3 Closing down each day

- Conduct a pre-close down inspection, allowing time for any appropriate maintenance works;
- Remove any unnecessary signage (e.g. Prepare to Stop, Symbolic Workers);
- Replace any unnecessary signage with appropriate delineation;
- Install barriers and lights where required;
- Drive through site and confirm all signs and devices are operating correctly with no misleading visual cues;
- Record details of inspection and any changes made to layout.

9.1.4 After hours

- Appoint personnel to conduct after dark checks. Replace any signs / devices not working, missing or damaged and record in diary.
- Appoint personnel to conduct checks on non-workdays (e.g. weekends). Replace any signs / devices not working, missing or damaged and record in diary.
- The frequency of inspections needs to align with the amount of traffic management on site, weather conditions, vehicle types and volumes, road user behaviour and site-specific risks.

9.2 TMP Audits and Inspections

Due to the non-complex nature of the works, a compliance audit will not be mandatory to be carried out. Should an audit be carried out it will be in accordance with **Main Roads Specifications and shall be conducted using the 'Compliance Audit Checklist for Traffic Management for Works on Roads'**.

9.3 Records

A daily diary recording all inspections including variations to the approved TMP shall be kept using the Daily Diary.

The Traffic Supervisor is to record all inspections made on a daily basis and at those times prescribed by the Traffic Management Implementation Standards. Upon completion of each day the Traffic Supervisor shall provide copies of the daily diary record to the Project Manager.

The Traffic Supervisor is to record all variations made to the approved Traffic Management Plan on a daily basis and indicate clearly the nature of the variations and the reason for the variations. Upon completion of each day the Traffic Supervisor shall provide copies of the variation record to the Project Manager.

9.4 Public Feedback

Public feedback shall be provided to Geographe Civil who will record the feedback and, at their discretion distribute any positive feedback to those involved or, carry out any actions on negative feedback to ensure the issue is not repeated on future projects.

10. MANAGEMENT REVIEW AND APPROVALS

10.1 TMP Review and Improvement

A review of the effectiveness of the TMP will be undertaken by the Project Manager and Traffic Management Contractor as part of the close-out procedure.

10.2 Variations

Refer to Appendix B.

10.3 Approvals

Before works commence it is necessary to seek approval from the following:

- Local Government Authority

Appendix A – Notification of Roadworks

Notification of Roadworks is not required for this project.

Appendix B – Variation to Standards

APPLICATION FOR APPROVAL TO VARY REQUIREMENTS OF AS1742.3, AGTTM OR MRWA TRAFFIC MANAGEMENT CODES OF PRACTICE

Form Instruction

- Section A** – Identify the Principal Agency / person commissioning the activity. (Does not include contractors, subcontractors or traffic management company/traffic planners etc).
- Section B** – Identify activity location, start / finish date and time, type of traffic management, description location of activity.
- Section C** – Identify the person that has prepared the Traffic Management Plan, this person shall have AWTM accreditation.
- Section D** – For Works undertaken on a State road or on behalf of Main Roads Western Australia the details of the risk assessment process identified in this application form must be documented and endorsed by an accredited Roadworks Traffic Manager¹.
All applications to be addressed to the applicable Main Roads Regional office. For contact information please refer to the online Application kits and guidelines to undertake works. (www.mainroads.wa.gov.au > Technical & Commercial > Working on roads > Third Party Works).
For all other applications the details of the risk assessment process identified in this application form must be documented and endorsed¹ by the person responsible for approving the traffic management plan.
Contact with the appropriate road authority should be made prior to lodgement of this application to determine its suitability and for any additional requirements.
- Section E** - Risk implication, identification and assessment process must be undertaken in accordance with Risk Management – Principles and Guidelines AS/NZS ISO 31000. The likelihood and consequences should be rated after the application of any additional counter measures taken (see section 4.3 of the Traffic Management for Works on Roads Code of Practice).
- Incomplete or applications not signed** by the RTM¹ will not be processed.

A	Applicant (Principal for the Works)		Geographe Civil			
	Postal address	11 [REDACTED]				
	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
	Project Manager	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

B	Anticipated start date	02/02/2022		Anticipated finish date	02/06/2022	
	Daily work hours; From	0600hrs	To	1800hrs	Weekend work applicable	Yes <input checked="" type="checkbox"/> Sat <input checked="" type="checkbox"/> Sun <input type="checkbox"/> No <input type="checkbox"/>
	Location of works (Road/Street Suburb),	Spring Gully Road, Greenbushes				
	Road type (eg undivided, two lane)	Gravel Access Road, two way undivided				
	Description of works	Truck Movements				
	Are alterations to permanent traffic signals required?	Yes <input type="checkbox"/>		No <input checked="" type="checkbox"/>		N/A <input type="checkbox"/>
Posted Speed Limit	Derestricted	Worksite speed limit	20kph	After hours speed limit	N/A	

C	TMP Designer	[REDACTED]				
	Accreditation Number	AUS-AWTM-20-1280-01				
	Postal address	[REDACTED]				
	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	Facsimile	N/A
	Endorsement signature	[REDACTED]			Date	02/02/2022

¹ A person with AWTM accreditation is permitted to endorse a variation of less than 135 % of the allowable lane capacity as outlined in section 4.5 of the Code of Practice.

**Request for Approvals to variations to be submitted at least one week in advance, – except in an emergency
This Approval for Variation shall be attached as a supplement to the Traffic Management Plan (TMP)**

**APPLICATION FOR APPROVAL TO VARY REQUIREMENTS OF
AS1742.3, AGTTM OR MRWA TRAFFIC MANAGEMENT CODES OF PRACTICE**

D				
				N/A
				22

For Internal Use Only			
Approving Road Authority			
Approving Officer Position			
Application Approved	Yes <input type="checkbox"/>	No <input type="checkbox"/>	If Not Why Not
Additional Conditions			
Approved By:		Title	Date
			File

<p>Request for Approvals to variations to be submitted at least one week in advance, – except in an emergency</p> <p>This Approval for Variation shall be attached as a supplement to the Traffic Management Plan (TMP)</p>

E	Description of Variation Requested	Specify Point of Departure from Standard / Code of Practice (List section and page number)	Justification (Why is this necessary)	Additional Counter Measures To Be Taken (Identify additional counter measures to be used to negate the lesser treatment)	Residual Risk*		
					L	C	RR
	Non standard temporary sign installation(20kph speed restriction)	Section 3.5.5 Temporary speed limits, custom sign 20kph speed restriction	Due to limited line of sight of trucks entering and exiting road speed limit needs to be reduced to 20kph	Custom Sign to be manufactured 600mm x 600mm retro reflective core flute installed as per AS 1742.3	D	2	L6

* Note: the risk assessment in the TMP also needs to record the variation and include the risk event, pre-treatment risk, treatment and residual risk.

Appendix C – Record Forms

Traffic Management Daily Diary (Jan 2021)

Location: _____	Client: _____	Date: _____								
TMP No: _____	TGS No: _____	Weather Conditions: _____								
Start Time at Depot: _____	Time Arrive Onsite: _____	Commencement of Site Setup: _____								
Site Pulled Down at: _____	Time Aftercare signs setup: _____	TGS No: _____								
<input type="checkbox"/> Day Works	<input type="checkbox"/> Night Works	<input type="checkbox"/> Emergency Response								
<input type="checkbox"/> Attendance at Pre-Start Meeting	Site Setup as per TGS <input type="checkbox"/> Yes <input type="checkbox"/> No (if not comment on next page)									
I confirm that the above times of 'setup' and 'pulldown' of traffic management signs and devices are a true and correct record										
Name (Site Supervisor): _____	Signed: _____									
Drive Through Checks (Checks must be conducted at least every hour)										
Time of check entered. Rule off and leave blank if the check does not apply to the site. Make a note of any issues on the next page.										
Traffic Management Site Checks	1	2	3	4	5	6	7	8	9	10
Time										
Are signs upright, clean, visible, level & stable										
Are taper lengths correct										
Are speed limit signs correct and doubled up										
Are sign spacings correct										
Are cone/bollard alignments straight & spaced correctly										
Are devices operating correctly										
Are pedestrians, cyclists and other vulnerable road users catered for										
Are lane widths adequate										
Are vehicle queue lengths acceptable										
Is road surface condition adequate										
Is the work area clearly defined?										
Are the travel paths for both directions of traffic clearly defined? Is the work area appropriately separated from passing traffic? Check the transition at the interface of the modified alignment.										
Are centre lines/lane lines/edge lines clear and unambiguous?										
Are sight and stopping distances adequate at works, at intersections and driveways?										
Are traffic lanes clearly delineated?										
Are lighting for night-time controls operating correctly?										
Have other risks associated with traffic management at night been catered for, e.g. placement of lighting towers										

No. of TTM Vehicles
Onsite: _____

No. of TTM Personnel Onsite: _____

TTM Personnel Names & Accreditations: _____

Name	Accreditation Details (tick)					Time of Break from Stop/Slow (Traffic controllers must have a 15 minute break every two hours of constant stop/slow operation)							
	TC	BWTM	WTM	AWTM	OTMA	On	Off	On	Off	On	Off	On	Off
						:	:	:	:	:	:	:	:
						:	:	:	:	:	:	:	:
						:	:	:	:	:	:	:	:
						:	:	:	:	:	:	:	:
						:	:	:	:	:	:	:	:
						:	:	:	:	:	:	:	:

Additional
Comments _____

I confirm that the details contained herein are true and correct

Name: (TTM Leader): _____

Signed: _____

TRAFFIC INCIDENT REPORTING FORM

Region: Contract No.:

Incident Report No.: Contractor:

Safety Incident Report No:

Major Incident Reports must be forwarded to the Superintendent within 48 hours of the incident occurring or becoming apparent.

Contractors shall use this Form for reporting of traffic Incidents on works under Contract and this form supplements the Safety Incident Report Form.

1.0 Details of Incident	Reported to:	<input type="checkbox"/> Supervisor	<input type="checkbox"/> TMR	<input type="checkbox"/> Other
Date of incident	Time of Incident			
Work Being Undertaken				
Location (include direction and lane if applicable)				
Crash Type				
Incident type	Near Miss	Property Damage	Injury	Fatality
Atmospheric Conditions	Clear	Overcast	Raining	Fog/Smoke/Dust
Light Conditions	Day Light	Night Time	Dawn/Dusk	
Road Surface	Unsealed		Sealed	
Road Condition	Wet		Dry	
Street Lighting	On	Off	Not provided	
Police Attended Yes/No	Officer name/number			

Other relevant details, (Last maintenance grade, watering and dust conditions):

2.0 Details of Traffic Management in place:

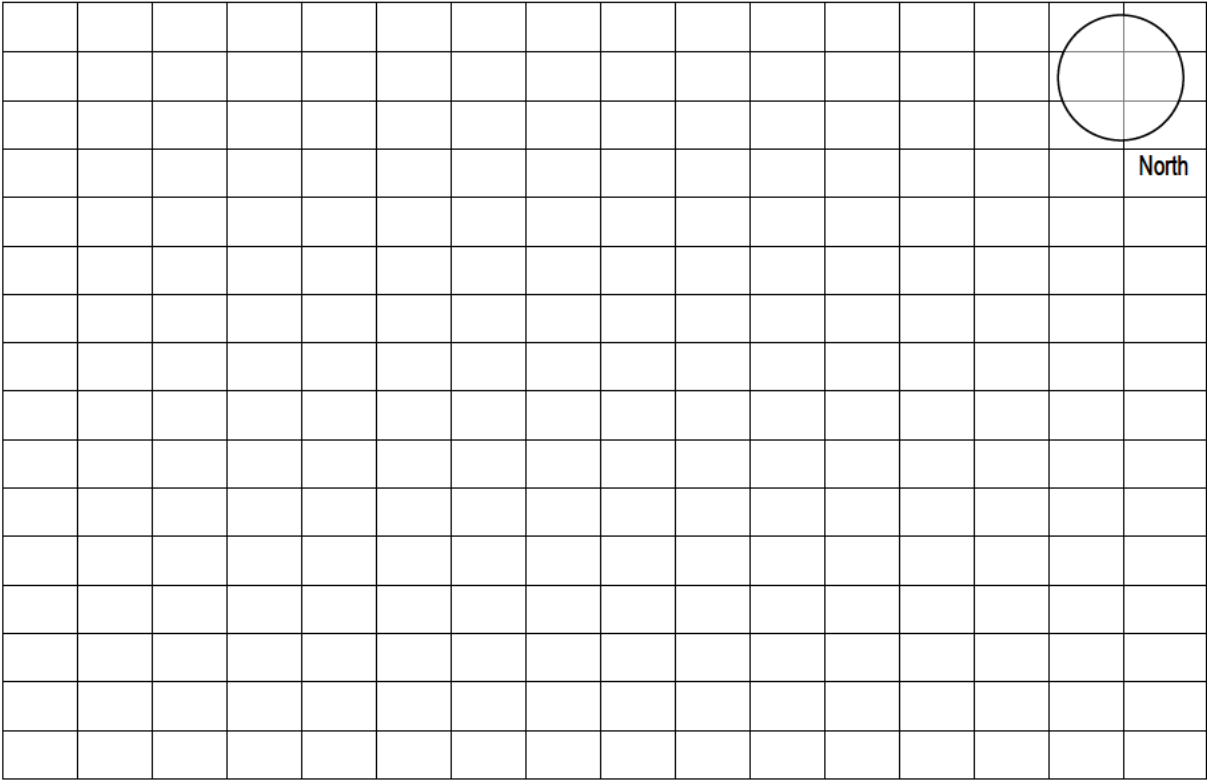
TMP/TGS No: _____ Name of individual that prepared the TGS: _____
 Time last inspected: _____ Accreditation No: _____
 Date TGS Approved: _____ Date TMP Approved: _____

3.0 Descriptions of Vehicles:

Detail (make, model/ped/cyclist/VRU)	Registration No	Direction of Travel	Age of Driver
3.1 Vehicle 1			
3.2 Vehicle 2			
3.3 Vehicle 3			
Comments:			

4.0 Description of Incident:

Draw the Incident including the direction of travel, traffic control signs, fixed structures and north point.



5.0 Attachments: The following copies MUST be submitted with this Incident Report.

Approved TMP Approved TGS Approvals for temporary speed restrictions Daily Diary

6.0 Police Report:

Accident reported to Police: YES NO Report made by Phone Fax Mail or E-mail

Date Report Made _____ Police WA Reference Number _____

 Day Month Year

7.0 Details of Person Completing this Incident Form:

Name: _____ Contractor Name: _____

Position: _____

Date: _____ Signature: _____

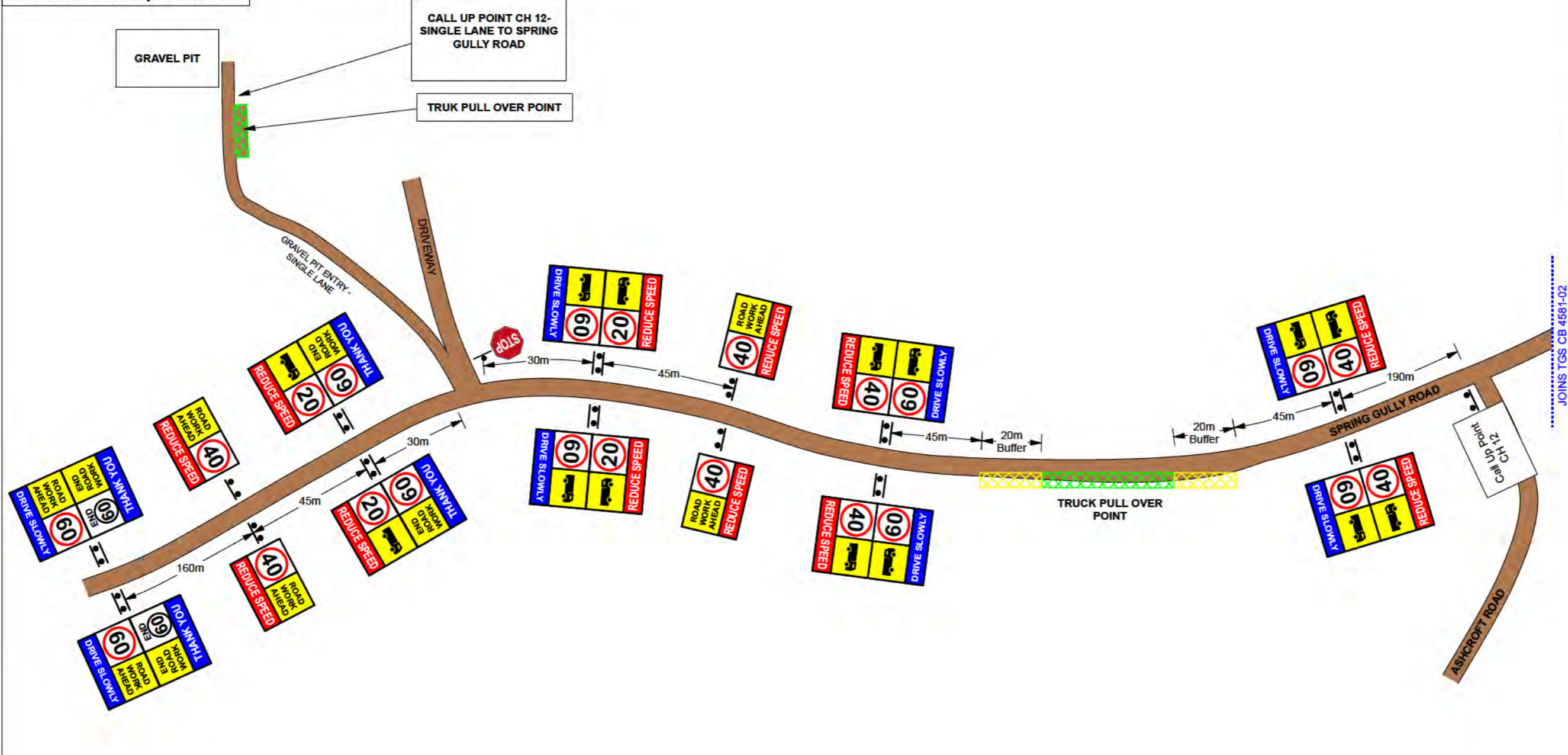
Appendix D – Traffic Analysis and Volume Counts

Traffic data was not available at the time of preparing this TMP

Appendix E – Roadway Access Authorisation Permit

Roadway Access Authorisation Permit is not required for these works

Appendix F – Traffic Guidance Schemes



1. All sign locations shall be checked prior to set out and positions adjusted to allow for specific site constraints such as vegetation, other signs, roadside furniture and sufficient space on shoulders.
2. To be used in conjunction with TGS CB 4581-02
3. Min road width - 6.0m
4. TGS to be implemented only when truck movements are scheduled.

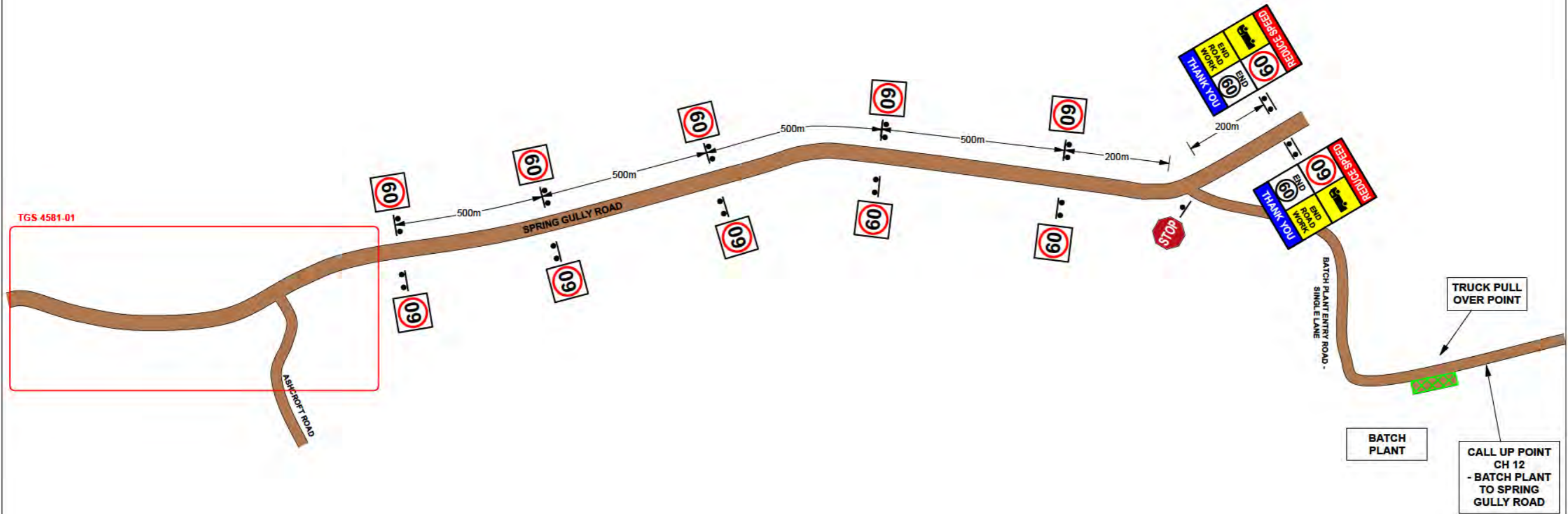
Device List:

	x 4	
	x 4	
	x 2	
	x 2	
	x 10	
		x 28

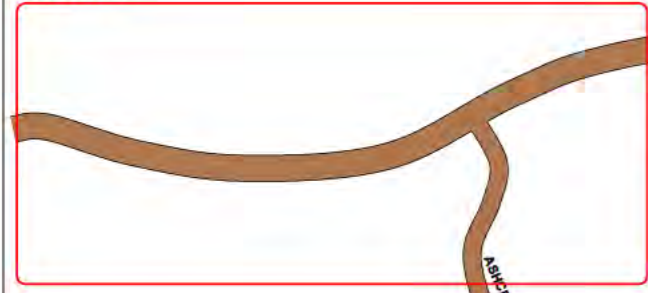
Date

Client: Geographe Civil	Date: 27/01/2022	Posted Speed: 80kph	TGS No.: CB 4581-01
Location: Spring Gully Road, Greenbushes	Scale: N.T.S	Temp Speed: 20kph	Revision: B
Title: Road Haul Layout	North:	Drawn:	Signed:
	Legend: Work Area Cones Legs	TRAFFIC SOLUTIONS PLAN IMPLEMENT CONTROL	

1. All sign locations shall be checked prior to set out and positions adjusted to allow for specific site constraints such as vegetation, other signs, roadside furniture and sufficient space on shoulders.
2. TGS to be implemented only when truck movements are scheduled.
3. To be used in conjunction with TGS CB 4581-01.



TGS 4581-01



TGS ENDORSED BY

Date _____

Device List:

	x 2		x 10
	x 10	Legs	x 24

Client: Geographe Civil	Date: 28/01/2022	Legend:	Posted Speed: 80kph	TGS No.: CB 4581-02
Location: Spring Gully Road, Greenbushes	Scale: N.T.S	Legs	Temp Speed:	Revision: B
Title: Road Haul Layout			Drawn: _____	
			Signed: _____	



Appendix G – Road Authority Correspondence

Philip Diamond

From: [REDACTED]
Sent: Thursday, 8 December 2022 12:18 PM
To: Philip Diamond
Subject: extractive industry gravel lot 1131 @ 1464 spring gully road
Attachments: [REDACTED]

[REDACTED]
 [REDACTED]
 [REDACTED]
 8/12/2022

Extractive industry – gravel 1131, 1464 spring gully

I am responding to local planning scheme NO 7, for comment on the above proposal,

[REDACTED]

1. I am regular visiting to ferney hollow farm to bring my mother to the farm, from the nursing home in Bridgetown.
 2. I have had a few interaction with trucks who have been using spring gully road as a heavy haulage route, from the existing pit which is owned by the same application, which was approved in 2018. At the cross over when entering spring gully road and when trucks leaving spring gully road to turn into mine access.
 3. I support [REDACTED] response to this application. (attached)
 4. I have attached pass history regarding application [REDACTED]
 5. I have attached [REDACTED] reply to the submissions and Bridgetown, Greenbushes reply and Conditons, I request these be read by both shires and shire councilor and taken into consideration
 6. I agree with gravel pit licenses being approved by shires, but there must be some accountable by either the pit owner or the lessee of the pit ie Talison lithium mining on who is responsible for complains about the unsafe section of road from Ashcroft road to the shire of Balingup Donnybrook boundary being the cross over onto spring gully.
 7. I request that spring gully be upgraded or another route be found or maybe one way travel down spring gully rd west, returning on spring gully rd east
 8. How long is this pit license for ? what is the tonnage that is expected to be carried daily ?
 9. I request that no major movement of trucks occur on weekend and during school bus hours.
 I have been un able view this application at shire office due to work.
- [REDACTED]

7/12/2022

**To the Donnybrook/Balingup and Bridgetown/Greenbushes Shires
Planning Departments and Shire Councillors**

**Re: Notice of application for development approval extractive
industry – Gravel**

Lot 1131, 1464 Spring Gully Road, Southampton WA 6253

I am writing this in response to the Extractive Industry Application that is currently being applied for Lot 1131 and 1464 Spring Gully Road Balingup. I manage and live on a neighbouring property and have been asked if I wish to comment on the proposal or if I have any objections by the Donnybrook/Balingup Shire.

I have two objections to this new proposed extraction License.

1. I object to this new proposal being approved, until Spring Gully Road East from the Shires boundary to Ashcroft Road, (road into Nornalup Dam) approximately 1.2km, is upgraded to a similar standard as the road from Ashcroft Road to Greenbushes. Currently the section of road I would like upgraded, has a narrow blind crest, a sweeping blind bend, narrow road width and poor surface and formation.
2. I object to this new proposal being approved, until any Crossover entering onto Spring Gully Road from the proposed extractive industry meets Shire Crossover Standards as per the Shire Policy.

I am sending this submission to both Shires because both are affected by this proposal.

The reason why it affects both Shires is because the proposed pit is near the Shires Boundary. While the pit is in the Donnybrook/Balingup Shire all the materials carted out of the pit will be all be carted on roads in the Bridgetown/Greenbushes Shire, because the Donnybrook/Balingup Shire will not allow carting from pits on Spring Gully in their Shire unless the road is upgraded.

I am putting my objections in writing to ensure due consideration is given to the above two planning issues. While consideration is usually given to these issues, I believe an application for a pit of a similar size, in the same area, which was submitted by this same developer in 2018, did not have enough consideration given to these two issues. This has resulted in poor neighbourly relations, and unsafe conditions for local road uses.

The lack of consideration is not necessarily the developer's fault or the current Planners or Staff in both Shires. As some of the Planners and Staff may not have been employed by the Shires at the time and at the time there may have been poor or inadequate communication between Shires, especially regarding the very large, unprecedented size of the pit for this area and the impact it may have on the local infrastructure and community.

History behind my issues with heavy haulage on Spring Gully Road.

As a result of the narrow section of road I would like upgraded and the fact that trucks cannot pass each other on the access track to the existing pit, often semi-trailers are sometimes stopped on the road waiting for the truck heading towards them to pass on a wider part of the road. It is very confusing for other road users who do not know why a truck would be parked on the road for no apparent reason, if the car pulls out to overtake the truck parked on the road, it can collide with the truck coming towards it.

Due to the size of the existing gravel pit and the large amount that needs to be removed, often there can be 3 to 6 semi-trailers carting from Monday to Saturday, the road has become a major haulage route without any upgrading. The new proposed will put even more pressure on road. There should be no further pressure put on this road from heavy haulage until an upgrade is done. Even if one pit is closed before the next one is opened it will make little difference to improving road safety or protecting infrastructure. This is the second large pit that will be developed by this developer in this area. There could be more pits after this development which means there will be long term impact on infrastructure and the safety of local road users and residents. There could be hundreds of thousands of tonnes carted on Spring Gully Rd east of the Shires boundaries this road was never designed for this amount of truck movements.

My concern for the crossover design for the new proposed pit is the result of the very poor design of the crossover for the pit that this developer gained approval for in 2018.

I have not seen the design of the new proposed crossover on Spring Gully Road for the new pit. The one that was approved 4 years ago meets no Shire standards. As you can see from the picture it intersects Spring Gully at an acute angle and cuts across our driveway in our farm. Not only is it disrespectful for a neighbour to think that it is ok to cut across their neighbour's crossover, it is also a danger to members of the public who use Spring Gully Road and our driveway. Before approval was given to convert this ungazetted bush track into a heavy haulage road through Crown land, the track was rarely used to access to a back paddock of a farm.



This the Crossover/intersection currently used by the pit licenced in 2018 in the Donnybrook/Balingup Shire. It shows our driveway, the haulage track, and Spring Gully Rd. The Shires boundaries run through this intersection.

There was a near miss when a truck coming out of the haulage track onto Spring Gully Road nearly ran over our car, when our car was on our crossover waiting to pull right onto Spring Gully. This happened because the driver was looking hard over his right shoulder due to the acute angle the track intersects

the road and just drove without stopping before driving onto Spring Gully. As the track crosses our Crossover the truck nearly hit our car.

After this near miss I contacted the Greenbushes Mine as the developer takes no responsibility for the road safety, as they only sell the gravel and don't cart it. The Mine who is carting the gravel, did a risk assessment and implemented traffic management on the whole of Spring Gully Road East of the Shire boundaries, including slowing all the local road uses down to 20 kilometres an hour at the intersection of Spring Gully Road, the current the haulage track and our driveway, due to the high risk of an accident.

This now, permanent traffic management when trucks are operating, which was not part of the original extractive industries application and is a major imposition on all local traffic.

The traffic management signs are not up if the trucks are not carting, but there are pit service vehicles using the intersection/crossover that is dangerous because of its design.

I hope we are not going to have repeat with the new crossover for the new proposed large pit, which could easily cart over fifty thousand tonnes a year for many years on Spring Gully Road East.



I Hope the traffic management slowing all local traffic down to 20 kilometres an hour is not going to be the permanent solution for years to come.

As I have indicated earlier, I am aware that many of the Shire Personnel which will be involved in approving this new proposed pit were not part of approving the one 4 years ago in the same area. I am encouraged by the much more professional approach I have heard the new Planners in the Donnybrook/Balingup Shire have towards planning proposals such as this. I have spoken to other pit owners in the Donnybrook area, and they have told me the new Planners have required some of them to spend over ten thousand upgrading a crossover for a pit entrance and even asking for tens of thousands of dollars contribution towards road upgrades when expand an existing sand pit.

The Donnybrook Planners have also stopped all licence pits using the section of Spring Gully Road within their Shire because it has significant concerns with the use of the road until the road is upgraded and it considers that it primarily provides access to rural properties.

I have also worked with the Planners and Staff at the Bridgetown/Greenbushes Shire and have found them very good to work with and they have a very professional approach to approving Extractive Industries.

I hope with the new approach from the Staff from both Shires we can avoid the same issues from previous approval.

Below is a guide developed for unsealed roads by WALGA to use as a tool, by all Shires to assist with accessing extraction applications.

<https://walga.asn.au/getattachment/Policy-Advice-and-Advocacy/Infrastructure/Roads/Recovering-the-Cost-of-Road-Wear-from-Heavy-Vehicl/User-Guide-Estimating-the-Incremental-Cost-Impact-on-Unsealed-Roads.pdf?lang=en-AU>

Regards

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

[REDACTED]

From: [REDACTED]
Sent: Tuesday, 24 May 2022 1:48 PM
To: BTNSHIRE
Cc: [REDACTED]
Subject: IPC22718 - CEo Public SUBMISSION Extractive Industry Lots 8756 & 9648 Spring Gully Rd, GRN

To: The Chief Executive Officer and [REDACTED], Shire of Bridgetown – Greenbushes.

I am writing this Submission to the Shire of Bridgetown-Greenbushes on the [REDACTED] proposed Commercial expansion, made by [REDACTED] for sand and gravel pits, both on Spring Gully Road, in the Shire of Bridgetown – Greenbushes and adjacent to the Donnybrook-Balingup Shire Boundary.

The pits were previously in the name of [REDACTED].

I write to you as one of two home owners of the properties along the unsealed section of Spring Gully West Road and Southampton Road. These are the Roads that fall in the Shire of Donnybrook-Balingup and proposed to be used in [REDACTED] Pits expansion application.

In [REDACTED] expansion application, (I call it pit expansion as he is asking for greater than 10,000m3 each pit per year) it state 'there may be more than 50 truckloads per week', which equates to 100 truck movements from either of his pits

Of Note: This is a Commercial venture by [REDACTED]. [REDACTED] nor [REDACTED] own a truck, all haulage from both of his pit is undertaken by outside Contractors.

Spring Gully Road West (Section in Shire of Donnybrook-Balingup)

Re: Section 4 of Management Report for Spring Gully Road Sand and Gravel Pits.

In this section it states 'Spring Gully Road West will only be used to cart material that is going to the Ferndale/Southampton Areas. Landowners on the west of the Shire boundary on Spring Gully Road will be notified when intending to cart and how many loads.'

I object to this route of carting of Sand and Gravel for the following reasons.

Background

I believe Spring Gully Road West in the Donnybrook-Balingup Shire has been severely impacted by the truck movement of [REDACTED] and his Contractors over the years. The corrugations caused from the empty trucks climbing up Spring Gully Road West causes the road conditions to deteriorate very quickly in the drier months when most of the material is carted.

Over the years we have had to call on the Donnybrook-Balingup Shire to emergency grade this Road and in doing so the material has been cut to the edge of the road, which is all you can do in this situation. However, this has left Spring Gully Road West with no real surface on it with rocks pushing through the surface.

Spring Gully Road West is narrow and is a poor standard. Passing trucks on this section of road is unsafe.

We applied for a gravel pit license with the Donnybrook-Balingup Shire in 2018 that is adjacent to [REDACTED] pits.

We met on the 21th May 2018 with Bob Wallin, Senior Planning Officer, of the Donnybrook-Balingup Shire at the time and in that meeting Bob Wallin advised us not to apply for haulage for Spring Gully Road West as he did not believe it was a suitable road for truck haulage, and the Donnybrook – Balingup Shire would not support it in our application.

Subsequently in our application to the Shire on the advice of Bob Wallin we have a clause stating 'As Spring Gully Road is a substandard road in this locality, there will be no transport along this section of Spring Gully Road within the Shire of Donnybrook-Balingup.'

If both Shires agree to Allow [REDACTED] and his Contractors to haul on Spring Gully Road West, it will be in direct contradiction of what is allowed by the other Licensed pit operating on Spring Gully Road.

In the past 10 years to my knowledge, [REDACTED] has never contributed to the maintenance of Spring Gully Road, despite making a number of commitments to do so.

In 2018 [REDACTED] came to us as his neighbours as he needed a letter of support for the renewal of his pit license. At this time, we told him we would not support them unless he made a commitment to maintain Spring Gully Road West when he was using it.

He wrote to us to say he would maintain the road and we provided the letter of support at the time. Since this time [REDACTED] has done no maintenance to Spring Gully Road West.

Suggestions

Alternative Route

There is an alternative route for [REDACTED] Contractors to cart from both of his pits to the Balingup and Ferndale areas, this is via the better formed, wider Eastern Section of Spring Gully Road that is in the Shire of Bridgetown-Greenbushes.

[REDACTED] Contractors already use this route to cart to Greenbushes and surrounding areas.

This route via Greenbushes will add only around approximately 5km to the Balingup and Ferndale trip, which would not change the Contractor cost to any great degree.

This route would alleviate the concerns and complaints of the Residents of Spring Gully Road West, and at very little inconvenience to [REDACTED] or any of his Contractors.

Upgrade Contribution

In the event that both Bridgetown-Greenbushes Shire and Donnybrook-Balingup Shire support [REDACTED] carting on the substandard section of Spring Gully Road West, they should ask [REDACTED] to contribute funds to the Shire of Donnybrook – Balingup to upgrade the of Spring Gully Road West to a standard that will cope with his truck movements and also be committed to a maintenance programme for the road.

Spring Gully Road EAST (section in Shire of Bridgetown-Greenbushes)

Both of [REDACTED] Sand and Gravel Pits are located bounding the Shire Boundaries.

The following should form part of his approval conditions.

1. Terms of use of the Road

So any Contractors understand the terms of the use of the road, In any contracts drawn up with Ferny Hollow Farms for the sale of material, there needs to be a copy of the Shire of Bridgetown-Greenbushes Approval for his pits included.

1. A Works on Roads Traffic Management Plan

This should be required for the use of Spring Gully Road East, for the integration of [REDACTED] contractors and other road users, to assist in the safe flow of his extra 100 truck movements per week.

This needs to include Signage along the road for Speed, Stop Signs at exit of each Pit onto Spring Gully Road and Radio Call up Channels to assist in communication for the flow of trucks.

(This was a request made by [REDACTED] as a resident - to Talison Lithium for carting they have undertaken on Spring Gully Road from the adjacent licenced pit to his, prior to him submitting his current extraction application).

2. Traffic Control and Dust Suppression

Traffic control should be required to ensure the safe passage of vehicles as required by Talison Lithium when carting from their pit, and with the increase in traffic from [REDACTED] 100 truck movement.

What is the trigger point and what remedy is in place for the road maintenance and dust suppression by [REDACTED]

(This was a request made by [REDACTED] as a resident - to Talison Lithium for carting they have undertaken on Spring Gully Road from the adjacent licenced pit to his, prior to him submitting his current extraction application)

3. Road Maintenance Plan,

A road maintenance plan should be expected to be in place for any large-scale haulage project, such as operates from [REDACTED] Pits.

In [REDACTED] application he states that he has an agreement with Talison Lithium to maintain the road. Has the Shire sighted this agreement?

What is the trigger point and what remedy is in place for the road maintenance and dust suppression by [REDACTED].

In [REDACTED] application he states 'Any material not carted by Talison Lithium will have records kept of and if any maintenance issues arise on the road the pit owners can proportionally contribute to repair.'

To this end [REDACTED] has never in the past contributed to any maintenance, produced any records when requested or put in any maintenance request or made consideration for any other road users, even after request from residents.

Summary

As adjoining landowners, [REDACTED] has shown he does not follow through on his commitments to maintain the roads. He has proven himself to be someone who cannot be relied upon to do what he says in relation to the stewardship of Spring Gully Road.

[REDACTED] has never made any attempt to look after Spring Gully Road, unlike his neighbours the [REDACTED] and ourselves, who have spent considerable money sharing the cost of Bitumising sections of Spring Gully Road West and Southampton Road, largely to mitigate the impact of [REDACTED] cartage on these roads and us.

[REDACTED] five pages of written submission provides very little detail about how things can be managed if and issues arise.

I wish to state that I am not opposed to [REDACTED] Pits in Principle, however I believe a lot of work needs to be done to give confidence to the surrounding property owners and road users that things will be managed well.

If you wish to discuss this submission, please do not hesitate to contact me.

Regards

[REDACTED]

From: [REDACTED]
Sent: Wednesday, 27 April 2022 11:43 AM
To: [REDACTED]

Subject: Proposed Extractive Industry - Large Operation (Gravel & Sand) - Lots 8756 & 9648 Spring Gully Road, Greenbushes

Good morning,

Notice is hereby given that the Shire of Bridgetown-Greenbushes is currently considering a development application for the extraction of 10,000m³ over a 10 year period from the abovementioned lots.

A copy of the Management Report detailing the proposal is available by [clicking here](#), at the Shire's Administration Office, 1 Steere Street Bridgetown or by contacting the Shire on 9761 0800 or btnshire@bridgetown.wa.gov.au.

Submissions on this proposal must be made in writing and lodged with the Chief Executive Officer, Shire of Bridgetown-Greenbushes PO Box 271 Bridgetown WA 6255 or via btnshire@bridgetown.wa.gov.au on or before Thursday 26 May 2022. All queries should be directed to [REDACTED].

Please note that any comments made, may be included in a report to Council on the matter which will be available to the public. To comply with the requirements of the Freedom of Information Act, please advise if you consider any of this information should be withheld.

This proposal is available for inspection to provide an opportunity for public comment and it should not be construed that approval will be granted.

[REDACTED]



[REDACTED]
Shire of Bridgetown-Greenbushes

[REDACTED]
W www.bridgetown.wa.gov.au

A PO Box 271, Bridgetown WA, 6255

[REDACTED]

From: [REDACTED]
Sent: Friday, 10 June 2022 8:59 AM
To: [REDACTED]
Cc: [REDACTED]
Subject: Re: IPC22714 - Proposed Extractive Industry - Lots 8756 & 9648 Spring Gully Road, Greenbushes

Hello [REDACTED],

Recommendations for the applicant to address.

Spring Gully East

- Traffic Management Plan, including reviewing the access onto Spring Gully Road.
- Maintenance plan/agreement with the Bridgetown-Greenbushes Shire to conduct grading on the road once a request is made to the shire from residents to grade the road.
- Undertaking by the applicant that if the road conditions deteriorate the applicant has a duty of care for the road to advise the Bridgetown-Greenbushes Shire.
- Shire reviews agreement between Ferny Hollow Farm and Talison Lithium.
- Ferny Hollow Farm to put in place an agreement which all public customers must sign prior to hauling of material. The agreement to address the maintenance of the road, the cartage days allowed under the extractive industry licence, traffic management plan and the chain of responsibility for the loads leaving the pit.

Spring Gully West

- At this time we are opposed to cartage on Spring Gully Road west and would only support the cartage down Spring Gully Road west in the Donnybrook-Balingup Shire if the road was upgraded. In addition a traffic management plan should be implemented and a comprehensive maintenance plan put in place with the applicant and the Donnybrook-Balingup Shire to ensure the road is maintained to prevent requiring residents in the area submitting road maintenance requests to the Donnybrook-Balingup Shire to conduct maintenance on Spring Gully Road.

Regards,

[REDACTED]

From: [REDACTED]
Sent: Thursday, 2 June 2022 10:33 AM
To: [REDACTED]
Cc: [REDACTED]
Subject: RE: IPC22714 - Proposed Extractive Industry - Lots 8756 & 9648 Spring Gully Road, Greenbushes

Good morning [REDACTED]

The Shire acknowledges receipt of your email dated 23 May 2022.

As part of the assessment process the Shire is seeking your approval to provide the attached submission to the applicant in order to address the issues raised in the submission, before the Shire completes evaluation and presents a report to Council.

Regards,

[REDACTED]

Property Ref: TP03 RD0146 IND01/1
Enquiries: Philip Diamond



26 May 2022

Shire of Bridgetown-Greenbushes
1 Steere Street
BRIDGETOWN WA 6255

Email: btnshire@bridgetown.wa.gov.au

Dear Sir/Madam

**RE: RESPONSE TO SHIRE OF BRIDGETOWN-GREENBUSHES
DEVELOPMENT APPLICATION – EXTRACTIVE INDUSTRY
LOT 8756 AND 9648 SPRING GULLY ROAD, GREENBUSHES WA 6254**

Thank you for the referral of the proposed extractive industry at the abovementioned property within the Shire of Bridgetown-Greenbushes.

In principle, the Shire does not have objections to the proposal however has significant concerns with the proposed use of Spring Gully Road within the Shire of Donnybrook Balingup boundaries as outlined within the application documentation.

Spring Gully Road within the Shire of Donnybrook-Balingup is a gravel road that primarily provides access to rural properties that abut the road for agriculture activities. Usage of this section of road has increased in recent years due to increasing activity at the Greenbushes mine, however typically this has just been used by mine workers commuting to and from the site.

The Shire has generally not supported applications to use Spring Gully Road in our Shire for haulage campaigns, without any plans for ongoing maintenance or upgrading of the road.

In light of the above, the Shire cannot currently support the use of the portion of Spring Gully Road within the Shire of Donnybrook Balingup boundaries as proposed within the application.

Should the Shire of Bridgetown Greenbushes approve the application, the following conditions are respectfully requested as conditions of said approval:

Condition:

1. The use of Spring Gully Road for vehicular haulage movements and/or access within the Shire of Donnybrook-Balingup is prohibited unless otherwise agreed by the Shire of Donnybrook Balingup, to the satisfaction of the Shire of Bridgetown Greenbushes.

Advice Note:

- A. *With regards to Condition 1, permission for use of Spring Gully Road within the Shire of Donnybrook Balingup will be subject to an agreement being made with the Shire of Donnybrook*

*Balingup for a contribution for the maintenance and/or upgrade of the applicable portion of Spring Gully Road to cater for the increased usage of heavy vehicles along this section of the road. The contribution **may** be in the form of an agreed quantity of suitable gravel and/or sand materials for the Shire of Donnybrook Balingup to use for works on Spring Gully Road.*

The Shire also recommends that the Shire of Bridgetown Greenbushes apply their standard conditions of approval to ensure the extractive industry is appropriately management to minimise any impacts to the surrounding area including:

- Stormwater, erosion and/or sedimentation management;
- Dust management;
- Maximum stockpile heights and appropriate management;
- Operating hours;
- Suitable safety fencing and signage;
- Suitable crossover application and subsequent approval;
- Pit rehabilitation and closure management plan;
- Weed management; and
- Fire management.

Should you have any queries or wish to discuss this matter, please do not hesitate to contact Philip Diamond on (08) 9780 4243 or via email at philip.diamond@donnybrook.wa.gov.au



Kira Strange
PRINCIPAL PLANNER

From: [REDACTED]
Sent: Saturday, 24 June 2023 1:15 PM
To: Philip Diamond
Subject: RE: extractive industry gravel lot 1131 @ 1464 spring gully road

Hi Philip
I withdraw my objection against the granting of the gravel pit;
It is a good result that you have amended the original access point.
After talking to you and as you explained to me, there is very little chance of having the entry and exit at the same point as request by me.
If you can you request for a slipway or lane when trucks turning left off Spring Gully, to access pit would be a lot safer, but if unable to do I will not object
As you state, it would be good if the original gravel pit is closed before the new one commences operation.
I trust you shire will deal with any issue that arise in the future.

[REDACTED]

From: Philip Diamond [mailto:philip.diamond@donnybrook.wa.gov.au]
Sent: Friday, 23 June 2023 8:51 AM
To: [REDACTED]
Subject: FW: extractive industry gravel lot 1131 @ 1464 spring gully road

Hi [REDACTED]

Are you free to have a quick chat today regarding your email?

Kind regards



Philip Diamond

Planning Officer

P: (08) 9780 4200 **D:** (08) 9780 4243
W: www.donnybrook-balingup.wa.gov.au/
E: philip.diamond@donnybrook.wa.gov.au
1 Bentley Street, Donnybrook WA 6239
PO Box 94 Donnybrook WA 6239

[REDACTED]

Philip Diamond

Submitter 2 - Submission 1

From: [REDACTED]
Sent: Wednesday, 7 December 2022 12:37 PM
To: [REDACTED]
Subject: Fwd: Extractive Industry Application for Lot 1131 and 1464 Spring Gully Road Balingup
Attachments: Extractive Industry Application for Lot 1131 and 1464 Spring Gully Road Balingup.pdf

Hi. This is my Submission for the proposed new pit.

7/12/2022

**To the Donnybrook/Balingup and Bridgetown/Greenbushes Shires
Planning Departments and Shire Councillors**

**Re: Notice of application for development approval extractive
industry – Gravel**

Lot 1131, 1464 Spring Gully Road, Southampton WA 6253

I am writing this in response to the Extractive Industry Application that is currently being applied for Lot 1131 and 1464 Spring Gully Road Balingup. I manage and live on a neighbouring property and have been asked if I wish to comment on the proposal or if I have any objections by the Donnybrook/Balingup Shire.

I have two objections to this new proposed extraction License.

1. I object to this new proposal being approved, until Spring Gully Road East from the Shires boundary to Ashcroft Road, (road into Nornalup Dam) approximately 1.2km, is upgraded to a similar standard as the road from Ashcroft Road to Greenbushes. Currently the section of road I would like upgraded, has a narrow blind crest, a sweeping blind bend, narrow road width and poor surface and formation.
2. I object to this new proposal being approved, until any Crossover entering onto Spring Gully Road from the proposed extractive industry meets Shire Crossover Standards as per the Shire Policy.

I am sending this submission to both Shires because both are affected by this proposal.

The reason why it affects both Shires is because the proposed pit is near the Shires Boundary. While the pit is in the Donnybrook/Balingup Shire all the materials carted out of the pit will be all be carted on roads in the Bridgetown/Greenbushes Shire, because the Donnybrook/Balingup Shire will not allow carting from pits on Spring Gully in their Shire unless the road is upgraded.

I am putting my objections in writing to ensure due consideration is given to the above two planning issues. While consideration is usually given to these issues, I believe an application for a pit of a similar size, in the same area, which was submitted by this same developer in 2018, did not have enough consideration given to these two issues. This has resulted in poor neighbourly relations, and unsafe conditions for local road uses.

The lack of consideration is not necessarily the developer's fault or the current Planners or Staff in both Shires. As some of the Planners and Staff may not have been employed by the Shires at the time and at the time there may have been poor or inadequate communication between Shires, especially regarding the very large, unprecedented size of the pit for this area and the impact it may have on the local infrastructure and community.

History behind my issues with heavy haulage on Spring Gully Road.

As a result of the narrow section of road I would like upgraded and the fact that trucks cannot pass each other on the access track to the existing pit, often semi-trailers are sometimes stopped on the road waiting for the truck heading towards them to pass on a wider part of the road. It is very confusing for other road users who do not know why a truck would be parked on the road for no apparent reason, if the car pulls out to overtake the truck parked on the road, it can collide with the truck coming towards it.

Due to the size of the existing gravel pit and the large amount that needs to be removed, often there can be 3 to 6 semi-trailers carting from Monday to Saturday, the road has become a major haulage route without any upgrading. The new proposed will put even more pressure on road. There should be no further pressure put on this road from heavy haulage until an upgrade is done. Even if one pit is closed before the next one is opened it will make little difference to improving road safety or protecting infrastructure. This is the second large pit that will be developed by this developer in this area. There could be more pits after this development which means there will be long term impact on infrastructure and the safety of local road users and residents. There could be hundreds of thousands of tonnes carted on Spring Gully Rd east of the Shires boundaries this road was never designed for this amount of truck movements.

My concern for the crossover design for the new proposed pit is the result of the very poor design of the crossover for the pit that this developer gained approval for in 2018.

I have not seen the design of the new proposed crossover on Spring Gully Road for the new pit. The one that was approved 4 years ago meets no Shire standards. As you can see from the picture it intersects Spring Gully at an acute angle and cuts across our driveway in our farm. Not only is it disrespectful for a neighbour to think that it is ok to cut across their neighbour's crossover, it is also a danger to members of the public who use Spring Gully Road and our driveway. Before approval was given to convert this ungazetted bush track into a heavy haulage road through Crown land, the track was rarely used to access to a back paddock of a farm.



This is the Crossover/intersection currently used by the pit licenced in 2018 in the Donnybrook/Balingup Shire. It shows our driveway, the haulage track, and Spring Gully Rd. The Shires boundaries run through this intersection.

There was a near miss when a truck coming out of the haulage track onto Spring Gully Road nearly ran over our car, when our car was on our crossover waiting to pull right onto Spring Gully. This happened because the driver was looking hard over his right shoulder due to the acute angle the track intersects

the road and just drove without stopping before driving onto Spring Gully. As the track crosses our Crossover the truck nearly hit our car.

After this near miss I contacted the Greenbushes Mine as the developer takes no responsibility for the road safety, as they only sell the gravel and don't cart it. The Mine who is carting the gravel, did a risk assessment and implemented traffic management on the whole of Spring Gully Road East of the Shire boundaries, including slowing all the local road uses down to 20 kilometres an hour at the intersection of Spring Gully Road, the current the haulage track and our driveway, due to the high risk of an accident.

This now, permanent traffic management when trucks are operating, which was not part of the original extractive industries application and is a major imposition on all local traffic.

The traffic management signs are not up if the trucks are not carting, but there are pit service vehicles using the intersection/crossover that is dangerous because of its design.

I hope we are not going to have repeat with the new crossover for the new proposed large pit, which could easily cart over fifty thousand tonnes a year for many years on Spring Gully Road East.



I Hope the traffic management slowing all local traffic down to 20 kilometres an hour is not going to be the permanent solution for years to come.

As I have indicated earlier, I am aware that many of the Shire Personnel which will be involved in approving this new proposed pit were not part of approving the one 4 years ago in the same area. I am encouraged by the much more professional approach I have heard the new Planners in the Donnybrook/Balingup Shire have towards planning proposals such as this. I have spoken to other pit owners in the Donnybrook area, and they have told me the new Planners have required some of them to spend over ten thousand upgrading a crossover for a pit entrance and even asking for tens of thousands of dollars contribution towards road upgrades when expand an existing sand pit.

The Donnybrook Planners have also stopped all licence pits using the section of Spring Gully Road within their Shire because it has significant concerns with the use of the road until the road is upgraded and it considers that it primarily provides access to rural properties.

I have also worked with the Planners and Staff at the Bridgetown/Greenbushes Shire and have found them very good to work with and they have a very professional approach to approving Extractive Industries.

I hope with the new approach from the Staff from both Shires we can avoid the same issues from previous approval.

Below is a guide developed for unsealed roads by WALGA to use as a tool, by all Shires to assist with accessing extraction applications.

<https://walga.asn.au/getattachment/Policy-Advice-and-Advocacy/Infrastructure/Roads/Recovering-the-Cost-of-Road-Wear-from-Heavy-Vehicl/User-Guide-Estimating-the-Incremental-Cost-Impact-on-Unsealed-Roads.pdf?lang=en-AU>

Regards

[Redacted signature block]

From: [REDACTED]
Sent: Monday, 3 July 2023 6:52 AM
To: [REDACTED]
Subject: Shire Submission July 2023
Attachments: Shire Submission July 2023.docx

To: The Chief Executive Officer and the Senior Planner, Shire of Bridgetown – Greenbushes and Shire of Donnybrook-Balingup and Councillors.

I am writing this Submission in regard to an application for a Very large Extraction Licence that has been applied for by a Developer on Lot 1131, 1464 Spring Gully Road, Southampton WA.

Donnybrook- Balingup Shire planner has written to myself who had lodge objections to the initial application asking if I accept the Shires response to my concerns. I believe further consideration need to be given to my safety concerns.

My concerns are regarding the Crossover onto Spring Gully Rd and the use of 1.2kms of Spring Gully East of the Shire Boundary.

Crossovers

At this point of time the Shire of Donnybrook Balingup has agreed to allow the Developer to have two crossovers onto Spring Gully Road. The one which is now planned to exist the pit onto Spring Gully has good sight distance and is on straight sealed part of Spring Gully Road and is very safe. The planned crossover that will enter the pit offspring Gully Road is on a gravel section, which can cause dust, on a sweeping blind bend which I believe is unsafe.

One of the reasons I have been given by the Shire for the need of two crossovers is to avoid congestion at the Sealed Crossover which exists onto Spring Gully.

I am a bit confused as there are probably hundreds of Crossovers which have truck and vehicles entering and existing from the same Crossover, in the Shire that operate safely. There should only be one crossover to enter and exit and it should be on the safest section of the road as possible.

No vehicles should be entering or existing a road onto a sweeping gravel-blind bend if there is much safer option.

Road use 1.2kms East of Boundary.

The Gravel pits that this Developer currently owns and the new one that is proposed are very large pits. There is a possible that the current pit may operate for another 1 to 2years extracting over a hundred thousand tonnes, judging by the on-going stockpiling of gravel currently happening. The new proposed pit could have a life of ten years, carting a more than a hundred thousand tonnes a year, over that period. At this point of time there has been no requirement for any roads to be up graded to cart this very large amount of gravel over an extended amount of time.

My safety concerns are the section of road 1.2kms east of the Shires boundaries in the Shire of Bridgetown-Greenbushes. I believe this section of road has already been severely impacted by the increased truck movements of the developer and his Contractors over the past few years. The corrugations caused from the empty trucks on Spring Gully Road East causes the road conditions to deteriorate very quickly in the drier months. A water truck is used sometime to reduce this, but the Road is 6kms long and it is impossible to keep the road wet all summer. During the wetter months this section of road becomes heavily potholed from the increased truck usage. Over the years, grading of the road due a large number of trucks that are carting has caused material to be cut to the edge of the road, which is all you can do in this situation. However, this has left Spring Gully Road East on the 1.2km section of

road with no real surface on it with rocks pushing through the surface. Spring Gully Road East is narrow and is a poor standard. Passing trucks on this section of road is unsafe. Often Cars need to stop and pull over into the gutter to let trucks pass.

The Developer has never contributed to the upgrade of Spring Gully Road to accommodate the Developer's existing pit. If the Donnybrook Balingup Shire supports the Developer carting on the substandard section of Spring Gully Road EAST, they should ask the developer to contribute funds to the Bridgetown Greenbushes Shire to upgrade the section of Spring Gully Road East to a standard that will cope with the truck movement of the next ten years.

If both Shires agree to allow Developer and his Contractors to haul on this substandard section Spring Gully Road East, it will be in direct contradiction of what is allowed by the other Licensed pits operating on Spring Gully Road where a section of road has been determined unsafe and no carting is allowed. The developer has already been banned from using part of Spring Gully due to large number of Trucks, until a road upgrade is done. The same should apply for this new application regarding the usage of the first 1.2km section east of the shire boundaries.

The Donnybrook-Balingup shire has determined that "Spring Gully Road within the Shire of Donnybrook-Balingup is a gravel road that primarily provides access to rural properties that abut the road for agriculture activities. Usage of this section of road has increased in recent years due to increasing activity at the Greenbushes mine, however typically this has just been used by mine workers commuting to and from the site. The Shire has generally not supported applications to use Spring Gully Road in our Shire for haulage campaigns, without any plans for ongoing maintenance or upgrading of the road."

Any inspection of the 1.2km east of the Shire Boundary will determine that it is unsafe for this amount of cartage over such a long time. The locals will need to put up with driving into the gutter for the next ten years to let the large amount of trucks to pass and the Shire will have to pay to rebuild the road with rate payers' money after the road is damaged by the large amount of carting.

A new extractive license should not be granted until this section of road is upgraded.

Regards

██████████
██████████

Philip Diamond

From: [REDACTED]
Sent: Tuesday, 22 November 2022 12:22 PM
To: Philip Diamond
Subject: RE: Development Application Referral - Lots 1131 and 1464 Spring Gully Road SOUTHAMPTON (P22059 A4962)

Good afternoon Philip,

I have reviewed the Register of Aboriginal Sites and there are no known Aboriginal Heritage Sites within Lot 1131 on DP 104973 Lot 2035 on DP 123979 and Lot 1464 on DP 115189. Given this, Aboriginal Heritage Conservation have no further comment regarding the proposal.

Regards,

[REDACTED]
 [REDACTED]
 [REDACTED]
wa.gov.au/dplh



The Department acknowledges the Aboriginal people of Western Australia as the traditional custodians of this land and we pay our respects to their Elders, past and present.

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From: Philip Diamond <philip.diamond@donnybrook.wa.gov.au>
Sent: Monday, 21 November 2022 3:44 PM
Subject: Development Application Referral - Lots 1131 and 1464 Spring Gully Road SOUTHAMPTON (P22059 A4962)

Good afternoon,

The Shire is currently considering a development application for an extractive industry – gravel at Lots 1131 and 1464, Southampton.

The subject lots are zoned General Agriculture under the Shire of Donnybrook-Balingup Local Planning Scheme No. 7 (LPS7) and are within a bushfire prone area.

In this regard, it would be appreciated if you could please provide comment on the proposed development by **Tuesday 3rd January 2023**.

Please find attached the development application, plans and written description of the proposal.

If you have any questions, please do not hesitate to contact me.

Kind regards,



Philip Diamond

Planning Officer

P: (08) 9780 4200 **D:** (08) 9780 4243

W: www.donnybrook-balingup.wa.gov.au/

E: philip.diamond@donnybrook.wa.gov.au

1 Bentley Street, Donnybrook WA 6239

PO Box 94 Donnybrook WA 6239



Our Vision:

*A proud community enjoying our rural lifestyle, cultural heritage,
and natural environment.*

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Department of
**Primary Industries and
Regional Development**

Your reference: P22059 A4962
Our reference: LUP 1500
Enquiries: [REDACTED]

Philip Diamond
Planning Officer
Shire of Donnybrook-Balingup
PO Box 94
DONNYBROOK WA 6239
philip.diamond@donnybrook.wa.gov.au

30 November 2022

Dear Phillip

COMMENT: Development Application Referral - Lots 1131 and 1464 Spring Gully Road Southampton

Thank you for the opportunity to comment on the proposed extraction of gravel at Lots 1131 and 1464 Spring Gully Road, Southampton.

The Department of Primary Industries and Regional Development (DPIRD) does not object to the proposed extraction of gravel at the abovementioned lots. DPIRD assessed the Weed Management Plan and found that it fulfils the guidelines.

If you have any queries regarding the comments, please contact [REDACTED]

Yours sincerely

[REDACTED]

[REDACTED]

75 York Road Northam 6401
PO Box 483 Northam WA 6401
Telephone +61 (0)8 9690 2000 landuse.planning@dpiird.wa.gov.au
dpiird.wa.gov.au
ABN: 18 951 343 745



Your ref

Our ref A0082/202201

Enquiries

Philip Diamond
Planning Officer
Shire of Donnybrook-Balingup
Sent by Email — philip.diamond@donnybrook.wa.gov.au

Dear Sir

EXTRACTIVE INDUSTRY FOR GRAVEL, LOTS 1131, 1464, AND 2035 SPRING GULLY ROAD, SOUTHAMPTON

Thank you for your letter dated 21 November 2022 inviting comment on the above proposal for an extractive industry for gravel, lots 1131, 1464, and 2035 Spring Gully Road, Southampton.

Although EIL's fall outside the *Mining Act 1978*, information on mineral resources, including basic raw materials, is of importance to the Geological Survey and Resource Strategy Division, within DMIRS. The information is used in our [MINEDEX](#) database, which is a source of information for our State-wide resource mapping system - [GeoView](#). The locations and status of basic raw material extraction sites are also valuable inputs to our resource assessment and land use planning role.

Our aim is for the database to be a comprehensive and up-to-date source of information on all mining-related activities throughout the State. It is a database that is used to inform other government agencies, as well as the general public, of the location of mines and mineral resources. You are encouraged to use it whenever researching information on mineral or petroleum resources, and including basic raw materials.

Thank you for the opportunity to note this proposal. DMIRS has determined this proposal raises no significant issues with respect to mineral and petroleum resources, geothermal energy, and basic raw materials. It would be appreciated if DMIRS continues to be notified of all applications for EIL's in the Shire of Donnybrook-Balingup and that all future correspondence is addressed to the Executive Director of the Geological Survey and Resource Strategy Division and submitted electronically to records@dmirs.wa.gov.au

Yours sincerely

12/07/2023



Your ref P22059 A4962
Our ref: PRS 49786 2018/001582
Enquiries: [REDACTED]
Phone: [REDACTED]
Email: [REDACTED]

Chief Executive Officer
Shire of Donnybrook-Balingup
PO Box 94
DONNYBROOK WA 6239

ATTENTION: Philip Diamond

PROPOSED EXTRACTIVE INDUSTRY (GRAVEL) – LOT 1131 & 1464 SPRING GULLY ROAD SOUTHAMPTON

I refer to your email dated 21 November 2022 forwarding an extractive industry application for the above location for the Department of Biodiversity, Conservation and Attractions' (DBCA) Parks and Wildlife Service comment.

Parks and Wildlife Service's South West Region provides the following advice.

Advice to Shire

The Lot 1131 and 1464 eastern boundaries are adjacent to the Greenbushes State forest which is managed by DBCA.

The CityWorld Pty Ltd *Proposed Excavation Plan* (Figure A) depicts the proposed haulage route travelling north from Lot 1131, adjacent to the State forest boundary, through Lots 1464 and 2035 entering Spring Gully Road via a small section of road reserve.

There should be no direct or indirect impacts, including surface run-off, drainage, erosion and/or *Phytophthora* dieback spread from the proposed haulage route into the adjacent State forest. Surface water run-off and drainage from the haulage route, should be designed to flow away from the State forest.

The application refers to the Bibbulmun Track crossing Spring Gully Road near the proposed haulage entrance. DBCA recommends that all existing screening native vegetation to the Bibbulmun Track is protected and retained, during haulage route access construction works and when extraction operations are undertaken.

The fencing along the eastern side of the proposed haulage route, and where extractive industry operations are located adjacent to the State forest, should be in good condition to protect the adjacent State forest from accidental vehicle damage.

DBCA recommends that appropriate signage is installed to alert Bibbulmun Track walkers to heavy vehicle/truck movements near the entrance of the proposed haulage route crossing at Spring Gully Road.

Thank you for the opportunity to comment on this application. Please contact Tracy Teede at the Parks and Wildlife Service's South West Region office if you have any queries regarding this advice.

[Redacted]

[Redacted]

5 December 2022

Philip Diamond

From: [REDACTED]
Sent: Tuesday, 6 December 2022 11:09 AM
To: SM Records
Cc: Philip Diamond
Subject: Proposed Gravel Excavation - Lots 1131 and 1464 Spring Gully Road Southampton
Attachments: Proposed Gravel Excavation - Lots 1131 and 1464 Spring Gully Road Southampton

Our Reference: PA052898, DWERVT11460~1

To: Shire of Donnybrook Balingup

From: [REDACTED] Department of Water and Environmental Regulation

Attention: Phillip Diamond

Date: 6 December 2022

Re: Proposed Gravel Excavation - Lots 1131 and 1464 Spring Gully Road Southampton

Dear Phillip,

The Shire of Donnybrook-Balingup (Shire) has referred an Application for Development Approval (DA) to the Department of Water and Environmental Regulation (Department) for comment, including the report:

- *'EXCAVATION and REHABILITATION MANAGEMENT PLAN - Part Lots 1131 and 1464, with access on Lot 2035 Spring Gully Road Southampton, Shire of Donnybrook-Balingup, LANDFORM, October 2022'* (the Report).

Further to previous communications and as discussed by telephone this morning, the Report is the reviewed version of an earlier draft report on the proposed extractive industry (EI), which was subject to earlier discussion (October 2022, attached).

The Department's prior comments on the proposed DA followed three way communication between the Department, the Shire and the proponent's consultant 'Landform Research', which established the key issues needing to be addressed related to Stormwater Management, Crushing and Screening, and Staging and Rehabilitation.

Particularly, the Department emphasised that stormwater management would need to be subject to Shire conditions that supported:

- appropriately designed and constructed stormwater infrastructure,
- with only a single cell being open at one time.

With regards to stormwater management, the Report (Figure H) states that pit edges or detention basins will be designed to contain 2 hour 10% exceedance rainfall event (32.2 mm) with minimum detention of 805 m3.

The Report (p.60) also states that “additional small sumps/dams will be constructed as necessary up slope in combination with the contour drains to provide additional water and sediment trapping retention. Any water release points and stormwater drainage on hills will be protected with rock pitching or other erosion prevention”.

The Department supports the principals outlined in the Report with regard to stormwater management and recommends that the Shire condition any approval with a requirement that the Shire sign off on stormwater infrastructure for each individual stage, once it has been installed.

The Department reiterates that activities such as crushing and screening during extractive industry operations, may cause the premises to become prescribed for the purposes of Part V Division 3 of the ‘Environmental Protection Act’ (EP Act).

Based on the information provided it has been determined that the proposed operations are likely to be categorised as Prescribed Premises, as per Schedule 1 of the ‘Environmental Protection Regulations 1987’ (EP Regulations), i.e. Category 70.

At this point, the Department has no record of this premises and has not received any applications relating to this proposal.

The applicant is therefore advised to refer to the information and Industry Regulation Guide to Licensing available at <http://www.der.wa.gov.au/our-work/licences-and-works-approvals> and / or if they have queries relating to works approvals and licences to contact the Department at info@dwer.wa.gov.au or 6364 7000.

Otherwise, standard Shire EI conditions shall apply, including:

- The proposed extraction is to be implemented in accordance with the Department’s Water quality protection note (WQPN) no. 15 ‘Basic raw materials extraction’ where appropriate to the site situation to ensure environmental risks are appropriately mitigated.
- No dewatering works are to be undertaken without Departmental consultation and the Local Government is to be notified within 24 hours if the water table is intercepted.
- Management of all activities involving hazardous chemicals (including plant refuelling and/or servicing) shall be in accordance with the Department’s WQPN 56 – ‘Toxic and Hazardous Substance Storage and Use’ (Dec 2018).

Please contact [REDACTED] if there is need for further discussion.

Regards

[REDACTED]

[REDACTED]

Email: [REDACTED]

Work days are Tuesday, Wednesday, Thursday, however I am available on the mobile most times.



Disclaimer: This e-mail is confidential to the addressee and is the view of the writer, not necessarily that of the Department of Water and Environmental Regulation, which accepts no responsibility for the contents. If you are not the addressee, please notify the Department by return e-mail and delete the message from your system; you must not disclose or use the information contained in this email in any way. No warranty is made that this material is free from computer viruses.

Philip Diamond

From: [REDACTED]
Sent: Tuesday, 18 October 2022 11:52 AM
To: Philip Diamond
Subject: Proposed Gravel Excavation - Lots 1131 and 1464 Spring Gully Road Southampton

Our Reference: DWERT51~59

To: Philip Diamond, Shire of Donnybrook-Balingup

From: [REDACTED], Department of Water and Environmental Regulation

Date: 18 October 2022

Re: Proposed Gravel Excavation - Lots 1131 and 1464 Spring Gully Road Southampton

Dear Philip,

Further to our telephone chat today.

Firstly, thank you for forwarding the extended version of the report 'Excavation – Rehabilitation Management Plan, Gravel Excavation, Portion of Lots 1131 and 1464 and access on Lot 2035, Spring Gully Road, Southampton, Landform Research, August 2022' (EI Report).

I note that this EI Report contains much more detail than the copy of the (draft) management plan forwarded to the Department of Water and Environmental Regulation (Department) by the consultant [REDACTED], on 20 September 2022.

The Department responded to [REDACTED], cc to the Shire of Donnybrook-Balingup (Shire) on the shorter version of the (draft) management plan.

Notwithstanding, the Department maintains its position that any EI license be subject to the provision of a Stormwater Management Plan (SMP), to the satisfaction of the Shire of Donnybrook-Balingup.

Whereas the Department described the provision of an SMP as preferably "detailed", if the Shire is satisfied with a lesser level of detail, an "Indicative SMP" is acceptable.

Key to the success of stormwater management will be:

- appropriately designed and constructed stormwater infrastructure, including cut off drains,
- only a single cell being open at one time (the order of phased staging needs to be confirmed).

Note that the Department supports this staged approach along with the development of a discrete 'Rehabilitation Plan'

The matter of works approval / licensing for the purposes of Part V Division 3 of the 'Environmental Protection Act' (EP Act) remains a matter between the proponent and the Department, however, must be addressed.

Thank you for the discussion, the Department will continue to liaise as required.

[REDACTED]



Work days are Tuesday, Wednesday, Thursday, however I am available on the mobile most times.

Philip Diamond

From: [REDACTED]
Sent: Friday, 20 January 2023 2:10 PM
To: Philip Diamond
Cc: [REDACTED]
Subject: Application for Extractive Industry - Lots 1131 and 1464 Spring Gully Road South Hampton
Attachments: Maintenance of Spring Gully Rd.pdf

Hi Phillip

Thank you for providing an opportunity to comment on the proposed extractive industry (EI) application for the above address.

The Shire's main interest in this application is haulage of the resource from Lots 1131 and 1464 Spring Gully Road East given that the Shire of BTN-Greenbushes control and maintain this road. My interpretation of the Application detail is that the Applicant will provide resource from this site to the mine site at Talison Greenbushes. There are several other extractive industry operations in the area that use Spring Gully Road East to deliver resource to the Talison Mine at present.

Noting that a Traffic Management Plan has been submitted in this application, there is no detail how proportionate and reasonable maintenance of Spring Gully Road East will be managed from the impacts of the proposed EI activity under assessment.

The Shire of BTN-Greenbushes recently approved a EI proposal at Lot 9648 Spring Gully Road for the purposes of supplying resource to Talison Greenbushes not dissimilar to the DA that the Shire of DBK-Balingup is considering. In this case the Applicant supplied an letter from Talison that provided surety that they would undertake reasonable maintenance on Spring Gully Road East on behalf of the Applicant – **see attached**. This arrangement is working well and I suggest it can be replicated with the DA that your local government is considering.

Notwithstanding the above it is recommended that the Shire of Donnybrook-Balingup impose the following condition and advice note on any development approval for this application:

Condition

The Applicant is responsible for reasonable maintenance and upkeep of the standard of Spring Gully Road (East) proportionate to the projected traffic impacts from the extractive industry operations to the satisfaction of the Shire of Bridgetown-Greenbushes.

Advice Note

The letter supplied by the Applicant from Talison Lithium dated XXXX supports conditions 11 and 19 with respect to ongoing Traffic Management and road maintenance of Spring Gully Road (East). If this resource is withdrawn by Talison Lithium the Applicant is required to discuss other options with the Shire of Bridgetown-Greenbushes to ensure that the road is maintained and traffic managed in a suitable manner.

Crossover

It is noted that the crossover is on the Spring Gully Road West within the Shire of DBK-Balingup.

However the sight lines for the proposed crossover are substandard. The proposed location is high risk and is not supported by the Shire staff. The proposal to address the hazards by way of temporary traffic management signage

is not considered an appropriate long term solutions to manage traffic related to extractive industry activities in the area.

Staff from the Shire of BTN-Greenbushes would be agreeable to meet with representatives from the Shire of DBK-Balingup and Talison Greenbushes to discuss long term strategic improvements to Spring Gully Road to support development in the area including expansion of the Talison Greenbushes mine.

Regards

[Redacted signature line]



[Redacted]
Shire of Bridgetown-Greenbushes

[Redacted]

[Redacted]

W www.bridgetown.wa.gov.au

A PO Box 271, Bridgetown WA, 6255



REF: CG3-CN-LET-0009

Date: 19 August 2022

[Redacted]

Dear [Redacted]

Maintenance of Spring Gully Road

Talison Lithium Australia Pty Ltd (Talison) hereby confirm that subject to agreement for the supply of sand with [Redacted] (who manage two pits serviced by Spring Gully Road Greenbushes), that Talison will maintain Spring Gully Road crossover and road surface (where used) while carting material sourced from pits serviced by this road.

Talison confirm any necessary traffic management including the preparation of traffic management plans requested or required by the Shire (acting reasonably) will be complied with and supplied by Talison. The methodology and frequency to maintain Spring Gully Road (East) including any dust suppression will be done according to the Shire requirements (acting reasonably).

Should you have any queries with regards the above, please do not hesitate to contact [Redacted]

Yours faithfully,

[Redacted Signature]

[Redacted]

Cc

[Redacted]

SHIRE OF DONNYBROOK BALINGUP
SCHEDULE OF ACCOUNTS PAID UNDER DELEGATION (NO 3.1) IS PRESENTED FOR PUBLIC INFORMATION
PAYMENTS FROM 1 JUNE TO 30 JUNE 2023

CHQ/EFT	NAME	DESCRIPTION	AMOUNT
CCP3411	ADOBE SYSTEMS SOFTWARE IRELAND LTD	PAYMENT	-\$ 29.99
INVOICE	ADOBE SYSTEMS SOFTWARE IRELAND LTD	MONTHLY SUBSCRIPTION TO ADOBE CREATIVE SUITE - INDESIGN SOFTWARE FOR MEDIA & COMMUNICATIONS 02/05/2023 TO 01/06/2023	\$ 29.99
CCP3412	AUTOBARN BUSSELTON	PAYMENT	-\$ 20.98
INVOICE	AUTOBARN BUSSELTON	DB009 - DCC VEHICLE - WIPER REFILLS AND BLADES	\$ 20.98
CCP3413	AMPOL FOODARY FORREST HWY NORTH	PAYMENT	-\$ 231.73
INVOICE	AMPOL FOODARY FORREST HWY NORTH	DB5 - CEO VEHICLE - FUEL EXPENSES	\$ 231.73
CCP3414	AMPOL FOODARY ALBANY	PAYMENT	-\$ 98.12
INVOICE	AMPOL FOODARY ALBANY	DB009 - DCC VEHICLE - FUEL EXPENSES	\$ 98.12
CCP3415	BIG APPLE BAKERY	PAYMENT	-\$ 24.00
INVOICE	BIG APPLE BAKERY	GROCERY PROVISIONS FOR STAFF FAREWELL MORNING TEA	\$ 24.00
CCP3416	COLES EXPRESS - VASSE	PAYMENT	-\$ 124.65
INVOICE	COLES EXPRESS - VASSE	DB009 - DCC VEHICLE - FUEL EXPENSES	\$ 124.65
CCP3417	DONNYBROOK BUTCHERS	PAYMENT	-\$ 266.93
INVOICE	DONNYBROOK BUTCHERS	GROCERIES FOR STAFF FAREWELL MORNING TEA	\$ 266.93
CCP3418	DONNYBROOK FRESH SUPA IGA	PAYMENT	-\$ 51.72
INVOICE	DONNYBROOK FRESH SUPA IGA	GROCERY PROVISIONS FOR STAFF FAREWELL MORNING TEA	\$ 51.72
CCP3419	EVENTBRITE	PAYMENT	-\$ 20.00
INVOICE	EVENTBRITE	CEO ATTENDANCE AT INVENT SOUTH WEST LAUNCH EVENT	\$ 20.00
CCP3420	META PLATFORMS IRELAND LIMITED	PAYMENT	-\$ 51.37
INVOICE	META PLATFORMS IRELAND LIMITED	DBK REC CTR - SWIM SCHOOL FACEBOOK ADVERTISING	\$ 51.37
CCP3421	FELIX MOBILE	PAYMENT	-\$ 35.00
INVOICE	FELIX MOBILE	SIM SERVICE FOR THE TRANSIT PARK DOOR LOCK ACCESS	\$ 35.00
CCP3422	ORCHARD 1 SIXTY	PAYMENT	-\$ 35.00
INVOICE	ORCHARD 1 SIXTY	FRUIT FOR SOUTH WEST DEVELOPMENT GROUP MEETING	\$ 35.00
CCP3423	PUMA BINNINGUP	PAYMENT	-\$ 228.97
INVOICE	PUMA BINNINGUP	DB5 - CEO VEHICLE - FUEL EXPENSES	\$ 228.97
CCP3424	SECURE PARKING PTY LTD	PAYMENT	-\$ 12.00
INVOICE	SECURE PARKING PTY LTD	PARKING EXPENSES FOR CEO DURING WALGA TRAINING	\$ 12.00
CCP3425	SENDGRID	PAYMENT	-\$ 139.38
INVOICE	SENDGRID	DBK REC CTR - AUTOMATED EMAIL SERVICE LINKED TO ENVIBE LEISURE MANAGEMENT SOFTWARE SYSTEM - MAY 2023	\$ 139.38
EFT26310	HARMONIC IT	PAYMENT	-\$ 605.00
INVOICE	HARMONIC IT	MONTHLY FORTIANALYSIS SERVICE SITE LICENCE 1YR - MAY 2023	\$ 605.00
EFT26311	ALLENS CIVIL & RURAL CONTRACTORS	PAYMENT	-\$ 3,036.00
INVOICE	ALLENS CIVIL & RURAL CONTRACTORS	VC MITCHELL PARK - SUPPLY AND SPREAD 1 LOAD OF GRAVEL IN CAR PARK	\$ 693.00
INVOICE	ALLENS CIVIL & RURAL CONTRACTORS	FOAN RD - SUPPLY AND SPREAD 2 LOADS OF GRAVEL AND GRADE ROAD	\$ 2,343.00
EFT26312	AUSTRALIAN SERVICES UNION WESTERN AUSTRALIAN BRANCH	PAYMENT	-\$ 25.90
INVOICE	AUSTRALIAN SERVICES UNION WESTERN AUSTRALIAN BRANCH	PAYROLL DEDUCTION FOR 17/05/2023	\$ 25.90
EFT26313	WINC AUSTRALIA PTY LTD - ACCOUNTS	PAYMENT	-\$ 278.03
INVOICE	WINC AUSTRALIA PTY LTD - ACCOUNTS	ADMIN - GENERAL STATIONERY SUPPLIES	\$ 232.14
INVOICE	WINC AUSTRALIA PTY LTD - ACCOUNTS	ADMIN - GENERAL STATIONERY SUPPLIES	\$ 45.89
EFT26314	ALLENS TRAFFIC MANAGEMENT	PAYMENT	-\$ 7,910.10

SHIRE OF DONNYBROOK BALINGUP
SCHEDULE OF ACCOUNTS PAID UNDER DELEGATION (NO 3.1) IS PRESENTED FOR PUBLIC INFORMATION
PAYMENTS FROM 1 JUNE TO 30 JUNE 2023

INVOICE	ALLENS TRAFFIC MANAGEMENT	UPPER CAPEL RD - APPROXIMATELY 5 WEEKS TRAFFIC MANAGEMENT SERVICES	\$ 7,910.10
EFT26315	APH CONTRACTORS	PAYMENT	-\$ 3,021.70
INVOICE	APH CONTRACTORS	P&G - LIMESTONE BLOCKS 104 UNITS	\$ 3,021.70
EFT26316	AUSRECORD PTY LTD	PAYMENT	-\$ 349.80
INVOICE	AUSRECORD PTY LTD	RECORDS - STATIONERY PLUS FREIGHT	\$ 349.80
EFT26317	CATHERINE ELEANOR ALDRIDGE	PAYMENT	-\$ 117.40
INVOICE	CATHERINE ELEANOR ALDRIDGE	DBK LIBRARY - REIMBURSE 2 X VOLUNTEER POLICE CLEARANCES	\$ 117.40
EFT26318	BALINGUP PROGRESS ASSOCIATION	PAYMENT	-\$ 1,250.00
INVOICE	BALINGUP PROGRESS ASSOCIATION	2022/2023 COMMUNITY GRANT FUNDING SCHEME - MAJOR EVENT SPONSORSHIP, BALINGUP HEALTH & WELLBEING FESTIVAL	\$ 1,250.00
EFT26319	BUNNINGS GROUP LIMITED	PAYMENT	-\$ 312.21
INVOICE	BUNNINGS GROUP LIMITED	DBK REC CTR - HOLMANS 30M RETRACTABLE HOSE, AQUA SYSTEMS 20M HOSE REEL, OATES 350MM FLOOR SQUEEGEE WITH BAMBOO HANDLE, BATTERIES, DRY CHLORINE	\$ 250.29
INVOICE	BUNNINGS GROUP LIMITED	DBK REC CTR - CONTAINERS FOR POOL PROGRAMS	\$ 61.92
EFT26320	BELL FIRE EQUIPMENT COMPANY PTY LTD	PAYMENT	-\$ 3,498.00
INVOICE	BELL FIRE EQUIPMENT COMPANY PTY LTD	ALL BFB'S - FIRE EXTINGUISHER SERVICE	\$ 1,450.35
INVOICE	BELL FIRE EQUIPMENT COMPANY PTY LTD	SHIRE BUILDINGS & VEHICLES - FIRE EXTINGUISHER SERVICE	\$ 2,047.65
EFT26321	BUILDING AND CONSTRUCTION INDUSTRY TRAINING BOARD	PAYMENT	-\$ 74.95
INVOICE	BUILDING AND CONSTRUCTION INDUSTRY TRAINING BOARD	BCITF LEVY COLLECTIONS - APRIL 2023	\$ 74.95
EFT26322	BUNBURY & BUSSELTON AIR	PAYMENT	-\$ 935.00
INVOICE	BUNBURY & BUSSELTON AIR	ADMIN - DECOMMISSION, REMOVAL AND DISPOSAL OF EXISTING FAULTY WALL SPLIT SYSTEM., INSTALL 3.5KW WALL SPLIT SYSTEM (FROM MINNINUP COTTAGES UNIT 9) WITH RCD	\$ 935.00
EFT26323	BANKS PEST AND WEED CONTROL	PAYMENT	-\$ 3,955.60
INVOICE	BANKS PEST AND WEED CONTROL	SPRAY BLACKBERRIES ON VALINTINE, RYALL, UPPER CAPEL, KIRUP GRIMMWADE AND GLENARDEN ROADS	\$ 1,386.00
INVOICE	BANKS PEST AND WEED CONTROL	SPRAY BLACKBERRIES ON NUMERUOS SHIRE ROADS	\$ 2,569.60
EFT26324	BLACKWOOD UNITED F.C. INC	PAYMENT	-\$ 750.00
INVOICE	BLACKWOOD UNITED F.C. INC	2023 AUSTRALIA DAY COVID SAFE EVENT - COMMUNITY GROUP DONATION, OVERNIGHT WATCH SERVICES FOR EVENT	\$ 750.00
EFT26325	ROB BENNETT MOBILE SERVICE	PAYMENT	-\$ 363.22
INVOICE	ROB BENNETT MOBILE SERVICE	REPLACEMENT OF TWO HYDRAULIC HOSES ON DB1250 - LOADER	\$ 363.22
EFT26326	BRECKEN HEALTH CARE / MEDILOSS AUSTRALIA	PAYMENT	-\$ 173.80
INVOICE	BRECKEN HEALTH CARE / MEDILOSS AUSTRALIA	STANDARD PRE-EMPLOYMENT MEDICAL	\$ 173.80
EFT26327	BENJAMIN GUY ROSE	PAYMENT	-\$ 239.97
INVOICE	BENJAMIN GUY ROSE	REIMBURSE CEO TELECOMMUNICATION EXPENSES - DEC 21, JUN 22 & AUG 22	\$ 239.97
EFT26328	BUNBURY SUBARU	PAYMENT	-\$ 934.15
INVOICE	BUNBURY SUBARU	DB463 - P/PLANNER - STANDARD VEHICLE SERVICE	\$ 934.15
EFT26329	DUG CROSS ELECTRICS	PAYMENT	-\$ 1,415.00
INVOICE	DUG CROSS ELECTRICS	W&S OFFICE - RELOCATE GPO FROM OFFICE TO KITCHEN AREA	\$ 165.00
INVOICE	DUG CROSS ELECTRICS	BALINGUP DEPOT - INSTALL NEW FLURO LIGHT TO DEPOT OFFICE, BALINGUP VILLAGE GREEN TOILETS - REPAIR PROBLEM WITH LIGHTS NOT ACTIVATING ON TOILET BLOCK	\$ 875.00
INVOICE	DUG CROSS ELECTRICS	INSTALL POWER POINT AT DEPOT	\$ 375.00
EFT26330	BIDFOOD BUNBURY	PAYMENT	-\$ 25.39
INVOICE	BIDFOOD BUNBURY	DBK REC CTR - PAPER BAGS FOR KIOSK FOOD SALES	\$ 25.39
EFT26331	CRS ELECTRICAL	PAYMENT	-\$ 718.98
INVOICE	CRS ELECTRICAL	MINNINUP COTTAGES - GENERAL ELECTRICAL MAINTENANCE INCLUDING PARTS AND LABOUR	\$ 718.98
EFT26332	CROSS SECURITY SERVICES	PAYMENT	-\$ 128.70

SHIRE OF DONNYBROOK BALINGUP
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PAYMENTS FROM 1 JUNE TO 30 JUNE 2023

INVOICE	CROSS SECURITY SERVICES	LOWDEN BFB - QUARTERLY SECURITY MONITORING EXPENSES FOR PERIOD 01/04/2023 TO 30/06/2023	\$ 128.70
EFT26333	CORSIGN WA	PAYMENT	-\$ 137.50
INVOICE	CORSIGN WA	W&S - SINGLE SIDED SIGN BRACKETS X 50	\$ 137.50
EFT26334	CS LEGAL	PAYMENT	-\$ 580.80
INVOICE	CS LEGAL	LEGAL COSTS ASSOCIATED WITH POTENTIAL LGA SALE	\$ 580.80
EFT26335	CEDAR HOMES	PAYMENT	-\$ 443.70
INVOICE	CEDAR HOMES	REFUND OVERPAYMENT OF BUILDING APPLICATION	\$ 443.70
EFT26336	ROSEMARY ANNE CLIFTON	PAYMENT	-\$ 72.30
INVOICE	ROSEMARY ANNE CLIFTON	REFUND OVERPAYMENT TO FINES ENFORCEMENT REGISTRY	\$ 72.30
EFT26337	DONNYBROOK MEDICAL SERVICES	PAYMENT	-\$ 413.45
INVOICE	DONNYBROOK MEDICAL SERVICES	DBK REC CTR - ATTENDANCE AT MEDICAL CENTRE AFTER EXPOSURE TO CHLORINE LEAK AT RECREATION CENTRE.	\$ 83.45
INVOICE	DONNYBROOK MEDICAL SERVICES	ADMIN - PRE-EMPLOYMENT MEDICAL	\$ 165.00
INVOICE	DONNYBROOK MEDICAL SERVICES	ADMIN - PRE-EMPLOYMENT MEDICAL	\$ 165.00
EFT26338	DONNYBROOK NEWSAGENCY	PAYMENT	-\$ 254.95
INVOICE	DONNYBROOK NEWSAGENCY	ADMIN - LEAVING CARD	\$ 8.95
INVOICE	DONNYBROOK NEWSAGENCY	500 X BUSINESS CARDS - ENVIRONMENTAL OFFICER, 250 X BUSINESS CARDS - RANGERS	\$ 200.00
INVOICE	DONNYBROOK NEWSAGENCY	STATIONERY - NOTEPADS AND TAPE	\$ 46.00
EFT26339	DONNYBROOK & DISTRICTS PLUMBING SERVICE	PAYMENT	-\$ 1,425.60
INVOICE	DONNYBROOK & DISTRICTS PLUMBING SERVICE	OLD DEPOT VICTORY LANE - INVESTIGATE POSSIBLE PAPER BLOCKAGE TO SEPTIC SYTEM IN DONGA	\$ 1,023.00
INVOICE	DONNYBROOK & DISTRICTS PLUMBING SERVICE	REPAIR TOILET AND SINK TAP AT THE BALINGUP VILLAGE GREEN	\$ 253.00
INVOICE	DONNYBROOK & DISTRICTS PLUMBING SERVICE	INSTALL NEW RETIC LINE INTO ROTUNDA AT AYRES GARDENS	\$ 149.60
EFT26340	DONNYBROOK TYRE SERVICE	PAYMENT	-\$ 866.00
INVOICE	DONNYBROOK TYRE SERVICE	DB898 MOWER - REPAIR 2X TYRES	\$ 55.00
INVOICE	DONNYBROOK TYRE SERVICE	DB2201 LOADER - REPAIRS TO TYRE	\$ 143.00
INVOICE	DONNYBROOK TYRE SERVICE	DB5 CEO VEHICLE - 2 X REPLACEMENT TYRES	\$ 630.00
INVOICE	DONNYBROOK TYRE SERVICE	DB5 CEO VEHICLE - REPAIRS TO PUNCTURE IN SPARE TYRE	\$ 38.00
EFT26341	DEPARTMENT OF MINES, INDUSTRY REGULATION AND SAFETY - BUILDING COMMISSION	PAYMENT	-\$ 1,029.96
INVOICE	DEPARTMENT OF MINES, INDUSTRY REGULATION AND SAFETY - BUILDING COMMISSION	BSL LEVY COLLECTIONS - APRIL 2023	\$ 1,029.96
EFT26342	DONNYBROOK REGIONAL TOURISM ASSOCIATION INC.	PAYMENT	-\$ 358.73
INVOICE	DONNYBROOK REGIONAL TOURISM ASSOCIATION INC.	2023 COMMUNITY CLUB EXPO - PURCHASE OF SAUSAGES AND DRINKS FOR VOLUNTEER BREAKFAST.	\$ 358.73
EFT26343	DELL FINANCIAL SERVICES PTY LTD	PAYMENT	-\$ 821.46
INVOICE	DELL FINANCIAL SERVICES PTY LTD	LEASE REPAYMENT 33 X DELL LAPTOP COMPUTERS - 01/06/2023 TO 30/06/2023	\$ 821.46
EFT26344	DEPARTMENT OF BIODIVERSITY, CONSERVATION AND ATTRACTIONS	PAYMENT	-\$ 179.62
INVOICE	DEPARTMENT OF BIODIVERSITY, CONSERVATION AND ATTRACTIONS	MUNRO BFB - BUSHFIRE BRIGADE SHED RENT 01/05/2023 TO 30/04/2024	\$ 179.62
EFT26345	SHARNA RENEE DENHOLM	PAYMENT	-\$ 58.70
INVOICE	SHARNA RENEE DENHOLM	BFB VOLUNTEERS - REIMBURSE POLICE CLEARANCE EXPENSES	\$ 58.70
EFT26346	ECOANGLE DESIGN & DRAFTING	PAYMENT	-\$ 2,520.00
INVOICE	ECOANGLE DESIGN & DRAFTING	DESIGN AND DRAFTING SERVICES - DONNYBROOK RECREATION CENTRE USER GROUP CABINETRY	\$ 1,120.00
INVOICE	ECOANGLE DESIGN & DRAFTING	DESIGN AND DRAFTING SERVICES - DBK COMMUNITY CENTRE & INFANT HEALTH CLINIC	\$ 1,400.00
EFT26347	EHO CONSULTING AUSTRALIA PTY LTD	PAYMENT	-\$ 13,146.65

SHIRE OF DONNYBROOK BALINGUP
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INVOICE	EHO CONSULTING AUSTRALIA PTY LTD	TEMPORARY APPOINTMENT OF CONSULTANT ENVIRONMENTAL HEALTH SERVICES 24/04/2023 TO 04/05/2023	\$ 5,293.75
INVOICE	EHO CONSULTING AUSTRALIA PTY LTD	TEMPORARY APPOINTMENT OF CONSULTANT ENVIRONMENTAL HEALTH SERVICES 08/05/2023 TO 17/05/2023	\$ 3,902.25
INVOICE	EHO CONSULTING AUSTRALIA PTY LTD	TEMPORARY APPOINTMENT OF CONSULTANT ENVIRONMENTAL HEALTH SERVICES 18/05/2023 TO 26/05/2023	\$ 3,950.65
EFT26348	DEPARTMENT OF FIRE AND EMERGENCY SERVICES	PAYMENT	-\$ 33,345.29
INVOICE	DEPARTMENT OF FIRE AND EMERGENCY SERVICES	2022/23 ESL 4TH QUARTER CONTRIBUTION	\$ 33,345.29
EFT26349	FORPARK AUSTRALIA	PAYMENT	-\$ 622.60
INVOICE	FORPARK AUSTRALIA	MILL PARK - REPLACEMENT JUNIOR SWING SEAT & CHAINS, REPLACEMENT TODDLER SWING SEAT & CHAINS INC FREIGHT	\$ 622.60
EFT26350	GLOBAL SPILL CONTROL PTY LTD	PAYMENT	-\$ 227.77
INVOICE	GLOBAL SPILL CONTROL PTY LTD	DBK REC CTR - PROTECTIVE ABSORBANT EQUIPMENT TO REPLENISH THE CHEMICAL SPILLS KIT	\$ 227.77
EFT26351	HEATLEYS SAFETY & INDUSTRIAL	PAYMENT	-\$ 3,630.00
INVOICE	HEATLEYS SAFETY & INDUSTRIAL	KM-55B ICE MACHINE - DEPOT (CREDIT NOT TO BE APPLIED)	\$ 6,037.06
INVOICE	HEATLEYS SAFETY & INDUSTRIAL	KM-55B ICE MACHINE - DEPOT (CREDIT NOTE)	-\$ 2,407.06
EFT26352	GARRY ALLEN HATCH	PAYMENT	-\$ 291.62
INVOICE	GARRY ALLEN HATCH	MUMBALLUP BFB - REIMBURSE EXPENSES FOR PURCHASE OF SENSOR SECURITY LIGHT AND FLOODLIGHT	\$ 291.62
EFT26353	HOLIDAY INN WEST PERTH	PAYMENT	-\$ 515.00
INVOICE	HOLIDAY INN WEST PERTH	ACCOMMODATION DURING TRAINING FOR COMMUNITY DEVELOPMENT	\$ 515.00
EFT26354	INFIELD SERVICES PTY LTD	PAYMENT	-\$ 2,354.00
INVOICE	INFIELD SERVICES PTY LTD	DB4517 GRADER - REPAIR KING PINS THE FRONT	\$ 2,354.00
EFT26355	JAPANESE TRUCK & BUS SPARES PTY LTD	PAYMENT	-\$ 309.05
INVOICE	JAPANESE TRUCK & BUS SPARES PTY LTD	DB2134 TRUCK - STEP LOWER RHS WITH GRID	\$ 309.05
EFT26356	LIVING SPRINGS	PAYMENT	-\$ 25.00
INVOICE	LIVING SPRINGS	ADMIN OFFICE/CHAMBER - 15 LTR BOTTLED SPRINGWATER	\$ 25.00
EFT26357	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA	PAYMENT	-\$ 4,385.00
INVOICE	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA	INTRODUCTION TO LOCAL GOVERNMENT	\$ 360.00
INVOICE	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA	INTRODUCTION TO LOCAL GOVERNMENT	\$ 360.00
INVOICE	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA	INTRODUCTION TO LOCAL GOVERNMENT	\$ 360.00
INVOICE	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA	REPORT WRITING FOR LOCAL GOVERNMENT - SUSIE DELAPORTE	\$ 1,180.00
INVOICE	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA	REPORT WRITING FOR LOCAL GOVERNMENT - SAMANTHA FARQUHAR	\$ 1,180.00
INVOICE	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA	REPORT WRITING FOR LOCAL GOVERNMENT - ROSS MARSHALL	\$ 945.00
EFT26358	LESCHENAULT CATCHMENT COUNCIL	PAYMENT	-\$ 1,000.00
INVOICE	LESCHENAULT CATCHMENT COUNCIL	CONTRIBUTION FOR PLANTS AND MATERIALS TO THE PRESTON RIVER REVITALISATION PROJECT 2022-23	\$ 1,000.00
EFT26359	METRO COUNT	PAYMENT	-\$ 49.50
INVOICE	METRO COUNT	BATTERY PACK FOR THE MC5600 METROCOUNT ROADSIDE UNIT X 3	\$ 49.50
EFT26360	MJB INDUSTRIES PTY LTD	PAYMENT	-\$ 5,102.27
INVOICE	MJB INDUSTRIES PTY LTD	BRIDGE ST - CONCRETE DRAINAGE PRODUCTS	\$ 5,102.27
EFT26361	MARKET CREATIONS PTY LTD	PAYMENT	-\$ 2,761.00
INVOICE	MARKET CREATIONS PTY LTD	10 ADDITIONAL SUPPORT HOURS FOR WEBSITE + INTRANET, NEW LANDING PAGE MODULE, WEBSITE UPGRADE FOR EASIER NAVIGATION + PROVIDE MORE IMAGE USE	\$ 1,540.00
INVOICE	MARKET CREATIONS PTY LTD	11 ADDITIONAL SUPPORT HOURS FOR WEBSITE + INTRANET, NEW LANDING PAGE MODULE, WEBSITE UPGRADE FOR EASIER NAVIGATION + PROVIDE MORE IMAGE USE	\$ 1,221.00
EFT26362	MICROSOFT REGIONAL SALES CORPORATION	PAYMENT	-\$ 1,851.41
INVOICE	MICROSOFT REGIONAL SALES CORPORATION	MICROSOFT EMAIL SERVICE MONTHLY PAYMENT 26/04/2023 TO 25/05/2023, OFFICE 365 BUSINESS PREMIUM & EXCHANGE ONLINE	\$ 1,760.66

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INVOICE	MICROSOFT REGIONAL SALES CORPORATION	MICROSOFT EMAIL SERVICE MONTHLY PAYMENT 26/04/2023 TO 25/05/2023, OFFICE 365 BUSINESS PREMIUM & EXCHANGE ONLINE	\$	54.45
INVOICE	MICROSOFT REGIONAL SALES CORPORATION	MICROSOFT EMAIL SERVICE MONTHLY PAYMENT 26/04/2023 TO 25/05/2023, OFFICE 365 BUSINESS PREMIUM & EXCHANGE ONLINE	\$	36.30
EFT26363	MELVILLE'S ROSE N GARDEN	PAYMENT	-\$	180.00
INVOICE	MELVILLE'S ROSE N GARDEN	3 X STANDARD ICEBERG ROSES FOR THE ROTUNDA IN AYRES GARDENS	\$	180.00
EFT26364	ELIZABETH ROSE MAY MILLS	PAYMENT	-\$	231.03
INVOICE	ELIZABETH ROSE MAY MILLS	REFUND DUPLICATED SWIMMING LESSONS TRANSACTION	\$	231.03
EFT26365	MORAY & AGNEW LAWYERS	PAYMENT	-\$	495.00
INVOICE	MORAY & AGNEW LAWYERS	CONTRACT & PROCUREMENT LOCAL GOVT OFFICERS CONFERENCE X 2 ATTENDEES	\$	330.00
INVOICE	MORAY & AGNEW LAWYERS	CONTRACT & PROCUREMENT LOCAL GOVT OFFICERS CONFERENCE X 1 ATTENDEE	\$	165.00
EFT26367	OFFICEWORKS	PAYMENT	-\$	564.10
INVOICE	OFFICEWORKS	ADMIN - ARCHIVE BOXES FOR RECORDS & FINANCE	\$	298.45
INVOICE	OFFICEWORKS	DBK REC CTR - BLACK INK TONER, JUMBO TOILET ROLLS PLUS DELIVERY	\$	265.65
EFT26368	ODAN DESIGN & BUILD PTY LTD	PAYMENT	-\$	97,959.82
INVOICE	ODAN DESIGN & BUILD PTY LTD	MINNINUP COTTAGES - REFURBISHMENT WORKS	\$	97,959.82
EFT26369	OFFICE OF THE AUDITOR GENERAL	PAYMENT	-\$	41,030.00
INVOICE	OFFICE OF THE AUDITOR GENERAL	ATTEST AUDIT FOR THE YEAR ENDED 30 JUNE 2022	\$	41,030.00
EFT26370	PRESTON VALLEY MAINTENANCE	PAYMENT	-\$	8,996.90
INVOICE	PRESTON VALLEY MAINTENANCE	ADMIN - INSTALL NEW WORKSTATION BENCHTOP & MODISTY PANELS IN COMMUNITY ENGAGEMENT OFFICE, INSTALL PULL HANDLES & PUSH PLATES TO RECORDS ROOM DOORS	\$	330.00
INVOICE	PRESTON VALLEY MAINTENANCE	W&S OFFICE - SUPPLY AND INSTALL DOOR SEALS TO CARPARK DOOR AND FRONT ENTRY DOOR	\$	181.50
INVOICE	PRESTON VALLEY MAINTENANCE	BALINGUP - VARIOUS MAINTENANCE JOBS INC CLEAN GUTTERS ON BALINGUP BUS STOP, RENEW AND PAINT SEAT NEAR BALINGUP BUS STOP, RENEW AND PAINT PICNIC TABLE AT BALINGUP SKATE PARK, REMOVE SURFACE RUST AND GRAFFITI FROM POST ON UPRIGHTS OF SHADE SHELTER AT BALINGUP SKATE PARK AND PROVIDE PROTECTIVE COATING TO UPRIGHT POSTS	\$	1,881.00
INVOICE	PRESTON VALLEY MAINTENANCE	REPAIR AND MODIFY TOILET DOORS AT VIN FARLEY PARK	\$	330.00
INVOICE	PRESTON VALLEY MAINTENANCE	VC MITCHELL PARK - REPLACE SOAP DISPENSER IN TOILET	\$	165.00
INVOICE	PRESTON VALLEY MAINTENANCE	REMOVAL AND REPAIR TO DAMAGED PICNIC TABLE/BENCHES AT DONNYBROOK SKATEPARK	\$	990.00
INVOICE	PRESTON VALLEY MAINTENANCE	REPAIR OF BROKEN PARK BENCH AT PIONEER PARK - MULLALYUP & PICNIC TABLE BENCH - BALINGUP RACECOURSE RESERVE	\$	1,056.00
INVOICE	PRESTON VALLEY MAINTENANCE	DBK REC CENTRE - AFTERHOURS ACCESS, CUT DOOR APERTURE IN BRICKWORK, SUPPLY AND INSTALL NEW HINGED DOOR, INCLUDING DOOR FRAME, ARCHITRAVE, THRESHOLD AND DOOR HARDWARE	\$	3,007.40
INVOICE	PRESTON VALLEY MAINTENANCE	DBK HALL - REPAIR CONCRETE FLOOR UP TO TIMBER THRESHOLD AT DOOR BETWEEN MAIN AND LESSOR HALL	\$	308.00
INVOICE	PRESTON VALLEY MAINTENANCE	DBK HALL - EXTERNAL ABLUTION BLOCK - REPOINT BRICKWORK	\$	748.00
EFT26371	BRIE RUNECKLES	PAYMENT	-\$	161.49
INVOICE	BRIE RUNECKLES	DBK REC CTR - REIMBURSE UNIFORM EXPENSES - RASH VEST FOR SWIMMING LESSONS	\$	161.49
EFT26372	RCH CONSULTING	PAYMENT	-\$	1,250.00
INVOICE	RCH CONSULTING	VC MITCHELL PROJECT - CONSULTATION EXPENSES	\$	1,250.00
EFT26373	SPENCER SIGNS	PAYMENT	-\$	422.40
INVOICE	SPENCER SIGNS	FIREBREAK BANNERS X 3 - BUSHFIRE SEASON - DO YOUR FIREBREAKS COMPLY?	\$	422.40
EFT26374	SETON AUSTRALIA	PAYMENT	-\$	375.86
INVOICE	SETON AUSTRALIA	DBK REC CTR - REPLACEMENT CHEMICAL GLOVES, MASK AND FILTERS	\$	293.84
INVOICE	SETON AUSTRALIA	DBK REC CTR - REPLACEMENT CHEMICAL GLOVES, MASK AND FILTERS (BACK ORDER)	\$	82.02
EFT26375	SCOPE ELECTRICAL CONTRACTING PTY LTD	PAYMENT	-\$	4,657.62

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INVOICE	SCOPE ELECTRICAL CONTRACTING PTY LTD	INSTALL PERMANENT POWER BOARD TO BACK OF TENNIS CLUB SHED AT VC MITCHELL PARK	\$ 4,657.62
EFT26376	SIGMA CHEMICALS	PAYMENT	-\$ 237.60
INVOICE	SIGMA CHEMICALS	DBK REC CTR - PHOTOMETER CALCICOL BX 250 TABS	\$ 237.60
EFT26377	SOUTH WEST CLEANING	PAYMENT	-\$ 4,471.90
INVOICE	SOUTH WEST CLEANING	CONTRACT CLEANING BUILDINGS - MARCH 2023	\$ 4,471.90
EFT26378	SOUTHWEST ELECTRICAL & COMMUNICATION	PAYMENT	-\$ 242.00
INVOICE	SOUTHWEST ELECTRICAL & COMMUNICATION	ADMIN - UNPATCH OLD PHONE TO MAKE PORT AVAILABLE	\$ 242.00
EFT26379	LORRAINE SEWARD	PAYMENT	-\$ 58.70
INVOICE	LORRAINE SEWARD	REIMBURSE POLICE CLEARANCE EXPENSES	\$ 58.70
EFT26380	TELSTRA - MELBOURNE ACCOUNTS	PAYMENT	-\$ 1,632.52
INVOICE	TELSTRA - MELBOURNE ACCOUNTS	TELEPHONE - DBK SES BULDING	\$ 34.95
INVOICE	TELSTRA - MELBOURNE ACCOUNTS	TELEPHONE - RETICULATION CONNECTIONS &3 X ADMIN MOBILE PHONES	\$ 374.61
INVOICE	TELSTRA - MELBOURNE ACCOUNTS	TELEPHONE - ARGYLE/IRISHTOWN BFB	\$ 42.20
INVOICE	TELSTRA - MELBOURNE ACCOUNTS	SHIRE MONTHLY MOBILE AND DATA PLANS	\$ 1,180.76
EFT26381	LILLIAN MAY TAYLOR	PAYMENT	-\$ 656.50
INVOICE	LILLIAN MAY TAYLOR	REFUND OVERPAYMENT OF RENT	\$ 656.50
EFT26382	TEAM GLOBAL EXPRESS PTY LTD	PAYMENT	-\$ 338.01
INVOICE	TEAM GLOBAL EXPRESS PTY LTD	ADMIN - RECORDS STATIONERY, DB1250 LOADER - PARTS, DB2201 LOADER - PARTS - FREIGHT EXPENSES	\$ 39.85
INVOICE	TEAM GLOBAL EXPRESS PTY LTD	ADMIN - RECORDS STATIONERY, ROAD ASSET MGMT - BATTERY PACK FOR METROCOUNT UNIT, DB4550 TRUCK - SERVICE KIT - FREIGHT EXPENSES	\$ 82.58
INVOICE	TEAM GLOBAL EXPRESS PTY LTD	W&S - TRAFFIC SIGNS, DBK REC CTR - PHOTOMETER CALCICOL, ESL - PROTECTIVE CLOTHING & EQUIPMENT, W&S - ROAD SIGNAGE, DB2134 TRUCK - PARTS - FREIGHT EXPENSES	\$ 215.58
EFT26383	TOWNSMORE INVESTMENT TRUST	PAYMENT	-\$ 1,095.60
INVOICE	TOWNSMORE INVESTMENT TRUST	VC MITCHELL PROJECT - PROFESSIONAL CATERING DESIGN ADVICE	\$ 1,095.60
EFT26384	LANDGATE - VALUATION SERVICES	PAYMENT	-\$ 21,744.71
INVOICE	LANDGATE - VALUATION SERVICES	INTERIM VALUATIONS	\$ 89.01
INVOICE	LANDGATE - VALUATION SERVICES	2022/23 RURAL UV GENERAL REVALUATIONS	\$ 21,655.70
EFT26385	SYNERGY	PAYMENT	-\$ 3,512.03
INVOICE	SYNERGY	ELECTRICITY - RAC CHARGING STATION 18/04/2023 TO 15/05/2023	\$ 313.47
INVOICE	SYNERGY	ELECTRICITY - ADMINISTRATION CENTRE 18/04/2023 TO 15/05/2023	\$ 580.23
INVOICE	SYNERGY	ELECTRICITY - BALINGUP SKATE PARK 14/03/2023 TO 15/05/2023	\$ 121.21
INVOICE	SYNERGY	ELECTRICITY - DONNYBROOK RECREATION CENTRE 18/04/2023 TO 15/05/2023	\$ 2,016.09
INVOICE	SYNERGY	ELECTRICITY - BALINGUP OVAL 17/04/2023 TO 16/05/2023	\$ 481.03
EFT26386	WESTRAC EQUIPMENT PTY LTD	PAYMENT	-\$ 385.54
INVOICE	WESTRAC EQUIPMENT PTY LTD	DB1250 LOADER - 3X 20 LITRES OF HYDRAULIC OIL	\$ 385.54
EFT26387	WORK CLOBBER	PAYMENT	-\$ 356.70
INVOICE	WORK CLOBBER	W&S - WET WEATHER JACKET	\$ 117.30
INVOICE	WORK CLOBBER	2022/23 STAFF UNIFORM INCLUDING EMBROIDERY	\$ 239.40
EFT26388	WA LASER ENGRAVING	PAYMENT	-\$ 400.00
INVOICE	WA LASER ENGRAVING	MEMORIAL HALL PLAQUE	\$ 400.00
EFT26389	EVENTS WEST WA	PAYMENT	-\$ 8,218.10
INVOICE	EVENTS WEST WA	2023 AUSTRALIA DAY COVID SAFE EVENT - PROVISION OF SOUND SERVICES FOR EVENT	\$ 1,832.60
INVOICE	EVENTS WEST WA	2023 AUSTRALIA DAY COVID SAFE EVENT - HIRE OF ALL EQUIPMENT (CHAIRS/TABLES/MARQUEES/SUN SHADES/TOILETS/COOLROOMS)	\$ 6,385.50

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EFT26389A	SHIRE OF DONNYBROOK BALINGUP	PAYMENT	-\$ 152,456.89
INVOICE	SHIRE OF DONNYBROOK BALINGUP	PAYROLL FOR PERIOD ENDING 31/05	\$ 152,456.89
EFT26389B	WESTNET PTY LTD	PAYMENT	-\$ 423.88
INVOICE	WESTNET PTY LTD	ADMIN, DBK LIBRARY, DBK DEPOT - INTERNET SERVICE FOR PERIOD 01/06/2023 TO 01/07/2023	\$ 423.88
EFT26390	AUSTRALIA POST - ACCOUNTS	PAYMENT	-\$ 399.87
INVOICE	AUSTRALIA POST - ACCOUNTS	SHIRE POSTAGE - MAY 2023	\$ 399.87
EFT26391	AUSTRALIAN SERVICES UNION WESTERN AUSTRALIAN BRANCH	PAYMENT	-\$ 51.80
INVOICE	AUSTRALIAN SERVICES UNION WESTERN AUSTRALIAN BRANCH	PAYROLL DEDUCTION 31/05/2023	\$ 25.90
INVOICE	AUSTRALIAN SERVICES UNION WESTERN AUSTRALIAN BRANCH	PAYROLL DEDUCTION 14/06/2023	\$ 25.90
EFT26392	AMD SOUTHWEST PTY LTD TRADING AS AMD	PAYMENT	-\$ 2,565.00
INVOICE	AMD SOUTHWEST PTY LTD TRADING AS AMD	PREPARATION OF 2023 INTERNAL AUDIT REPORT & COMPLETION OF 2023 INTERNAL AUDIT MODULES IN ACCORDANCE WITH AUDIT SERVICES PROPOSAL	\$ 2,565.00
EFT26393	AMITY SIGNS	PAYMENT	-\$ 854.15
INVOICE	AMITY SIGNS	REPLACEMENT STREET SIGN FOR FOWLER STREET, NO THROUGH ROAD STREET BLADE SIGNS X 8	\$ 678.70
INVOICE	AMITY SIGNS	RURAL ROAD NUMBER PLATE #46	\$ 32.45
INVOICE	AMITY SIGNS	2 X CLIFFORD ROAD STREET BLADES DOUBLE SIDED BLUE ON WHITE	\$ 143.00
EFT26394	WINC AUSTRALIA PTY LTD - ACCOUNTS	PAYMENT	-\$ 113.69
INVOICE	WINC AUSTRALIA PTY LTD - ACCOUNTS	ADMIN - ARCHIVE BOXES X 25	\$ 66.28
INVOICE	WINC AUSTRALIA PTY LTD - ACCOUNTS	ADMIN - GENERAL STATIONERY ITEMS	\$ 47.41
EFT26395	MAIA FINANCIAL	PAYMENT	-\$ 4,927.48
INVOICE	MAIA FINANCIAL	DBK REC CTR - FITNESS EQUIPMENT INTERIM RENTAL INSTALLMENTS FOR PERIOD 19/04/2023 TO 30/06/2023	\$ 4,927.48
EFT26396	ABCO PRODUCTS PTY LTD	PAYMENT	-\$ 5,328.53
INVOICE	ABCO PRODUCTS PTY LTD	VARIOUS CLEANING PRODUCTS FOR PUBLIC ABLUTIONS	\$ 5,328.53
EFT26397	AUSQ TRAINING	PAYMENT	-\$ 1,500.00
INVOICE	AUSQ TRAINING	BASIC WORKSITE TRAFFIC MANAGEMENT & TRAFFIC CONTROLLER REACCREDITATION - GROUP BOOKING DEPOSIT	\$ 1,500.00
EFT26398	AFGRI EQUIPMENT AUSTRALIA PTY LTD	PAYMENT	-\$ 1,192.95
INVOICE	AFGRI EQUIPMENT AUSTRALIA PTY LTD	DB2462 GRADER - FILTERS, ENGINEX 2 AND FUEL X6, OIL SAMPLE KITS X10	\$ 1,192.95
EFT26399	ARM SECURITY	PAYMENT	-\$ 142.78
INVOICE	ARM SECURITY	BEELERUP BFB - SECURITY MONITORING - 01/07/2023 TO 30/09/2023	\$ 142.78
EFT26400	AQUATIC SERVICES WA PTY LTD	PAYMENT	-\$ 80,676.20
INVOICE	AQUATIC SERVICES WA PTY LTD	DBK REC CTR - REPLACE 2X POOL FILTERS, SUPPLY AND INSTALL FILTER BACKWASH MATRIX & SUPPLY AND INSTALL PROMINENT CHEMICAL DOSING PACKAGE	\$ 80,676.20
EFT26401	DEBRA MARY ALLEN	PAYMENT	-\$ 77.18
INVOICE	DEBRA MARY ALLEN	REIMBURSE GROCERIES FOR HR RELATIONS	\$ 77.18
EFT26402	AUSSIE BROADBAND LIMITED	PAYMENT	-\$ 121.90
INVOICE	AUSSIE BROADBAND LIMITED	W&S ADMIN - MONTHLY INTERNET SERVICE - 07/06/2023 TO 06/07/2023	\$ 121.90
EFT26403	AGTRAC MACHINERY	PAYMENT	-\$ 218.06
INVOICE	AGTRAC MACHINERY	P&G - UDT FLUID, ASSY FILTERS X 3	\$ 218.06
EFT26404	BENARA NURSERIES	PAYMENT	-\$ 1,040.60
INVOICE	BENARA NURSERIES	P&G LANDSCAPING PLANTS - 10 X TRAYS SNAPDRAGONS, 10X TRAYS CORNFLOWER BLUE BOY, 20X CINERARIA MULTIDWARF ANNUALS	\$ 1,040.60
EFT26405	BALINGUP PROGRESS ASSOCIATION	PAYMENT	-\$ 500.00

SHIRE OF DONNYBROOK BALINGUP
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INVOICE	BALINGUP PROGRESS ASSOCIATION	2022/2023 CGFS - MINOR EVENT SPONSORSHIP, BALINGUP AVE OF HONOUR INFORMATION BROCHURE PRINTING	\$	500.00
EFT26406	BUNNINGS GROUP LIMITED	PAYMENT	-\$	2,795.44
INVOICE	BUNNINGS GROUP LIMITED	LANGLEY VILLA UNITS - WALL MOUNTED KEY SAFES	\$	493.28
INVOICE	BUNNINGS GROUP LIMITED	MINNINUP COTTAGES - WALL MOUNTED KEY SAFES	\$	739.92
INVOICE	BUNNINGS GROUP LIMITED	DBK REC CTR - SELLEYS 50G KNEAD IT AQUA EPOXY PUTTY	\$	11.86
INVOICE	BUNNINGS GROUP LIMITED	ADMIN - GENERAL MINOR MATERIAL AND CONSUMABLES AS REQUIRED	\$	158.69
INVOICE	BUNNINGS GROUP LIMITED	DBK REC CENTRE - AFTERHOURS ACCESS - POOL FENCING FOR CRECHE	\$	599.00
INVOICE	BUNNINGS GROUP LIMITED	DONNYBROOK SES - PURCHASE REPLACEMENT ESKIES AND ANY OTHER UNIT REQUIREMENTS FOLLOWING 2022/23 BUSHFIRE SEASON	\$	792.69
EFT26407	BOC LIMITED	PAYMENT	-\$	42.02
INVOICE	BOC LIMITED	DEPOT - BOC OXYGEN G BOTTLE	\$	42.02
EFT26408	BELL FIRE EQUIPMENT COMPANY PTY LTD	PAYMENT	-\$	1,100.00
INVOICE	BELL FIRE EQUIPMENT COMPANY PTY LTD	ANNUAL SERVICE & REPAIRS - MITIGATION EQUIPMENT	\$	1,100.00
EFT26409	BROOKHAMPTON HALL COMMITTEE	PAYMENT	-\$	1,530.00
INVOICE	BROOKHAMPTON HALL COMMITTEE	BROOKHAMPTON HALL - 2022/23 HALL MAINTENANCE ALLOWANCE	\$	1,530.00
EFT26410	BDA TREE LOPPING	PAYMENT	-\$	27,126.00
INVOICE	BDA TREE LOPPING	STREET TREES - TREE PRUNING FOR THE MONTH OF MAY 2023	\$	13,662.00
INVOICE	BDA TREE LOPPING	TREE PRUNING FOR MAY 2023 - VARIOUS SHIRE LOCATIONS	\$	13,464.00
EFT26411	BUNBURY & BUSSELTON AIR	PAYMENT	-\$	7,122.07
INVOICE	BUNBURY & BUSSELTON AIR	ADMIN - MECHANICAL PREVENTATIVE MAINTENANCE OF AIR-CONDITIONING EQUIPMENT - MAY 2023	\$	520.66
INVOICE	BUNBURY & BUSSELTON AIR	W&S ADMIN - MECHANICAL PREVENTATIVE MAINTENANCE OF AIR-CONDITIONING EQUIPMENT - MAY/JUNE 2023	\$	190.66
INVOICE	BUNBURY & BUSSELTON AIR	BALINGUP HALL - AIR-CON MAINTENANCE & DIAGNOSIS	\$	435.00
INVOICE	BUNBURY & BUSSELTON AIR	MEDICAL CENTRE - REPAIRS TO AIR CONDITIONER, NEW INVERTER COMPRESSOR AND INVERTER PCB ASSEMBLY ALONG WITH A RETROFIT WIRING HARNESS KIT	\$	5,975.75
EFT26412	BALINGUP LIQUOR & GENERAL STORE	PAYMENT	-\$	146.06
INVOICE	BALINGUP LIQUOR & GENERAL STORE	MUNRO BFB - FUEL PURCHASES - MAY 2023	\$	52.71
INVOICE	BALINGUP LIQUOR & GENERAL STORE	BALINGUP BFB - FUEL PURCHASES - MAY 2023	\$	93.35
EFT26413	BLUE FORCE PTY LTD	PAYMENT	-\$	261.03
INVOICE	BLUE FORCE PTY LTD	PRESTON VILLAGE - MONTHLY EMERGENCY HELP MONITORING - MAY 2023	\$	261.03
EFT26414	BEACHSIDE BUILDING AND MAINTENANCE	PAYMENT	-\$	10,600.00
INVOICE	BEACHSIDE BUILDING AND MAINTENANCE	EGAN PARK - PUMP TRACK CLUBROOMS - PAINTING AS PER SCOPE OF WORKS	\$	10,600.00
EFT26415	BETTER TELCO SOLUTIONS PTY LTD - PHONE ACCOUNT	PAYMENT	-\$	935.02
INVOICE	BETTER TELCO SOLUTIONS PTY LTD - PHONE ACCOUNT	ADMIN - MONTHLY PHONE/SIP ACCOUNT - JUNE 2023	\$	935.02
EFT26416	WENDY & GAVIN BLACK	PAYMENT	-\$	52.19
INVOICE	WENDY & GAVIN BLACK	REFUND BOND FOR STANDPIPE CARD AND CREDIT AMOUNT	\$	52.19
EFT26417	CITY & REGIONAL FUELS	PAYMENT	-\$	19,729.92
INVOICE	CITY & REGIONAL FUELS	FUEL EXPENSES - MAY 2023	\$	19,729.92
EFT26418	CLIFFORD AUTO REPAIRS	PAYMENT	-\$	250.40
INVOICE	CLIFFORD AUTO REPAIRS	DB252 PEHO - STANDARD VEHICLE SERVICING	\$	250.40
EFT26419	DUG CROSS ELECTRICS	PAYMENT	-\$	3,300.00
INVOICE	DUG CROSS ELECTRICS	REPLACE AND SUPPLY NEW POWER POLE AT THE OLD CARAVAN PARK AS PER REQUEST FROM WESTERN POWER	\$	3,300.00
EFT26420	CLEANAWAY OPERATIONS PTY LTD	PAYMENT	-\$	2,311.48
INVOICE	CLEANAWAY OPERATIONS PTY LTD	BLN TRANSFER STN - CLEAR 4.5M & 9M GENERAL WASTE BINS - MAY 2023	\$	1,373.95
INVOICE	CLEANAWAY OPERATIONS PTY LTD	BLN TRANSFER STN - CLEAR 4.5M RECYCLING WASTE BINS - MAY 2023	\$	937.53

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EFT26421	BIDFOOD BUNBURY	PAYMENT	-\$	471.02
INVOICE	BIDFOOD BUNBURY	DBK REC CTR - KIOSK STOCK - BURGER RINGS, STRAWBERRY CLOUDS, CURLY WURLY, FROGS RED, ORIGINAL POTATO CHIPS CRINKLE CUT, SALT AND VINEGAR POTATO CHIPS, TWISTIES CHEESE	\$	336.08
INVOICE	BIDFOOD BUNBURY	DBK REC CTR - KIOSK STOCK - BURGER RINGS, FROGS RED, MARS BAR, POTATO CHIPS SALT AND VINEGAR CRINKLE CUT	\$	134.94
EFT26422	C & D CUTRI	PAYMENT	-\$	19,030.00
INVOICE	C & D CUTRI	PREVENTATIVE MAINTENANCE - BRIDGE 3629 BEELERUP ROAD	\$	19,030.00
EFT26423	CRS ELECTRICAL	PAYMENT	-\$	183.47
INVOICE	CRS ELECTRICAL	LANGLEY VILLAS UNIT 7 - REPLACE ELEMENT TO HOT WATER UNIT	\$	183.47
EFT26424	CLEANAWAY	PAYMENT	-\$	29,411.97
INVOICE	CLEANAWAY	REFUSE COLLECTION - MAY 2023	\$	29,411.97
EFT26425	CORSIGN WA	PAYMENT	-\$	1,199.00
INVOICE	CORSIGN WA	SIGNAGE - TRUCKS ENTERING X 2 LEFT, TRUCKS ENTERING X 2 RIGHT, TRAFFIC CONES X 60	\$	1,199.00
EFT26426	CENTAMAN SYSTEMS PTY LTD	PAYMENT	-\$	330.00
INVOICE	CENTAMAN SYSTEMS PTY LTD	DBK REC CTR - 2000 TEXT MESSAGE BUNDLE FOR ENVIBE COMPUTER SYSTEM	\$	330.00
EFT26427	CORE ELEMENTS COACHING	PAYMENT	-\$	595.02
INVOICE	CORE ELEMENTS COACHING	DBK REC CTR - GROUP FITNESS CLASSES 29/05/2023	\$	297.52
INVOICE	CORE ELEMENTS COACHING	DBK REC CTR - GROUP FITNESS CLASSES 12/06/2023	\$	297.50
EFT26428	SIMON COLIN CLARKE	PAYMENT	-\$	50.64
INVOICE	SIMON COLIN CLARKE	ADMIN - REIMBURSE POLICE CLEARANCE EXPENSES	\$	50.64
EFT26429	ELLA-JEWEL COOPER	PAYMENT	-\$	58.70
INVOICE	ELLA-JEWEL COOPER	DBK REC CTR - REIMBURSE POLICE CLEARANCE EXPENSES	\$	58.70
EFT26430	DONNYBROOK MEDICAL SERVICES	PAYMENT	-\$	495.00
INVOICE	DONNYBROOK MEDICAL SERVICES	ADMIN - PRE-EMPLOYMENT MEDICAL	\$	165.00
INVOICE	DONNYBROOK MEDICAL SERVICES	DBK REC CTR - PRE-EMPLOYMENT MEDICAL	\$	165.00
INVOICE	DONNYBROOK MEDICAL SERVICES	ADMIN - PRE-EMPLOYMENT MEDICAL	\$	165.00
EFT26431	DONNYBROOK PHARMACY	PAYMENT	-\$	29.45
INVOICE	DONNYBROOK PHARMACY	FIRST AID SUPPLIES - ADMIN KIT RE-STOCK	\$	29.45
EFT26432	DONNYBROOK FRUIT BARN	PAYMENT	-\$	761.50
INVOICE	DONNYBROOK FRUIT BARN	BEELERUP BFB - FUEL EXPENSES	\$	198.01
INVOICE	DONNYBROOK FRUIT BARN	BUSHFIRE SAFETY AWARENESS TRAINING - 6&7 MAY 2023 - CATERING FOR X 10 PEOPLE.	\$	400.00
INVOICE	DONNYBROOK FRUIT BARN	MULLALYUP BFB - FUEL EXPENSES	\$	163.49
EFT26433	DONNYBROOK TYRE SERVICE	PAYMENT	-\$	1,929.00
INVOICE	DONNYBROOK TYRE SERVICE	DB898 MOWER - REPLACEMENT TYRE, DB606 MOWER - REPLACEMENT TYRE	\$	729.00
INVOICE	DONNYBROOK TYRE SERVICE	4 X NEW TYRES FOR DB 102 - W&S VEHICLE	\$	1,200.00
EFT26434	DONNYBROOK FARM SERVICE	PAYMENT	-\$	1,969.39
INVOICE	DONNYBROOK FARM SERVICE	BALINGUP OVAL - SRM HUNTER SPRINKLERS AND RETICULATION VALVE BOXES	\$	228.80
INVOICE	DONNYBROOK FARM SERVICE	P&G - GLYPHOSATE 20LTRS	\$	178.20
INVOICE	DONNYBROOK FARM SERVICE	BRIDGE ST DRAINAGE UPGRADES - 100MTRS OF 100MM DRAIN COIL	\$	429.00
INVOICE	DONNYBROOK FARM SERVICE	P&G - 20L GLYPHOSATE X 2	\$	356.40
INVOICE	DONNYBROOK FARM SERVICE	P&G - 6 X PREMIX CEMENT CONCRETE	\$	49.50
INVOICE	DONNYBROOK FARM SERVICE	P&G - SOLVENT CEMENT, PRIMING FLUID, PVC COUPLINGS, PVC PIPE	\$	126.73
INVOICE	DONNYBROOK FARM SERVICE	P&G - END CONNECTIONS, PLASTIC BUSH, VALVE ADAPTORS, RAPID SET CEMENT	\$	118.97
INVOICE	DONNYBROOK FARM SERVICE	P&G - THREAD TAPE, PLASTIC SOCKET	\$	53.35

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INVOICE	DONNYBROOK FARM SERVICE	P&G - FENCING BAR	\$ 74.80
INVOICE	DONNYBROOK FARM SERVICE	P&G - CEMENT CONCRETE X 8	\$ 66.00
INVOICE	DONNYBROOK FARM SERVICE	P&G - PVC PIPE, HOSE CLAMPS, TEES, ELBOWS, CRAY CLIPS, VALVES, JOINERS	\$ 47.03
INVOICE	DONNYBROOK FARM SERVICE	P&G - RETIC COUPLINGS, BUSHES, TEES	\$ 77.81
INVOICE	DONNYBROOK FARM SERVICE	P&G - TIE WIRE, STEEL POSTS X 10	\$ 162.80
EFT26435	DONNYBROOK FRESH SUPA IGA	PAYMENT	-\$ 53.98
INVOICE	DONNYBROOK FRESH SUPA IGA	DBK REC CTR - EQUIPMENT FOR CRECHE ACTIVITIES	\$ 27.53
INVOICE	DONNYBROOK FRESH SUPA IGA	DBK REC CTR - SNACKS FOR LEADERSHIP MEETING	\$ 26.45
EFT26436	COUNTRY WOMENS ASSOCIATION	PAYMENT	-\$ 450.00
INVOICE	COUNTRY WOMENS ASSOCIATION	BUSHFIRE SAFETY AWARENESS TRAINING - CATERING EXPENSES X2 DAYS	\$ 450.00
EFT26437	DE LAGE LANDEN PTY LTD	PAYMENT	-\$ 670.12
INVOICE	DE LAGE LANDEN PTY LTD	LEASE EXPENSES - 22/05/2023 TO 21/06/2023, CISCO CATALYST L3 STACKING SWITCHES INCLUDING ACCESSORIES, SUPPORT & LICENSES X 3	\$ 670.12
EFT26438	DBCEC (WA) PTY LTD	PAYMENT	-\$ 41,468.68
INVOICE	DBCEC (WA) PTY LTD	DONNYBROOK CEMETERY - GRAVE DIGGING	\$ 1,100.00
INVOICE	DBCEC (WA) PTY LTD	DRAINAGE & ROAD CONSTRUCTION - BRIDGE STREET LANEWAY DONNYBROOK - LABOUR/PLANT/MATERIALS	\$ 16,876.75
INVOICE	DBCEC (WA) PTY LTD	DONNYBROOK CEMETERY - DRY HIRE EQUIPMENT FOR GRAVE DIGGING, VC MITCHELL PARK - BORE MAINTENANCE	\$ 1,100.00
INVOICE	DBCEC (WA) PTY LTD	DIGGER HIRE X 2 DAYS APPROX TO CLEAN OUT NONEYCUP CREEK	\$ 2,684.00
INVOICE	DBCEC (WA) PTY LTD	GRAVEL FOR ROADWORKS ON LITTLE ROAD - APPROX 700 TONNE	\$ 19,707.93
EFT26439	DEPARTMENT OF LOCAL GOVERNMENT, SPORT AND CULTURAL INDUSTRIES	PAYMENT	-\$ 43,298.90
INVOICE	DEPARTMENT OF LOCAL GOVERNMENT, SPORT AND CULTURAL INDUSTRIES	COMMISSIONER ALLOWANCE - 03/03/2023 TO 27/04/2023, AND PART RECOUP 19/12/2022 TO 02/03/2023	\$ 43,298.90
EFT26440	DOWSING GROUP PTY LTD	PAYMENT	-\$ 328,497.57
INVOICE	DOWSING GROUP PTY LTD	COLLINS STREET DBK - ROAD & PATH UPGRADE	\$ 328,497.57
EFT26441	DONNYBROOK AUTO SERVICE PTY LTD	PAYMENT	-\$ 778.38
INVOICE	DONNYBROOK AUTO SERVICE PTY LTD	DB SES - SERVICE X2 TRAILERS	\$ 155.00
INVOICE	DONNYBROOK AUTO SERVICE PTY LTD	DB8060 DBK SES - VEHICLE SERVICE	\$ 623.38
EFT26442	DONNYBROOK BALINGUP CHAMBER OF COMMERCE INC.	PAYMENT	-\$ 200.00
INVOICE	DONNYBROOK BALINGUP CHAMBER OF COMMERCE INC.	4 X \$50 SHOP LOCAL VOUCHERS FOR W&S ANNUAL SAFETY INITIATIVES	\$ 200.00
EFT26443	DARDANUP REMOVALS & STORAGE	PAYMENT	-\$ 10,996.00
INVOICE	DARDANUP REMOVALS & STORAGE	SHERP FUNDING - MINNINUP COTTAGES - PRE PACK HOME CONTENTS INCLUDING BOXES AND PACKING, REMOVAL, LOAD AND UNLOAD TO DEPOT	\$ 10,996.00
EFT26444	ECOEDGE ENVIRONMENTAL SERVICES	PAYMENT	-\$ 3,850.00
INVOICE	ECOEDGE ENVIRONMENTAL SERVICES	UNDERTAKE FLORA AND VEGETATION SURVEY	\$ 3,850.00
EFT26445	ELDERS SOUTHERN DISTRICTS ESTATE AGENCY	PAYMENT	-\$ 820.00
INVOICE	ELDERS SOUTHERN DISTRICTS ESTATE AGENCY	PRESTON VILLAGE - ELDERS MEDIA ADVERTISING FOR SALE OF UNIT	\$ 820.00
EFT26446	FAIRTEL PTY LTD	PAYMENT	-\$ 154.00
INVOICE	FAIRTEL PTY LTD	DONNYBROOK SES - PHONE AND NBN SERVICE	\$ 154.00
EFT26447	FORMBYS LAWYERS	PAYMENT	-\$ 2,766.63
INVOICE	FORMBYS LAWYERS	RATES REFUND	\$ 2,766.63
EFT26448	VEOLIA	PAYMENT	-\$ 1,505.04
INVOICE	VEOLIA	PROCESSING OF RECYCLABLES - MAY 2023	\$ 1,505.04
EFT26449	GROOVE ADICATION - LIVE	PAYMENT	-\$ 1,000.00

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INVOICE	GROOVE ADICATION - LIVE	2023 AUSTRALIA DAY COVID SAFE EVENT - ENTERTAINMENT 2 HOURS	\$ 1,000.00
EFT26450	HASTIE WASTE PTY LTD	PAYMENT	-\$ 38,875.28
INVOICE	HASTIE WASTE PTY LTD	DBK WASTE MANAGEMENT FACILITY - EMPTY FRONTLIFT RECYCLING BINS - MAY 2023	\$ 312.00
INVOICE	HASTIE WASTE PTY LTD	DWMF - WEEKLY CARDBOARD RECYCLING SERVICE - MAY 2023	\$ 1,075.00
INVOICE	HASTIE WASTE PTY LTD	DBK WASTE MANAGEMENT FACILITY - MANAGEMENT - MAY 2023	\$ 23,876.22
INVOICE	HASTIE WASTE PTY LTD	BALINGUP TRANSFER STATION - MANAGEMENT - MAY 2023	\$ 12,625.06
INVOICE	HASTIE WASTE PTY LTD	CLIFFORD ST - SERVICING OF FRONTLIFT WASTE BIN FOR MONTH OF MAY 2023	\$ 180.00
INVOICE	HASTIE WASTE PTY LTD	SOUTH WEST HWY - SERVICING OF FRONTLIFT WASTE BIN FOR MONTH OF MAY 2023,	\$ 180.00
INVOICE	HASTIE WASTE PTY LTD	DBK WMF & BLN TRANSFER STN - PROCESSING OF MATTRESSES FOR RECYCLING - MAY 2023	\$ 627.00
EFT26451	ROBYN LISA HINGSTON	PAYMENT	-\$ 796.50
INVOICE	ROBYN LISA HINGSTON	RATES REFUND	\$ 796.50
EFT26452	RUSSELL JOHN JONES	PAYMENT	-\$ 58.00
INVOICE	RUSSELL JOHN JONES	REIMBURSE PHONE ALLOWANCE - MAY 2023	\$ 58.00
EFT26453	JOMAR (WA) PTY LTD	PAYMENT	-\$ 3,564.00
INVOICE	JOMAR (WA) PTY LTD	TEMPORARY PROPPING IRISHTOWN ROAD BRIDGE 3616 - MAY 2023	\$ 3,564.00
EFT26454	JONNO'S HANDYMAN AND CARPENTRY SERVICES	PAYMENT	-\$ 657.00
INVOICE	JONNO'S HANDYMAN AND CARPENTRY SERVICES	PRESTON VILLAGE - REMOVE AND REPLACE TOILET ROLL HOLDER & MISC REPAIRS	\$ 250.00
INVOICE	JONNO'S HANDYMAN AND CARPENTRY SERVICES	PRESTON VILLAGE - REMOVE AND REPLACE TOILET ROLL HOLDERS, REPAIR TOWEL RAIL IN ENSUITE, RE-HANG ALL VERTICAL BLINDS	\$ 407.00
EFT26455	JCW ELECTRICAL GROUP	PAYMENT	-\$ 6,463.60
INVOICE	JCW ELECTRICAL GROUP	COUNCIL CHAMBER BUILDING - RCD TESTING	\$ 421.30
INVOICE	JCW ELECTRICAL GROUP	SHIRE MAIN ADMIN BUILDING - RCD TESTING	\$ 1,111.00
INVOICE	JCW ELECTRICAL GROUP	WORKS AND SERVICES ADMIN BUILDING - RCD TESTING	\$ 421.30
INVOICE	JCW ELECTRICAL GROUP	OLD DONNYBROOK DEPOT - RCD TESTING	\$ 421.30
INVOICE	JCW ELECTRICAL GROUP	DONNYBROOK RECREATION CENTRE BUILDING - RCD TESTING	\$ 953.70
INVOICE	JCW ELECTRICAL GROUP	DONNYBROOK SHIRE DEPOT - RCD TESTING	\$ 717.75
INVOICE	JCW ELECTRICAL GROUP	COMMUNITY RESOURCE CENTRE - RCD TESTNG	\$ 421.30
INVOICE	JCW ELECTRICAL GROUP	DONNYBROOK MEMORIAL HALL - RCD TESTING	\$ 717.75
INVOICE	JCW ELECTRICAL GROUP	PRESTON VILLAGE COMMUNITY CENTRE - RCD TESTING	\$ 639.10
INVOICE	JCW ELECTRICAL GROUP	COMMUNITY CENTRE & INFANT HEALTH CLINIC - RCD TESTING	\$ 639.10
EFT26456	JAPANESE TRUCK & BUS SPARES PTY LTD	PAYMENT	-\$ 1,022.30
INVOICE	JAPANESE TRUCK & BUS SPARES PTY LTD	DB2134 TRUCK - FRONT ROTORS, SEALS AND BRAKE PADS	\$ 512.55
INVOICE	JAPANESE TRUCK & BUS SPARES PTY LTD	DB4170 TIP TRUCK - FRONT ROTORS, SEALS AND BRAKE PADS	\$ 509.75
EFT26457	WESFARMERS KLEENHEAT GAS P/L - ACC'S	PAYMENT	-\$ 69.30
INVOICE	WESFARMERS KLEENHEAT GAS P/L - ACC'S	DBK & BLN HALLS - GAS FACILITY FEE	\$ 69.30
EFT26458	LANDGATE CUSTOMER ACCOUNT	PAYMENT	-\$ 28.20
INVOICE	LANDGATE CUSTOMER ACCOUNT	COPY OF MEMORIAL ON CERTIFICATE OF TITLE	\$ 28.20
EFT26459	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA	PAYMENT	-\$ 445.00
INVOICE	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA	INTRODUCTION TO LOCAL GOVERNMENT WORKSHOP	\$ 445.00
EFT26460	LEISURE INDUSTRY GROUP AUSTRALIA PTY LTD	PAYMENT	-\$ 380.00
INVOICE	LEISURE INDUSTRY GROUP AUSTRALIA PTY LTD	DBK REC CTR - SERVICE TO ALL GYM EQUIPMENT AND SPIN BIKES	\$ 380.00
EFT26461	MALATESTA ROAD PAVING & HOTMIX	PAYMENT	-\$ 640.00
INVOICE	MALATESTA ROAD PAVING & HOTMIX	UPPER CAPEL RD - 400 LITRES OF EMULSION FOR ROAD PATCHING	\$ 640.00

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EFT26462	METRO COUNT	PAYMENT	-\$	500.50
INVOICE	METRO COUNT	FIELD KIT (30M RUBBER TUBES, SEALED ROAD ATTACHMENT FITTINGS) AND 2 X 6V BATTERY PACKS FOR ROAD COUNTERS	\$	500.50
EFT26463	MCLEODS BARRISTERS & SOLICITORS	PAYMENT	-\$	354.20
INVOICE	MCLEODS BARRISTERS & SOLICITORS	PROFESSIONAL SERVICES - PREPARE THE DEED OF EXTENSION	\$	354.20
EFT26464	MILLS RECRUITMENT	PAYMENT	-\$	5,967.50
INVOICE	MILLS RECRUITMENT	FINAL INSTALMENT - RECRUITMENT FEES, DIRECTOR OPERATIONS, INCLUDING ADVERTISING	\$	5,967.50
EFT26465	ZACHARY CLAUDE MEYDAM	PAYMENT	-\$	58.70
INVOICE	ZACHARY CLAUDE MEYDAM	BFB VOLUNTEERS - REIMBURSE POLICE CLEARANCE EXPENSES	\$	58.70
EFT26466	NATURALISTE HYGIENE SERVICES	PAYMENT	-\$	3,746.25
INVOICE	NATURALISTE HYGIENE SERVICES	MONTHLY SERVICE OF SHARPS UNITS LOCATED AT APEX PARK X 3, TRANSIT PARK X 3 AND MAIN ST TOILETS X 3 COMMENCING JUNE 2023	\$	3,746.25
EFT26467	NIGHTGUARD SECURITY SERVICE SW	PAYMENT	-\$	440.00
INVOICE	NIGHTGUARD SECURITY SERVICE SW	ADMIN - ATTEND TO AFTER HOURS SECURITY TO EVALUATE ALARM INCIDENTS, W&S - 16/05/2023 & 18/05/2023	\$	440.00
EFT26468	NEVERFAIL SPRINGWATER LIMITED	PAYMENT	-\$	397.10
INVOICE	NEVERFAIL SPRINGWATER LIMITED	DBK REC CTR - 15 LTR BOTTLED SPRINGWATER SUPPLY	\$	397.10
EFT26469	NORDIC FITNESS EQUIPMENT	PAYMENT	-\$	689.00
INVOICE	NORDIC FITNESS EQUIPMENT	DBK REC CTR - WALL MOUNTED OLYMPIC WEIGHT PLATE STORAGE, MEDICINE BALL RACK (5 BALLS), 12.5KG RUBBER HEX DUMBBELL (SINGLE), 27.5KG RUBBER HEX DUMBBELL (SINGLE), PUMP BAR VERTICAL STAND - 6 BAR HOLDER, ADJUSTABLE WALL MOUTH YOGA MAT RACK SHIPPING	\$	689.00
EFT26470	OFFICEWORKS	PAYMENT	-\$	186.46
INVOICE	OFFICEWORKS	P&G - SHARPS CONTAINERS 100ML X 8	\$	30.60
INVOICE	OFFICEWORKS	ADMIN - GENERAL STATIONERY & TONER	\$	155.86
EFT26471	ODAN DESIGN & BUILD PTY LTD	PAYMENT	-\$	118,539.04
INVOICE	ODAN DESIGN & BUILD PTY LTD	MINNINUP COTTAGES - REFURBISHMENT WORKS	\$	113,883.04
INVOICE	ODAN DESIGN & BUILD PTY LTD	SHERP - MINNINUP COTTAGES - CAR PORT FOOTINGS IN AREA 1, FIX FOOTINGS FOR FUTURE CARPORTS	\$	1,146.00
INVOICE	ODAN DESIGN & BUILD PTY LTD	SHERP - MINNINUP COTTAGES - SUPPLY AND INSTALL ISOLATION VALVES TO EACH UNIT	\$	3,510.00
EFT26472	PRESTON PRESS	PAYMENT	-\$	480.00
INVOICE	PRESTON PRESS	MONTHLY SHIRE CONNECT DOUBLE PAGE FEATURE - JUNE 2023	\$	480.00
EFT26473	PRESTON VALLEY MAINTENANCE	PAYMENT	-\$	2,750.00
INVOICE	PRESTON VALLEY MAINTENANCE	INSTALLATION OF BIKE RAIL SAFETY FENCING ALONG MARMION STREET DONNYBROOK	\$	2,750.00
EFT26474	PRESTON POWER EQUIPMENT	PAYMENT	-\$	143.50
INVOICE	PRESTON POWER EQUIPMENT	P&G - NYLON SPOOL, BASE COVER, SPRING	\$	64.50
INVOICE	PRESTON POWER EQUIPMENT	P&G - SUPERCUT HEAD, GEAR CASE GREASE	\$	76.00
INVOICE	PRESTON POWER EQUIPMENT	P&G - O-RING	\$	3.00
EFT26475	SOUTHWEST HIRE AND HYDRAULIC SERVICES PTY LTD	PAYMENT	-\$	177.21
INVOICE	SOUTHWEST HIRE AND HYDRAULIC SERVICES PTY LTD	DB1250 LOADER - REPAIR HYDRAULIC FITTING ON LOADER	\$	177.21
EFT26476	PROGRAMMED PROPERTY SERVICES	PAYMENT	-\$	22,583.00
INVOICE	PROGRAMMED PROPERTY SERVICES	PRESTON VILLAGE - UNIT 12 PAINTING - STANDARD PREP AND PAINTING, UPLIFT OF OLD CARPET, SUPPLY AND REPLACE VINYL TO LOUNGE/DINING/STUDY, INTERNAL COMMERCIAL CLEAN, PAINTING PREP - STRUCTURAL MOVEMENT CRACKS	\$	18,887.00
INVOICE	PROGRAMMED PROPERTY SERVICES	DBK TRANSIT PARK - SUPPLY AND PAINT CONCRETE SEALER TO ALL INTERIOR FLOORS	\$	3,696.00
EFT26477	BELINDA MARIE RICHARDS	PAYMENT	-\$	1,299.95
INVOICE	BELINDA MARIE RICHARDS	REIMBURSE INTERNET EXPENSES - JUNE 2023	\$	39.95
INVOICE	BELINDA MARIE RICHARDS	REIMBURSEMENT OF SEMESTER 1 STUDY EXPENSES FOR CPA COURSE	\$	1,260.00
EFT26478	PLANNING INSTITUTE AUSTRALIA	PAYMENT	-\$	260.00

SHIRE OF DONNYBROOK BALINGUP
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INVOICE	PLANNING INSTITUTE AUSTRALIA	PIA WA REGIONAL CONFERENCE (ALBANY) - TOWN PLANNER	\$ 260.00
EFT26479	GRACE RECORDS MANAGEMENT	PAYMENT	-\$ 31.35
INVOICE	GRACE RECORDS MANAGEMENT	TUIA LODGE RECORDS STORAGE - MAY 2023	\$ 31.35
EFT26480	REPCO - DONNYBROOK	PAYMENT	-\$ 2,169.76
INVOICE	REPCO - DONNYBROOK	DB009 DCC VEHICLE - WINDSCREEN CLEANER & REPLACEMENT BLADES	\$ 34.53
INVOICE	REPCO - DONNYBROOK	DB271 SWEEPER - AIR FILTER	\$ 25.83
INVOICE	REPCO - DONNYBROOK	DB606 TRACTOR MOWER - CARBI HOSE, FUEL HOSE	\$ 27.50
INVOICE	REPCO - DONNYBROOK	DEPOT - ALEMLUBE 205 OIL TRANSFER KIT AND PUMP	\$ 1,691.80
INVOICE	REPCO - DONNYBROOK	DEPOT - BRASS FITTINGS, AIR FITTING COUPLERS & BARBS, HOSE BARBS, FILTER REGULATOR, DB271 SWEEPER - OIL FILTER	\$ 227.93
INVOICE	REPCO - DONNYBROOK	DB102 P&G UTE - FILTERS, MISC SMALL MACHINERY - AIR FLOW SENSOR, CHAIN LUBE, FOAM OIL FILTER	\$ 129.17
INVOICE	REPCO - DONNYBROOK	DB102 P&G UTE - FUEL FILTER	\$ 33.00
EFT26481	JBS&G AUSTRALIA PTY LTD	PAYMENT	-\$ 1,677.50
INVOICE	JBS&G AUSTRALIA PTY LTD	CONSULTANT FEES - DWER LICENSE AMENDMENT	\$ 1,677.50
EFT26482	SEEK LIMITED	PAYMENT	-\$ 704.00
INVOICE	SEEK LIMITED	ADVERTISING - RANGER POSITION	\$ 346.50
INVOICE	SEEK LIMITED	ADVERTISING - PRINCIPAL PROJECT MANAGER	\$ 357.50
EFT26483	SCOPE ELECTRICAL CONTRACTING PTY LTD	PAYMENT	-\$ 23,416.38
INVOICE	SCOPE ELECTRICAL CONTRACTING PTY LTD	RECTIFY DAMAGE FROM BIRDS ON APPLE FUN PARK LIGHTS	\$ 9,326.86
INVOICE	SCOPE ELECTRICAL CONTRACTING PTY LTD	MAIN ENRTY STATEMENT LIGHTING - NEW LED LIGHTING INSTALLATION, DESIGN AND CONSTRUCT	\$ 14,089.52
EFT26484	SHRED-X PTY LTD & AUSTRALIAN PAPER RECYCLING	PAYMENT	-\$ 120.47
INVOICE	SHRED-X PTY LTD & AUSTRALIAN PAPER RECYCLING	ADMIN OFFICE - SHREDDING BIN PICKUP - APRIL - MAY 2023	\$ 120.47
EFT26485	SCOPE BUSINESS IMAGING	PAYMENT	-\$ 115.42
INVOICE	SCOPE BUSINESS IMAGING	DBK SES - PREVENTATIVE SERVICE PLAN FOR PRINTER/COPIER - MAY 2023	\$ 115.42
EFT26486	SOUTH WEST CLEANING	PAYMENT	-\$ 13,039.61
INVOICE	SOUTH WEST CLEANING	PUBLIC TOILET FACILITIES AND BARBECUE CLEANING - MAY 2023	\$ 8,137.00
INVOICE	SOUTH WEST CLEANING	CONTRACT CLEANING BUILDINGS - MAY 2023	\$ 4,902.61
EFT26487	CHARL BRINAY SNYMAN	PAYMENT	-\$ 71.96
INVOICE	CHARL BRINAY SNYMAN	REIMBURSE PARKING FEES AND FUEL EXPENSES DURING TRAINING	\$ 71.96
EFT26488	TELSTRA - MELBOURNE ACCOUNTS	PAYMENT	-\$ 2,015.23
INVOICE	TELSTRA - MELBOURNE ACCOUNTS	TELEPHONE - DBK SES	\$ 34.40
INVOICE	TELSTRA - MELBOURNE ACCOUNTS	DEPOT - SMARTFILL (0709 197 759)	\$ 20.00
INVOICE	TELSTRA - MELBOURNE ACCOUNTS	TELEPHONE - BLN LIBRARY	\$ 35.09
INVOICE	TELSTRA - MELBOURNE ACCOUNTS	NBN MODEM - ADMIN	\$ 210.00
INVOICE	TELSTRA - MELBOURNE ACCOUNTS	TELEPHONE - DBK LIBRARY	\$ 92.87
INVOICE	TELSTRA - MELBOURNE ACCOUNTS	TELEPHONE - DBK REC CTR	\$ 124.99
INVOICE	TELSTRA - MELBOURNE ACCOUNTS	TELEPHONE - THOMSON BROOK BFB	\$ 69.89
INVOICE	TELSTRA - MELBOURNE ACCOUNTS	TELEPHONE - ADMIN, BLN DEPOT, DBK DEPOT	\$ 1,262.99
INVOICE	TELSTRA - MELBOURNE ACCOUNTS	EMERGENCY COMMUNICATION SATELLITE PHONES X 3 - SATELLITE PLAN	\$ 165.00
EFT26489	TOTALLY WORKWEAR	PAYMENT	-\$ 275.00
INVOICE	TOTALLY WORKWEAR	2022/23 STAFF CORPORATE UNIFORM	\$ 275.00
EFT26490	LILLIAN MAY TAYLOR	PAYMENT	-\$ 328.70
INVOICE	LILLIAN MAY TAYLOR	REFUND OVERPAYMENT OF RENT	\$ 328.70
EFT26491	TEAM GLOBAL EXPRESS PTY LTD	PAYMENT	-\$ 62.83

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INVOICE	TEAM GLOBAL EXPRESS PTY LTD	ADMIN - PHOTOCOPIER SUPPLIES, DBK REC CTR - REPLENISH CHEMICAL SPILL KIT SUPPLIES - FREIGHT EXPENSES	\$ 62.83
EFT26492	TALIS DELIVERING SOLUTIONS	PAYMENT	-\$ 4,950.10
INVOICE	TALIS DELIVERING SOLUTIONS	CONVERT VIDEOS CAPTURED BY TALIS TO A MAIN ROADS WEB PLAYER FORMAT - CONVERTING THE FILES TO A COMPATIBLE FORMAT FOR LAYBACK ON THE MRWA WEB PLAYER, INCLUDING THE GIS AND OTHER METADATA; NAMING AND INDEXING THE FILES IN A CONSISTENT AND SEARCHABLE MANNER; PROVIDING THE DIGITAL FILES TO THE SHIRE	\$ 4,950.10
EFT26494	THERMO FISHER SCIENTIFIC AUSTRALIA PTY LTD	PAYMENT	-\$ 6,628.60
INVOICE	THERMO FISHER SCIENTIFIC AUSTRALIA PTY LTD	W&S - LEVELTROLL, BRAOTROLL, RUGGED TWISTLOCK CABLE , RUGGED TWISTLOCK CABLE, WIRELESS TROLL COMM PLUS FREIGHT	\$ 6,628.60
EFT26495	LANDGATE - VALUATION SERVICES	PAYMENT	-\$ 71.80
INVOICE	LANDGATE - VALUATION SERVICES	INTERIM VALUATIONS	\$ 71.80
EFT26496	WATER CORPORATION - ACCOUNTS	PAYMENT	-\$ 13,639.65
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - DONNYBROOK RAILWAY STATION VISITOR CENTRE 06/04/2023 TO 29/05/2023, SEWERAGE - DONNYBROOK RAILWAY STATION VISITOR CENTRE 01/05/2023 TO 30/06/2023	\$ 52.18
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - BANK AT 70 (LOT 58) SOUTH WESTERN HWY, DONNYBROOK, SEWERAGE - BANK AT 70 (LOT 58) SOUTH WESTERN HWY, DONNYBROOK 01/05/2023 TO 30/06/2023	\$ 530.73
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - STATIONMASTERS HOUSE/COMMUNITY RESOURCE CENTRE 06/04/2023 TO 29/05/2023, SEWERAGE - STATIONMASTERS HOUSE/COMMUNITY RESOURCE CENTRE 01/05/2023 TO 30/06/2023	\$ 85.10
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - MELDENE ESTATE PUBLIC OPEN SPACE 06/04/2023 TO 29/05/2023	\$ 797.15
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - AYERS GARDEN PRECINCT DRINKING FOUNTAIN 06/04/2023 TO 29/05/2023	\$ 11.19
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - PUBLIC TOILETS DONNYBROOK AYERS GARDEN 06/04/2023 TO 29/05/2023, SEWERAGE - PUBLIC TOILETS DONNYBROOK AYERS GARDEN 01/05/2023 TO 30/06/2023	\$ 976.22
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - DONNYBROOK SES BUILDING (CHAPMAN STREET, DONNYBROOK) 06/04/2023 TO 30/05/2023	\$ 67.13
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - PRESTON VILLAGE 06/04/2023 TO 29/05/2023, SEWERAGE - PRESTON VILLAGE 01/05/2023 TO 30/06/2023	\$ 1,995.93
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - ESL BALINGUP BUSH FIRE BRIGADE 04/04/2023 TO 06/06/2023, SEWERAGE - ESL BALINGUP BUSH FIRE BRIGADE 01/05/2023 TO 30/06/2023	\$ 93.71
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - BALINGUP VILLAGE GREEN - BROCKMAN ST SIDE 04/04/2023 TO 06/06/2023	\$ 5.46
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - BALINGUP VILLAGE GREEN - FORREST ST SIDE 04/04/2023 TO 06/06/2023	\$ 450.32
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - BALINGUP MEMORIAL PARK 04/04/2023 TO 06/06/2023	\$ 106.29
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - BALINGUP STANDPIPE 04/04/2023 TO 06/06/2023	\$ 756.90
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - MULLALYUP BUSH FIRE BRIGADE 05/04/2023 TO 07/06/2023	\$ 82.52
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - BALINGUP DEPOT 04/04/2023 TO 07/06/2023	\$ 41.96
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - BALINGUP OVAL 04/04/2023 TO 07/06/2023	\$ 209.78
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - BALINGUP RECREATION CENTRE 04/04/2023 TO 07/06/2023	\$ 25.17
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - MEMORIAL RSL PARK KIRUP 04/04/2023 TO 07/06/2023	\$ 117.47
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - MULLALYUP MEMORIAL PARK 05/04/2023 TO 07/06/2023	\$ 156.63
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - BALINGUP VILLAGE GREEN 04/04/2023 TO 07/06/2023	\$ 19.58
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - MILL PARK, KIRUP LOT 153 SOUTH WESTERN HWY 04/04/2023 TO 07/06/2023	\$ 44.75
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - MULLALYUP PLAYGROUND 05/04/2023 TO 07/06/2023	\$ 131.46
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - BALINGUP HALL AND LIBRARY 04/04/2023 TO 07/06/2023	\$ 30.77
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - UNIT 9 LANGLEY VILLAS 11/04/2023 TO 08/06/2023, SEWERAGE - UNIT 9 LANGLEY VILLAS 01/05/2023 TO 30/06/2023	\$ 278.73
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - GARDENS AT LANGLEY VILLAS 11/04/2023 TO 08/06/2023	\$ 226.56
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - UNIT 6 LANGLEY VILLAS 11/04/2023 TO 08/06/2023, SEWERAGE - UNIT 6 LANGLEY VILLAS 01/05/2023 TO 30/06/2023	\$ 136.09
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - UNIT 5 LANGLEY VILLAS 11/04/2023 TO 08/06/2023, SEWERAGE - UNIT 5 LANGLEY VILLAS 01/05/2023 TO 30/06/2023	\$ 63.37

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INVOICE	WATER CORPORATION - ACCOUNTS	WATER - UNIT 4 LANGLEY VILLAS 11/04/2023 TO 08/06/2023, SEWERAGE - UNIT 4 LANGLEY VILLAS 01/05/2023 TO 30/06/2023	\$ 88.54
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - UNIT 3 LANGLEY VILLAS 11/04/2023 TO 08/06/2023, SEWERAGE - UNIT 3 LANGLEY VILLAS 01/05/2023 TO 30/06/2023	\$ 116.51
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - UNIT 2 LANGLEY VILLAS 11/04/2023 TO 08/06/2023, SEWERAGE - UNIT 2 LANGLEY VILLAS 01/05/2023 TO 30/06/2023	\$ 85.74
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - UNITS 9 - 12 MINNINUP COTTAGES 11/04/2023 TO 08/06/2023, SEWERAGE - UNITS 9 - 12 MINNINUP COTTAGES 01/05/2023 TO 30/06/2023	\$ 464.18
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - UNITS 1 - 4 MINNINUP COTTAGES 11/04/2023 TO 08/06/2023, SEWERAGE - UNITS 1 - 4 MINNINUP COTTAGES 01/05/2023 TO 30/06/2023	\$ 257.20
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - UNITS 5 - 8 MINNINUP COTTAGES 11/04/2023 TO 08/06/2023, SEWERAGE - UNITS 5 - 8 MINNINUP COTTAGES 01/05/2023 TO 30/06/2023	\$ 150.91
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - UNIT 7 LANGLEY VILLAS 11/04/2023 TO 08/06/2023, SEWERAGE - UNIT 7 LANGLEY VILLAS 01/05/2023 TO 30/06/2023	\$ 71.76
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - UNIT 8 LANGLEY VILLAS 11/04/2023 TO 08/06/2023, SEWERAGE - UNIT 8 LANGLEY VILLAS 01/05/2023 TO 30/06/2023	\$ 99.73
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - UNIT 1 LANGLEY VILLAS 11/04/2023 TO 08/06/2023, SEWERAGE - UNIT 1 LANGLEY VILLAS 01/05/2023 TO 30/05/2023	\$ 82.94
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - DONNYBROOK RECREATION CENTRE 06/04/2023 TO 08/06/2023	\$ 1,343.97
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - DONNYBROOK DEPOT VICTORY LANE 05/04/2023 TO 08/06/2023	\$ 13.99
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - APPLE FUN PARK 05/04/2023 TO 08/06/2023, SEWERAGE - APPLE FUN PARK 01/05/2023 TO 30/06/2023, , WATER - GOODS SHED 05/04/2023 TO 08/06/2023	\$ 655.21
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - DONNYBROOK DEPOT (CHERRYDALE WAY) 05/04/2023 TO 08/06/2023	\$ 50.35
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - EGAN PARK 05/04/2023 TO 08/06/2023, , SEWERAGE - EGAN PARK 01/05/2023 TO 30/06/2023,	\$ 1,774.86
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - DONNYBROOK ADMINISTRATION CENTRE 05/04/2023 TO 08/06/2023, SEWERAGE - DONNYBROOK ADMINISTRATION CENTRE	\$ 106.29
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - DONNYBROOK MEMORIAL HALL 05/04/2023 TO 08/06/2023, SEWERAGE - DONNYBROOK MEMORIAL HALL 01/05/2023 TO 30/06/2023	\$ 235.66
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - DONNYBROOK COMMUNITY CENTRE - PLAYGROUP 05/04/2023 TO 08/06/2023	\$ 39.16
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - DONNYBROOK DENTAL SURGERY 11/04/2023 TO 08/06/2023, SEWERAGE - DONNYBROOK DENTAL SURGERY 01/05/2023 TO 30/06/2023	\$ 509.50
EFT26497	SYNERGY	PAYMENT	-\$ 22,845.75
INVOICE	SYNERGY	ELECTRICITY - STANDPIPE - WADE RD - THOMSON BROOK BFB 24/03/2023 TO 25/05/2023	\$ 121.21
INVOICE	SYNERGY	ELECTRICITY - ESL EXPENDITURE - LOWDEN BFB 24/03/2023 TO 25/05/2023	\$ 319.41
INVOICE	SYNERGY	ELECTRICITY - WORKS DEPOT - DONNYBROOK 24/03/2023 TO 25/05/2023	\$ 729.28
INVOICE	SYNERGY	ELECTRICITY - STREET LIGHTING 25/03/2023 TO 24/05/2023	\$ 7,422.52
INVOICE	SYNERGY	ELECTRICITY - MINNINUP COTTAGES UNIT 8 - VACANT 01/04/2023 TO 02/06/2023	\$ 67.89
INVOICE	SYNERGY	ELECTRICITY - WORKS & SERVICES ADMIN BUILDING - 116B SOUTH WESTERN HWY DONNYBROOK 01/04/2023 TO 02/06/2023	\$ 494.19
INVOICE	SYNERGY	ELECTRICITY - COMMERCIAL PREMISES 70/LOT 58 SOUTH WESTERN HWY DONNYBROOK (BANK BUILDING) 01/04/2023 TO 02/06/2023	\$ 997.67
INVOICE	SYNERGY	ELECTRICITY EXPENSES FOR UNIT 7 MINNINUP COTTAGES (CHARLES CVILIKAS) CONSUMED DURING SHERP RENOVATION 01/04/2023 TO 02/06/2023	\$ 69.71
INVOICE	SYNERGY	ELECTRICITY FOR UNIT 6 MINNINUP COTTAGES (SANDRA HEYWORTH) CONSUMED DURING SHERP REFURBISHMENT 01/04/2023 TO 02/06/2023	\$ 78.72
INVOICE	SYNERGY	ELECTRICITY - EGAN PARK 01/04/2023 TO 02/06/2023	\$ 236.72
INVOICE	SYNERGY	ELECTRICITY - COUNCIL CHAMBER 04/04/2023 TO 06/06/2023	\$ 267.19
INVOICE	SYNERGY	ELECTRICITY - LOT 322 BENTLEY ST (VACANT) - OLD SES BUILDING 04/04/2023 TO 06/06/2023	\$ 125.73

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INVOICE	SYNERGY	ELECTRICITY - STATION SQUARE 04/04/2023 TO 06/06/2023	\$ 4,082.62
INVOICE	SYNERGY	ELECTRICITY - WORKS DEPOT - DONNYBROOK - VICTORY LANE 04/04/2023 TO 06/06/2023	\$ 231.58
INVOICE	SYNERGY	ELECTRICITY - AYERS GARDEN PRECINCT 04/04/2023 TO 06/06/2023	\$ 1,229.92
INVOICE	SYNERGY	ELECTRICITY - VC MITCHELL PARK 04/04/2023 TO 06/06/2023	\$ 2,449.88
INVOICE	SYNERGY	ELECTRICITY - 9791 SOUTH WESTERN HWY DONNYBROOK 31/03/2023 TO 01/06/2023	\$ 121.21
INVOICE	SYNERGY	ELECTRICITY - PRESTON VILLAGE UNIT 12 - VACANT 12/04/2023 TO 01/06/2023	\$ 106.60
INVOICE	SYNERGY	ELECTRICITY - PRESTON VILLAGE UNIT 5 - VACANT 18/04/2023 TO 01/06/2023	\$ 104.94
INVOICE	SYNERGY	ELECTRICITY - PRESTON VILLAGE UNIT 3 - VACANT 21/04/2023 TO 01/06/2023	\$ 85.78
INVOICE	SYNERGY	ELECTRICITY - LANGLEY VILLAS UNIT 3 25/03/2023 TO 01/06/2023	\$ 174.57
INVOICE	SYNERGY	ELECTRICITY - LANGLEY VILLAS - UNIT 5 31/03/2023 TO 01/06/2023	\$ 147.85
INVOICE	SYNERGY	ELECTRICITY - PRESTON VILLAGE GROUNDS 31/03/2023 TO 01/06/2023	\$ 349.56
INVOICE	SYNERGY	ELECTRICITY - MINNINUP COTTAGES (U9 - U12) 31/03/2023 TO 01/06/2023	\$ 167.92
INVOICE	SYNERGY	MINNINUP COTTAGES - ELECTRICITY EXPENSES 31/03/2023 TO 01/06/2023	\$ 115.98
INVOICE	SYNERGY	ELECTRICITY - LIONS CLUB BUILDING 04/04/2023 TO 06/06/2023	\$ 326.12
INVOICE	SYNERGY	ELECTRICITY - LANGLEY VILLAS 31/03/2023 TO 01/06/2023	\$ 67.89
INVOICE	SYNERGY	ELECTRICITY - DONNYBROOK HALL 01/04/2023 TO 02/06/2023	\$ 557.72
INVOICE	SYNERGY	ELECTRICITY - PUBLIC TOILETS - AYRES GARDENS 01/04/2023 TO 02/06/2023	\$ 1,131.96
INVOICE	SYNERGY	ELECTRICITY - APPLE FUN PARK 01/04/2023 TO 02/06/2023	\$ 463.41
EFT26498	WA LOCAL GOVERNMENT ASSOCIATION	PAYMENT	-\$ 1,276.00
INVOICE	WA LOCAL GOVERNMENT ASSOCIATION	STATE EMPLOYMENT LAW ESSENTIALS COURSE - MONDAY 26TH JUNE 2023 - DEBRA ALLEN	\$ 638.00
INVOICE	WA LOCAL GOVERNMENT ASSOCIATION	STATE EMPLOYMENT LAW ESSENTIALS COURSE - MONDAY 26TH JUNE 2023 - TARA MCNEVEN	\$ 638.00
EFT26499	WORK CLOBBER	PAYMENT	-\$ 1,026.90
INVOICE	WORK CLOBBER	DBK REC CTR - PROTECTIVE CLOTHING	\$ 636.30
INVOICE	WORK CLOBBER	W&S - 2 PAIRS OF WORK BOOTS FOR MAINTENANCE	\$ 390.60
EFT26499A	SG FLEET AUSTRALIA PTY LIMITED	PAYMENT	-\$ 970.64
INVOICE	SG FLEET AUSTRALIA PTY LIMITED	LEASE EXPENSES FOR CESH VEHICLE FOR PERIOD 09/06/2023 TO 08/07/2023	\$ 970.64
EFT26499B	SHIRE OF DONNYBROOK BALINGUP	PAYMENT	-\$ 141,799.39
INVOICE	SHIRE OF DONNYBROOK BALINGUP	PAYROLL FOR PERIOD ENDING 14/06	\$ 141,799.39
EFT26500	DONNYBROOK FRESH SUPA IGA	PAYMENT	-\$ 2,886.57
INVOICE	DONNYBROOK FRESH SUPA IGA	SHERP - MINNINUP COTTAGES DAILY MEALS 01/05/2023 TO 07/05/2023	\$ 60.49
INVOICE	DONNYBROOK FRESH SUPA IGA	SHERP - MINNINUP COTTAGES DAILY MEALS 01/05/2023 TO 07/05/2023	\$ 62.88
INVOICE	DONNYBROOK FRESH SUPA IGA	ADMIN OFFICE BREAK ROOM SUPPLIES - MILK, SOFT DRINK, BUTTER	\$ 45.33
INVOICE	DONNYBROOK FRESH SUPA IGA	ADMIN OFFICE BREAK ROOM SUPPLIES - COFFEE, SUGAR	\$ 66.60
INVOICE	DONNYBROOK FRESH SUPA IGA	SHERP - MINNINUP COTTAGES DAILY MEALS 01/05/2023 TO 07/05/2023	\$ 53.31
INVOICE	DONNYBROOK FRESH SUPA IGA	SHERP - MINNINUP COTTAGES DAILY MEALS 01/05/2023 TO 07/05/2023	\$ 55.30
INVOICE	DONNYBROOK FRESH SUPA IGA	ADMIN OFFICE BREAK ROOM - MISC CLEANING SUPPLIES, MILK	\$ 39.24
INVOICE	DONNYBROOK FRESH SUPA IGA	SHERP - MINNINUP COTTAGES DAILY MEALS 01/05/2023 TO 07/05/2023	\$ 13.98
INVOICE	DONNYBROOK FRESH SUPA IGA	SHERP - MINNINUP COTTAGES DAILY MEALS 01/05/2023 TO 07/05/2023	\$ 150.35
INVOICE	DONNYBROOK FRESH SUPA IGA	W&S - GENERAL GROCERIES	\$ 9.23
INVOICE	DONNYBROOK FRESH SUPA IGA	SHERP - MINNINUP COTTAGES DAILY MEALS 08/05/2023 TO 14/05/2023	\$ 57.30
INVOICE	DONNYBROOK FRESH SUPA IGA	SHERP - MINNINUP COTTAGES DAILY MEALS 08/05/2023 TO 14/05/2023	\$ 63.92
INVOICE	DONNYBROOK FRESH SUPA IGA	SHERP - MINNINUP COTTAGES DAILY MEALS 08/05/2023 TO 14/05/2023	\$ 51.71
INVOICE	DONNYBROOK FRESH SUPA IGA	SHERP - MINNINUP COTTAGES DAILY MEALS 08/05/2023 TO 14/05/2023	\$ 61.32

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INVOICE	DONNYBROOK FRESH SUPA IGA	SHERP - MINNINUP COTTAGES DAILY MEALS 08/05/2023 TO 14/05/2023	\$ 192.39
INVOICE	DONNYBROOK FRESH SUPA IGA	ADMIN STAFF BREAK ROOM - COFFEE, MILK, TEA BAGS, SOFT DRINK	\$ 121.58
INVOICE	DONNYBROOK FRESH SUPA IGA	W&S - GROCERIES, DEPOT - GROCERIES	\$ 55.03
INVOICE	DONNYBROOK FRESH SUPA IGA	CATERING FOR 13 PEOPLE - EXTERNAL MEETING, ADMIN BREAK ROOM - MILK	\$ 62.82
INVOICE	DONNYBROOK FRESH SUPA IGA	SHERP - MINNINUP COTTAGES DAILY MEALS 15/05/2023 TO 21/05/2023	\$ 68.70
INVOICE	DONNYBROOK FRESH SUPA IGA	CATERING FOR 10 PEOPLE - EXTERNAL MEETING	\$ 205.00
INVOICE	DONNYBROOK FRESH SUPA IGA	SHERP - MINNINUP COTTAGES DAILY MEALS 15/05/2023 TO 21/05/2023	\$ 63.46
INVOICE	DONNYBROOK FRESH SUPA IGA	SHERP - MINNINUP COTTAGES DAILY MEALS 15/05/2023 TO 21/05/2023	\$ 53.92
INVOICE	DONNYBROOK FRESH SUPA IGA	SHERP - MINNINUP COTTAGES DAILY MEALS 15/05/2023 TO 21/05/2023	\$ 74.32
INVOICE	DONNYBROOK FRESH SUPA IGA	SHERP - MINNINUP COTTAGES DAILY MEALS 15/05/2023 TO 21/05/2023	\$ 197.49
INVOICE	DONNYBROOK FRESH SUPA IGA	BSA COURSE - 20 & 21 MAY - GROCERIES	\$ 82.61
INVOICE	DONNYBROOK FRESH SUPA IGA	2023 COMMUNITY CLUB EXPO - POWER BOARD, RAFFLE TICKETS AND BLUTACK	\$ 27.00
INVOICE	DONNYBROOK FRESH SUPA IGA	SHERP - MINNINUP COTTAGES DAILY MEALS 22/05/2023 TO 28/05/2023	\$ 74.23
INVOICE	DONNYBROOK FRESH SUPA IGA	W&S - GROCERIES, W&S GROCERIES - TEA TOWELS	\$ 12.02
INVOICE	DONNYBROOK FRESH SUPA IGA	ADMIN OFFICE BREAK ROOM STOCK - COFFEE, SCOURER BRUSH HEADS, VEGEMITE, MILK	\$ 80.47
INVOICE	DONNYBROOK FRESH SUPA IGA	SHERP - MINNINUP COTTAGES DAILY MEALS 22/05/2023 TO 28/05/2023	\$ 70.42
INVOICE	DONNYBROOK FRESH SUPA IGA	SHERP - MINNINUP COTTAGES DAILY MEALS 22/05/2023 TO 28/05/2023	\$ 42.39
INVOICE	DONNYBROOK FRESH SUPA IGA	SHERP - MINNINUP COTTAGES DAILY MEALS 22/05/2023 TO 28/05/2023	\$ 75.71
INVOICE	DONNYBROOK FRESH SUPA IGA	SHERP - MINNINUP COTTAGES DAILY MEALS 22/05/2023 TO 28/05/2023	\$ 192.81
INVOICE	DONNYBROOK FRESH SUPA IGA	SHERP - MINNINUP COTTAGES DAILY MEALS 29/05/2023 TO 04/06/2023	\$ 63.76
INVOICE	DONNYBROOK FRESH SUPA IGA	SHERP - MINNINUP COTTAGES DAILY MEALS 29/05/2023 TO 04/06/2023	\$ 58.97
INVOICE	DONNYBROOK FRESH SUPA IGA	SHERP - MINNINUP COTTAGES DAILY MEALS 29/05/2023 TO 04/06/2023	\$ 60.69
INVOICE	DONNYBROOK FRESH SUPA IGA	ADMIN OFFICE BREAK ROOM - MILK COFFEE, TEA BAGS	\$ 100.79
INVOICE	DONNYBROOK FRESH SUPA IGA	DEPOT - GROCERIES (DBK & BAL)	\$ 59.03
EFT26500A	AUSTRALIAN TAX OFFICE	PAYMENT	-\$ 85,234.00
INVOICE	AUSTRALIAN TAX OFFICE	BAS - MAY 2023	\$ 85,234.00
EFT26501	HARMONIC IT	PAYMENT	-\$ 17,587.79
INVOICE	HARMONIC IT	IT SUPPORT AGREEMENT - 120 BLOCK HOURS RENEWAL	\$ 16,929.00
INVOICE	HARMONIC IT	MANAGED FORTIANALYZER AGREEMENT 5 FIREWALLS, ORTIANALYZER SITE LICENCE - JUNE 2023	\$ 605.00
INVOICE	HARMONIC IT	VISIO PLAN 2 NCE MONTHLY SUBSCRIPTION X 2 - JUNE 2023	\$ 53.79
EFT26502	DONNYBROOK APPLE FESTIVAL INC.	PAYMENT	-\$ 2,200.00
INVOICE	DONNYBROOK APPLE FESTIVAL INC.	2022/2023 CGFS MAJOR GRANTS - 2023 APPLE FESTIVAL DESIGN	\$ 2,200.00
EFT26503	ALFS MACHINERY PTY LTD	PAYMENT	-\$ 1,098.50
INVOICE	ALFS MACHINERY PTY LTD	P&G - SECATEURS, R CLIPS, BRASS HOSE BARB & TEE	\$ 115.50
INVOICE	ALFS MACHINERY PTY LTD	P&G - 2 X SILVAN 15L RECHARGEABLE 18V LITHIUM - ION PROGRADE SPRAYERS	\$ 983.00
EFT26504	AUSTRALIAN SERVICES UNION WESTERN AUSTRALIAN BRANCH	PAYMENT	-\$ 25.90
INVOICE	AUSTRALIAN SERVICES UNION WESTERN AUSTRALIAN BRANCH	PAYROLL DEDUCTION 28/06/2023	\$ 25.90
EFT26505	MAIA FINANCIAL	PAYMENT	-\$ 341.70
INVOICE	MAIA FINANCIAL	LEASE EXPENSES - W&S FUJI XEROX - FINAL PAYMENT	\$ 341.70
EFT26507	ALL WOOD WA	PAYMENT	-\$ 8,769.03
INVOICE	ALL WOOD WA	SHERP - MINNINUP COTTAGES - SUPPLY AND INSTALLATION ROBES	\$ 8,769.03
EFT26508	AUSTRALIAN SPORTS COMMISSION	PAYMENT	-\$ 6,471.65

SHIRE OF DONNYBROOK BALINGUP
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INVOICE	AUSTRALIAN SPORTS COMMISSION	DBK REC CTR - RECOUPMENT OF FUNDS FROM GRANT - HAVE A TRY DAY	\$ 6,471.65
EFT26509	REBECCA ANNE ARMSTRONG	PAYMENT	-\$ 58.70
INVOICE	REBECCA ANNE ARMSTRONG	REIMBURSE POLICE CLEARANCE EXPENSES	\$ 58.70
EFT26510	BALINGUP PROGRESS ASSOCIATION	PAYMENT	-\$ 500.00
INVOICE	BALINGUP PROGRESS ASSOCIATION	2022/2023 MINOR GRANTS - BIBBULMEN TRACK SPONSORSHIP	\$ 500.00
EFT26511	BUNNINGS GROUP LIMITED	PAYMENT	-\$ 1,046.43
INVOICE	BUNNINGS GROUP LIMITED	DONNYBROOK SES - PURCHASE REPLACEMENT ESKIES AND ANY OTHER UNIT REQUIREMENTS FOLLOWING 2022/23 BUSHFIRE SEASON	\$ 956.00
INVOICE	BUNNINGS GROUP LIMITED	DBK REC CTR - CLEANING ITEMS - POOL SCOOP, BUCKET, MOP HEADS, FLAT MOP REFILLS, MOP BUCKET	\$ 90.43
EFT26512	BELL FIRE EQUIPMENT COMPANY PTY LTD	PAYMENT	-\$ 228.25
INVOICE	BELL FIRE EQUIPMENT COMPANY PTY LTD	BLN TRANSFER STATION - INSTALL FIRE EXTINGUISHER AND LOCATION SIGN TO GATE HOUSE SHED	\$ 228.25
EFT26513	BUILDING AND CONSTRUCTION INDUSTRY TRAINING BOARD	PAYMENT	-\$ 1,593.39
INVOICE	BUILDING AND CONSTRUCTION INDUSTRY TRAINING BOARD	BCITF LEVY COLLECTIONS - MAY 2023	\$ 1,593.39
EFT26514	BALINGUP AND DISTRICTS TOURISM ASSOCIATION INC.	PAYMENT	-\$ 35,000.00
INVOICE	BALINGUP AND DISTRICTS TOURISM ASSOCIATION INC.	SERVICE LEVEL AGREEMENT 2022/2023 - SECOND YEAR PAYMENT	\$ 35,000.00
EFT26515	BUNBURY & BUSSELTON AIR	PAYMENT	-\$ 800.25
INVOICE	BUNBURY & BUSSELTON AIR	DBK REC CTR - REPLACEMENT HEAT PUMP GAUGES	\$ 800.25
EFT26516	COUNTRY WOMENS ASSOCIATION - BALINGUP	PAYMENT	-\$ 60.00
INVOICE	COUNTRY WOMENS ASSOCIATION - BALINGUP	BALINGUP ANZAC WREATH	\$ 60.00
EFT26517	KIM PHILLIP BENZIE	PAYMENT	-\$ 600.00
INVOICE	KIM PHILLIP BENZIE	RELOCATION ALLOWANCE DURING SHERP REFURBISHMENT - JUNE 2023	\$ 600.00
EFT26518	COCA COLA AMATIL (AUST) P/L	PAYMENT	-\$ 370.43
INVOICE	COCA COLA AMATIL (AUST) P/L	DBK REC CTR - KIOSK STOCK - PUMP WATER, POWERADE MOUNTAN BLAST, POWERADE BLACK CURRENT, COCA-COLA CANS, COCA-COLA NO SUGAR CANS	\$ 370.43
EFT26519	BIDFOOD BUNBURY	PAYMENT	-\$ 57.60
INVOICE	BIDFOOD BUNBURY	DBK REC CTR - KIOSK STOCK - KILLER PYTHONS AND RED FROGS	\$ 57.60
EFT26520	JESSIE ROSE COOPER	PAYMENT	-\$ 63.40
INVOICE	JESSIE ROSE COOPER	REIMBURSE FIREFIGHTING SKILLS COURSE CATERING EXPENSES	\$ 63.40
EFT26521	CHARLES CVILIKAS	PAYMENT	-\$ 600.00
INVOICE	CHARLES CVILIKAS	RELOCATION ALLOWANCE DURING SHERP REFURBISHMENT - JUNE 2023	\$ 600.00
EFT26522	CRS ELECTRICAL	PAYMENT	-\$ 251.01
INVOICE	CRS ELECTRICAL	DBK REC CTR - INSTALLATION OF AN ISOLATION SWITCH FOR THE POOL PUMP	\$ 251.01
EFT26523	COMPUTER WEST	PAYMENT	-\$ 1,655.46
INVOICE	COMPUTER WEST	MICROSOFT AZURE CLOUD SUPSCRIPTION FOR DEC 2022, JAN & FEB 2023	\$ 1,655.46
EFT26524	CONNECT CALL CENTRE SERVICES	PAYMENT	-\$ 161.26
INVOICE	CONNECT CALL CENTRE SERVICES	AFTER HOURS CALL SERVICE - WORKS & SERVICES, PARKS & GARDENS, RANGERS - MAY 2023	\$ 151.25
INVOICE	CONNECT CALL CENTRE SERVICES	CONNECT CALL FROM PRESTON VILLAGE FOR ASSISTANCE - MAY 2023	\$ 10.01
EFT26525	CS LEGAL	PAYMENT	-\$ 1,855.70
INVOICE	CS LEGAL	COSTS ASSOCIATED WITH GENERAL PROCEDURE CLAIM - SUBSTITUTED SERVICE	\$ 468.20
INVOICE	CS LEGAL	COSTS ASSOCIATED WITH GENERAL PROCEDURE CLAIMS - PSSO	\$ 1,387.50
EFT26526	DEPARTMENT OF WATER AND ENVIRONMENTAL REGULATION	PAYMENT	-\$ 1,477.30
INVOICE	DEPARTMENT OF WATER AND ENVIRONMENTAL REGULATION	DWER ANNUAL LICENCE FEE FOR DONNYBROOK WASTE MANAGEMENT FACILITY	\$ 1,477.30

SHIRE OF DONNYBROOK BALINGUP
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EFT26527	DONNYBROOK MEDICAL SERVICES	PAYMENT	-\$	165.00
INVOICE	DONNYBROOK MEDICAL SERVICES	PRE-EMPLOYMENT MEDICAL	\$	165.00
EFT26528	DONNYBROOK NEWSAGENCY	PAYMENT	-\$	190.05
INVOICE	DONNYBROOK NEWSAGENCY	ADMIN/OFFICE PUBLICATIONS SUPPLIED FOR THE MONTH OF APRIL 2023	\$	15.20
INVOICE	DONNYBROOK NEWSAGENCY	BUSINESS CARDS - RANGER	\$	110.00
INVOICE	DONNYBROOK NEWSAGENCY	ADMIN - 5X LITHIUM CR2032 BATTERIES	\$	24.75
INVOICE	DONNYBROOK NEWSAGENCY	2023 COMMUNITY CLUB EXPO - RAFFLE TICKETS	\$	23.00
INVOICE	DONNYBROOK NEWSAGENCY	ADMIN/OFFICE PUBLICATIONS SUPPLIED FOR THE MONTH OF MAY 2023	\$	17.10
EFT26529	DONNYBROOK HARDWARE & GARDEN	PAYMENT	-\$	1,505.38
INVOICE	DONNYBROOK HARDWARE & GARDEN	P&G - INSECTICIDE & PRESSURE SPRAYER	\$	34.28
INVOICE	DONNYBROOK HARDWARE & GARDEN	P&G - LIME SULPHUR SPRAY	\$	25.70
INVOICE	DONNYBROOK HARDWARE & GARDEN	P&G - KWIKSET X 4	\$	35.40
INVOICE	DONNYBROOK HARDWARE & GARDEN	P&G - KWIKSET X 3	\$	26.55
INVOICE	DONNYBROOK HARDWARE & GARDEN	P&G - SUPER RAKE	\$	46.50
INVOICE	DONNYBROOK HARDWARE & GARDEN	SMITH ST - SIGNAGE SCREWS	\$	21.45
INVOICE	DONNYBROOK HARDWARE & GARDEN	DBK REC CTR - CABIN HOOKS, KEY CUTTING FOR STADIUM ACCESS	\$	54.00
INVOICE	DONNYBROOK HARDWARE & GARDEN	P&G - EZI-WET CONCENTRATE, WATERING CAN, MEAT HOOK, ELASTIC STRAP	\$	71.80
INVOICE	DONNYBROOK HARDWARE & GARDEN	YELVERTON ST - KWIKSET X 3	\$	26.55
INVOICE	DONNYBROOK HARDWARE & GARDEN	LITTLE RD - SANDPAPER	\$	9.00
INVOICE	DONNYBROOK HARDWARE & GARDEN	SPENCER RD - KWIKSET	\$	8.85
INVOICE	DONNYBROOK HARDWARE & GARDEN	UPPER CAPEL RD - HOE	\$	37.50
INVOICE	DONNYBROOK HARDWARE & GARDEN	LITTLE RD - INSECTICIDE & KWIKSET	\$	66.00
INVOICE	DONNYBROOK HARDWARE & GARDEN	BLN P&G - TOILET ROLE HOLDER, STORAGE TUBS	\$	38.10
INVOICE	DONNYBROOK HARDWARE & GARDEN	BOX OF POP RIVETS FOR RURAL ROAD SIGNS	\$	145.28
INVOICE	DONNYBROOK HARDWARE & GARDEN	DB SES - MAKITA BATTERY AND BATTERY CHARGER	\$	331.10
INVOICE	DONNYBROOK HARDWARE & GARDEN	BLN P&G - TAPS X 2	\$	34.45
INVOICE	DONNYBROOK HARDWARE & GARDEN	THOMSON ST - WATERING CAN	\$	43.20
INVOICE	DONNYBROOK HARDWARE & GARDEN	P&G - FERTILIZERS FOR ANNUAL G/BEDS, DYNAMIC LIFTER, BLOOD AND BONE, WATER CRYSTALS	\$	289.25
INVOICE	DONNYBROOK HARDWARE & GARDEN	P&G - SHOVEL, STORAGE TUBS	\$	115.04
INVOICE	DONNYBROOK HARDWARE & GARDEN	P&G - BROOM, BUCKET, TROWEL	\$	45.38
EFT26530	DONNYBROOK BUTCHERS	PAYMENT	-\$	307.74
INVOICE	DONNYBROOK BUTCHERS	W&S - TOOLBOX MEETING REFRESHMENTS	\$	135.24
INVOICE	DONNYBROOK BUTCHERS	FIREFIGHTING SKILLS - KIRUP - 30X LUNCHESES FOR VOLUNTEERS	\$	172.50
EFT26531	DONNYBROOK TYRE SERVICE	PAYMENT	-\$	556.50
INVOICE	DONNYBROOK TYRE SERVICE	REPAIR TO TYRE ON GRADER DB2201 (INC CALL OUT)	\$	236.50
INVOICE	DONNYBROOK TYRE SERVICE	DB8329 UTE - NEW TYRE 245/70R16 697 + DISPOSAL OF TYRE	\$	320.00
EFT26532	DONNYBROOK FARM SERVICE	PAYMENT	-\$	404.80
INVOICE	DONNYBROOK FARM SERVICE	DBK REC CTR - SODIUM HYPOCHLORITE 205L DRUM	\$	404.80
EFT26533	1ST DONNYBROOK SCOUT GROUP	PAYMENT	-\$	3,079.00
INVOICE	1ST DONNYBROOK SCOUT GROUP	2023 AUSTRALIA DAY COVID SAFE EVENT - COMMUNITY GROUP DONATION, AREA SET UP AND PACKDOWN	\$	1,000.00
INVOICE	1ST DONNYBROOK SCOUT GROUP	2022/2023 CGFS MAJOR GRANT - PATROL BOXES, CAMP COOKING EQUIPMENT	\$	2,079.00
EFT26534	COUNTRY WOMENS ASSOCIATION	PAYMENT	-\$	450.00
INVOICE	COUNTRY WOMENS ASSOCIATION	FIREFIGHTING SKILLS - CATERING FOR 15 PEOPLE OVER 2 DAYS, MORNING TEA & LUNCH	\$	450.00

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EFT26535	DEPARTMENT OF MINES, INDUSTRY REGULATION AND SAFETY - BUILDING COMMISSION	PAYMENT	-\$ 2,442.08
INVOICE	DEPARTMENT OF MINES, INDUSTRY REGULATION AND SAFETY - BUILDING COMMISSION	BSL LEVY COLLECTIONS - MAY 2023	\$ 2,442.08
EFT26536	DBCEC (WA) PTY LTD	PAYMENT	-\$ 4,290.00
INVOICE	DBCEC (WA) PTY LTD	DRAINAGE MAINTENANCE ON MARMION STREET - ONE DAY HIRE OF BOBCAT	\$ 440.00
INVOICE	DBCEC (WA) PTY LTD	ONE DAY BOBCAT HIRE TO FINALISE DRIVEWAY REESTABLISHMENT WORKS ALONG ROADWORKS SITE	\$ 440.00
INVOICE	DBCEC (WA) PTY LTD	MACHINERY HIRE FOR BRIDGE STREET LANEWAY WORKS	\$ 3,410.00
EFT26537	DEEP GULLY EARTHMOVING & AGRICULTURAL SERVICES	PAYMENT	-\$ 1,100.00
INVOICE	DEEP GULLY EARTHMOVING & AGRICULTURAL SERVICES	MITIGATION WORKS - CLEAR AREA SURROUNDING NEW WATER TANK STAND FOR UPPER CAPEL BRIGADE AREA	\$ 1,100.00
EFT26538	JOHN EDWARD DENT	PAYMENT	-\$ 600.00
INVOICE	JOHN EDWARD DENT	RELOCATION ALLOWANCE DURING SHERP REFURBISHMENT - JUNE 2023	\$ 600.00
EFT26539	DEPARTMENT OF TRAINING & WORKFORCE DEVELOPMENT	PAYMENT	-\$ 2,891.00
INVOICE	DEPARTMENT OF TRAINING & WORKFORCE DEVELOPMENT	COURSE ENROLEMENT FEES - ANIMAL WELFARE IN EMERGENCIES TRAINING - RANGER	\$ 2,891.00
EFT26540	COLIN OLIVER DANKS	PAYMENT	-\$ 5,000.00
INVOICE	COLIN OLIVER DANKS	TRANSPORTABLE BUILDING BOND REFUND	\$ 5,000.00
EFT26541	PHILIP CALLUM DIAMOND	PAYMENT	-\$ 1,260.00
INVOICE	PHILIP CALLUM DIAMOND	STUDY ASSISTANCE FOR MASTER'S OF URBAN AND REGIONAL PLANNING	\$ 1,260.00
EFT26542	ELLENBY TREE FARM	PAYMENT	-\$ 539.00
INVOICE	ELLENBY TREE FARM	P&G - LANDSCAPING PLANTS, 2 X CORYMBIA FICIFOLIA ORANGE SPLENDOUR	\$ 539.00
EFT26543	ELDERS SOUTHERN DISTRICTS ESTATE AGENCY	PAYMENT	-\$ 1,640.00
INVOICE	ELDERS SOUTHERN DISTRICTS ESTATE AGENCY	PRESTON VILLAGE - UNIT 3, ELDERS MEDIA ADVERTISING FOR SALE OF UNIT	\$ 820.00
INVOICE	ELDERS SOUTHERN DISTRICTS ESTATE AGENCY	PRESTON VILLAGE - UNIT 5, ELDERS MEDIA ADVERTISING FOR SALE OF UNIT	\$ 820.00
EFT26544	EHO CONSULTING AUSTRALIA PTY LTD	PAYMENT	-\$ 6,835.40
INVOICE	EHO CONSULTING AUSTRALIA PTY LTD	TEMPORARY APPOINTMENT OF CONSULTANT ENVIRONMENTAL HEALTH SERVICES - 6/6/2023 TO 14/6/2023	\$ 4,053.50
INVOICE	EHO CONSULTING AUSTRALIA PTY LTD	TEMPORARY APPOINTMENT OF CONSULTANT ENVIRONMENTAL HEALTH SERVICES - 29/5/2023 TO 2/6/2023	\$ 1,996.50
INVOICE	EHO CONSULTING AUSTRALIA PTY LTD	TEMPORARY APPOINTMENT OF CONSULTANT ENVIRONMENTAL HEALTH SERVICES - 16/06/2023 (HANDOVER)	\$ 785.40
EFT26545	GARMIN	PAYMENT	-\$ 60.00
INVOICE	GARMIN	MESSENGER AND GPS DEVICE SATELLITE SUBSCRIPTION FOR 14/06/2023 TO 13/07/2023	\$ 60.00
EFT26546	GK CREATIVE PTY LTD	PAYMENT	-\$ 597.00
INVOICE	GK CREATIVE PTY LTD	300 X PLEASE SLOW DOWN CONSIDER OUR KIDS STICKERS	\$ 597.00
EFT26547	GO DOORS PTY LTD	PAYMENT	-\$ 836.00
INVOICE	GO DOORS PTY LTD	DBK REC CENTRE, SHIRE ADMIN CENTRE, DONNYBROOK GOODS SHED - SCHEDULED MAINTENANCE OF AUTOMATIC DOORS	\$ 836.00
EFT26548	SHIRE OF HARVEY	PAYMENT	-\$ 3,662.00
INVOICE	SHIRE OF HARVEY	CONTRIBUTION TO THE WASTE CONTRACT CONSULTANCY SERVICES STAGE 4	\$ 3,662.00
EFT26549	HASTIE WASTE PTY LTD	PAYMENT	-\$ 445.50
INVOICE	HASTIE WASTE PTY LTD	DBK REC CTR - SKIP BIN HIRE	\$ 445.50
EFT26550	SANDRA ELLEN HEYWORTH	PAYMENT	-\$ 600.00
INVOICE	SANDRA ELLEN HEYWORTH	RELOCATION ALLOWANCE DURING SHERP REFURBISHMENT - JUNE 2023	\$ 600.00
EFT26551	INSTITUTE OF PUBLIC ADMINISTRATION AUSTRALIA	PAYMENT	-\$ 792.00
INVOICE	INSTITUTE OF PUBLIC ADMINISTRATION AUSTRALIA	CORPORATE MEMBERSHIP - BAND 1 2023 - 2024	\$ 792.00
EFT26552	INDUSTRIAL AUTOMATION GROUP PTY LTD	PAYMENT	-\$ 1,154.67
INVOICE	INDUSTRIAL AUTOMATION GROUP PTY LTD	INVESTIGATION & REPAIRS TO THE BALINGUP STANDPIPE	\$ 1,154.67
EFT26553	ITR PACIFIC PTY LTD	PAYMENT	-\$ 463.43

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INVOICE	ITR PACIFIC PTY LTD	DB1250 LOADER - BUCKET TEETH 9N-4253, DB2201 LOADER - BUCKET TEETH 9N-4253	\$ 463.43
EFT26554	JONNO'S HANDYMAN AND CARPENTRY SERVICES	PAYMENT	-\$ 3,668.74
INVOICE	JONNO'S HANDYMAN AND CARPENTRY SERVICES	LANGLEY VILLAS - 2022/2023 - GROUND MAINTENANCE AND GARDENING	\$ 148.50
INVOICE	JONNO'S HANDYMAN AND CARPENTRY SERVICES	PRESTON VILLAGE - 2022/2023 GROUND MAINTENANCE AND GARDENING	\$ 99.00
INVOICE	JONNO'S HANDYMAN AND CARPENTRY SERVICES	LANGLEY UNIT 9 - REPAIR / REPLACE STOVE CONTROL SWITCH	\$ 235.84
INVOICE	JONNO'S HANDYMAN AND CARPENTRY SERVICES	LANGLEY VILLAS - 2022/2023 - GROUND MAINTENANCE AND GARDENING	\$ 716.65
INVOICE	JONNO'S HANDYMAN AND CARPENTRY SERVICES	PRESTON VILLAGE - UNIT 5 - REMOVAL AND REPLACEMENT OF KITCHEN BENCH TOP	\$ 1,770.00
INVOICE	JONNO'S HANDYMAN AND CARPENTRY SERVICES	PRESTON VILLAGE - UNIT 3 - REMOVE ALL BLINDS AND CURTAINS AND TRACKS THROUGHOUT UNIT, REPLACE SHOWER HEAD, REMOVE EXTERNAL BLINDS AND PATCH AND PAINT, REPLACE CUTLERY DRAW, POWERWASH EXTERNAL PAVING, REPLANT COURTYARD. COBWEB AND GENERAL CLEAN OUTSIDE	\$ 300.00
INVOICE	JONNO'S HANDYMAN AND CARPENTRY SERVICES	UNIT 5 - PRESTON VILLAGE - GENERAL MAINTENANCE TO BACK COURTYARD	\$ 398.75
EFT26555	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA	PAYMENT	-\$ 3,600.00
INVOICE	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA	IGNITE LEADERSHIP TRAINING	\$ 3,160.00
INVOICE	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA	5 X LG PROFESSIONALS E-LEARNING INTRODUCTION TO LOCAL GOVERNMENT PROGRAM	\$ 440.00
EFT26556	MAIN ROADS WA - EAST PERTH	PAYMENT	-\$ 96,800.00
INVOICE	MAIN ROADS WA - EAST PERTH	SHIRE CONTRIBUTION FOR BRIDGE 3625 SUBSTRUCTURE REPAIRS ON CHARLEY CREEK ROAD	\$ 96,800.00
EFT26557	MALATESTA ROAD PAVING & HOTMIX	PAYMENT	-\$ 640.00
INVOICE	MALATESTA ROAD PAVING & HOTMIX	JAYES RD - 400 LTRS OF CATAMUL FOR ROAD PATCHING	\$ 640.00
EFT26558	MUMBALLUP BUSH FIRE BRIGADE - SECRETARY	PAYMENT	-\$ 228.35
INVOICE	MUMBALLUP BUSH FIRE BRIGADE - SECRETARY	MUMBALLUP BFB - REIMBURSEMENT FOR PURCHASE OF FLOODLIGHT, MOP & BUCKET FOR STATION	\$ 228.35
EFT26559	METAL ARTWORK CREATIONS	PAYMENT	-\$ 106.81
INVOICE	METAL ARTWORK CREATIONS	NAME BADGES - ADMIN STAFF X 8	\$ 106.81
EFT26560	MCLEODS BARRISTERS & SOLICITORS	PAYMENT	-\$ 1,568.06
INVOICE	MCLEODS BARRISTERS & SOLICITORS	LEGAL ADVICE - UNAUTHORISED DEVELOPMENT	\$ 1,568.06
EFT26561	METLAM AUSTRALIA PTY LTD	PAYMENT	-\$ 5,858.85
INVOICE	METLAM AUSTRALIA PTY LTD	PUBLIC CONVENIENCES - 10X PAPER TOWEL HOLDERS, 16X DOUBLE TOILET ROLL HOLDERS, 10X VERT SOAP DISPENSERS, 5X HORZTL SOAP DISPENSER	\$ 5,858.85
EFT26562	MJB INDUSTRIES PTY LTD	PAYMENT	-\$ 1,462.21
INVOICE	MJB INDUSTRIES PTY LTD	HUNTER ST - 2 X 1200X1200 FLUSH GRATTED COVERS	\$ 1,462.21
EFT26563	MAINSPRAY	PAYMENT	-\$ 18,234.13
INVOICE	MAINSPRAY	BIANNUAL ROAD VEGETATION AND WEED CONTROL SPRAY- AUTUMN SPRAY 2023	\$ 18,234.13
EFT26564	MUMBALLUP TAVERN	PAYMENT	-\$ 4,731.05
INVOICE	MUMBALLUP TAVERN	RATES REFUND	\$ 4,731.05
EFT26565	MICROSOFT REGIONAL SALES CORPORATION	PAYMENT	-\$ 1,851.41
INVOICE	MICROSOFT REGIONAL SALES CORPORATION	MICROSOFT EMAIL SERVICE MONTHLY PAYMENT 26/05/2023 TO 25/06/2023, OFFICE 365 BUSINESS PREMIUM & EXCHANGE ONLINE	\$ 1,760.66
INVOICE	MICROSOFT REGIONAL SALES CORPORATION	MICROSOFT EMAIL SERVICE MONTHLY PAYMENT 26/05/2023 TO 25/06/2023, OFFICE 365 BUSINESS PREMIUM & EXCHANGE ONLINE	\$ 36.30
INVOICE	MICROSOFT REGIONAL SALES CORPORATION	MICROSOFT EMAIL SERVICE MONTHLY PAYMENT 26/05/2023 TO 25/06/2023, OFFICE 365 BUSINESS PREMIUM & EXCHANGE ONLINE	\$ 54.45
EFT26566	TARA ANN MCNEVEN	PAYMENT	-\$ 12.00
INVOICE	TARA ANN MCNEVEN	REIMBURSE PARKING EXPENSES FOR WALGA COURSE	\$ 12.00
EFT26567	BRIAN EWDARD MCCARROLL	PAYMENT	-\$ 50.00
INVOICE	BRIAN EWDARD MCCARROLL	REIMBURSE COSTS TO PURCHASE AIR HORN FOR WHS	\$ 50.00
EFT26568	NEWLANDS HALL SOCIAL CLUB INC	PAYMENT	-\$ 1,530.00

SHIRE OF DONNYBROOK BALINGUP
SCHEDULE OF ACCOUNTS PAID UNDER DELEGATION (NO 3.1) IS PRESENTED FOR PUBLIC INFORMATION
PAYMENTS FROM 1 JUNE TO 30 JUNE 2023

INVOICE	NEWLANDS HALL SOCIAL CLUB INC	NEWLANDS HALL - 2022/23 HALL MAINTENANCE ALLOWANCE	\$ 1,530.00
EFT26569	NIGHTGUARD SECURITY SERVICE SW	PAYMENT	-\$ 220.00
INVOICE	NIGHTGUARD SECURITY SERVICE SW	ADMIN - ATTEND TO AFTER HOURS SECURITY TO EVALUATE ALARM INCIDENTS 16/06/2023	\$ 220.00
EFT26570	OFFICEWORKS	PAYMENT	-\$ 1,293.08
INVOICE	OFFICEWORKS	ADMIN - VARIOUS OFFICE STATIONARY ITEMS, PAPER & KEYBOARDS	\$ 1,025.67
INVOICE	OFFICEWORKS	ADMIN - PRINTER CARTRIDGE, CONSOLE USB ADAPTER	\$ 67.98
INVOICE	OFFICEWORKS	ADMIN - VARIOUS OFFICE STATIONARY ITEMS, PAPER & KEYBOARDS	\$ 30.24
INVOICE	OFFICEWORKS	ADMIN - VARIOUS OFFICE STATIONARY ITEMS, PAPER & KEYBOARDS - RETURN INCORRECT ITEM	-\$ 26.12
INVOICE	OFFICEWORKS	BFB TRAILER - STATIONARY SUPPLIES	\$ 195.31
EFT26571	ODAN DESIGN & BUILD PTY LTD	PAYMENT	-\$ 72,602.24
INVOICE	ODAN DESIGN & BUILD PTY LTD	SHERP - MINNINUP COTTAGES - DELETION OF TAPS AND FLOOR WASTE TO BIN STORES - NO LONGER REQUIRED	-\$ 1,419.00
INVOICE	ODAN DESIGN & BUILD PTY LTD	SHERP - MINNINUP COTTAGES - LAUNDRY FLOORS TO UNITS 1-4 - CREDIT TO INITIAL QUOTE REPLACING TILES WITH VINYL	-\$ 783.00
INVOICE	ODAN DESIGN & BUILD PTY LTD	SHERP - MINNINUP COTTAGES - STORMWATER PIPES - REMOVE AND REPLACE DAMAGED STORMWATER PIPES TO THE REAR OF UNITS 1-4	\$ 9,377.99
INVOICE	ODAN DESIGN & BUILD PTY LTD	MINNINUP COTTAGES - REFURBISHMENT WORKS	\$ 65,426.25
EFT26572	PERKINS BUILDERS	PAYMENT	-\$ 41,158.92
INVOICE	PERKINS BUILDERS	VC MITCHELL PARK SPORTING AND RECREATION PRECINCT STAGE 1 - DESIGN PHASE	\$ 41,158.92
EFT26573	PRESTON VALLEY MAINTENANCE	PAYMENT	-\$ 682.00
INVOICE	PRESTON VALLEY MAINTENANCE	PUMP TRACK CLUB ROOMS - REMOVE CHIMNEY FLUE, SUPPLY NEW COLORBOND ROOF COVER SECTION, PATCH GYPROCK CEILING, REMOVE BRICK HEARTH & FIREGUARD RAILINGS, REMOVE GRAFFITI, CLEAN GUTTERS	\$ 594.00
INVOICE	PRESTON VALLEY MAINTENANCE	FUN PARK - REPLACE FAULTY SOAP DISPENSER IN TOILETS	\$ 88.00
EFT26574	PFD FOOD SERVICE PTY LTD	PAYMENT	-\$ 259.95
INVOICE	PFD FOOD SERVICE PTY LTD	DBK REC CTR - KIOSK STOCK - MILO SCOOP SHAKE ICE CREAM, MAXIBON CARAMENL ROUGH NUT, VANILLA DRUMSTICK, LIFESAVERS ICY POLE	\$ 259.95
EFT26575	PHOENIX PETROLEUM	PAYMENT	-\$ 354.18
INVOICE	PHOENIX PETROLEUM	LOWDEN BFB - 200L DIESEL	\$ 354.18
EFT26576	PROGRAMMED PROPERTY SERVICES	PAYMENT	-\$ 36,608.00
INVOICE	PROGRAMMED PROPERTY SERVICES	PUBLIC TOILETS - DONNYBROOK CEMETERY, EGAN PARK - TRANSIT PARK SHELTER (BBQ AREA), ABLUTIONS - EGAN PARK TRANSIT PARK, EGAN PARK - SKATEPARK (INCLUDING SITE FENCING AND SAFETY SIGNAGE), EGAN PARK SKATEPARK - PAINTING SERVICES	\$ 36,608.00
EFT26577	TARA PENDRAGON	PAYMENT	-\$ 61.65
INVOICE	TARA PENDRAGON	REFUND CANCELLED BUILDING APPLICATION FEES	\$ 61.65
EFT26578	PORT SHIPPING CONTAINERS PTY LTD	PAYMENT	-\$ 198.00
INVOICE	PORT SHIPPING CONTAINERS PTY LTD	HIRE OF 2 X 20' SHIPPING CONTAINERS - JUNE 2023	\$ 198.00
EFT26579	PROCUREMENT PLUS	PAYMENT	-\$ 7,731.90
INVOICE	PROCUREMENT PLUS	REVIEW OF PROCUREMENT PROCESSES, PRACTICES AND TEMPLATES. DELIVERY OF CONTRACT MANAGEMENT FUNDAMENTALS WORKSHOP	\$ 7,731.90
EFT26580	CHAD & KRISTY PULZ	PAYMENT	-\$ 117.40
INVOICE	CHAD & KRISTY PULZ	LOWDEN BFB - REIMBURSE POLICE CLEARANCE EXPENSES X 2	\$ 117.40
EFT26581	HOLCIM (AUSTRALIA) PTY LTD	PAYMENT	-\$ 1,412.08
INVOICE	HOLCIM (AUSTRALIA) PTY LTD	JAYES RD - 20 TONNES OF 7MM AGREGATE FOR ROAD PATCHING	\$ 1,412.08
EFT26582	ROYAL LIFE SAVING	PAYMENT	-\$ 198.90
INVOICE	ROYAL LIFE SAVING	DBK REC CTR - SWIM SCHOOL CERTIFICATES	\$ 198.90
EFT26583	WREN OIL	PAYMENT	-\$ 154.00
INVOICE	WREN OIL	DEPOT - PICK UP WASTE OIL AND WASTE OIL FILTER DRUM	\$ 154.00

SHIRE OF DONNYBROOK BALINGUP
SCHEDULE OF ACCOUNTS PAID UNDER DELEGATION (NO 3.1) IS PRESENTED FOR PUBLIC INFORMATION
PAYMENTS FROM 1 JUNE TO 30 JUNE 2023

EFT26584	PLANNING INSTITUTE AUSTRALIA	PAYMENT	-\$	70.00
INVOICE	PLANNING INSTITUTE AUSTRALIA	DPLH WORKSHOP	\$	70.00
EFT26585	JARRAD A RAMSDEN	PAYMENT	-\$	54.90
INVOICE	JARRAD A RAMSDEN	REIMBURSE POLICE CLEARANCE EXPENSES	\$	54.90
EFT26586	SPRINT EXPRESS	PAYMENT	-\$	44.00
INVOICE	SPRINT EXPRESS	WESTRAC - 1 X YELLOW PLATE - FREIGHT EXPENSES	\$	44.00
EFT26587	SOUTHERN LOCK & SECURITY	PAYMENT	-\$	575.00
INVOICE	SOUTHERN LOCK & SECURITY	DBK REC CTR - ALARM SYSTEM REPAIR	\$	575.00
EFT26588	SOS OFFICE EQUIPMENT	PAYMENT	-\$	7,680.20
INVOICE	SOS OFFICE EQUIPMENT	DEVELOPMENT SERVICES - MULTIFUNCTIONAL PRINTER WITH WARRANTY (4YRS IN TOTAL)	\$	7,680.20
EFT26589	SLATER-GARTRELL SPORTS	PAYMENT	-\$	47.85
INVOICE	SLATER-GARTRELL SPORTS	DBK REC CTR - GYMNASIUM - LATEX RESISTANCE LOOP, LATEX RESISTANCE LOOP MEDIUM, POWER TUBE LIGHT, POWER TUBE MEDIUM, POWER TUBE HEAVY, POWER HANDLES, DUMBBELL 0.5KG	\$	47.85
EFT26590	STRATAGREEN	PAYMENT	-\$	737.44
INVOICE	STRATAGREEN	P&G - INSECTICIDE FOR TREES ON THE SWH HWY, TURF DOCTOR FOR REPAIRS OF TURF AREAS	\$	737.44
EFT26591	SHAPE MANAGEMENT	PAYMENT	-\$	7,499.80
INVOICE	SHAPE MANAGEMENT	PROJECT MANAGEMENT AND SUPERINTENDENCY SERVICES FOR THE VC MITCHELL PARK PROJECT	\$	7,499.80
EFT26592	SETTLERS HOTEL YORK	PAYMENT	-\$	796.00
INVOICE	SETTLERS HOTEL YORK	ACCOMMODATION X 2 FOR ARRB COURSE	\$	796.00
EFT26593	SALARYONE PTY LTD	PAYMENT	-\$	5,489.00
INVOICE	SALARYONE PTY LTD	SALARY BENCHMARKING PROFESSIONAL SERVICES	\$	5,489.00
EFT26594	TELSTRA - MELBOURNE ACCOUNTS	PAYMENT	-\$	1,471.91
INVOICE	TELSTRA - MELBOURNE ACCOUNTS	TELEPHONE - DBK SES BULDING	\$	34.95
INVOICE	TELSTRA - MELBOURNE ACCOUNTS	TELEPHONE - ARGYLE/IRISHTOWN BFB	\$	42.20
INVOICE	TELSTRA - MELBOURNE ACCOUNTS	P&G RETICULATION CONNECTIONS & ADMIN MOBILE PHONES	\$	204.00
INVOICE	TELSTRA - MELBOURNE ACCOUNTS	SHIRE MONTHLY MOBILE AND DATA PLANS	\$	1,190.76
EFT26595	TEAM GLOBAL EXPRESS PTY LTD	PAYMENT	-\$	432.25
INVOICE	TEAM GLOBAL EXPRESS PTY LTD	DB4170 TIP TRUCK - PARTS, DB2134 TRUCK - PARTS - FREIGHT EXPENSES	\$	51.70
INVOICE	TEAM GLOBAL EXPRESS PTY LTD	W&S - TRAFFIC SIGNS, HEALTH - ANALYTICAL EXPENSES, DBK REC CTR - EQUIPMENT- FREIGHT	\$	324.43
INVOICE	TEAM GLOBAL EXPRESS PTY LTD	ADMIN - PHOTOCOPIER SUPPLIES, DB1250 CAT LOADER - BUCKET TEETH - FREIGHT EXPENSES	\$	56.12
EFT26596	TRAFFIC FORCE	PAYMENT	-\$	415.80
INVOICE	TRAFFIC FORCE	UPDATE GENERIC TRAFFIC MANAGEMENT PLAN - MAINTENANCE GRADING	\$	415.80
EFT26597	TELSTRA NETWORK & SERVICES	PAYMENT	-\$	16,343.00
INVOICE	TELSTRA NETWORK & SERVICES	COLLINS STREET DONNYBROOK, RENEW FOOTPATH PITS X 5	\$	16,343.00
EFT26598	TPG NETWORK PTY LTD	PAYMENT	-\$	1,051.14
INVOICE	TPG NETWORK PTY LTD	ADMIN - MONTHLY FAST FIBRE INTERNET AND LINE SERVICE - 01/05/2023 TO 31/05/2023	\$	1,051.14
EFT26599	THEATRE 180 INC	PAYMENT	-\$	2,750.00
INVOICE	THEATRE 180 INC	COMMUNITY EVENTS - SYDNEY 2: LOST & FOUND PERFORMANCE	\$	2,750.00
EFT26600	VOGUE FURNITURE	PAYMENT	-\$	910.00
INVOICE	VOGUE FURNITURE	ADMIN - REPLACEMENT OFFICE CHAIRS	\$	910.00
EFT26601	WATER CORPORATION - ACCOUNTS	PAYMENT	-\$	1,222.45
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - TRIGWELL PLACE/APEX PARK 11/04/2023 TO 08/06/2023, SEWERAGE - TRIGWELL PLACE/APEX PARK 01/05/2023 TO 30/06/2023	\$	229.88
INVOICE	WATER CORPORATION - ACCOUNTS	WATER - DONNYBROOK CEMETERY 11/04/2023 TO 09/06/2023	\$	92.30

SHIRE OF DONNYBROOK BALINGUP
SCHEDULE OF ACCOUNTS PAID UNDER DELEGATION (NO 3.1) IS PRESENTED FOR PUBLIC INFORMATION
PAYMENTS FROM 1 JUNE TO 30 JUNE 2023

INVOICE	WATER CORPORATION - ACCOUNTS	DONNYBROOK STANDPIPE - WATER SERVICE CHARGES 11/04/2023 TO 09/06/2023	\$ 900.27
EFT26602	SYNERGY	PAYMENT	-\$ 6,333.81
INVOICE	SYNERGY	ELECTRICITY - UNIT 11 MINNINUP - CONSUMPTION DURING SHERP RENOVATION	\$ 449.71
INVOICE	SYNERGY	ELECTRICITY - UNIT 4 MINNINUP - CONSUMPTION DURING SHERP RENOVATION	\$ 141.30
INVOICE	SYNERGY	ELECTRICITY - UNIT 9 MINNINUP - CONSUMPTION DURING SHERP RENOVATION	\$ 54.73
INVOICE	SYNERGY	ELECTRICITY - AYERS GARDEN PRECINCT 12/04/2023 TO 07/06/2023	\$ 188.69
INVOICE	SYNERGY	ELECTRICITY - EGAN PARK 12/04/2023 TO 07/06/2023	\$ 694.07
INVOICE	SYNERGY	ELECTRICITY - DONNYBROOK TRANSIT PARK 12/04/2023 TO 07/06/2023	\$ 1,532.28
INVOICE	SYNERGY	ELECTRICITY - STANDPIPE - GEMMELL ROAD ARGYLE/IRISHTOWN BFB 13/04/2023 TO 08/06/2023	\$ 109.66
INVOICE	SYNERGY	ELECTRICITY - STANDPIPE - HETHERINGTON RD - ARGYLE/IRISHTOWN BFB 13/04/2023 TO 08/06/2023	\$ 109.66
INVOICE	SYNERGY	ELECTRICITY - ESL EXPENDITURE - ARGYLE/IRISHTOWN BFB 13/04/2023 TO 08/06/2023	\$ 180.31
INVOICE	SYNERGY	ELECTRICITY - ESL EXPENDITURE - THOMSON BROOK BFB 14/04/2023 TO 12/06/2023	\$ 196.87
INVOICE	SYNERGY	ELECTRICITY - BALINGUP HALL (AND LIBRARY) 19/04/2023 TO 19/06/2023	\$ 285.33
INVOICE	SYNERGY	ELECTRICITY - KIRUP HALL 19/04/2023 TO 14/06/2023	\$ 85.27
INVOICE	SYNERGY	ELECTRICITY - RAC CHARGING STATION 16/05/2023 TO 19/06/2023	\$ 469.41
INVOICE	SYNERGY	ELECTRICITY - ESL EXPENDITURE - MULLALYUP BFB 19/04/2023 TO 14/06/2023	\$ 173.73
INVOICE	SYNERGY	ELECTRICITY - STANDPIPE - MARSHALL RD - ARGYLE/IRISHTOWN BFB 15/04/2023 TO 14/06/2023	\$ 117.36
INVOICE	SYNERGY	ELECTRICITY - ADMINISTRATION CENTRE 16/05/2023 TO 19/06/2023	\$ 986.70
INVOICE	SYNERGY	ELECTRICITY - UNIT 2 MINNINUP - CONSUMPTION DURING SHERP RENOVATION	\$ 146.58
INVOICE	SYNERGY	ELECTRICITY - PIONEER PARK MULLALYUP 19/04/2023 TO 14/06/2023	\$ 111.16
INVOICE	SYNERGY	ELECTRICITY - MEMORIAL RSL PARK, KIRUP 19/04/2023 TO 14/06/2023	\$ 160.56
INVOICE	SYNERGY	ELECTRICITY - ESL EXPENDITURE - BALINGUP BFB 20/04/2023 TO 15/06/2023	\$ 140.43
EFT26603	WA LOCAL GOVERNMENT ASSOCIATION	PAYMENT	-\$ 720.01
INVOICE	WA LOCAL GOVERNMENT ASSOCIATION	PEOPLE AND CULTURE SEMINAR 2023 ATTENDANCE	\$ 720.01
EFT26604	GEOFF WILKIE	PAYMENT	-\$ 600.00
INVOICE	GEOFF WILKIE	RELOCATION ALLOWANCE DURING SHERP REFURBISHMENT - JUNE 2023	\$ 600.00
EFT26604A	SHIRE OF DONNYBROOK BALINGUP	PAYMENT	-\$ 143,792.59
INVOICE	SHIRE OF DONNYBROOK BALINGUP	PAYROLL FOR PERIOD ENDING 28/06	\$ 143,792.59
EFT26604B	SHERIFF'S OFFICE	PAYMENT	-\$ 243.00
INVOICE	SHERIFF'S OFFICE	LODGEMENT FEE FOR REGISTERING UNPAID INFRINGEMENTS	\$ 243.00
53757	PETTY CASH - DBK LIBRARY	PAYMENT	-\$ 93.15
INVOICE	PETTY CASH - DBK LIBRARY	DBK LIBRARY - PETTY CASH RECOUP TO 28/06/2023	\$ 93.15
DD27127.1	SPECTRUM SUPER	PAYMENT	-\$ 26.23
INVOICE	SPECTRUM SUPER	EMPLOYEE SUPER DEDUCTION	\$ 26.23
DD27127.2	MERCER SUPER TRUST	PAYMENT	-\$ 158.14
INVOICE	MERCER SUPER TRUST	EMPLOYEE SUPER DEDUCTION	\$ 158.14
DD27127.3	PRIME SUPER PTY LTD	PAYMENT	-\$ 249.77
INVOICE	PRIME SUPER PTY LTD	EMPLOYEE SUPER DEDUCTION	\$ 249.77
DD27127.4	MLC PLUM SUPER	PAYMENT	-\$ 357.13
INVOICE	MLC PLUM SUPER	EMPLOYEE SUPER DEDUCTION	\$ 357.13
DD27127.5	BT PANORAMA SUPER	PAYMENT	-\$ 9.49
INVOICE	BT PANORAMA SUPER	EMPLOYEE SUPER DEDUCTION	\$ 9.49
DD27127.6	AUSTRALIAN ETHICAL RETAIL	PAYMENT	-\$ 22.94

SHIRE OF DONNYBROOK BALINGUP
SCHEDULE OF ACCOUNTS PAID UNDER DELEGATION (NO 3.1) IS PRESENTED FOR PUBLIC INFORMATION
PAYMENTS FROM 1 JUNE TO 30 JUNE 2023

INVOICE	AUSTRALIAN ETHICAL RETAIL	EMPLOYEE SUPER DEDUCTION	\$ 22.94
DD27127.7	UNISUPER	PAYMENT	-\$ 124.79
INVOICE	UNISUPER	EMPLOYEE SUPER DEDUCTION	\$ 124.79
DD27127.8	AWARE SUPER	PAYMENT	-\$ 19,588.34
INVOICE	AWARE SUPER	EMPLOYEE SUPER DEDUCTION	\$ 300.00
INVOICE	AWARE SUPER	EMPLOYEE SUPER DEDUCTION	\$ 350.00
INVOICE	AWARE SUPER	EMPLOYEE SUPER DEDUCTION	\$ 807.46
INVOICE	AWARE SUPER	EMPLOYEE SUPER DEDUCTION	\$ 15,473.10
INVOICE	AWARE SUPER	EMPLOYEE SUPER DEDUCTION	\$ 340.31
INVOICE	AWARE SUPER	EMPLOYEE SUPER DEDUCTION	\$ 121.16
INVOICE	AWARE SUPER	EMPLOYEE SUPER DEDUCTION	\$ 439.41
INVOICE	AWARE SUPER	EMPLOYEE SUPER DEDUCTION	\$ 160.00
INVOICE	AWARE SUPER	EMPLOYEE SUPER DEDUCTION	\$ 23.78
INVOICE	AWARE SUPER	EMPLOYEE SUPER DEDUCTION	\$ 612.28
INVOICE	AWARE SUPER	EMPLOYEE SUPER DEDUCTION	\$ 142.73
INVOICE	AWARE SUPER	EMPLOYEE SUPER DEDUCTION	\$ 364.01
INVOICE	AWARE SUPER	EMPLOYEE SUPER DEDUCTION	\$ 129.89
INVOICE	AWARE SUPER	EMPLOYEE SUPER DEDUCTION	\$ 59.08
INVOICE	AWARE SUPER	EMPLOYEE SUPER DEDUCTION	\$ 146.06
INVOICE	AWARE SUPER	EMPLOYEE SUPER DEDUCTION	\$ 119.07
DD27127.9	AUSTRALIAN SUPER	PAYMENT	-\$ 3,091.10
INVOICE	AUSTRALIAN SUPER	EMPLOYEE SUPER DEDUCTION	\$ 130.81
INVOICE	AUSTRALIAN SUPER	EMPLOYEE SUPER DEDUCTION	\$ 2,960.29
DD27127.10	COLONIAL FIRSTCHOICE WHOLESALE PERSONAL SUPER	PAYMENT	-\$ 32.91
INVOICE	COLONIAL FIRSTCHOICE WHOLESALE PERSONAL SUPER	EMPLOYEE SUPER DEDUCTION	\$ 32.91
DD27127.11	MLC NOMINEES PTY LTD	PAYMENT	-\$ 28.48
INVOICE	MLC NOMINEES PTY LTD	EMPLOYEE SUPER DEDUCTION	\$ 28.48
DD27127.12	REST SUPERANNUATION	PAYMENT	-\$ 592.40
INVOICE	REST SUPERANNUATION	EMPLOYEE SUPER DEDUCTION	\$ 592.40
DD27127.13	COMMONWEALTH BANK GROUP SUPER	PAYMENT	-\$ 248.77
INVOICE	COMMONWEALTH BANK GROUP SUPER	EMPLOYEE SUPER DEDUCTION	\$ 248.77
DD27127.14	AMP LIFE LIMITED	PAYMENT	-\$ 84.44
INVOICE	AMP LIFE LIMITED	EMPLOYEE SUPER DEDUCTION	\$ 84.44
DD27127.15	HOSTPLUS	PAYMENT	-\$ 535.10
INVOICE	HOSTPLUS	EMPLOYEE SUPER DEDUCTION	\$ 535.10
DD27150.1	SPECTRUM SUPER	PAYMENT	-\$ 26.23
INVOICE	SPECTRUM SUPER	EMPLOYEE SUPER DEDUCTION	\$ 26.23
DD27150.2	PRIME SUPER PTY LTD	PAYMENT	-\$ 249.72
INVOICE	PRIME SUPER PTY LTD	EMPLOYEE SUPER DEDUCTION	\$ 249.72
DD27150.3	MLC PLUM SUPER	PAYMENT	-\$ 357.13
INVOICE	MLC PLUM SUPER	EMPLOYEE SUPER DEDUCTION	\$ 357.13
DD27150.4	BT PANORAMA SUPER	PAYMENT	-\$ 16.61
INVOICE	BT PANORAMA SUPER	EMPLOYEE SUPER DEDUCTION	\$ 16.61

SHIRE OF DONNYBROOK BALINGUP
SCHEDULE OF ACCOUNTS PAID UNDER DELEGATION (NO 3.1) IS PRESENTED FOR PUBLIC INFORMATION
PAYMENTS FROM 1 JUNE TO 30 JUNE 2023

DD27150.5	AUSTRALIAN ETHICAL RETAIL	PAYMENT	-\$	42.06
INVOICE	AUSTRALIAN ETHICAL RETAIL	EMPLOYEE SUPER DEDUCTION	\$	42.06
DD27150.6	UNISUPER	PAYMENT	-\$	415.96
INVOICE	UNISUPER	EMPLOYEE SUPER DEDUCTION	\$	415.96
DD27150.7	AWARE SUPER	PAYMENT	-\$	19,560.03
INVOICE	AWARE SUPER	EMPLOYEE SUPER DEDUCTION	\$	300.00
INVOICE	AWARE SUPER	EMPLOYEE SUPER DEDUCTION	\$	350.00
INVOICE	AWARE SUPER	EMPLOYEE SUPER DEDUCTION	\$	907.33
INVOICE	AWARE SUPER	EMPLOYEE SUPER DEDUCTION	\$	340.65
INVOICE	AWARE SUPER	EMPLOYEE SUPER DEDUCTION	\$	15,332.40
INVOICE	AWARE SUPER	EMPLOYEE SUPER DEDUCTION	\$	118.91
INVOICE	AWARE SUPER	EMPLOYEE SUPER DEDUCTION	\$	439.41
INVOICE	AWARE SUPER	EMPLOYEE SUPER DEDUCTION	\$	160.00
INVOICE	AWARE SUPER	EMPLOYEE SUPER DEDUCTION	\$	23.78
INVOICE	AWARE SUPER	EMPLOYEE SUPER DEDUCTION	\$	621.46
INVOICE	AWARE SUPER	EMPLOYEE SUPER DEDUCTION	\$	142.70
INVOICE	AWARE SUPER	EMPLOYEE SUPER DEDUCTION	\$	368.64
INVOICE	AWARE SUPER	EMPLOYEE SUPER DEDUCTION	\$	130.70
INVOICE	AWARE SUPER	EMPLOYEE SUPER DEDUCTION	\$	59.08
INVOICE	AWARE SUPER	EMPLOYEE SUPER DEDUCTION	\$	146.06
INVOICE	AWARE SUPER	EMPLOYEE SUPER DEDUCTION	\$	118.91
DD27150.8	AUSTRALIAN SUPER	PAYMENT	-\$	3,045.49
INVOICE	AUSTRALIAN SUPER	EMPLOYEE SUPER DEDUCTION	\$	130.81
INVOICE	AUSTRALIAN SUPER	EMPLOYEE SUPER DEDUCTION	\$	2,914.68
DD27150.9	COLONIAL FIRSTCHOICE WHOLESALE PERSONAL SUPER	PAYMENT	-\$	32.91
INVOICE	COLONIAL FIRSTCHOICE WHOLESALE PERSONAL SUPER	EMPLOYEE SUPER DEDUCTION	\$	32.91
DD27150.10	MLC NOMINEES PTY LTD	PAYMENT	-\$	59.76
INVOICE	MLC NOMINEES PTY LTD	EMPLOYEE SUPER DEDUCTION	\$	59.76
DD27150.11	REST SUPERANNUATION	PAYMENT	-\$	618.07
INVOICE	REST SUPERANNUATION	EMPLOYEE SUPER DEDUCTION	\$	618.07
DD27150.12	COMMONWEALTH BANK GROUP SUPER	PAYMENT	-\$	253.35
INVOICE	COMMONWEALTH BANK GROUP SUPER	EMPLOYEE SUPER DEDUCTION	\$	253.35
DD27150.13	HOSTPLUS	PAYMENT	-\$	584.26
INVOICE	HOSTPLUS	EMPLOYEE SUPER DEDUCTION	\$	584.26
DD27150.14	MERCER SUPER TRUST	PAYMENT	-\$	293.43
INVOICE	MERCER SUPER TRUST	EMPLOYEE SUPER DEDUCTION	\$	293.43
			TOTAL PAYMENTS	-\$ 2,347,999.60
			TOTAL INVOICES	\$ 2,347,999.60

SHIRE OF DONNYBROOK/BALINGUP
LOCAL GOVERNMENT ACT 1995

**LIST OF ACCOUNTS AUTHORISED AND PAID BY THE
CHIEF EXECUTIVE OFFICER IN ACCORDANCE WITH
DELEGATION NO. 3.2 AND PRESENTED TO COUNCIL
ON 26 JULY 2023.**

SUMMARY:

<i>Bank</i>	<i>Cheque Number</i>	<i>Amount</i>
Municipal	CCP3411 - CCP3425, EFT26310 - EFT26604, 53757, DD27127 & DD27150	\$2,347,999.60
Trust		
<i>Monthly Cheque Totals</i>		<u><u>\$2,347,999.60</u></u>

CERTIFICATION OF MANAGER FINANCE & CORPORATE

This schedule of accounts paid under delegated authority (No 3.1) covering cheques numbered from CCP3411 - CCP3425, EFT26310 - EFT26604, 53757, DD27127 & DD27150 totalling \$2,347,999.60 is herewith presented to Council. The payments have been checked and are fully supported by vouchers and invoices which have been duly certified as to the goods and the rendition of services, prices and computations and the amounts shown were due for payment.

	19.07.2023
<hr/> MANAGER FINANCE & CORPORATE	<hr/> DATE

SHIRE OF DONNYBROOK BALINGUP

Interim Statement of Financial Activity

30/06/2023



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**SHIRE OF DONNYBROOK BALINGUP
RATE SETTING STATEMENT
30/06/2023**

	2022/2023	2022/2023	2022/2023	2022/2023	2022/2023
	Original Budget	Budget Amendments	Current Budget	YTD Budget	Actual
	\$	\$	\$	\$	\$
REVENUES					
Governance	33,029	8,800	41,829	41,829	56,934
General Purpose Funding	7,217,459	240,602	7,458,061	7,458,061	9,762,575
Law, Order, Public Safety	1,737,631	(1,124,385)	613,246	613,246	516,604
Health	151,329	0	151,329	151,329	146,283
Education and Welfare	1,715,358	42,193	1,757,551	1,757,551	1,026,784
Community Amenities	878,063	10,184	888,247	888,247	890,684
Recreation and Culture	6,098,635	40,940	6,139,575	6,139,575	843,565
Transport	4,535,915	(1,770,660)	2,765,255	2,765,255	2,601,330
Economic Services	207,620	12,006	219,626	219,626	234,114
Other Property and Services	176,427	114,033	290,460	290,460	351,476
	22,751,467	-2,426,287	20,325,180	20,325,180	16,430,350
EXPENSES					
Governance	(1,176,304)	(46,529)	(1,222,832)	(1,222,832)	(1,131,092)
General Purpose Funding	(240,156)	36,324	(203,832)	(203,832)	(217,442)
Law, Order, Public Safety	(1,467,993)	(46,240)	(1,514,233)	(1,514,233)	(1,326,319)
Health	(264,558)	(4,600)	(269,158)	(269,158)	(281,250)
Education and Welfare	(920,484)	51,382	(869,102)	(869,102)	(823,068)
Community Amenities	(2,152,807)	29,572	(2,123,235)	(2,123,235)	(1,978,569)
Recreation and Culture	(4,374,723)	28,566	(4,346,157)	(4,346,157)	(5,086,043)
Transport	(5,097,166)	52,059	(5,045,107)	(5,045,107)	(6,986,229)
Economic Services	(568,195)	(80,139)	(648,334)	(648,334)	(701,065)
Other Property and Services	(176,427)	(197,045)	(373,472)	(373,472)	(353,299)
	(16,438,811)	(176,650)	(16,615,461)	(16,615,461)	(18,884,377)
Adjustments for Cash Budget Requirements:					
Non-Cash Expenditure and Revenue					
(Profit)/Loss on Asset Disposals	(27,576)	0	(27,576)	(27,576)	1,030,362
Depreciation on Assets	5,798,081	0	5,798,081	5,798,081	7,315,754
Movement in Deferred Pensioner Rates (Non Current)	0	0	0	0	(12,799)
Movement in Non Current Long Term Investment	0	0	0	0	(3,686)
Movement in Non Current Asset	0	0	0	0	6,600
Capital Expenditure and Revenue					
Infrastructure - Roads	(2,897,766)	(293,806)	(3,191,572)	(3,191,572)	(2,835,761)
Infrastructure - Bridges	(1,932,686)	1,932,686	0	0	(88,000)
Infrastructure - Footpaths	(221,590)	(2,644)	(224,234)	(224,234)	(214,610)
Infrastructure - Other	(239,367)	(3,027)	(242,394)	(242,394)	(139,584)
Plant And Equipment	(899,341)	(24,472)	(923,813)	(923,813)	(346,353)
Furniture And Equipment	(119,841)	(86,697)	(206,538)	(206,538)	(213,149)
Buildings	(12,680,662)	1,367,629	(11,313,033)	(11,313,033)	(1,508,046)
Proceeds from Disposal of Assets Plant and Equipment	287,260	(16,304)	270,956	270,956	128,318
Proceeds from Disposal of Assets Land	0	100,000	100,000	100,000	100,000
Repayment of Debentures	(109,902)	0	(109,902)	(109,902)	(65,983)
Principal elements of finance lease payments	(15,032)	0	(15,032)	(15,032)	(15,032)
Repayment of Lease Liability	(275,000)	(341,000)	(616,000)	(616,000)	(621,000)
Proceeds from New Debentures	3,000,000	(100,000)	2,900,000	2,900,000	0
Proceeds from new Leases	275,000	341,000	616,000	616,000	936,000
Self-Supporting Loan Principal Income	9,396	0	9,396	9,396	9,655
Loan Principal Income	13,333	0	13,333	13,333	13,333
Transfers To Reserves (Restricted Assets)	(779,400)	0	(779,400)	(779,400)	(871,400)
Transfers /From Reserves (Restricted Assets)	2,679,985	(265,598)	2,414,386	2,414,386	1,141,604
Estimated Surplus/(Deficit) July 1 B/Fwd	1,822,450	9,486	1,831,937	1,831,937	1,831,936
Estimated Surplus/(Deficit)	-0	14,317	14,317	14,317	3,124,134



SHIRE OF DONNYBROOK BALINGUP

**Material Variance Reporting
30/06/2023**

Pursuant to Regulation 34(5) of the Local Government (Financial Management) Regulations 1996, Council adopted a material variance for reporting of \$10,000 for 2022-2023

<u>Operating Revenues</u>	VARIANCE	
Governance	15,105	LSL contributions \$22k over, Insurance rebates \$6k under
General Purpose Funding	2,304,514	Financial Assistance Grants \$2.277m over, Muni Interest \$14k over, Reserve Interest \$7k over, Financial Asset Recognition \$3.6k over Fees and Charges \$3k over
Law, Order, Public Safety	(96,642)	CESM reimbursement \$2k under, Bushfire mitigation grant \$102k under, ESL Operating Grant \$6.5k over, Aware Grant \$5k under, Fees and Charges \$2.4k over and P/L sale of asset \$4k over
Education & Welfare	(730,767)	Preston Vill amenities fees \$57k over, Preston Vill lease fees \$8k over, Prest Village reimb \$56k over, Preston Village reserve fund fee \$25.5k over, Property Lease Fees and Charges \$ 2.2k under, Grant Australia Day \$5.5k under and SHERP funding \$847k under, Fees & Charges Well Aged \$23k under
Recreation and Culture	(5,296,011)	Dbk Rec Fees & Charges \$17k over, Reimbursements \$3.6k over, Grants \$15k under, VC Mitchell Grant \$5.3m under,
Transport	(163,925)	Blackspot \$148k under, Commodity Route \$4k under, Bridge \$88k over, Contribution to Asset \$8k under, LRCI Grant \$7.5k under, Regional Road Group \$26k under, Roads to Recovery \$16k under and Road Mtc Income \$41k under
Economic Service	14,488	Fees & Charges Dbk Transit Park \$16.5k over, Fees & Charges Blp Transit Park \$6.5k over, Building Income \$8k under
Other Property and Service	61,016	Reimb \$68k over budget, P&L Sale of Asset \$8k under budget
<u>Operating Expenses</u>	VARIANCE	
Governance	91,740	Members of council op exp \$67k under, Other Governance Expenditure \$38k under and Admin General \$14k over
General Purpose Funding	(13,610)	Rates expenditure over
Law, Order, Public Safety	187,914	Fire prevention expenses \$132k under, Animal expenses \$17k under,
Health	(12,092)	Health Insp Expenses \$15.5k over, Other Health Expenses \$3.5k
Education and Welfare	46,034	Preston village expenses \$129k over, Tuia lodge Depreciation (Non Cash) \$63k under, Tuia Salaries \$20k over, Community & youth \$33k under, Other welfare \$100k under
Community Amenities	144,666	Sanitation refuse expenses \$37.5k under, Town planning expenses \$63k under and Other community amenities \$29.5k under, Urban stormwater \$6k under and Protection environment \$7k under
Recreation and Culture	(739,885)	Hall Depreciation (Non Cash) \$42K over, Hall expenses \$11k under, Rec centre depreciation \$137k under, Rec Centre expenses \$42k under, Other rec & sport Non Cash Loss on Revaluation of Assets \$942k over, Other rec & sport Expenses \$56k under, Libraries \$22k under and Other Culture \$24k over
Transport	(1,941,123)	Depreciation (Non Cash) \$1.475m over and Mtce expenses \$465k over
Economic Services	(52,732)	Tourism Expenses \$6k under, Building Expenses \$5k under, Other Economic Services expenses \$22.5k under, Other Economic Services Non Cash Loss on Revaluation of Assets \$73k over and Rural Services \$13k over
Other Property and Services	20,173	PWO Costs \$41.5k over, Plant Costs \$6k over and Project Operation Costs \$67k under



SHIRE OF DONNYBROOK BALINGUP
Material Variance Reporting
30/06/2023

Pursuant to Regulation 34(5) of the Local Government (Financial Management) Regulations 1996, Council adopted a material variance for reporting of \$10,000 for 2022-2023

Adjustment for Cash Budget Requirements: VARIANCE

Depreciation on Assets	1,517,673	Depreciation over - due to Revaluations
Movement in Non Current Asset	6,600	Transfer WIP Asset to Operating expense
Movement in Deferred Pensioner Rates (Non Current)	(12,799)	Increase in deferred pensioner rates
Movement in Non Current Long Term Investment	(3,686)	Increase in value of share in WALGA Local Government House Trust
Capital Expenditure and Revenue		
Infrastructure - Roads	355,810	Roadworks Gen \$62k under, RRG \$23k under, RTR \$8.5k under, Blackspot \$273k under and Com.Route \$11k over.
Infrastructure - Footpaths	9,624	Footpaths \$23k over
Infrastructure - Other	102,810	Egan Park Infrs \$63k under, Cemeteries \$10.7k under, Dbk Townsite \$14.8k under, Parks & Garden \$5k under, VC Mitchell Park \$3k under, Park Equipment \$4k under and Balingup Bowling Club \$5k under, Street Lights \$6k over, Blp Avenue Honour \$3.8k over
Plant And Equipment	577,460	Plant purchases - carried forward to 23/24 budget
Furniture And Equipment	(6,611)	Admin F&E \$13k over, Rec Centre \$6.5k under
Buildings	9,804,987	SHERP \$918k under, VC Mitchell \$8.565m under, Public Toilet \$11.4k under, Brookhampton Hall \$50k under, Balingup Hall \$28k under, Community Centre \$65k under, Kirup Rec \$22.3k under, Depot Bldg \$45k under, Transit Park \$17.7k under, Dbk Rec Centre \$43k under, Dental Building \$15k under, Admin Bldg \$18k under, Egan Park \$6.6k over, Bank Bldg \$8.3k under, Blp Rec Cntr \$5.6k under, CRC Bldg \$5k under and Station Square \$6.9k over
Repayment of Lease Liability	(5,000)	Timing for sale of Preston Village units
Proceeds from new Leases	320,000	Timing on sale of Preston Village units

SHIRE OF DONNYBROOK BALINGUP
NET CURRENT ASSETS
30/06/2023

	2022/2023 YTD
	Actual
Composition of Estimated Net Current Asset Position	
CURRENT ASSETS	
Cash At Bank - Municipal Fund	4,159,311
Petty Cash On Hand	960
Cash At Bank - Reserve Fund	2,480,207
Cash At Bank - Reserve Fund Investments	2,568,970
Cash At Bank - Municipal Fund Investments	1,514,952
Cash At Bank - Trust Fund	56,967
Sub Total Cash	10,781,367
Restricted Assets	0
Accounts Receivable - Rates Debtors Total	341,057
Accounts Receivable - Rates Debtors Esl Total	22,743
Sundry Debtors Other	638,754
Gst Asset Account	100,932
Prepayments Total	(1,800)
Accounts Receivable - Loan Debtors Total	23,255
Inventories - Stock On Hand Total	207,012
Contract Assets - Grants Total	460,254
Total Current Assets	12,573,574
LESS: CURRENT LIABILITIES	
Provsn For Annual Leave	(417,614)
Prov For Lsl	(438,729)
Bonds / Deposits - Tuia Lodge Rad	(300,000)
Bonds / Deposits - Bciff & Brb	(6,158)
Bonds / Deposits - Extractive Industry License Bonds	(124,611)
Bonds / Deposits - Developer Retention Bonds	(84,183)
Bonds / Deposits - Transportable Building Bonds	(15,000)
Bonds / Deposits - Sundry Bonds / Deposits	(25,246)
Bonds / Deposits (Current Liability - Restricted) - Hockey Pitch R	(8,941)
Bonds/Deposits - Preston Retirement Purchase Bonds	(5,000)
Bonds/Deposits - Sherp Retention	(38,146)
Sundry Creditors	(510,723)
Paye Account	(79,757)
Sdy Debtors Rates -Excess	(210,519)
Accrued Expense Liability	(47,531)
Contract Liability (Current) - Grant Revenue	(1,466,880)
Contract Liability (Current) - Contribution To Works	(456,651)
Lease Liability - Current Total	(47,407)
Contract Liability - Other	(4,258)
Gst Liability Account	(29,164)
Esl Levied	(931)
Current Liability (Clay Stock Pile)	(50,000)
Current Loan Liability	(118,190)
	(4,485,639)
NET CURRENT ASSET POSITION	8,087,935
Less: Cash - Restricted Reserves	(5,049,176)
Less: Cash - Restricted Trust	(56,967)
Less: Self Supporting Loans	(23,255)
Add: Current Portion Lease Liabilities	47,407
Add: Current Portion Borrowings	118,190
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD	3,124,134



SHIRE OF DONNYBROOK BALINGUP
STATEMENT OF COMPREHENSIVE INCOME
BY NATURE AND TYPE
30/06/2023

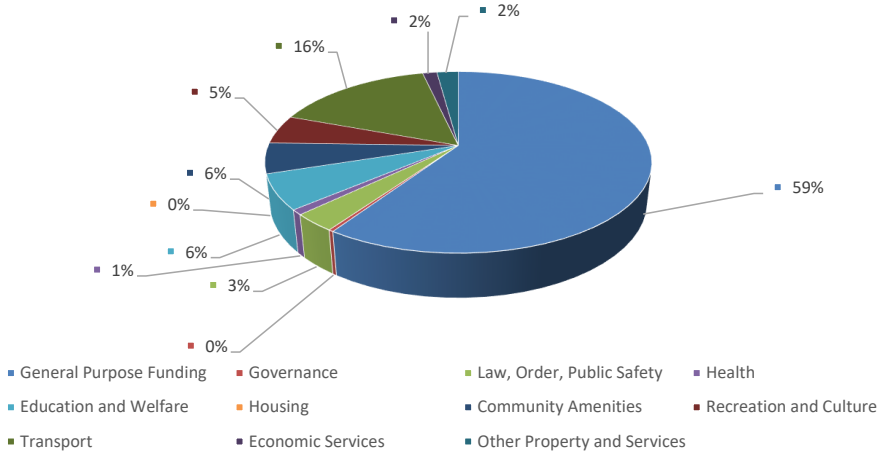
	2022/2023	2022/2023	2022/2023	2022/2023	2022/2023
	Original Budget	Budget Amendments	Current Budget	YTD Budget	Actual
	\$	\$	\$	\$	\$
REVENUE					
Rates	6,535,076	(5,320)	6,529,756	6,529,756	6,527,320
Operating Grants	1,486,301	301,555	1,787,856	1,787,856	3,980,493
Subsidies and Contributions	19,790	5,200	24,990	24,990	101,818
Fees and Charges	1,885,721	32,625	1,918,346	1,918,346	2,024,858
Service Charges	0	0	0	0	0
Interest Earnings	99,410	172,627	272,037	272,037	291,672
Other Revenue	408	0	408	408	4,024
Revenue	10,026,707	506,687	10,533,394	10,533,394	12,930,184
EXPENSES					
Employee Costs	(5,793,710)	(143,771)	(5,937,481)	(5,937,481)	(6,009,147.22)
Materials and Contracts	(3,590,388)	60,647	(3,529,742)	(3,529,742)	(3,260,846.42)
Utility Charges	(461,585)	3,826	(457,758)	(457,758)	(410,873.76)
Depreciation	(5,798,081)	0	(5,798,081)	(5,798,081)	(7,315,754.35)
Interest Expenses	(85,448)	0	(85,448)	(85,448)	(8,412.23)
Insurance Expenses	(434,693)	(13,697)	(448,390)	(448,390)	(442,806.69)
Other Expenditure	(243,008)	(83,655)	(326,663)	(326,663)	(350,507.72)
Expense	(16,406,912)	(176,650)	(16,583,562)	(16,583,562)	(17,798,348)
NET	(6,380,206)	330,037	(6,050,168)	(6,050,168)	(4,868,164)
Non-Operating Grants	12,476,684	(2,932,974)	9,543,710	9,543,710	3,264,498
Subsidies and Contributions	188,601	0	188,601	188,601	180,000
Profit on Asset Disposals	57,531	0	57,531	57,531	51,840
Loss on Asset Disposals	(29,955)	0	(29,955)	(29,955)	(1,082,201)
NET RESULT	6,312,656	(2,602,937)	3,709,719	3,709,719	(2,454,028)
Other Comprehensive Income	0			0	0
TOTAL COMPREHENSIVE INCOME	6,312,656	(2,602,937)	3,709,719	3,709,719	(2,454,028)



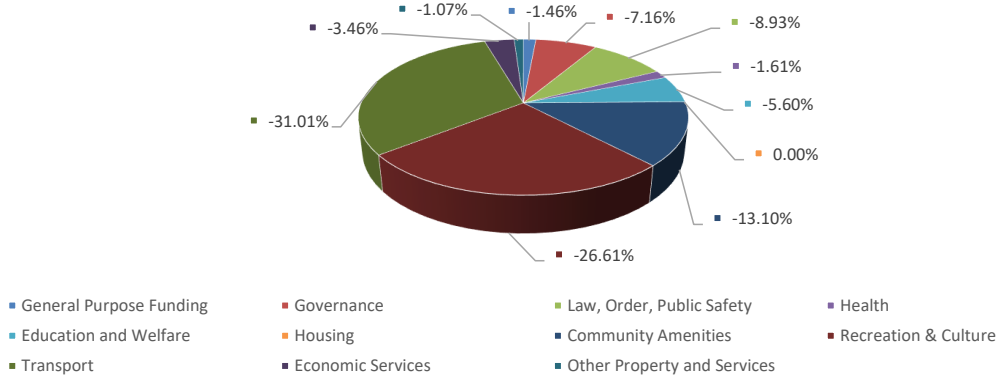
SHIRE OF DONNYBROOK BALINGUP
STATEMENT OF COMPREHENSIVE INCOME
BY PROGRAM
30/06/2023

	2022/2023	2022/2023	2022/2023	2022/2023	2022/2023
	Original Budget	Budget Amendments	Current Budget	YTD Budget	Actual
	\$	\$	\$	\$	\$
REVENUE					
General Purpose Funding	7,217,459	240,602	7,458,061	7,458,061	9,762,575
Governance	33,029	8,800	41,829	41,829	56,934
Law, Order, Public Safety	1,737,631	(1,124,385)	613,246	613,246	516,604
Health	151,329	0	151,329	151,329	146,283
Education and Welfare	1,715,358	42,193	1,757,551	1,757,551	1,026,784
Housing	0	0	0	0	0
Community Amenities	878,063	10,184	888,247	888,247	890,684
Recreation and Culture	6,098,635	40,940	6,139,575	6,139,575	843,565
Transport	4,535,915	(1,770,660)	2,765,255	2,765,255	2,601,330
Economic Services	207,620	12,006	219,626	219,626	234,114
Other Property and Services	176,427	114,033	290,460	290,460	351,476
	22,751,467	(2,426,287)	20,325,180	20,325,180	16,430,350
EXPENSES					
General Purpose Funding	(240,156)	36,324	(203,832)	(203,832)	(217,442)
Governance	(1,176,304)	(46,529)	(1,222,832)	(1,222,832)	(1,131,092)
Law, Order, Public Safety	(1,467,993)	(46,240)	(1,514,233)	(1,514,233)	(1,326,319)
Health	(264,558)	(4,600)	(269,158)	(269,158)	(281,250)
Education and Welfare	(920,484)	51,382	(869,102)	(869,102)	(823,068)
Housing	0	0	0	0	0
Community Amenities	(2,152,806.60)	29,572	(2,123,235)	(2,123,235)	(1,978,569)
Recreation & Culture	(4,374,723)	28,566	(4,346,157)	(4,346,157)	(5,086,043)
Transport	(5,097,166)	52,059	(5,045,107)	(5,045,107)	(6,986,229)
Economic Services	(568,195)	(80,139)	(648,334)	(648,334)	(701,065)
Other Property and Services	(176,427)	(197,045)	(373,472)	(373,472)	(353,299)
	(16,438,811)	(176,650)	(16,615,461)	(16,615,461)	(18,884,377)
NET RESULT	6,312,656	(2,602,937)	3,709,719	3,709,719	(2,454,028)
Other Comprehensive Income	0	0	0	0	0
TOTAL COMPREHENSIVE INCOME	6,312,656	(2,602,937)	3,709,719	3,709,719	(2,454,028)

YTD Actual Income by Program



YTD Actual Expenditure by Program



Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Job	Description	2022/2023 Original Budget \$	Budget Amendments \$	2022/2023 Current Budget \$	2022/2023 YTD Budget \$	2022/2023 Actual \$
General Purpose Funding							
Rate Revenue - Expenditure							
0076		ADMIN SALARIES REALLOCATED TO RATES	28,651	0	28,651	28,651	25,820
0126		GEN ADMIN COSTS REALLOCATED TO RATES	19,516	0	19,516	19,516	20,386
0131		RATES WRITTEN OFF	1,944	0	1,944	1,944	3,828
0142		SALARIES - RATING	59,948	8,000	67,948	67,948	72,328
1932		RATING VALUATIONS	95,000	(70,000)	25,000	25,000	31,611
1952		POSTAGE & STATIONERY	16,640	0	16,640	16,640	16,039
1962		LEGAL COSTS (RATES)	5,400	25,000	30,400	30,400	34,548
1972		ADVERTISING & OTHER EXP.	5,824	(2,824)	3,000	3,000	2,453
5022		TRAINING EXPENSES - RATING	1,534	0	1,534	1,534	0
5842		SUPERANNUATION (RATES)	3,973	3,500	7,473	7,473	8,708
6102		EMPLOYEE INSURANCE - WORKERS COMPENSATION	1,726	0	1,726	1,726	1,721
Total Operating Income Rate Revenue			240,156	(36,324)	203,832	203,832	217,442
General Purpose Funding							
Rate Revenue - Income							
0011		RATES - GENERAL RATES LEVIED	(6,599,115)	0	(6,599,115)	(6,599,115)	(6,599,117)
0031		INTEREST - RATES INSTALMENT	(17,340)	(2,800)	(20,140)	(20,140)	(20,069)
0061		INTEREST - ARREARS	(39,375)	6,000	(33,375)	(33,375)	(31,622)
0070		RATE CONCESSION	94,683	0	94,683	94,683	94,683
0071		RATES - INTERIM & BACK RATES	(35,504)	5,000	(30,504)	(30,504)	(29,950)
0081		LESS: RATES - DISCOUNTS / CONCESSIONS	2,916	320	3,236	3,236	3,236
0101		INTEREST - DEFERRED PENSIONERS	(1,515)	(827)	(2,342)	(2,342)	(2,342)
0121		REIMBURSEMENT - DEBT RECOVERY	(2,500)	(25,000)	(27,500)	(27,500)	(28,630)
2163		FEES & CHARGES - RATES INSTALMENTS / PAYMENT ARRANGEMENTS	(25,500)	(2,800)	(28,300)	(28,300)	(28,082)
Total Operating Income Rate Revenue			(6,623,250)	(20,107)	(6,643,357)	(6,643,357)	(6,641,893)
General Purpose Funding - Schedule 3							
General Purpose Grants - Income							
0091		GRANTS - LGGC FINANCIAL ASSISTANCE GRANTS	(332,660)	(59,991)	(392,651)	(392,651)	(1,852,040)
1031		GRANTS - LGGC LOCAL ROAD GRANT	(179,263)	(504)	(179,767)	(179,767)	(997,399)
Total Operating Income General Purpose Grants			(511,923)	(60,495)	(572,418)	(572,418)	(2,849,439)
General Purpose Funding - Schedule 3							
Other General Purpose Funding - Income							
0643		FEES & CHARGES	(40,290)	15,000	(25,290)	(25,290)	(28,950)
0911		OTHER REVENUE	(408)	0	(408)	(408)	(338)
0981		FEES & CHARGES (GST FREE) - SPECIAL SERIES NUMBER PLATES	(408)	0	(408)	(408)	(630)
1021		RECOGNITION OF FINANCIAL ASSETS	0	0	0	0	(3,686)
4881		INTEREST - MUNICIPAL FUND	(16,180)	(70,000)	(86,180)	(86,180)	(100,509)
4891		INTEREST - RESERVE FUND	(25,000)	(105,000)	(130,000)	(130,000)	(137,131)
Total Operating Income General Purpose Funding			(82,286)	(160,000)	(242,286)	(242,286)	(271,243)
Summary of Operations - General Purpose Funding							
Rate Revenue							
Sub Total Operating Expenditure			240,156	(36,324)	203,832	203,832	217,442
Sub Total Operating Income			(6,623,250)	(20,107)	(6,643,357)	(6,643,357)	(6,641,893)
			(6,383,095)	(56,431)	(6,439,526)	(6,439,526)	(6,424,450)
General Purpose Grants							
Sub Total Operating Expenditure			0	0	0	0	0
Sub Total Operating Income			(511,923)	(60,495)	(572,418)	(572,418)	(2,849,439)
			(511,923)	(60,495)	(572,418)	(572,418)	(2,849,439)
Other General Purpose Funding							
Sub Total Operating Expenditure			0	0	0	0	0
Sub Total Operating Income			(82,286)	(160,000)	(242,286)	(242,286)	(271,243)
			(82,286)	(160,000)	(242,286)	(242,286)	(271,243)
Total Operating Expenditure			240,156	(36,324)	203,832	203,832	217,442
Total Operating Income			(7,217,459)	(240,602)	(7,458,061)	(7,458,061)	(9,762,575)
Program (Surplus)/Deficit			(6,977,304)	(276,926)	(7,254,230)	(7,254,230)	(9,545,133)

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Job	Description	2022/2023 Original Budget \$	Budget Amendments \$	2022/2023 Current Budget \$	2022/2023 YTD Budget \$	2022/2023 Actual \$
Governance - Schedule 4							
Members of Council - Expenditure							
0122		SALARIES	257,941	0	257,941	257,941	244,010
0132		REFRESHMENT & ENTERTAIN	10,400	0	10,400	10,400	10,011
0146		ADMIN BLDG COSTS REALLOCATED TO GOVERNANCE	61,434	0	61,434	61,434	64,171
0162		CR ALLOWANCES - TRAVEL	6,000	(4,783)	1,217	1,217	1,217
0172		CR ALLOWANCES -PRESIDENTIAL	12,823	(7,380)	5,443	5,443	5,443
0192		CONFERENCE EXPENSES	5,200	5,759	10,959	10,959	11,159
0202		COUNCILLOR'S INSURANCE	9,801	(694)	9,107	9,107	9,107
0222		COUNCIL STATIONERY/GIFTS	3,160	(2,529)	631	631	1,011
0232		CR ALLOWANCES - MEETING	93,236	(52,715)	40,521	40,521	40,521
0242		CR ALLOWANCES - OTHER	4,000	(4,000)	0	0	0
0252		DONATIONS	59,194	0	59,194	59,194	38,645
0332		DONATION BALINGUP RAIL GROUP	5,000	0	5,000	5,000	0
0336		COMMISSIONER ALLOWANCES	0	118,000	118,000	118,000	116,692
1222		INFORMATION TECHNOLOGY ALLOWANCE - COUNCILLORS	11,250	(6,572)	4,678	4,678	4,678
5532		VOLUNTEER'S FUNCTION	2,080	0	2,080	2,080	400
5852		SUPERANNUATION	29,866	0	29,866	29,866	29,563
5922		COUNCIL FUNCTIONS	12,500	0	12,500	12,500	8,601
6112		EMPLOYEE INSURANCE - WORKERS COMPENSATION	11,478	0	11,478	11,478	11,445
6302		DEPRECIATION - GOVERNANCE	30,850	0	30,850	30,850	8,000
6932		COUNCILLOR TRAINING	14,000	(14,000)	0	0	(441)
9722		ADMIN SAL REALLOCATED - MEMBERS GENERAL	3,343	0	3,343	3,343	3,013
Total Operating Expenditure Members of Council			643,557	31,086	674,643	674,643	607,247
Governance - Schedule 4							
Members of Council - Income							
0233		FEES & CHARGES	(102)	0	(102)	(102)	0
0243		REIMBURSEMENTS	(50)	0	(50)	(50)	(530)
Total Operating Income Members of Council			(152)	0	(152)	(152)	(530)
Governance - Schedule 4							
Administration - Expenditure							
0036		ADMIN EMPLOYEE COSTS REALLOCATED	(982,119)	0	(982,119)	(982,119)	(885,060)
0066		GEN ADMIN COSTS REALLOCATED	(580,916)	0	(580,916)	(580,916)	(606,794)
0250		LEASE INTEREST EXPENSE - ADMIN	1,240	0	1,240	1,240	1,240
0262		ADMIN TRAINING CONFERENCE & COURSE FEES	53,980	0	53,980	53,980	59,099
0272		SALARIES (ADM)	848,910	(61,000)	787,910	787,910	739,009
0282		SUPERANNUATION (ADMIN)	83,521	1,400	84,921	84,921	86,947
0292		EMPLOYEE INSURANCE - WORKERS COMPENSATION	49,688	9,500	59,188	59,188	59,104
0342		DEPRECIATION (ADM)	55,922	0	55,922	55,922	55,733
0352		COMPUTER SOFTWARE COSTS	41,600	3,000	44,600	44,600	48,463
0362	Various	OFFICE & SURROUNDS MTCE.	84,573	(956)	83,617	83,617	90,878
0372		OTH OFFICE EXPENSES (A003)	6,240	0	6,240	6,240	5,744
0382		PRINTING & STATIONERY	15,600	0	15,600	15,600	12,483
0392		COMPUTER MTCE AND AGREEMENTS	139,272	0	139,272	139,272	147,360
0402		UNIFORM ALLOWANCE	6,000	0	6,000	6,000	1,874
0432		VEHICLE RUNNING COSTS	23,000	0	23,000	23,000	21,191
0452		ADVERTISING	1,040	0	1,040	1,040	1,104
0532		TELEPHONE & FACSIMILE	27,000	0	27,000	27,000	28,393
0542		POSTAGE	5,100	0	5,100	5,100	3,249
0562		OFFICE EQUIPMENT MAINTENANCE	15,080	0	15,080	15,080	4,445
0582		CONTRACT STAFF WAGES	0	0	0	0	0
0852		BANK CHARGES	16,120	0	16,120	16,120	14,841
0882		INSURANCE - OTHER	32,152	0	32,152	32,152	32,204
1072		FRINGE BENEFITS TAX	29,999	0	29,999	29,999	28,780
1092		COMPUTER USER GROUP SUBSCRIPTION	728	0	728	728	700
5572		CEO NETWORKING & STAFF REWARDS ALLOWANCE	1,500	1,500	3,000	3,000	1,000
5582		STAFF RECRUITMENT COSTS - ADMIN	10,000	25,000	35,000	35,000	30,253
5702		OCCUPATIONAL SAFETY AND HEALTH (RE-ALLOC. TO PROGRAMS)	1,250	0	1,250	1,250	249
6022		FURNITURE & EQUIPMENT UNDER THRESHOLD	13,520	7,492	21,012	21,012	17,514
Total Operating Expenditure Administration			0	(14,064)	(14,064)	(14,064)	(0)

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Job	Description	2022/2023 Original Budget \$	Budget Amendments \$	2022/2023 Current Budget \$	2022/2023 YTD Budget \$	2022/2023 Actual \$
Governance - Schedule 4							
Administration - Income							
0693		CONTRIB TO LSL - ADMIN	0	0	0	0	(21,982)
7863		INSURANCE REBATES	(20,000)	0	(20,000)	(20,000)	(13,793)
7873		REIMBURSEMENTS - ADMINISTRATION	(11,319)	(8,800)	(20,119)	(20,119)	(20,133)
1095		BUILDING RENEWAL CONTRIBUTION	0	0	0	0	0
Total Operating Income Administration			(31,319)	(8,800)	(40,119)	(40,119)	(55,908)
Governance - Schedule 4							
Other Governance Costs - Expense							
0156		ADMIN SALARIES REALLOCATED TO OTHER GOVERNANCE.	42,967	0	42,967	42,967	38,720
0182		SUBSCRIPTIONS	32,000	0	32,000	32,000	44,686
0206		GEN ADMIN COSTS REALLOC TO OTHER GOVERNANCE	42,527	0	42,527	42,527	44,422
0892		NON-SPECIFIC LEGAL COSTS	15,600	4,000	19,600	19,600	13,897
0952		AUDIT FEES	51,480	0	51,480	51,480	47,476
0962		CONSULTANTS FEES	117,312	33,200	150,512	150,512	116,959
1042		PUBLIC RELATIONS	21,320	0	21,320	21,320	18,773
1082		RESOURCE SHAR/ECON DEV	22,000	8,500	30,500	30,500	42,704
3772		SALARIES - GOVERNANCE	151,952	(13,611)	138,341	138,341	133,895
5862		SUPERANNUATION (GOVERNANCE)	17,107	(2,582)	14,525	14,525	14,552
5912		RISK MANAGEMENT	11,440	0	11,440	11,440	0
6122		EMPLOYEE INSURANCE - WORKERS COMPENSATION	7,041	0	7,041	7,041	7,021
Total Operating expenditure Governancve Other			532,746	29,507	562,253	562,253	523,846
Governance - Schedule 4							
Other Governance Costs - Income							
0333		CONTRIBUTIONS	(800)	0	(800)	(800)	(294)
0901		REIMBURSEMENTS - STAFF TELEPHONE	(150)	0	(150)	(150)	0
0921		FEES & CHARGES	(204)	0	(204)	(204)	(202)
0951		REIMBURSEMENTS - STAFF UNIFORM	(200)	0	(200)	(200)	0
1041		FEES & CHARGES - GST FREE	(204)	0	(204)	(204)	0
Total Operating Income Governance Other			(1,558)	0	(1,558)	(1,558)	(496)
Summary of Operations - Governance Program							
Members of Council							
Sub Total Operating Expenditure			643,557	31,086	674,643	674,643	607,247
Sub Total Operating Income			(152)	0	(152)	(152)	(530)
			643,405	31,086	674,491	674,491	606,717
Administration							
Sub Total Operating Expenditure			0	(14,064)	(14,064)	(14,064)	(0)
Sub Total Operating Income			(31,319)	(8,800)	(40,119)	(40,119)	(55,908)
			(31,319)	(22,864)	(54,183)	(54,183)	(55,908)
Other Governance							
Sub Total Operating Expenditure			532,746	29,507	562,253	562,253	523,846
Sub Total Operating Income			(1,558)	0	(1,558)	(1,558)	(496)
			531,188	29,507	560,695	560,695	523,350
Total Operating Expenditure			1,176,304	46,529	1,222,832	1,222,832	1,131,092
Total Operating Income			(33,029)	(8,800)	(41,829)	(41,829)	(56,934)
Program (Surplus)/Deficit			1,143,275	37,729	1,181,003	1,181,003	1,074,158
Law, Order & Public Safety - Schedule 5							
Fire Prevention - Expenditure							
0216		ADMIN SALARIES REALLOC TO FIRE CONTROL	63,439	0	63,439	63,439	57,170
0266		GENERAL ADMIN COSTS REALLOC TO FIRE CONTROL	31,960	0	31,960	31,960	33,383
0632		FIRE CONTROL EXPENSES	43,000	(3,100)	39,900	39,900	11,452
0642		INSURANCE (FC)	45,308	8,999	54,307	54,307	54,128
0672		PUBLIC STANDPIPES	25,000	0	25,000	25,000	22,143
0682		BUSH FIRE MITIGATION - SHIRE	10,400	0	10,400	10,400	9,901
1062		DEPRECIATION (FC)	59,666	0	59,666	59,666	44,221
1132		CESM - EMERGENCY MGMT SALS	123,616	0	123,616	123,616	179,291
1172		ARGYLE IRISHTOWN BFB PLANNING AND STUDIES	18,430	0	18,430	18,430	0
3572		FURNITURE & EQUIPMENT UNDER THRESHOLD	2,373	0	2,373	2,373	0
5142		ESL OPERATING EXPENSES SHIRE	177,235	4,500	181,735	181,735	209,223
5592		DEPRECIATION ON BRIGADE PLANT	349,965	0	349,965	349,965	302,910

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Job	Description	2022/2023 Original Budget \$	Budget Amendments \$	2022/2023 Current Budget \$	2022/2023 YTD Budget \$	2022/2023 Actual \$
6402		CESM SUPERANNUATION	13,611	0	13,611	13,611	13,720
6412		CESM OFFICE EXPENSES	23,508	0	23,508	23,508	25,639
6962		BUSH FIRE MITIGATION - SEMC	133,316	0	133,316	133,316	30,777
7382		REGIONAL BUSHFIRE MITIGATION CO-ORDINATOR - CONTRIBUTION	19,135	0	19,135	19,135	6,154
Total Operating Expenditure Fire Prevention			1,139,963	10,399	1,150,362	1,150,362	1,000,113
Law, Order & Public Safety - Schedule 5							
Fire Prevention - Income							
0703		FEES & CHARGES - FINES	(2,000)	0	(2,000)	(2,000)	(2,750)
0745		REIMBURSEMENTS	(1,000)	(18,000)	(19,000)	(19,000)	(20,208)
0773		CONTRIBUTIONS	(1,000)	0	(1,000)	(1,000)	(398)
0783		FEES & CHARGES - SALE OF STANDPIPE WATER	(30,000)	0	(30,000)	(30,000)	(30,764)
1011		FEES & CHARGES - ESL COMMISSION	(4,000)	0	(4,000)	(4,000)	(4,000)
5123		GRANTS - VBFBSL OPERATING GRANT	(222,255)	0	(222,255)	(222,255)	(234,733)
5983		REIMBURSEMENTS - DFES FOR CESM	(102,468)	0	(102,468)	(102,468)	(100,287)
6963		GRANTS - BUSHFIRE MITIGATION	(162,923)	0	(162,923)	(162,923)	(60,253)
0765		GRANTS (CAPITAL) - VBFBSL ASSETS	(1,146,785)	1,146,785	0	0	0
Total Operating Income Fire Prevention			(1,672,431)	1,128,785	(543,646)	(543,646)	(453,393)
Law, Order & Public Safety - Schedule 5							
Animal Control - Expenditure							
0276		ADMIN SALARIES REALLOC TO ANIMAL CONTROL	37,177	0	37,177	37,177	33,503
0326		ADMIN GENERAL COSTS REALLOC TO ANIMAL CONTROL	27,858	0	27,858	27,858	29,099
0762		A/C TRAINING EXPENSES	2,500	0	2,500	2,500	5,334
0772		SALARIES (AC)	128,752	33,075	161,827	161,827	145,543
0782		SUPERANNUATION (AC)	15,985	(1,639)	14,346	14,346	11,685
0792		VEHICLE EXPENSE (AC)	15,500	0	15,500	15,500	21,275
0802		GENERAL EXPENSES (AC)	11,025	4,405	15,430	15,430	17,144
0812		CLOTHING ALLOWANCE	1,248	0	1,248	1,248	430
0822		TELEPHONE ALLOWANCE	1,989	0	1,989	1,989	1,620
0827		A/H CALL SERVICE - ANIMAL	4,000	0	4,000	4,000	1,930
0832		DEPRECIATION (AC)	1,818	0	1,818	1,818	480
6821		P/L SALE OF ASSET (AC)	1,357	0	1,357	1,357	0
Total Operating Expenditure Animal Control			249,210	35,841	285,051	285,051	268,043
Law, Order & Public Safety - Schedule 5							
Animal Control - Income							
0833		FEES & CHARGES - DOG REGISTRATION	(27,500)	0	(27,500)	(27,500)	(23,734)
0843		FEES & CHARGES - FINES	(4,000)	0	(4,000)	(4,000)	(10,353)
0863		REIMBURSEMENTS - ANIMAL CONTROL	0	(4,400)	(4,400)	(4,400)	(4,400)
0873		FEES & CHARGES - ANIMAL FACILITY LICENSING	(510)	0	(510)	(510)	(260)
0893		FEES & CHARGES - ANIMAL IMPOUNDING	(3,060)	0	(3,060)	(3,060)	(1,564)
1193		FEES & CHARGES - CAT REGISTRATIONS	(4,590)	0	(4,590)	(4,590)	(4,676)
Total Operating Income Animal Control			(39,660)	(4,400)	(44,060)	(44,060)	(49,318)
Law, Order & Public Safety - Schedule 5							
Other Law, Order & Public Safety - Expenditure							
0912		DEPRECIATION (OTHER LAW & ORDER)	21,853	0	21,853	21,853	15,335
0922	A005	DBK BRANCH-EMERGENCY SVES	19,780	0	19,780	19,780	17,076
1142		AWARE PROGRAMME - EMERGENCY MANAGEMENT	5,760	0	5,760	5,760	0
1152	M032	EMERGENCY RESPONSE, FESA SES ETC	5,272	0	5,272	5,272	1,438
5192		LEMC OPERATING EXPENSES	1,000	0	1,000	1,000	336
5193		EMERGENCY COMMUNICATION EXPENDITURE	1,530	0	1,530	1,530	1,405
5602		DEPN ON SES PLANT	16,402	0	16,402	16,402	16,240
5742		COMMUNITY ROAD SAFETY	1,040	0	1,040	1,040	0
5772		BUILDING MAINTENANCE (EX SES BUILDING)	1,118	0	1,118	1,118	1,517
6862		ADMIN SALARIES REALLOCATED - OLOPS	3,315	0	3,315	3,315	2,987
6872		GENERAL ADMIN COSTS REALLOCATED - OLOPS	1,750	0	1,750	1,750	1,828
Total Operating Expenditure Other Law, Order & Public Safety			78,820	0	78,820	78,820	58,163

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Job	Description	2022/2023 Original Budget \$	Budget Amendments \$	2022/2023 Current Budget \$	2022/2023 YTD Budget \$	2022/2023 Actual \$
Law, Order & Public Safety - Schedule 5							
Other Law, Order & Public Safety - Income							
1153		GRANTS AWARE PROGRAMME	(5,760)	0	(5,760)	(5,760)	0
1163		GRANT - SES ESL OPERATING GRANT	(19,780)	0	(19,780)	(19,780)	(13,892)
Total Operating Income Other Law, Order & Public Safety			(25,540)	0	(25,540)	(25,540)	(13,892)
Summary of Operations - Law, Order & Public Safety Program							
Fire Prevention							
Sub Total Operating Expenditure			1,139,963	10,399	1,150,362	1,150,362	1,000,113
Sub Total Operating Income			(1,672,431)	1,128,785	(543,646)	(543,646)	(453,393)
			(532,468)	1,139,184	606,716	606,716	546,719
Animal Control							
Sub Total Operating Expenditure			249,210	35,841	285,051	285,051	268,043
Sub Total Operating Income			(39,660)	(4,400)	(44,060)	(44,060)	(49,318)
			209,550	31,441	240,991	240,991	218,725
Other Law, Order & Public Safety							
Sub Total Operating Expenditure			78,820	0	78,820	78,820	58,163
Sub Total Operating Income			(25,540)	0	(25,540)	(25,540)	(13,892)
			53,280	0	53,280	53,280	44,271
Total Operating Expenditure			1,467,993	46,240	1,514,233	1,514,233	1,326,319
Total Operating Income			(1,737,631)	1,124,385	(613,246)	(613,246)	(516,604)
Program (Surplus)/Deficit			(269,638)	1,170,625	900,987	900,987	809,716
Health - Schedule 7							
Health Inspection & Administration - Expenditure							
0426		ADMIN SALARIES REALLOC TO HEALTH INSP.	29,526	0	29,526	29,526	26,608
0476		ADMIN GENERAL COSTS REALLOC TO HEALTH INSP.	15,747	0	15,747	15,747	16,448
1262		SALARIES (HLTH)	103,734	0	103,734	103,734	105,367
1272		SUPERANNUATION - HEALTH	9,902	0	9,902	9,902	10,244
1302		CONF & TRAIN EXPENSES	2,045	0	2,045	2,045	441
1312		VEHICLE EXPENSES - HEALTH	7,800	0	7,800	7,800	8,776
1322		SUNDRY HEALTH EXPENSES	3,823	0	3,823	3,823	2,063
1332		LEGAL EXPENSES	540	0	540	540	0
2082		ANALYTICAL EXPENSES	2,080	0	2,080	2,080	1,456
3492		CONTRACT/RELIEF STAFF (FOOD INSPECTIONS)	5,000	0	5,000	5,000	24,359
6182		EMPLOYEE INSURANCE - WORKERS COMPENSATION	4,758	0	4,758	4,758	4,745
7392		FRINGE BENEFITS TAX - HEALTH	5,202	0	5,202	5,202	5,380
Total Operating Expenditure Health Inspection & Admin			190,157	0	190,157	190,157	205,888
Health - Schedule 7							
Health Inspection & Administration - Income							
1343		FEES & CHARGES - GST FREE - LICENSING / INSPECTIONS	(23,020)	0	(23,020)	(23,020)	(21,429)
1443		FEES & CHARGES - FINES	(500)	0	(500)	(500)	(96)
1463		CONTRIBUTION - EMPLOYEES	(1,190)	0	(1,190)	(1,190)	(1,045)
Total Operating Income Health Inspection & Administration			(24,710)	0	(24,710)	(24,710)	(22,571)
Health - Schedule 7							
Health Other - Expenditure							
1512		BANK CHARGES LOANS OTHER HEATH	371	0	371	371	178
1592	B072	MEDICAL CENTRE MTC	16,992	700	17,692	17,692	21,900
1602	B005	DENTAL SURGERY OPERATING	7,040	3,900	10,940	10,940	16,041
1612		INTEREST ON LOANS (MEDIC - TREASURY CORP)	2,244	0	2,244	2,244	2,171
1622		DEPRECIATION (MED/DENT)	43,660	0	43,660	43,660	31,237
6882		ADMIN EMPLOYEE COSTS REALLOCATED - HEALTH	3,075	0	3,075	3,075	2,771
6892		GENERAL ADMIN COSTS REALLOCATED - HEALTH	1,018	0	1,018	1,018	1,064
Total Operating Expenditure Health Other			74,401	4,600	79,001	79,001	75,363

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Job	Description	2022/2023 Original Budget \$	Budget Amendments \$	2022/2023 Current Budget \$	2022/2023 YTD Budget \$	2022/2023 Actual \$
Health - Schedule 7							
Health Other - Income							
1081		REIMBURSEMENTS	(13,000)	0	(13,000)	(13,000)	(10,418)
1091		FEES & CHARGES - PROPERTY LEASES	(113,619)	0	(113,619)	(113,619)	(113,295)
Total Operating income Health Other			(126,619)	0	(126,619)	(126,619)	(123,713)
Summary of Operations - Health Program							
Health Inspection & Administration							
Sub Total Operating Expenditure			190,157	0	190,157	190,157	205,888
Sub Total Operating Income			(24,710)	0	(24,710)	(24,710)	(22,571)
			165,447	0	165,447	165,447	183,317
Health Other							
Sub Total Operating Expenditure			74,401	4,600	79,001	79,001	75,363
Sub Total Operating Income			(126,619)	0	(126,619)	(126,619)	(123,713)
			(52,218)	4,600	(47,618)	(47,618)	(48,350)
Total Operating Expenditure			264,558	4,600	269,158	269,158	281,250
Total Operating Income			(151,329)	0	(151,329)	(151,329)	(146,283)
Program (Surplus)/Deficit			113,229	4,600	117,829	117,829	134,967
Education & Welfare Schedule 8							
Preston Village Retirement							
4007	<i>Various</i>	UTILITY CHARGES (PRESTON VILLAGE)	16,440	0	16,440	16,440	23,096
4017		PROPERTY INSURANCE (PRESTON VILLAGE)	9,300	2,700	12,000	12,000	12,032
4027		WORKERS COMP INSURANCE (PRESTON VILLAGE)	1,532	0	1,532	1,532	1,680
4037		CONTRACTORS (PRESTON VILLAGE)	9,800	0	9,800	9,800	9,028
4047		EMERGENCY PHONE MONITORING (PRESTON VILLAGE)	2,500	0	2,500	2,500	4,267
4057		GENERAL EXPENSES (PRESTON VILLAGE)	500	0	500	500	85
4077		GROUNDS MAINTENANCE (PRESTON VILLAGE)	5,000	0	5,000	5,000	5,015
4167		SALARIES - PRESTON VILLAGE	15,000	0	15,000	15,000	16,479
4177		SUPERANNUATION - PRESTON VILLAGE	2,500	0	2,500	2,500	1,769
4192		PRESTON VILLAGE RETIREMENT UNITS MTC	32,000	0	32,000	32,000	143,979
5007		ADMINISTRATION SALARIES REALLOCATED (PRESTON VILLAGE)	5,000	0	5,000	5,000	3,884
5027		GENERAL ADMINISTRATION COSTS REALLOCATED REALLOCATED (PRESTON VILLAGE)	2,517	0	2,517	2,517	2,057
5107		GENERAL MAINTENANCE COSTS - PRESTON VILLAGE	2,500	0	2,500	2,500	723
6202		DEPRECIATION (PRESTON VILLAGE)	72,018	0	72,018	72,018	76,754
8462		SELLING / LEASING COSTS - PRESTON VILLAGE	10,000	0	10,000	10,000	18,000
Total Operating Expenditure Preston Retirement Village			186,607	2,700	189,307	189,307	318,848
Education & Welfare Schedule 8							
Preston Village Retirement							
1353		REIMBURSEMENTS - PRESTON VILLAGE	(10,000)	0	(10,000)	(10,000)	(66,633)
1523		FEES & CHARGES - LEASE PRESTON VILLAGE	(56,518)	0	(56,518)	(56,518)	(61,577)
3133		REIMBURSEMENTS - PRESTON VILLAGE	(3,000)	0	(3,000)	(3,000)	(2,598)
5953		FEES & CHARGES - PRESTON VILLAGE COMMUNITY CENTRE	(5,000)	0	(5,000)	(5,000)	(7,898)
Total Operating Income Preston Retirement Village			(74,518)	0	(74,518)	(74,518)	(221,937)
Education & Welfare Schedule 8							
TUIA Lodge - Expenditure							
1642		DEPRECIATION (TUIA)	168,737	0	168,737	168,737	104,930
3592		INTEREST ON LOANS - (TUIA)	3,625	0	3,625	3,625	3,543
3682		PROPERTY INSURANCE - (TUIA)	39	0	39	39	0
3702		MEDICAL MALPRACTICE INSURANCE - (TUIA)	6,500	(1,000)	5,500	5,500	5,550
3937		STATE GUARANTEE FEE - (TUIA)	1,667	0	1,667	1,667	816
Total Operating Expenditure TUIA Lodge			180,568	9,634	190,202	190,202	145,658

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Job	Description	2022/2023 Original Budget \$	Budget Amendments \$	2022/2023 Current Budget \$	2022/2023 YTD Budget \$	2022/2023 Actual \$
Education & Welfare Schedule 8							
TUIA Lodge - Income							
1693		CARE INCOME - ACFI SUBSIDIES	(10,075)	0	(10,075)	(10,075)	(10,075)
1716		FEES & CHARGES - PROPERTY LEASES	(31,092)	(2,500)	(33,592)	(33,592)	(31,092)
1101		REIMBURSEMENTS - TUIA LODGE	0	(19,193)	(19,193)	(19,193)	(19,193)
Total Operating Income TUIA Lodge			(41,167)	(21,693)	(62,860)	(62,860)	(60,360)
Education & Welfare Schedule 8							
Care Families and Children - Expenditure							
1362		COMMUNITY CENTRE / INFANT HEALTH CLINIC	7,650	650	8,300	8,300	9,924
4052		LIONS CLUB BUILDING ALLNUT ST	2,557	0	2,557	2,557	2,399
4337		ADMIN SALARIES REALLOCATED	1,075	0	1,075	1,075	969
4347		GENERAL ADMIN COSTS REALLOCATED	348	0	348	348	363
5932		1ST DONNYBROOK SCOUT BLDG	616	0	616	616	1,135
6002		BALINGUP COMMUNITY CENTRE	312	0	312	312	333
Total Operating Expenditure Care Families and Children			12,559	650	13,209	13,209	15,123
Education & Welfare Schedule 8							
Care Families and Children - Income							
1643		FEES & CHARGES - PROPERTY LEASES	(2,001)	0	(2,001)	(2,001)	(2,266)
4003		REIMBURSEMENTS	(1,250)	0	(1,250)	(1,250)	(1,318)
Total Operating Income Care Families and Children			(3,251)	0	(3,251)	(3,251)	(3,584)
Education & Welfare Schedule 8							
Community & Youth Development - Expenditure							
0486		ADMIN SALARIES REALLOC TO COMM/YOUTH DEV.	38,224	0	38,224	38,224	34,447
0536		ADMIN GENERAL COSTS REALLOC TO COMM/YOUTH DEV.	29,958	0	29,958	29,958	31,293
4652	Y001	COMM. DEV. INITIATIVES	2,600	0	2,600	2,600	0
4762		SEED FUNDING YOUTH RELATED PROGRAMMES	3,692	0	3,692	3,692	0
4822		SALARIES COMMUNITY DEVELOPMENT OFFICER	185,382	(80,000)	105,382	105,382	89,508
4832		SUPERANNUATION COMMUNITY DEVELOPMENT OFFICER	23,271	(9,000)	14,271	14,271	11,102
4842		INSURANCE COMMUNITY DEVELOPMENT	10,094	0	10,094	10,094	9,950
5202		OFFICE EXPENSES COMMUNITY DEVELOPMENT	1,778	0	1,778	1,778	1,511
5522		SENIOR WEEK FUNCTION	780	0	780	780	0
7752		AUSTRALIA DAY EVENT	5,200	18,179	23,379	23,379	19,557
Total Operating Expenditure Community & Youth Development			300,979	(70,821)	230,158	230,158	197,368
Education & Welfare Schedule 8							
Community & Youth Development - Income							
3403		CONTRIBUTIONS	(200)	0	(200)	(200)	0
5963		REIMBURSEMENTS - EMPLOYEES	(200)	0	(200)	(200)	0
Total Operating Income Community & Youth Development			(400)	(20,000)	(20,400)	(20,400)	(14,558)
Education & Welfare Schedule 8							
Other Welfare - Expenditure							
1017		BUILDING INSURANCE (LANG VILLS U7-9)	1,520	500	2,020	2,020	2,124
1077		SHERP RELOCATION COSTS	0	0	0	0	0
1057		GENERAL EXPENSES (LANG VILLS U7-9)	2,080	0	2,080	2,080	407
1067		WORKERS COMP INSURANCE - WELL AGED	1,705	0	1,705	1,705	1,870
1737		MOWING & GROUND MTCE (MINN COTTS U1-4)	3,500	0	3,500	3,500	1,477
1747		UTILITY CHARGES - (MINN COTTS U1-4)	4,989	0	4,989	4,989	2,506
1757	Various	CONTRACTORS - (MINN COTTS U1-4)	9,950	0	9,950	9,950	2,004
1767		BUILDING INSURANCE - (MINN COTTS U1-4)	901	235	1,136	1,136	1,140
1787		GENERAL EXPENSES - (MINN COTTS U1-4)	2,080	0	2,080	2,080	510
1797		MOWING & GROUND MTCE - (MINN COTTS U5-8)	3,500	0	3,500	3,500	1,333
6212		DEPRECIATION (MINN COTTS 1-4)	13,031	0	13,031	13,031	7,125
6222		DEPRECIATION (MINN COTTS 5-8)	9,940	0	9,940	9,940	2,457
6232		DEPRECIATION (MINN COTTS 9-12)	12,029	0	12,029	12,029	3,098
6242		DEPRECIATION (LANG VILLS 1-6)	24,788	0	24,788	24,788	3,840
6252		DEPRECIATION (LANG VILLS 7-9)	18,126	0	18,126	18,126	5,139
6812		BRIDGE ST PROJECT	0	4,000	4,000	4,000	416
7107		SALARIES - DIRECT ALLOCATION	14,471	0	14,471	14,471	28,974

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Job	Description	2022/2023 Original Budget \$	Budget Amendments \$	2022/2023 Current Budget \$	2022/2023 YTD Budget \$	2022/2023 Actual \$
7117		SUPER - DIRECT ALLOCATION	1,346	0	1,346	1,346	2,894
8007		UTILITY CHARGES - (MINN COTTS U5-8)	2,842	0	2,842	2,842	2,891
8017	Various	CONTRACTORS - (MINN COTTS U5-8)	9,450	0	9,450	9,450	942
8027		BUILDING INSURANCE - (MINN COTTS U5-8)	863	400	1,263	1,263	1,166
8047		GENERAL EXPENSES - (MINN COTTS U5-8)	2,080	0	2,080	2,080	939
8057		MOWING & GROUND MTC - (MINN COTTS U9-12)	3,500	0	3,500	3,500	1,333
8067		UTILITY CHARGES - (MINN COTTS U9-12)	3,524	0	3,524	3,524	4,529
8077	Various	CONTRACTORS - (MINN COTTS U9-12)	9,450	0	9,450	9,450	1,951
8087		BUILDING INSURANCE - (MINN COTTS U9-12)	987	520	1,507	1,507	1,509
9007		GENERAL EXPENSES - (MINN COTTS U9-12)	2,080	0	2,080	2,080	922
9017		MOWING & GROUND MTC (LANG VILL U1-6)	3,500	0	3,500	3,500	2,645
9027		UTILITY CHARGES (LANG VILL U1-6)	6,522	0	6,522	6,522	7,277
9037	Various	CONTRACTORS (LANG VILL U1-6)	17,170	0	17,170	17,170	10,621
9047		BUILDING INSURANCE (LANG VILLS U1-6)	2,114	800	2,914	2,914	2,905
9067		GENERAL EXPENSES (LANG VILLS U1-6)	2,000	0	2,000	2,000	1,050
9077		MOWING & GROUND MTCE (LANG VILLS U7-9)	3,500	0	3,500	3,500	1,288
9082		GEN ADMIN ALLOC - AGED HOUSING (NOT TUIA OR HACC)	5,178	0	5,178	5,178	5,409
9087		UTILITY CHARGES (LANG VILLS U7-9)	2,880	0	2,880	2,880	1,966
9097	Various	CONTRACTORS (LANG VILLS U7-9)	10,330	0	10,330	10,330	3,286
9272		ADMIN SAL REALLOCATED - OTHER WELFARE	12,961	0	12,961	12,961	11,680
Total Operating Expenditure Other Welfare			224,888	6,455	231,343	231,343	131,621
Education & Welfare Schedule 8							
Other Welfare - Income							
1113		REIMBURSE BRIDGE ST	0	(500)	(500)	(500)	(416)
1173		FEES & CHARGES - LEASE MIININUP COTTAGES U 5-8	(15,500)	0	(15,500)	(15,500)	(17,077)
1223		SOCIALHOUSING ECONOMIC RECOVERY PACKAGE (SHERP) GRANTS PROGRAM WORKSTREAM 2 - REFURBISHMENTS	(1,433,413)	0	(1,433,413)	(1,433,413)	(586,324)
1743		FEES & CHARGES - LEASE MINNINUP COTTAGES U 1-4	(35,319)	0	(35,319)	(35,319)	(24,630)
1753		FEES & CHARGES - LEASE LANGLEY VILLAS U 1-6	(55,617)	0	(55,617)	(55,617)	(43,833)
1773		FEES & CHARGES - LEASE MINNINUP COTTAGES U 9-12	(27,000)	0	(27,000)	(27,000)	(25,615)
2603		FEES & CHARGES - LEASE LANGLEY VILLAS U 7-9	(29,174)	0	(29,174)	(29,174)	(28,241)
Total Operating Income Other Welfare			(1,596,024)	(500)	(1,596,524)	(1,596,524)	(726,345)
Education & Welfare Schedule 8							
Pre-School - Expenditure							
0982		DEPRECIATION (EDUC)	11,857	0	11,857	11,857	11,375
Total Operating Expenditure Pre-School			11,857	0	11,857	11,857	11,375
Education & Welfare Schedule 8							
Other Education - Expenditure							
1002	B017	TELECENTRE MAINTENANCE	2,715	0	2,715	2,715	3,075
1012		SCHOLARSHIPS	312	0	312	312	0
Total Operating Expenditure Other Education			3,027	0	3,027	3,027	3,075
Summary of Operations - Education & Welfare Program							
Preston Village Retirement							
Sub Total Operating Expenditure			186,607	2,700	189,307	189,307	318,848
Sub Total Operating Income			(74,518)	0	(74,518)	(74,518)	(221,937)
			112,089	2,700	114,789	114,789	96,911
TUIA Lodge							
Sub Total Operating Expenditure			180,568	9,634	190,202	190,202	145,658
Sub Total Operating Income			(41,167)	(21,693)	(62,860)	(62,860)	(60,360)
			139,401	(12,059)	127,342	127,342	85,299
Care Families and Childfren							
Sub Total Operating Expenditure			12,559	650	13,209	13,209	15,123
Sub Total Operating Income			(3,251)	0	(3,251)	(3,251)	(3,584)
			9,308	650	9,958	9,958	11,539

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Job	Description	2022/2023 Original Budget \$	Budget Amendments \$	2022/2023 Current Budget \$	2022/2023 YTD Budget \$	2022/2023 Actual \$
Community & Youth Development							
Sub Total Operating Expenditure			300,979	(70,821)	230,158	230,158	197,368
Sub Total Operating Income			(400)	(20,000)	(20,400)	(20,400)	(14,558)
			300,579	(90,821)	209,758	209,758	182,810
Other Welfare							
Sub Total Operating Expenditure			224,888	6,455	231,343	231,343	131,621
Sub Total Operating Income			(1,596,024)	(500)	(1,596,524)	(1,596,524)	(726,345)
			(1,371,136)	5,955	(1,365,181)	(1,365,181)	(594,724)
Pre-School							
Sub Total Operating Expenditure			11,857	0	11,857	11,857	11,375
Sub Total Operating Income			0	0	0	0	0
			11,857	0	11,857	11,857	11,375
Other Education							
Sub Total Operating Expenditure			3,027	0	3,027	3,027	3,075
Sub Total Operating Income			0	0	0	0	0
			3,027	0	3,027	3,027	3,075
Total Operating Expenditure			920,484	(51,382)	869,102	869,102	823,068
Total Operating Income			(1,715,358)	(42,193)	(1,757,551)	(1,757,551)	(1,026,784)
Program (Surplus)/Deficit			(794,874)	(93,575)	(888,449)	(888,449)	(203,716)
Community Amenities - Schedule 10							
Sanitation-Household Refuse - Expenditure							
1762	W001	DOMESTIC REFUSE COLLECT	184,118	0	184,118	184,118	185,695
1772	Various	RUBBISH SITES MTC	510,481	0	510,481	510,481	462,467
1782		DOMESTIC RECYCLING PICKUP	104,372	0	104,372	104,372	97,193
1802	W025	ORGANIC REFUSE REMOVALS	132,965	0	132,965	132,965	129,659
1812		DEPRECIATION (REFUSE)	53,847	0	53,847	53,847	51,620
2202		DWER Licence Renewal Application	15,000	0	15,000	15,000	7,701
2242		INSURANCE WASTE MANAGEMNT	2,297	0	2,297	2,297	2,217
2252		VEHICLE EXPENSES	3,250	0	3,250	3,250	5,108
2262		WASTE EDUCATION	5,000	0	5,000	5,000	0
2552	M017	REFUSE COLL - PUBLIC BINS	152,633	0	152,633	152,633	177,634
2562		GENERAL ADMIN ALLOCATED - HOUSEHOLD REFUSE	9,738	0	9,738	9,738	10,172
3602		REGIONAL WASTE MANAGEMENT	4,602	0	4,602	4,602	12,313
4202		WASTE STRATEGIC PLANNING	40,000	0	40,000	40,000	3,329
7362		AMORTISATION (INTANGIBLE ASSETS)	28,553	0	28,553	28,553	67,016
9322		ADMIN SAL ALLOCATED - SANITATION	28,992	0	28,992	28,992	26,127
9927		FRINGE BENEFITS TAX - WASTE	2,266	0	2,266	2,266	2,163
Total Expenditure Sanitation Household Refuse			1,278,114	0	1,278,114	1,278,114	1,240,564
Community Amenities - Schedule 10							
Sanitation-Household Refuse - Income							
0403		FEES & CHARGES - REFUSE SITE BALINGUP	(2,500)	0	(2,500)	(2,500)	(3,915)
1803		FEES & CHARGES - KERBSIDE BIN SERVICES	(761,931)	(11,000)	(772,931)	(772,931)	(775,736)
1813		FEES & CHARGES - SUNDRY	0	0	0	0	(160)
1833		*NOT IN USE* - FEES & CHARGES - WASTE MANAGEMENT LEVY	0	0	0	0	62
2003		FEES & CHARGES - REFUSE SITE DONNYBROOK	(35,000)	0	(35,000)	(35,000)	(26,316)
6223		REIMBURSEMENTS	(600)	0	(600)	(600)	(189)
Total Income Sanitation Household Refuse			(800,031)	(11,000)	(811,031)	(811,031)	(806,254)
Community Amenities - Schedule 10							
Other Sanitation - expenditure							
1902	R042	LITTER CONTROL	4,160	0	4,160	4,160	3,245
Total Expenditure Other Sanitation			4,160	0	4,160	4,160	3,245
Community Amenities - Schedule 10							
Other Sanitation - Income							
1933		FEES & CHARGES - FINES	(200)	0	(200)	(200)	0
Total Income Other Sanitation			(200)	0	(200)	(200)	0

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Job	Description	2022/2023 Original Budget \$	Budget Amendments \$	2022/2023 Current Budget \$	2022/2023 YTD Budget \$	2022/2023 Actual \$
Community Amenities - Schedule 10							
Urban Stormwater Drainage - expenditure							
2002	R010	NONEYCUP CREEK	6,240	0	6,240	6,240	2,440
2012	R014	BALINGUP DRAIN	1,560	0	1,560	1,560	1,635
5047	R141	BLACKWOOD RIVER MTCE	2,080	0	2,080	2,080	1,574
5057	R142	PRESTON RIVER MTCE	2,080	0	2,080	2,080	0
Total Expenditure Urban Stormwater Drainage			11,960	0	11,960	11,960	5,648
Community Amenities - Schedule 10							
Protection of Environment - expenditure							
2072	Various	LANDCARE DEV./ENV. PLNG.	6,240	0	6,240	6,240	909
3612		ABANDONED VEHICLES	520	0	520	520	414
4207		ADMIN SALARIES REALLOCATED	3,656	0	3,656	3,656	3,295
4217		GENERAL ADMIN COSTS REALLOCATED	1,484	0	1,484	1,484	1,550
5332		OFFICE EXPNSES - NATURAL RESOURCE MANAGEMENT	1,713	0	1,713	1,713	884
5612		WAGES (NATURAL RESOURCE MGMT.)	25,126	0	25,126	25,126	25,887
5622		SUPERANNUATION - NATURAL RESOURCE MANAGEMENT	3,452	0	3,452	3,452	3,484
7502	R091	NORTH BALINGUP RESERVES	1,532	0	1,532	1,532	205
Total Expenditure Protection of Environment			43,724	0	43,724	43,724	36,629
Community Amenities - Schedule 10							
Protection of Environment - income							
1141		FEES & CHARGES - SUNDRY	(816)	0	(816)	(816)	0
Total Income Protection of Environment			(816)	0	(816)	(816)	0
Community Amenities - Schedule 10							
Town Planning & Regional Development - Expenditure							
0626		ADMIN EMP COSTS REALLOC TO TOWN PLANNING	47,635	0	47,635	47,635	42,927
0656		ADMIN GENERAL COSTS REALLOC TO TOWN PLANNING	26,631	0	26,631	26,631	27,818
2022		LEGAL EXPENSES	12,000	3,000	15,000	15,000	15,773
2052		TP CONFERENCE EXPENSES	2,045	0	2,045	2,045	1,196
2122		TOWN PLANNING SALARIES	210,838	0	210,838	210,838	193,542
2142		OFFICE EXPENSES (TP)	2,153	0	2,153	2,153	1,983
2162		MOTOR VEHICLE EXPENSES	12,167	0	12,167	12,167	14,783
2172		TOWN PLANNING GENERAL	5,000	(3,000)	2,000	2,000	183
2177		HERITAGE FRAMEWORK REVIEW	26,350	0	26,350	26,350	7,263
2272		TOWN PLANNING ADVERTISING COSTS	2,000	(1,000)	1,000	1,000	243
5242		TOWN PLANNING RECRUITMENT & RELIEF EXPENSES	1,040	0	1,040	1,040	0
6052		T/PLAN - FURN & EQUIP UNDER THRESHOLD	1,040	0	1,040	1,040	0
6172		EMPLOYEE INSURANCE - WORKERS COMPENSATION	10,797	0	10,797	10,797	10,766
7102		SUPERANNUATION (TP)	24,637	0	24,637	24,637	22,750
7302		LSL CONTRIBUTION	0	18,548	18,548	18,548	18,548
7522		FRINGE BENEFITS TAX - TOWN PLANNING	10,330	0	10,330	10,330	10,036
7562		LAND ADMINISTRATION - TOWN PLANNING	8,000	0	8,000	8,000	6,270
7642		STRATEGIC PLANNING - TOWN PLANNING	25,000	0	25,000	25,000	7,950
Total Expenditure Town Planning & Regional Development			427,664	17,548	445,212	445,212	382,030
Community Amenities - Schedule 10							
Town Planning & Regional Development - Income							
2223		FEES & CHARGES - APPLICATIONS	(35,000)	(10,000)	(45,000)	(45,000)	(49,546)
2243		REIMBURSEMENTS	(200)	0	(200)	(200)	(482)
Total Income Town Planning & Regional Development			(35,200)	(10,000)	(45,200)	(45,200)	(50,028)
Community Amenities - Schedule 10							
Other Community Amenities - Expenditure							
2302	R001	DBK CEMETERY MNTCE	51,084	(18,320)	32,764	32,764	38,660
2312	R002	BLN CEMETERY MNTCE	24,131	1,000	25,131	25,131	20,630
2322	R012	PUBLIC CONVENIENCES	253,929	(29,800)	224,129	224,129	212,886
2342		TIDY TOWNS PROGRAMME	520	0	520	520	0
2372		DEPRECIATION (OCA)	17,374	0	17,374	17,374	15,417
2404	B030	VILLAGE GREEN TOILETS	6,502	0	6,502	6,502	2,625

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Job	Description	2022/2023 Original Budget \$	Budget Amendments \$	2022/2023 Current Budget \$	2022/2023 YTD Budget \$	2022/2023 Actual \$
4227		ADMINISTRATION SALARIES REALLOCATED	10,650	0	10,650	10,650	9,598
4237		GENERAL ADMIN COSTS REALLOCATED	3,762	0	3,762	3,762	3,930
4932	R034	UPPER PRESTON CEMETERY	5,850	0	5,850	5,850	1,088
5232		SALARIES - OTHER COMM AMENITIES	11,786	0	11,786	11,786	5,017
5882		SUPERANNUATION (COMM AMENITIES.)	1,346	0	1,346	1,346	352
6142		EMPLOYEE INSURANCE - WORKERS COMPENSATION	252	0	252	252	251
Total Expenditure Other Community Amenities			387,186	(47,120)	340,066	340,066	310,452
Community Amenities - Schedule 10							
Other Community Amenities - Income							
0943		FEES & CHARGES - CEMETERIES UPPER PRESTON	(4,000)	2,000	(2,000)	(2,000)	(1,853)
2363		FEES & CHARGES - CEMETERY LICENSES	(816)	(6,184)	(7,000)	(7,000)	(9,048)
2373		FEES & CHARGES - CEMETERIES DONNYBROOK	(32,000)	15,000	(17,000)	(17,000)	(20,473)
2383		FEES & CHARGES - CEMETERIES BALINGUP	(5,000)	0	(5,000)	(5,000)	(3,030)
Total Income Other Community Amenities			(41,816)	10,816	(31,000)	(31,000)	(34,402)
Summary of Operations - Community Amenities Program							
Sanitation-Household Refuse							
Sub Total Operating Expenditure			1,278,114	0	1,278,114	1,278,114	1,240,564
Sub Total Operating Income			(800,031)	(11,000)	(811,031)	(811,031)	(806,254)
			478,083	(11,000)	467,083	467,083	434,310
Other Sanitation							
Sub Total Operating Expenditure			4,160	0	4,160	4,160	3,245
Sub Total Operating Income			(200)	0	(200)	(200)	0
			3,960	0	3,960	3,960	3,245
Urban Stormwater Drainage							
Sub Total Operating Expenditure			11,960	0	11,960	11,960	5,648
Sub Total Operating Income			0	0	0	0	0
			11,960	0	11,960	11,960	5,648
Protection of Environment							
Sub Total Operating Expenditure			43,724	0	43,724	43,724	36,629
Sub Total Operating Income			(816)	0	(816)	(816)	0
			42,908	0	42,908	42,908	36,629
Town Planning & Regional Development							
Sub Total Operating Expenditure			427,664	17,548	445,212	445,212	382,030
Sub Total Operating Income			(35,200)	(10,000)	(45,200)	(45,200)	(50,028)
			392,464	7,548	400,012	400,012	332,002
Other Community Amenities							
Sub Total Operating Expenditure			387,186	(47,120)	340,066	340,066	310,452
Sub Total Operating Income			(41,816)	10,816	(31,000)	(31,000)	(34,402)
			345,370	(36,304)	309,066	309,066	276,050
Total Operating Expenditure			2,152,807	(29,572)	2,123,235	2,123,235	1,978,569
Total Operating Income			(878,063)	(10,184)	(888,247)	(888,247)	(890,684)
Program (Surplus)/Deficit			1,274,744	(39,756)	1,234,988	1,234,988	1,087,884
Recreation & Culture - Schedule 11							
Public Halls & Civic Centres - Expenditure							
2412	B009	PUBLIC HALLS - DBK	35,229	1,800	37,029	37,029	26,552
2422	B010	PUBLIC HALLS - BLN	18,921	1,800	20,721	20,721	17,600
2432	B085	PUBLIC HALLS - KIRUP	3,075	2,700	5,775	5,775	5,462
2442		PUBLIC HALLS - NOGGERUP	3,718	2,400	6,118	6,118	6,685
2452		DEPRECIATION (HALLS)	153,941	0	153,941	153,941	195,640
2462		PUBLIC HALLS - NEWLANDS	2,666	980	3,646	3,646	4,821
2472	B088	PUBLIC HALL- BROOKHAMPTON	2,725	1,000	3,725	3,725	4,389
2482	B090	PUBLIC HALL - YABBERUP	2,674	500	3,174	3,174	4,385
4357		ADMIN SALARIES REALLOCATED	10,497	0	10,497	10,497	9,460
4367		GENERAL ADMIN COSTS REALLOCATED	3,973	0	3,973	3,973	4,150
Total Expenditure Public Halls & Civic Centres			237,420	11,180	248,600	248,600	279,142

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Job	Description	2022/2023 Original Budget \$	Budget Amendments \$	2022/2023 Current Budget \$	2022/2023 YTD Budget \$	2022/2023 Actual \$
Recreation & Culture - Schedule 11							
Public Halls & Civic Centres - Income							
2433		FEES & CHARGES - DONNYBROOK HALL HIRE	(7,650)	4,000	(3,650)	(3,650)	(5,124)
2443		FEES & CHARGES - BALINGUP HALL HIRE	(1,224)	(800)	(2,024)	(2,024)	(3,126)
7053		FEES & CHARGES - PROPERTY LEASES	(1,836)	0	(1,836)	(1,836)	(2,160)
Total Income Public Halls & Civic Centres			(10,710)	3,200	(7,510)	(7,510)	(10,409)
Recreation & Culture - Schedule 11							
Recreation Centre - Expenditure							
2657		SOFTWARE LICENSING - DBK REC CENTRE	25,690	3,500	29,190	29,190	34,320
2707		OTHER STAFF COSTS - DBK REC CENTRE	3,788	1,212	5,000	5,000	5,042
2717		STAFF UNIFORM - DBK REC CENTRE	2,288	0	2,288	2,288	2,105
2722	B029	REC CENTRE MTCE	6,081	0	6,081	6,081	10,524
2727		INSURANCE - DBK REC CENTRE	21,280	0	21,280	21,280	20,911
2732		SUPERANNUATION - DBK REC CENTRE	34,861	0	34,861	34,861	33,634
2737		EMPLOYEE INSURANCE - DBK REC CENTRE	15,122	0	15,122	15,122	15,079
2742		SALARIES - DBK REC CENTRE	353,625	(2,000)	351,625	351,625	351,165
2747		COMMUNICATION - DBK REC CENTRE	3,328	0	3,328	3,328	3,683
2752		RECRUITMENT EXPENSES - DBK REC CENTRE	4,500	(1,000)	3,500	3,500	2,897
2755		OPEN DAY RECREATION CENTRE	1,560	(1,560)	0	0	0
2757		CLEANERS WAGES - DBK REC CENTRE	17,157	(3,000)	14,157	14,157	6,461
2765		HAVE A TRY DAY - DBK REC	0	0	0	0	10,027
2767		CLEANERS SUPERANNUATION - DBK REC CENTRE	3,586	0	3,586	3,586	3,074
2777		CLEANING MATERIALS - DBK REC CENTRE	3,120	0	3,120	3,120	2,822
2787		GEN. BUILD MTC - DBK REC CENTRE	7,280	(1,000)	6,280	6,280	5,902
2797		PRINTING / STATIONERY - DBK REC CENTRE	2,600	0	2,600	2,600	2,631
2802		CONFERENCE & TRAINING - DBK REC CENTRE	5,113	1,000	6,113	6,113	4,656
2807		ADVERTISING / PROMOTION COSTS - DBK REC CENTRE	7,280	(4,000)	3,280	3,280	1,450
2817		EQUIPMENT UNDER THRESHOLD - DBK REC CENTRE	13,824	10,000	23,824	23,824	13,497
2827		SUNDRY EXPENSES - DBK REC CENTRE	7,280	1,300	8,580	8,580	11,482
2837		WATER (POOL) - DBK REC CENTRE	9,318	0	9,318	9,318	8,670
2847		CHEMICALS (POOL) - DBK REC CENTRE	15,600	0	15,600	15,600	11,569
2857		PERSONAL PROTECTIVE EQUIP (POOL) - DBK REC CENTRE	1,872	0	1,872	1,872	1,164
2867		ELECTRICITY - DBK REC CENTRE	65,890	(2,000)	63,890	63,890	50,260
2877		POOL PLANT MTCE - DBK REC CENTRE	15,120	(5,000)	10,120	10,120	2,942
2887		POOL & SURROUND MTCE - DBK REC CENTRE	10,400	(5,000)	5,400	5,400	2,753
2897		POOL PROGRAME COSTS - DBK REC CENTRE	3,120	(1,000)	2,120	2,120	1,447
2907		SUBSCRIPTIONS & MEMBERSHIP - DBK REC CENTRE	832	0	832	832	1,143
2917		POOL SUNDRY EXPENSES - DBK REC CENTRE	1,872	0	1,872	1,872	582
2927		STOCK PURCHASES (FOOD) - DBK REC CENTRE	10,400	2,000	12,400	12,400	11,551
2937		STOCK PURCHASES (NON-FOOD) - DBK REC CENTRE	5,200	(1,000)	4,200	4,200	2,408
2947		KIOSK MAINTENANCE - DBK REC CENTRE	520	0	520	520	200
2957		HIRE EQUIPMENT (SQUASH) - DBK REC CENTRE	104	0	104	104	0
2967		SQUASH COURT MTCE - DBK REC CENTRE	2,080	(2,080)	0	0	0
2977		PROGRAM COSTS (FUNCTION) - DBK REC CENTRE	520	0	520	520	38
2987		FUNCTION AREA MTCE - DBK REC CENTRE	520	0	520	520	30
2997		GYM BUILDING MTCE - DBK REC CENTRE	520	0	520	520	414
3007		GYM EQUIPMENT MTCE - DBK REC CENTRE	2,600	(1,000)	1,600	1,600	345
3017		GYM TRAINING PROGRAMS - DBK REC CENTRE	1,040	0	1,040	1,040	588
3027		GYM PROGRAM COSTS - DBK REC CENTRE	17,680	0	17,680	17,680	12,531
3037		STADIUM GEN MTCE - DBK REC CENTRE	6,120	(4,000)	2,120	2,120	839
3047		UMPIRE FEES - DBK REC CENTRE	1,600	880	2,480	2,480	2,480
3057		STADIUM PROGRAM COSTS - DBK REC CENTRE	2,080	(500)	1,580	1,580	682
3067		CRECHE / KINDY GYM EQUIPMENT - DBK REC CENTRE	624	0	624	624	403
3077		ADMIN SALARIES REALLOCATED	90,978	0	90,978	90,978	81,987
3127		GENERAL ADMIN COSTS REALLOCATED	44,685	0	44,685	44,685	46,675
3137		DEPRECIATION - REC CENTRE	261,860	0	261,860	261,860	124,231
3442		RECREATION CENTRE STOCK WRITTEN OFF	104	0	104	104	139
3497		CONTRACT CLEANERS - DBK REC CENTRE	0	0	0	0	10,963
9882		MAJOR PROJECT MANAGEMENT REALLOCATED	2,056	0	2,056	2,056	2,479
Total Expenditure Recreation Centre			1,114,677	(14,248)	1,100,429	1,100,429	920,872

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Job	Description	2022/2023 Original Budget \$	Budget Amendments \$	2022/2023 Current Budget \$	2022/2023 YTD Budget \$	2022/2023 Actual \$
Recreation & Culture - Schedule 11							
Recreation Centre - Income							
1121		FEES & CHARGES - SHOP / KIOSK (GT FREE)	(2,040)	0	(2,040)	(2,040)	(2,538)
1151		FEES & CHARGES - SQUASH CENTRE	(204)	0	(204)	(204)	(584)
1201		FEES & CHARGES - GYMNASIUM / MEMBERSHIPS	(73,500)	(14,500)	(88,000)	(88,000)	(99,398)
1211		FEES & CHARGES - FUNCTION LOUNGE	(4,080)	0	(4,080)	(4,080)	(3,381)
1221		FEES & CHARGES - STADIUM	(23,839)	0	(23,839)	(23,839)	(27,675)
1231		FEES & CHARGES - SUNDRY	(51)	0	(51)	(51)	(5)
2553		FEES & CHARGES - SHOP / KIOSK (TAXABLE)	(18,360)	0	(18,360)	(18,360)	(13,466)
2563		FEES & CHARGES - POOL	(115,000)	0	(115,000)	(115,000)	(122,270)
2643		FEES & CHARGES - CRECHE	(1,020)	0	(1,020)	(1,020)	(1,703)
2823		REIMB DBK REC CENTRE	(1,500)	0	(1,500)	(1,500)	0
Total Income Recreation Centre			(239,594)	(14,500)	(254,094)	(254,094)	(271,020)
Recreation & Culture - Schedule 11							
Other Recreation & Sport - Expenditure							
2607	Various	STATION SQUARE	85,427	(27,000)	58,427	58,427	62,326
2642	Various	PARKS & RESERVES GENERAL	810,429	(1,400)	809,029	809,029	847,018
2652	B015	BLN REC CENTRE	2,731	2,000	4,731	4,731	5,214
2662	Various	EGAN PARK	83,938	0	83,938	83,938	95,110
2672	Various	MITCHELL PARK	89,712	300	90,012	90,012	83,690
2677	R155	VIN FARLEY PARK	4,361	0	4,361	4,361	4,545
2692	R007	MITCHELL PARK - TENNIS CLUB	1,360	1,250	2,610	2,610	2,355
2702		DEPRECIATION (ORS)	552,136	0	552,136	552,136	528,868
2712	Various	BLN PARKS & RESERVES	273,594	0	273,594	273,594	298,702
2782		INDIGENOUS MURAL PROJECT	10,000	0	10,000	10,000	0
2812		INTEREST ON LOAN (REC)	77,564	0	77,564	77,564	1,134
4247		ADMINISTRATION SALARIES REALLOCATED	55,161	0	55,161	55,161	49,709
4257		GENERAL ADMIN COSTS REALLOCATED	13,267	0	13,267	13,267	13,858
5652	R051	WALK TRAILS	2,570	0	2,570	2,570	3,039
5792		BANK CHARGES LOANS - OTHER RECREATION AND SPORT	10,794	0	10,794	10,794	155
7712	Various	KIRUP PARKS & RESERVES	46,548	0	46,548	46,548	42,998
7722	R019	NOGGERUP PARK	6,493	0	6,493	6,493	4,460
9892		MAJOR PROJECT MANAGEMENT REALLOCATED	7,389	0	7,389	7,389	8,910
5004		P/L SALE OF ASSET (OTHER REC & SPORT)	0	0	0	0	942,870
Total Expenditure Other Recreation & Sport			2,133,473	(24,850)	2,108,623	2,108,623	2,995,148
Recreation & Culture - Schedule 11							
Other Recreation & Sport - Income							
0665		GRANT - HERITAGE PROGRAM	(9,506)	0	(9,506)	(9,506)	(10,457)
1513		MISCELLANEOUS INCOME	(5,000)	0	(5,000)	(5,000)	(5,000)
2323		DONATIONS - FUNPARK	(900)	0	(900)	(900)	(845)
2583		FEES & CHARGES - PROPERTY LEASES (STATION SQUARE)	0	(11,835)	(11,835)	(11,835)	(11,835)
2653		REIMBURSEMENTS - DEBTOR LOAN INTEREST	(4,981)	0	(4,981)	(4,981)	(4,512)
2723		REIMBURSEMENTS - SELF SUPPORTING LOAN INTEREST	(1,443)	0	(1,443)	(1,443)	(1,184)
2733		FEES & CHARGES - PROPERTY LEASES (EGAN PARK)	(2,203)	0	(2,203)	(2,203)	(2,678)
2763		FEES & CHARGES - PROPERTY LEASES (MITCHELL PARK)	(13,695)	0	(13,695)	(13,695)	(13,203)
2773		FEES & CHARGES - PROPERTY LEASES (MITCHELL PK TENNIS)	(1,475)	0	(1,475)	(1,475)	(1,475)
2793		REIMBURSEMENTS - STATION SQUARE CAFE	(10,000)	(10,000)	(20,000)	(20,000)	(24,039)
2803		FEES & CHARGES - RESERVE HIRE	(1,818)	0	(1,818)	(1,818)	(64)
2853		REIMBURSEMENTS INCLUDING INSURANCE CLAIMS	(850)	0	(850)	(850)	(652)
3043		FEES & CHARGES - PROPERTY LEASES (BALINGUP REC CNTR)	(1,035)	0	(1,035)	(1,035)	(1,000)
0475		GOVT GRANTS - COMMUNITY FACILITIES	(5,750,000)	0	(5,750,000)	(5,750,000)	(447,393)
7115		GRANTS (CAPITAL) LRCI	(41,506)	0	(41,506)	(41,506)	(25,546)
Total Income Other Recreation & Sport			(5,844,412)	(21,835)	(5,866,247)	(5,866,247)	(549,882)

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Job	Description	2022/2023 Original Budget \$	Budget Amendments \$	2022/2023 Current Budget \$	2022/2023 YTD Budget \$	2022/2023 Actual \$
Recreation & Culture - Schedule 11							
Libraries - Expenditure							
2902		SALARIES - DBK LIBRARY	119,925	0	119,925	119,925	120,719
2912		SUPERANNUATION - DBK LIBRARY	13,406	0	13,406	13,406	12,871
2922		BOOK STOCK - DBK LIBRARY	520	0	520	520	0
2932		BLN LOST/DAMAGED BOOKS	208	0	208	208	0
2972		GENERAL EXPENSES BLN	10,364	0	10,364	10,364	2,645
3002		GENERAL ADMIN ALLOCATED - LIBRARIES	48,582	0	48,582	48,582	50,746
3012	A004	SALARIES BLN LIBRARY	19,475	0	19,475	19,475	19,851
3022		SUPERANNUATION BLN LIB	1,234	0	1,234	1,234	1,660
3052		DEPRECIATION - DBK LIB	113,815	0	113,815	113,815	121,466
3147		STAFF UNIFORMS - DBK LIBRARY	1,040	0	1,040	1,040	0
3152		DEPRECIATION BLN LIBRARY	759	0	759	759	0
3157		STAFF TRAINING - DBK LIBRARY	2,045	0	2,045	2,045	417
3167		OTHER EMPLOYEE COSTS - DBK LIBRARY	628	0	628	628	53
3187		TELEPHONE & COMMUNICATIONS - DBK LIBRARY	3,570	0	3,570	3,570	1,887
3197		FURNITURE & EQUIPMENT BELOW THRESHOLD - DBK LIBRARY	2,000	2,452	4,452	4,452	5,641
3217		SUBSCRIPTIONS & RESOURCES - DBK LIBRARY	4,680	0	4,680	4,680	4,612
3227		POSTAGE & FREIGHT - DBK LIBRARY	1,785	0	1,785	1,785	1,364
3237		STATIONERY & OFFICE SUPPLIES - DBK LIBRARY	2,080	0	2,080	2,080	2,212
3247		SOFTWARE LICENSING (LMS) - DBK LIBRARY	2,080	0	2,080	2,080	0
3267		CLEANING EXPENSES (EDWA) - DBK LIBRARY	3,120	0	3,120	3,120	4,653
3287		LIBRARY PARTNERSHIP AGREEMENT EXPENSES - DBK LIBRARY	2,080	0	2,080	2,080	1,921
3317		EQUIPMENT MAINTENANCE - DBK LIBRARY	2,600	(1,000)	1,600	1,600	0
3337		ELECTRICITY - DBK LIBRARY	6,145	0	6,145	6,145	4,858
3347		WATER - DBK LIBRARY	1,560	0	1,560	1,560	1,173
3357		GAS - DBK LIBRARY	520	0	520	520	0
3367		SUNDRY EXPENDITURE - DBK LIBRARY	2,080	1,400	3,480	3,480	3,973
3377		WORKERS COMP INSURANCE - DBK LIBRARY	6,322	0	6,322	6,322	6,304
3387		INSURANCE - DBK LIBRARY	2,207	0	2,207	2,207	1,979
5662		BUILDING MAINTENANCE - DBK LIBRARY	10,400	(4,000)	6,400	6,400	0
9422		ADMIN SAL ALLOCATED - LIBRARIES	78,833	0	78,833	78,833	71,042
9907		PROGRAM ACTIVITIES - STORYTIME PILOT (BLP LIBRARY)	624	0	624	624	0
9917		COMMUNITY PARTICIPATION PROJECTS - (BLP LIBRARY)	520	0	520	520	0
Total Expenditure Libraries			465,208	(1,148)	464,060	464,060	442,048
Recreation & Culture - Schedule 11							
Libraries - Income							
2963		REIMBURSEMENTS - SUNDRY	(250)	0	(250)	(250)	(879)
2973		REIMBURSEMENT - LOST/DAMAGED BOOKS (BALINGUP)	(50)	0	(50)	(50)	0
2983		REIMBURSEMENT - LOST/DAMAGED BOOKS (DONNYBROOK)	(50)	0	(50)	(50)	0
Total Income Libraries			(350)	0	(350)	(350)	(879)
Recreation & Culture - Schedule 11							
Other Culture - Expenditure							
1382		ARTS ACQUISITION PRIZE	1,000	500	1,500	1,500	1,500
3082		MUSEUM GRANTS	377	0	377	377	399
3952	Various	RAILWAY STATION	1,613	0	1,613	1,613	3,265
4267		GENERAL ADMIN COSTS REALLOCATED	544	0	544	544	569
5272		PROMOTION OF COMMUNITY EVENTS	49,280	0	49,280	49,280	9,616
7592		DEPRECIATION (OCUL)	33,276	0	33,276	33,276	26,596
9432		ADMIN SALARIES REALLOCATED	1,654	0	1,654	1,654	1,490
9872		MAJOR PROJECT MANAGEMENT REALLOCATED	336,202	0	336,202	336,202	405,396
Total Other Culture Expenditure			423,946	500	424,446	424,446	448,832

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Job	Description	2022/2023 Original Budget \$	Budget Amendments \$	2022/2023 Current Budget \$	2022/2023 YTD Budget \$	2022/2023 Actual \$
Recreation & Culture - Schedule 11							
Other Culture - Income							
0493		FEES & CHARGES - PROPERTY LEASES	(3,569)	0	(3,569)	(3,569)	(3,569)
4063		GRANTS - PROGRAMS	0	(7,805)	(7,805)	(7,805)	(7,805)
Total Other Culture Income			(3,569)	(7,805)	(11,374)	(11,374)	(11,374)
Summary of Operations - Recreation & Culture Program							
Public Halls & Civic Centres							
Sub Total Operating Expenditure			237,420	11,180	248,600	248,600	279,142
Sub Total Operating Income			(10,710)	3,200	(7,510)	(7,510)	(10,409)
			226,710	14,380	241,090	241,090	268,733
Recreation Centre							
Sub Total Operating Expenditure			1,114,677	(14,248)	1,100,429	1,100,429	920,872
Sub Total Operating Income			(239,594)	(14,500)	(254,094)	(254,094)	(271,020)
			875,083	(28,748)	846,335	846,335	649,852
Other Recreation & Sport							
Sub Total Operating Expenditure			2,133,473	(24,850)	2,108,623	2,108,623	2,995,148
Sub Total Operating Income			(5,844,412)	(21,835)	(5,866,247)	(5,866,247)	(549,882)
			(3,710,940)	(46,685)	(3,757,625)	(3,757,625)	2,445,266
Libraries							
Sub Total Operating Expenditure			465,208	(1,148)	464,060	464,060	442,048
Sub Total Operating Income			(350)	0	(350)	(350)	(879)
			464,858	(1,148)	463,710	463,710	441,169
Other Culture							
Sub Total Operating Expenditure			423,946	500	424,446	424,446	448,832
Sub Total Operating Income			(3,569)	(7,805)	(11,374)	(11,374)	(11,374)
			420,377	(7,305)	413,072	413,072	437,457
Total Operating Expenditure			4,374,723	(28,566)	4,346,157	4,346,157	5,086,043
Total Operating Income			(6,098,635)	(40,940)	(6,139,575)	(6,139,575)	(843,565)
Program (Surplus)/Deficit			(1,723,912)	(69,506)	(1,793,418)	(1,793,418)	4,242,478
Transport - Schedule 12							
Construction Streets, Roads, Bridges & Depots - Expenditure							
3230		DEPRECIATION (RCO)	2,384,795	0	2,384,795	2,384,795	3,860,722
Total Construction Streets, Roads, Bridges & Depots. - Expenditure			2,384,795	0	2,384,795	2,384,795	3,860,722
Transport - Schedule 12							
Construction Streets, Roads, Bridges & Depots - Income							
0325		GRANTS - BLACK SPOTS	(408,923)	(34,497)	(443,420)	(443,420)	(295,009)
0405		GRANTS - SUNDRY TRANSPORT CONSTRUCTION	(278,839)	0	(278,839)	(278,839)	(275,000)
3191		CONTRIBUTION TO ASSETS (INFRASTRUCTURE/FUTURE WORKS)	(188,601)	0	(188,601)	(188,601)	(180,000)
3251		GRANTS - LGGC SPECIAL PROJECTS (BRIDGES)	(1,932,686)	1,932,686	0	0	(88,000)
3261		GRANT REVENUE - LRCI	(442,200)	0	(442,200)	(442,200)	(434,708)
3291		GRANTS - REGIONAL ROAD GROUP	(662,777)	(112,000)	(774,777)	(774,777)	(747,971)
3331		GRANTS - ROADS TO RECOVERY	(370,049)	0	(370,049)	(370,049)	(354,090)
Total Construction Streets, Roads, Bridges & Depots - Income			(4,284,075)	1,786,189	(2,497,886)	(2,497,886)	(2,374,779)
Transport - Schedule 12							
Sreets, Roads, Bridges & Depot Maintenance - Expenditure							
0150	<i>T008</i>	DONNYBROOK TOWNSCAPE WORKS	11,500	0	11,500	11,500	7,155
0160	<i>T009</i>	KIRUP TOWN CENTRE DEVELOPMENT	5,750	0	5,750	5,750	0
1402	<i>A012</i>	RURAL PROPERTY NUMBERING SCHEME	2,887	0	2,887	2,887	2,600
3350		DEPRECIATION (RMC)	962,648	0	962,648	962,648	1,301,828
3370	<i>M008</i>	STREET TREES & PRUNING	69,680	0	69,680	69,680	62,383
3380	<i>M009</i>	CROSSOVERS	2,122	0	2,122	2,122	0
0190	<i>MS000</i>	RURAL ROADS (SEALED) MTCE.	385,052	0	385,052	385,052	470,581
0200	<i>MG001</i>	RURAL ROADS (GRAVEL) MTCE.	551,733	(30,000)	521,733	521,733	468,058
0210	<i>MS999</i>	URBAN ROADS (SEALED) MTCE.	120,128	(20,816)	99,312	99,312	121,499
0220	<i>MG000</i>	URBAN ROADS (GRAVEL) MTCE.	21,943	0	21,943	21,943	12,467
3410	<i>M031</i>	GEN.MAINTENANCE - OTHER	0	0	0	0	56,306
3420		LIGHTING OF STREETS	89,424	0	89,424	89,424	82,660
3430	<i>M007</i>	STREET CLEANING	80,000	0	80,000	80,000	86,932
3450	<i>Various</i>	BRIDGE MAINTENANCE	218,130	(1,243)	216,887	216,887	238,758
3460	<i>M010</i>	TRAFFIC SIGNS & CONTROL	18,720	0	18,720	18,720	11,744

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Job	Description	2022/2023 Original Budget \$	Budget Amendments \$	2022/2023 Current Budget \$	2022/2023 YTD Budget \$	2022/2023 Actual \$
3470	B011	DBK DEPOT MAINTENANCE	46,230	0	46,230	46,230	45,310
3480	B016	BLN DEPOT MAINTENANCE	16,107	0	16,107	16,107	11,516
3550	M030	ROAD ASSET MANAGEMENT	25,000	0	25,000	25,000	22,559
5992		SUNDRY PLANT PURCHASES BELOW THRESHOLD	18,838	0	18,838	18,838	16,238
6961		P/L SALE OF ASSET (RMC)	28,598	0	28,598	28,598	66,331
7082	T004	BLN TOWN CENTRE WORKS	11,500	0	11,500	11,500	8,600
9902		MAJOR PROJECT MANAGEMENT REALLOCATED	25,861	0	25,861	25,861	31,184
Total Streets, Roads, Bridges & Depot Mtc. - Expenditure			2,711,851	(52,059)	2,659,792	2,659,792	3,124,712
Transport - Schedule 12							
Streets, Roads, Bridges & Depot Maintenance - Income							
0683		FEES & CHARGES - SUNDRY	(510)	0	(510)	(510)	(1,364)
0933		GRANTS - MRD DIRECT GRANTS	(172,075)	(15,529)	(187,604)	(187,604)	(187,604)
3511		REIMBURSEMENTS	(45,500)	0	(45,500)	(45,500)	(5,941)
7913		P/L SALE OF ASSET (RMC)	(33,255)	0	(33,255)	(33,255)	(30,693)
Total Streets, Roads, Bridges & Depot Mtc. - Income			(251,340)	(15,529)	(266,869)	(266,869)	(225,602)
Transport - Schedule 12							
Private Works - Expenditure							
4292		PRIVATE WORKS	520	0	520	520	796
Total Private Works - Expenditure			520	0	520	520	796
Transport - Schedule 12							
Private Works - Income							
4323		FEES & CHARGES - PRIVATE WORKS	(500)	0	(500)	(500)	(950)
Total Private Works - Income			(500)	0	(500)	(500)	(950)
Summary of Operations - Transport Program							
Construction Streets, Roads, Bridges & Depots							
Sub Total Operating Expenditure			2,384,795	0	2,384,795	2,384,795	3,860,722
Sub Total Operating Income			(4,284,075)	1,786,189	(2,497,886)	(2,497,886)	(2,374,779)
			(1,899,281)	1,786,189	(113,092)	(113,092)	1,485,943
Streets, Roads, Bridges & Depot Maintenance							
Sub Total Operating Expenditure			2,711,851	(52,059)	2,659,792	2,659,792	3,124,712
Sub Total Operating Income			(251,340)	(15,529)	(266,869)	(266,869)	(225,602)
			2,460,511	(67,588)	2,392,923	2,392,923	2,899,110
Private Works							
Sub Total Operating Expenditure			520	0	520	520	796
Sub Total Operating Income			(500)	0	(500)	(500)	(950)
			20	0	20	20	(154)
Total Operating Expenditure			5,097,166	(52,059)	5,045,107	5,045,107	6,986,229
Total Operating Income			(4,535,915)	1,770,660	(2,765,255)	(2,765,255)	(2,601,330)
Program (Surplus)/Deficit			561,250	1,718,601	2,279,851	2,279,851	4,384,899
Economic Services - Schedule 13							
Rural Services - Expenditure							
3402		DEPRECIATION (RURAL)	0	0	0	0	2,268
3842	Various	NOXIOUS WEEDS/PEST PLANTS	30,000	0	30,000	30,000	41,444
3852		VERMIN CONTROL	520	0	520	520	0
3862		GEN. ADMIN ALLOC - RURAL SERVICES	1,068	0	1,068	1,068	1,146
9482		ADMIN SALL ALLOCATED	3,087	0	3,087	3,087	2,782
Total Rural Services - Expenditure			34,675	0	34,675	34,675	47,639
Economic Services - Schedule 13							
Rural Services - Income							
3413		GRANTS - PROGRAMS	0	0	0	0	0
0975		GRANTS DROUGHT COMMUNITY FUNDING (CAPITAL) - ASSETS	0	0	0	0	0
Total Rural Services - Income			0	0	0	0	0

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Job	Description	2022/2023 Original Budget \$	Budget Amendments \$	2022/2023 Current Budget \$	2022/2023 YTD Budget \$	2022/2023 Actual \$
Economic Services - Schedule 13							
Tourism & Area Promotion - Expenditure							
2192	R046	DONNYBROOK TRANSIT PARK MAINTENANCE	50,000	0	50,000	50,000	41,003
2862	M034	FESTIVALS & COMMUNITY EVENTS	4,608	0	4,608	4,608	4,186
3912		AREA PROMOTION	105,000	(15,000)	90,000	90,000	90,000
3922		DEPRECIATION (TOUR)	10,282	0	10,282	10,282	15,974
4277		ADMINISTRATION EMPLOYEE COSTS REALLOCATED	5,004	0	5,004	5,004	4,509
4287		GENERAL ADMIN COSTS REALLOCATED	1,799	0	1,799	1,799	1,879
5422		EMPLOYEE PROVISIONS - TOURISM	0	0	0	0	0
5832		SALARIES (TOURISM)	36,813	0	36,813	36,813	27,149
5892		SUPERANNUATION (TOURISM)	4,280	0	4,280	4,280	3,406
6152		EMPLOYEE INSURANCE - WORKERS COMPENSATION	1,501	0	1,501	1,501	1,497
7152	B037	BALINGUP TRANSIT PARK MTCE.	36,617	0	36,617	36,617	50,192
9937	T137	BALINGUP TOURIST INFORMATION BAY	4,489	0	4,489	4,489	0
Total Tourism & Area Promotion - Expenditure			260,393	(15,000)	245,393	245,393	239,795
Economic Services - Schedule 13							
Tourism & Area Promotion - Income							
0383		FEES & CHARGES - DBK TRANSIT PARK	(50,660)	(5,000)	(55,660)	(55,660)	(72,182)
1253		CONTRIBUTIONS & REIMBURSEMENTS	0	0	0	0	0
1313		FEES & CHARGES - CARAVAN PARK LICENCES	(204)	0	(204)	(204)	0
3993		FEES & CHARGES - BALINGUP TRANSIT	(15,300)	0	(15,300)	(15,300)	(21,795)
Total Tourism & Area Promotion - Income			(66,164)	(5,000)	(71,164)	(71,164)	(93,976)
Economic Services - Schedule 13							
Building Control - Expenditure							
0666		ADMIN SALARIES REALLOC TO BLDG CONTROL	38,808	0	38,808	38,808	34,973
0716		GEN ADMIN COSTS REALLOCATED TO BLDG CONTROL	22,947	0	22,947	22,947	23,970
4062		SALARIES (BLD)	112,170	0	112,170	112,170	119,406
4072		SUPERANNUATION - BUILDING	13,421	0	13,421	13,421	15,209
4082		CONTRACT LABOUR & RELIEF	6,000	0	6,000	6,000	0
4112		VEHICLE EXPENSES - BLDNG	9,000	0	9,000	9,000	10,680
4122		LEGAL EXPENSES	2,080	0	2,080	2,080	0
4132		SUNDRY BUILDING EXPENSES	6,652	0	6,652	6,652	4,366
4142		EMPLOYEE PROVISIONS - BUILDING	0	0	0	0	0
4152		CONFERENCE & TRAINING BLD	2,045	0	2,045	2,045	0
4182		FURNITURE AND EQUIPMENT UNDER THRESHOLD	1,040	0	1,040	1,040	0
6162		EMPLOYEE INSURANCE - WORKERS COMPENSATION	5,010	0	5,010	5,010	4,996
6971		P/L SALE OF ASSET (BLDG)	0	0	0	0	0
9928		FRINGE BENEFITS TAX - BUILDING	5,408	0	5,408	5,408	6,073
Total Building Expenditure			224,580	0	224,580	224,580	219,672
Economic Services - Schedule 13							
Building Control - Income							
4153		FEES & CHARGES - BUILDING LICENSES	(56,200)	0	(56,200)	(56,200)	(47,101)
4163		FEES & CHARGES - COMMISSION BCITF	(434)	0	(434)	(434)	(396)
4173		FEES & CHARGES - SUNDRY	(102)	0	(102)	(102)	(1,724)
4183		FEES & CHARGES - FINES	(100)	0	(100)	(100)	0
4193		REIMBURSEMENTS	(1,850)	0	(1,850)	(1,850)	(1,182)
4213		FEES & CHARGES - COMMISSION BRB	(1,020)	0	(1,020)	(1,020)	(1,030)
5003		FEES & CHARGES - SWIMMING POOL INSPECTIONS	(2,448)	0	(2,448)	(2,448)	(2,586)
Total Building Income			(62,154)	0	(62,154)	(62,154)	(54,019)
Economic Services - Schedule 13							
Other Economic Services - Expenditure							
1212		LAND DISPOSAL COSTS	10,400	0	10,400	10,400	1,000
4232		YELLOW SAND PIT FENCING	0	0	0	0	0
4252		DEPRECIATION (OES)	21,232	0	21,232	21,232	8,636
4302		GENERAL ADMIN ALLOCATED - OTHER ECONOMIC SERVICES	2,349	0	2,349	2,349	2,200
4772	B040	BANK BUILDINGS (70 SW HWY DONNYBROOK)	11,834	0	11,834	11,834	10,678
5402		INTEREST ON LOANS (OTHER ECON SERV)	775	0	775	775	323
5782		BANK CHARGES LOANS OTHER ECONOMIC SERVICES	164	0	164	164	72

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Job	Description	2022/2023 Original Budget \$	Budget Amendments \$	2022/2023 Current Budget \$	2022/2023 YTD Budget \$	2022/2023 Actual \$
5812		RAC CHARGING STATION EXPENSES	1,793	0	1,793	1,793	3,126
5001		P/L SALE OF ASSET (OTHER ECONOMIC SERVICES)	0	0	0	0	73,000
Total Other Economic Services -Expenditure			48,547	0	48,547	48,547	99,035
Economic Services - Schedule 13							
Other Economic Services - Income							
4253		FEES & CHARGES - EXTRACTIVE INDUSTRY LICENSE	(5,712)	(1,450)	(7,162)	(7,162)	(7,147)
4273		FEES & CHARGES - ROYALTIES	(26,765)	0	(26,765)	(26,765)	(26,241)
4363		FEES & CHARGES - PROPERTY LEASES	(36,626)	(2,556)	(39,182)	(39,182)	(39,181)
4773		P/L SALE OF ASSET (OTHER ECONOMIC)	0	0	0	0	0
4793		REIMBURSEMENTS	(10,200)	(3,000)	(13,200)	(13,200)	(13,550)
Total Other Economic Services - Income			(79,302)	(7,006)	(86,308)	(86,308)	(86,119)
Economic Services - Schedule 13							
Economic Development - Expenditure							
9947		SALARIES (ECON DEV)	0	58,200	58,200	58,200	61,279
9957		SUPERANNUATION (ECON DEV)	0	6,939	6,939	6,939	8,084
9967		ADMIN SALARIES REALLOCATED TO ECON DEV	0	0	0	0	0
9977		GEN ADMIN COSTS REALLOCATED TO ECON DEV	0	0	0	0	0
9987		ECONOMIC DEVELOPMENT EXPENSES	0	30,000	30,000	30,000	25,562
Total Other Economic Services -Expenditure			0	95,139	95,139	95,139	94,925
Summary of Operations - Economic Services Program							
Rural Services							
Sub Total Operating Expenditure			34,675	0	34,675	34,675	47,639
Sub Total Operating Income			0	0	0	0	0
			34,675	0	34,675	34,675	47,639
Tourism & Area Promotion							
Sub Total Operating Expenditure			260,393	(15,000)	245,393	245,393	239,795
Sub Total Operating Income			(66,164)	(5,000)	(71,164)	(71,164)	(93,976)
			194,229	(20,000)	174,229	174,229	145,818
Building Control							
Sub Total Operating Expenditure			224,580	0	224,580	224,580	219,672
Sub Total Operating Income			(62,154)	0	(62,154)	(62,154)	(54,019)
			162,426	0	162,426	162,426	165,653
Other Economic Services							
Sub Total Operating Expenditure			48,547	0	48,547	48,547	99,035
Sub Total Operating Income			(79,302)	(7,006)	(86,308)	(86,308)	(86,119)
			(30,756)	(7,006)	(37,762)	(37,762)	12,916
Economic Development							
Sub Total Operating Expenditure			0	95,139	95,139	95,139	94,925
Sub Total Operating Income			0	0	0	0	0
			0	95,139	95,139	95,139	94,925
Total Operating Expenditure			568,195	80,139	648,334	648,334	701,065
Total Operating Income			(207,620)	(12,006)	(219,626)	(219,626)	(234,114)
Program (Surplus)/Deficit			360,575	68,133	428,708	428,708	466,951
Other Property & Services - Schedule 14							
Public Works Overheads - Expenditure							
0726		ADMINISTRATION SALARIES ALLOCATED TO PWO	303,124	0	303,124	303,124	273,167
0776		GEN ADMIN COSTS ALLOC TO PWO	146,747	0	146,747	146,747	153,284
4352		ENGINEERING SUPERANNUATION	71,909	0	71,909	71,909	61,382
4362		SUPERANNUATION - PWO	148,235	0	148,235	148,235	122,572
4392		VEHICLE EXP - ENGINEERING - WORKS AND SERVICES	42,167	0	42,167	42,167	57,713
4402		SICK LEAVE	41,000	0	41,000	41,000	39,586
4412		EMPLOYEE PROVISIONS - PWO	0	0	0	0	0
4422		LONG SERVICE LEAVE	7,688	0	7,688	7,688	8,422
4432		INSURANCE ON WORKS	21,656	0	21,656	21,656	20,213
4446		CONTRACT LABOUR, RELIEF & CONSULTANTS	52,000	0	52,000	52,000	7,940

Detailed Statement of Comprehensive Income by Program by Subprogram


COA	Job	Description	2022/2023 Original Budget \$	Budget Amendments \$	2022/2023 Current Budget \$	2022/2023 YTD Budget \$	2022/2023 Actual \$
4452		PROTECTIVE CLOTHING/EQUIP	19,240	5,000	24,240	24,240	27,051
4462	T001	CONFER & TRAIN EXPENSES	26,852	4,000	30,852	30,852	45,222
4467		STAFF UNIFORMS	1,846	0	1,846	1,846	489
4476		WORKERS COMPENSATION INSURANCE	49,679	0	49,679	49,679	49,538
4602		GRATUITY PAYMENT	300	0	300	300	0
4612		WORKERS COMPENSATION ALLOC.	120,000	80,000	200,000	200,000	274,682
6752		JURY DUTY	0	0	0	0	153
6782		HOLIDAY PAY -ANNUAL LEAVE	97,959	0	97,959	97,959	97,760
6792		HOLIDAY PAY - PUB HOLS	47,542	0	47,542	47,542	63,305
7422		LESS ALLOCATED TO W&S	(1,661,819)	0	(1,661,819)	(1,661,819)	(1,657,539)
7672		OTHER OVERHEADS	13,018	0	13,018	13,018	13,446
7682		ENGINEERING SALARIES	508,597	0	508,597	508,597	538,564
7692	S001	OSH AND TOOL BOX MEETINGS	27,717	0	27,717	27,717	13,815
7702		OTHER OVERHEADS - FURNITURE AND EQUIPMENT UNDER THRESHOLD	4,160	0	4,160	4,160	0
7732		WORKERS COMP INSURANCE - PWO	27,351	0	27,351	27,351	27,273
7802		FRINGE BENEFITS TAX - PWO	27,810	0	27,810	27,810	37,197
Total Public Works Overheads - Expenditure			144,776	89,000	233,776	233,776	275,234
Other Property & Services - Schedule 14							
Public Works Overheads - Income							
0473		REIMBURSEMENTS - EMPLOYEES	0	(28,833)	(28,833)	(28,833)	(28,833)
2353		CONTRIBUTIONS	(500)	(5,200)	(5,700)	(5,700)	(5,621)
4613		REIMBURSEMENTS	(120,000)	(80,000)	(200,000)	(200,000)	(274,677)
6761		PROFIT ON SALE OF ASSET (PWO)	(24,276)	0	(24,276)	(24,276)	0
Total Public Works Overheads - Income			(144,776)	(114,033)	(258,809)	(258,809)	(309,132)
Other Property & Services - Schedule 14							
Plant Operation Costs - Expenditure							
4297		ADMINISTRATION SALARIES REALLOCATED	5,886	0	5,886	5,886	5,304
4307		GENERAL ADMIN COSTS REALLOCATED	2,407	0	2,407	2,407	2,515
4437		WORKERS COMPENSATION INSURANCE (POC)	3,146	0	3,146	3,146	3,137
4472		WAGES AND OVERHEADS	70,723	0	70,723	70,723	58,361
4482		TYRES AND BATTERIES	21,200	0	21,200	21,200	27,519
4492		INSURANCE & LICENSES	114,621	6,000	120,621	120,621	118,268
4512		LESS POC ALLOCATED TO W&S	(846,098)	0	(846,098)	(846,098)	(843,436)
4522		FUELS & OILS USED	240,000	35,000	275,000	275,000	242,301
4622		WAGES - MECHANICS (Inc. TOOL ALLOWANCE)	2,768	0	2,768	2,768	283
4992		WORKSHOP CONSUMABLES	4,680	0	4,680	4,680	11,985
5102		DEPRECIATION ON PLANT	292,900	0	292,900	292,900	306,598
6092		SUPER - MECHANICS	9,419	0	9,419	9,419	8,901
6802		PARTS AND REPAIRS	110,000	0	110,000	110,000	136,956
9152		EMPLOYEE PROVISIONS - PLANT OP COSTS	0	0	0	0	0
Total Expenditure Plant Operation Costs			31,651	41,000	72,651	72,651	78,694
Other Property & Services - Schedule 14							
Plant Operation Costs - Income							
3503		REIMBURSEMENTS	(100)	0	(100)	(100)	(1,182)
7823		FEE & CHARGES - SUNDRY	(51)	0	(51)	(51)	0
7843		REIMBURSEMENT -DIESEL FUEL REBATE	(31,500)	0	(31,500)	(31,500)	(24,347)
9162		P/L SALE OF ASSET (PLANT OP COSTS)	0	0	0	0	(16,816)
Total Expenditure Plant Operation Costs			(31,651)	0	(31,651)	(31,651)	(42,345)
Other Property & Services - Schedule 14							
Stock Fuels & Oils - Expenditure							
4420		MATERIALS VARIANCE ACCOUNT	0	0	0	0	(629)
4540		STOCK PURCHASES	0	0	0	0	0
Total Expenditure Stock Fuels & Oils			0	0	0	0	(629)
Other Property & Services - Schedule 14							
Salaries & Wages - Expenditure							
4570		SALARIES DRAWN	4,875,204	0	4,875,204	4,875,204	3,357,110
4580		WAGES	0	0	0	0	1,755,144
4590		LESS SALARIES ALLOCATED	(4,875,204)	0	(4,875,204)	(4,875,204)	(3,357,110)
4600		LESS WAGES ALLOCATED	0	0	0	0	(1,755,144)
Total Expenditure Salaries & Wages			0	0	0	0	0

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Job	Description	2022/2023 Original Budget \$	Budget Amendments \$	2022/2023 Current Budget \$	2022/2023 YTD Budget \$	2022/2023 Actual \$
Other Property & Services - Schedule 14							
Project Operations Costs - Expenditure							
4107		SALARIES - PROJECT OFFICER	237,896	62,000	299,896	299,896	316,416
4117		SUPERANNUATION - PROJECT OFFICER	28,652	5,045	33,697	33,697	35,384
4127		WORKERS COMPENSATION - PROJECT OFFICER	10,392	0	10,392	10,392	10,362
4137		FRINGE BENEFITS TAX - PROJECT OFFICER	14,270	0	14,270	14,270	17,589
4147		OTHER EXPENSES - PROJECT OFFICER	500	0	500	500	1,060
4148		CONSULTANCY/CONTRACTORS PROJECTS	25,000	0	25,000	25,000	15,324
4157		VEHICLE EXPENSES - PROJECT OFFICER	12,000	0	12,000	12,000	12,275
4187		FURNITURE & EQUIPMENT UNDER THRESHOLD	1,040	0	1,040	1,040	0
4197		LESS ALLOCATED TO PROJECTS	(371,508)	0	(371,508)	(371,508)	(447,969)
4317		ADMINISTRATION SALARIES REALLOCATED	28,323	0	28,323	28,323	25,524
4327		GENERAL ADMIN COSTS REALLOCATED	13,435	0	13,435	13,435	14,033
Total Expenditure Project Operation Costs			0	67,045	67,045	67,045	0
Summary of Operations - Other Property & Services Program							
Public Works Overheads							
Sub Total Operating Expenditure			144,776	89,000	233,776	233,776	275,234
Sub Total Operating Income			(144,776)	(114,033)	(258,809)	(258,809)	(309,132)
			0	(25,033)	(25,033)	(25,033)	(33,897)
Plant Operation Costs							
Sub Total Operating Expenditure			31,651	41,000	72,651	72,651	78,694
Sub Total Operating Income			(31,651)	0	(31,651)	(31,651)	(42,345)
			0	41,000	41,000	41,000	36,349
Stock Fuels & Oils							
Sub Total Operating Expenditure			0	0	0	0	(629)
Sub Total Operating Income			0	0	0	0	0
			0	0	0	0	(629)
Project Operation Costs							
Sub Total Operating Expenditure			0	67,045	67,045	67,045	0
Sub Total Operating Income			0	0	0	0	0
			0	67,045	67,045	67,045	0
Total Operating Expenditure			176,427	197,045	373,472	373,472	353,299
Total Operating Income			(176,427)	(114,033)	(290,460)	(290,460)	(351,476)
Program (Surplus)/Deficit			0	83,012	83,012	83,012	1,823
Grand Total All Programs (Surplus)/Deficit			(6,312,656)	2,602,937	(3,709,719)	(3,709,719)	2,454,028
Operations By Program							
			2022/2023 Budget	2022/2023 Budget	2022/2023 Budget	2022/2023 YTD Budget	2022/2023 Actual
General Purpose funding			(7,217,459)	(240,602)	(7,458,061)	(7,458,061)	(9,762,575)
Governance			(33,029)	(8,800)	(41,829)	(41,829)	(56,934)
Law, Order & Public Safety			(1,737,631)	1,124,385	(613,246)	(613,246)	(516,604)
Health			(151,329)	0	(151,329)	(151,329)	(146,283)
Education & Welfare			(1,715,358)	(42,193)	(1,757,551)	(1,757,551)	(1,026,784)
Housing			0	0	0	0	0
Community Amenities			(878,063)	(10,184)	(888,247)	(888,247)	(890,684)
Recreation & Culture			(6,098,635)	(40,940)	(6,139,575)	(6,139,575)	(843,565)
Transport			(4,535,915)	1770660	(2,765,255)	(2,765,255)	(2,601,330)
Economic Services			(207,620)	(12,006)	(219,626)	(219,626)	(234,114)
Other Property & Services			(176,427)	(114,033)	(290,460)	(290,460)	(351,476)
Total Income			(22,751,467)	2,426,287	(20,325,180)	(20,325,180)	(16,430,350)
General Purpose funding			240,156	(36,324)	203,832	203,832	217,442
Governance			1,176,304	46,529	1,222,832	1,222,832	1,131,092
Law, Order & Public Safety			1,467,993	46,240	1,514,233	1,514,233	1,326,319
Health			264,558	4,600	269,158	269,158	281,250
Education & Welfare			920,484	(51,382)	869,102	869,102	823,068
Housing			0	0	0	0	0
Community Amenities			2,152,807	(29,572)	2,123,235	2,123,235	1,978,569
Recreation & Culture			4,374,723	(28,566)	4,346,157	4,346,157	5,086,043
Transport			5,097,166	(52,059)	5,045,107	5,045,107	6,986,229
Economic Services			568,195	80,139	648,334	648,334	701,065
Other Property & Services			176,427	197,045	373,472	373,472	353,299
Total Expenditure			16,438,811	176,650	16,615,461	16,615,461	18,884,377
Operating (Surplus)/Deficit			(6,312,656)	2,602,937	(3,709,719)	(3,709,719)	2,454,028

SHIRE OF DONNYBROOK BALINGUP

Capital Expenditure by Program

COA	JOB	Description	2022/2023 Original Budget	2022/2023 Budget Amendments	2022/2023 Current Budget	2022/2023 YTD Budget	2022/2023 YTD Actual
							
Governance							
0564		BUILDINGS - ADMIN	158,120	25,530	183,650	183,650	165,733
	B108	SHIRE ADMINISTRATION CENTRE INTERNAL RENEWAL - (BENTLEY ST)	150,000	13,650	163,650	163,650	165,733
	B129	ADMINISTRATION CENTRE EXTERIOR IMPROVEMENTS - (BENTLEY ST)	8,120	11,880	20,000	20,000	0
0584		FURNITURE AND EQUIPMENT	114,811	6,697	121,508	121,508	134,907
	FE001	LIVE STREAMING & IT UPGRADES - COUNCIL CHAMBER	20,000	(4,301)	15,699	15,699	15,699
	FE002	REPLACE PHOTOCOPIERS X 3	19,000	(7,492)	11,508	11,508	11,508
	FE003	A1 PLAN PRINTER COPIER	7,000	0	7,000	7,000	6,982
	FE004	REPLACEMENT OF SERVER INFRASTRUCTURE	22,000	45,301	67,301	67,301	81,930
	FE005	OFFSITE CLOUD BASED BACK	15,000	(15,000)	0	0	0
	FE006	TELEPHONY SYSTEM	20,000	0	20,000	20,000	18,788
	FE007	IT CABLING ADMINISTRATION OFFICE	11,811	(11,811)	0	0	0
0587		ADMINISTRATION CENTRE - DONNYBROOK - UPGRADE / EXTENSIONS - FEASIBILITY / DILIGENCE	75,938	(75,938)	0	0	0
Subtotal			348,869	(43,711)	305,158	305,158	300,640
Law, Order & Public Safety							
0384		BUSH FIRE BUILDINGS - CAP WORKS	1,337,221	(1,337,221)	0	0	0
	B326	ARGYLE/IRISHTOWN BFB - BUILDING	1,337,221	(1,337,221)	0	0	0
0884		PURCHASE PLANT VEHICLE	51,638	11,705	63,343	63,343	63,343
Subtotal			1,388,859	(1,325,516)	63,343	63,343	63,343
Health and Preventative Services							
1624		BUILDINGS - DENTAL	15,000	0	15,000	15,000	0
	B168	DENTAL SURGERY RENEW CABINETS AND CRACK REPAIRS 116A SOUTH WESTERN HWY	15,000	0	15,000	15,000	0
Subtotal			15,000	0	15,000	15,000	0

SHIRE OF DONNYBROOK BALINGUP

Capital Expenditure by Program

COA	JOB	Description		2022/2023 Original Budget	2022/2023 Budget Amendments	2022/2023 Current Budget	2022/2023 YTD Budget	2022/2023 YTD Actual
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Education & Welfare


8304		SOCIAL HOUSING ECONOMIC RECOVERY PACKAGE (SHERP) GRANTS PROGRAM WORKSTREAM 2 - REFURBISHMENTS		1,653,674	0	1,653,674	1,653,674	735,608
	B358	MINN COTTES 5-8 - SHERP FUNDING		243,700	0	243,700	243,700	96,749
	B360	LANG VILLAS 1-3 - SHERP FUNDING		169,770	0	169,770	169,770	9,802
	B357	MINN COTTES 1-4 - SHERP FUNDING		243,700	0	243,700	243,700	113,768
	B361	LANG VILLS 4-6 - SHERP FUNDING		242,843	0	242,843	242,843	113,854
	B359	MINN COTTES 9-12 - SHERP FUNDING		243,700	0	243,700	243,700	129,932
	B363	MINN COTTES - CARPORTS & COMMON AREAS - SHERP FUNDING		119,930	0	119,930	119,930	117,985
	B362	LANG VILLS 7-9 - SHERP FUNDING		169,770	0	169,770	169,770	6,447
	B364	WELL AGED - REMOVALIST COSTS - SHERP FUNDING (RESERVE FUNDED)		220,261	0	220,261	220,261	136,593
	B365	WELL AGED - PROJECT MANAGEMENT COSTS		0	0	0	0	10,478
1644		COMMUNITY CENTRE & INFANT HEALTH CLINIC - DONNYBROOK BUILDING RENEWAL		66,554	0	66,554	66,554	1,400
		Subtotal		1,720,227	0	1,720,227	1,720,227	737,008

Community Amenities


0964		CEMETERIES - INFRASTRUCTURE		22,594	0	22,594	22,594	11,894
	C1221	DONNYBROOK CEMETERY - METAL/TIMBER PARK SEATING WITH CONCRETE BASE		7,594	0	7,594	7,594	0
	R085	DBK CEMETERY INFRASTRUCTURE		15,000	0	15,000	15,000	11,894
0965		PUBLIC TOILETS - ASSET MANAGEMENT PLAN		53,469	0	53,469	53,469	42,064
	B152	PUBLIC TOILETS - VIN FARLEY PARK		30,375	0	30,375	30,375	9,600
	B1521	PUBLIC TOILETS - DBK HALL EXTERNAL REFURB/REPAIR		7,594	0	7,594	7,594	6,110
	B157	PUBLIC TOILETS - APEX PARK		0	0	0	0	1,235
	B160	PUBLIC TOILETS - BALINGUP OVAL		10,000	0	10,000	10,000	21,188
	B303	PUBLIC TOILETS - DBK CEMETERY (REPAINT)		5,500	0	5,500	5,500	3,930
		Subtotal		76,063	0	76,063	76,063	53,957

SHIRE OF DONNYBROOK BALINGUP

Capital Expenditure by Program

COA	JOB	Description	2022/2023 Original Budget	2022/2023 Budget Amendments	2022/2023 Current Budget	2022/2023 YTD Budget	2022/2023 YTD Actual
							
Recreation & Culture							
0284		BALINGUP RECREATION CENTRE	7,301	0	7,301	7,301	1,697
	B082	BALINGUP RECREATION CENTRE BUILDING	7,301	0	7,301	7,301	1,697
1254		COMMUNITY RESOURCE CENTRE - BUILDINGS	21,068	0	21,068	21,068	16,121
	B318	COMMUNITY RESOURCE CENTRE - BATHROOM REFIT	21,068	0	21,068	21,068	16,121
1274		STATION SQUARE	2,305	0	2,305	2,305	9,199
	B323	STATION SQUARE - BINS, SHADE STRUCTURE ETC	2,305	0	2,305	2,305	6,765
	B327	STATION SQUARE - HERITAGE FUNDING - INTERPRETIVE	0	0	0	0	2,434
7294		BUILDINGS - DBK RECREATION CENTRE	78,390	20,000	98,390	98,390	55,273
	B078	DONNYBROOK RECREATION CENTRE BUILDINGS	78,390	0	78,390	78,390	49,145
8904		REC CENTRE CAPITAL FURN & EQUIPMENT	5,030	80,000	85,030	85,030	78,242
0714		INFRASTRUCTURE OTHER - BALINGUP BOWLING CLUB	4,725	0	4,725	4,725	0
	R139	PUBLIC DRINKING FOUNTAIN, BALINGUP	4,725	0	4,725	4,725	0
1184		OTHER INFRASTRUCTURE DONNYBROOK	64,826	6,500	71,326	71,326	77,482
	R099	STREET LIGHTS DONNYBROOK CARPARKS AND SW HWY	10,000	0	10,000	10,000	15,558
	R131	DONNYBROOK ARBORETUM - RENEWAL	33,946	6,500	40,446	40,446	40,341
	R157	VC MITCHELL PARK - RETIC CONNECTION & REPLACE FOUNTAIN	10,880	0	10,880	10,880	11,583
	R159	UPLIGHTING OF DBK ENTRY STATEMENTS	10,000	0	10,000	10,000	10,000
1214		OTHER INFRASTRUCTURE BALINGUP	11,836	0	11,836	11,836	8,000
	R158	BALINGUP AVENUE OF HONOUR	11,836	0	11,836	11,836	8,000
1284		VC MITCHELL - HOCKEY TRAINING FACILITY	3,961	0	3,961	3,961	1,200
2682		PARK EQUIPMENT	15,000	(10,000)	5,000	5,000	637
	R045	PLAYGROUND EQUIPMENT GENERAL	0	0	0	0	150
	R128	MELDENE PARK	0	0	0	0	488
	R032	PLAYGROUND EQUIPMENT	15,000	(10,000)	5,000	5,000	0
8924		INFRASTRUCTURE OTHER - KIRUP	0	6,527	6,527	6,527	6,527
	R136	KIRUP MILL PARK UPGRADE	0	6,527	6,527	6,527	6,527
8944		INFRASTRUCTURE - VC MITCHELL PARK REDEVELOPMENT	9,000,000	0	9,000,000	9,000,000	434,557
	R144	VC MITCHELL - DESIGN & DEVELOPMENT	9,000,000	0	9,000,000	9,000,000	396,894
	R145	VC MITCHELL - PROJECT MANAGEMENT	0	0	0	0	37,663

SHIRE OF DONNYBROOK BALINGUP
Capital Expenditure by Program


COA	JOB	Description	2022/2023 Original Budget	2022/2023 Budget Amendments	2022/2023 Current Budget	2022/2023 YTD Budget	2022/2023 YTD Actual
							
8014		BUILDINGS EGAN PARK	12,286	0	12,286	12,286	18,946
	B0001	EGAN PARK - TRANSIT PARK SHELTER REPAINT	516	0	516	516	2,050
	B0002	EGAN PARK - SHELTER SHED REPAINT TIMBERWORK / VARNISH BENCHES	2,076	0	2,076	2,076	0
	B0003	EGAN PARK - CRICKET PAVILION REPAINT VERANDAH POSTS & BEAMS	2,100	0	2,100	2,100	7,260
	B0004	EGAN PARK - PUMP TRACK CLUBROOMS REPAINT - INTERNAL	7,594	0	7,594	7,594	9,636
0734		BUILDINGS - KIRUP REC REATION PRECINCT	22,357	0	22,357	22,357	0
	B0981	KIRUP RECREATION CHANGEROOMS - BUILDING RENEWAL WORKS	22,357	0	22,357	22,357	0
2576		PUBLIC HALL- BROOKHAMPTON (CAPEX)	50,000	0	50,000	50,000	0
8224		PARKS AND GARDENS INFRASTRUCTURE BALINGUP, KIRUP AND MULLALYUP	19,744	0	19,744	19,744	14,744
	R0881	BALINGUP SKATE PARK - TIMBER PICNIC TABLE BENCH	2,936	0	2,936	2,936	1,881
	R0882	MILL PARK - TWIN SWING SET	3,139	0	3,139	3,139	2,384
	R0883	MEMORIAL PARK & VILLAGE GREEN - BALINGUP - TIMBER PICNIC TABLE BENCH WITH CONCRETE SLAB	13,669	0	13,669	13,669	10,479
1954		DONNYBROOK TOWNSITE (GENERAL) - BIN SURROUNDS	14,681	0	14,681	14,681	0
1114		BALINGUP TOWN HALL CULTURAL AND COMMUNITY CENTRE	28,350	0	28,350	28,350	0
8024		INFRASTRUCTURE EGAN PARK	82,000	0	82,000	82,000	19,100
	I0001	EGAN PARK - SKATEPARK - REPAINTING	32,000	0	32,000	32,000	19,100
	I0002	EGAN PARK - PUMP TRACK LIGHTING UPGRADE	50,000	0	50,000	50,000	0
Subtotal			9,443,859	103,027	9,546,886	9,546,886	741,725

Transport

3200		BRIDGEWORKS - EXT. FUNDED	1,932,686	(1,932,686)	0	0	88,000
	3275	BRIDGE #3275 UPPER CAPEL ROAD - REPAIRS	1,800,686	(1,800,686)	0	0	0
	3625	BRIDGE #3625 CHARLIE CREEK ROAD	132,000	(132,000)	0	0	88,000
3240		FOOTPATHS	221,590	2,644	224,234	224,234	214,610
	C2223	RAMSAY TCE TO SW HWY	6,590	0	6,590	6,590	0
	C2224	BALINGUP PATHS & TOWNSCAPE (LRICI)	130,000	2,644	132,644	132,644	132,644
	C2225	SOUTHAMPTON ROAD - BALINGUP PATH UPGRADE	85,000	0	85,000	85,000	81,966


SHIRE OF DONNYBROOK BALINGUP

Capital Expenditure by Program

COA	JOB	Description		2022/2023 Original Budget	2022/2023 Budget Amendments	2022/2023 Current Budget	2022/2023 YTD Budget	2022/2023 YTD Actual
3210		ROADWORKS GENERAL		494,709	44,520	539,229	539,229	477,172
	C2201	RYALL RD SURVEYS & DESIGN ONLY		21,543	0	21,543	21,543	6,497
	C2202	NEWLANDS RD		67,981	15,713	83,694	83,694	83,694
	C2203	LOWDEN GRIMWADE RD		125,000	38,693	163,693	163,693	163,693
	C2204	YABBERUP ROAD		120,000	(10,226)	109,774	109,774	117,675
	C2205	JAYES ROAD		100,154	0	100,154	100,154	55,074
	C2206	TOWNSITES KERBING AND PATH RENEWALS		20,000	0	20,000	20,000	14,969
	C2207	PRELIMINARY SURVEYS & DESIGNS		20,000	0	20,000	20,000	15,200
	C2208	SUNDRY CONSTRUCTION		20,030	340	20,370	20,370	20,370
3260		REGIONAL ROAD GROUP		990,000	183,005	1,173,005	1,173,005	1,150,082
	C2209	UPPER CAPEL ROAD		390,000	0	390,000	390,000	299,283
	C2210	SOUTHAMPTON ROAD		240,000	183,005	423,005	423,005	436,251
	C2211	COLLINS STREET		360,000	0	360,000	360,000	414,547
3300		ROADS TO RECOVERY FEDERAL FUNDING PROGRAM		373,007	(10,321)	362,686	362,686	354,090
	C2212	HUNTER ST, DBK UPGRADE STAGE 2		30,000	14,572	44,572	44,572	44,572
	C2213	MILO RD		33,007	0	33,007	33,007	42,315
	C2214	STEERE ST, DBK UPGRADE STAGE 2		30,000	3,460	33,460	33,460	33,460
	C2215	LITTLE RD		70,000	0	70,000	70,000	89,331
	C2216	DRAINAGE UPGRADES - BRIDGE ST AREA		150,000	(50,000)	100,000	100,000	62,766
	C2217	IRISHTOWN RD		25,000	12,074	37,074	37,074	37,074
	C2218	SOUTHAMPTON RD		35,000	9,573	44,573	44,573	44,573
3330		BLACKSPOT FUNDED ROAD WORKS		627,550	56,602	684,152	684,152	411,105
	C2219	JAYES RD		258,385	51,746	310,131	310,131	311,935
	C2220	SANDHILLS RD		13,201	4,856	18,057	18,057	18,057
	C2221	CUNDINUP KIRUP RD - STAGE 1		355,964	0	355,964	355,964	81,114
3340		COMMODITY ROUTE FUNDING		412,500	20,000	432,500	432,500	443,312
	C2222	GRIMWADE GREENBUSHES RD		412,500	20,000	432,500	432,500	443,312

SHIRE OF DONNYBROOK BALINGUP

Capital Expenditure by Program

COA	JOB	Description	2022/2023 Original Budget	2022/2023 Budget Amendments	2022/2023 Current Budget	2022/2023 YTD Budget	2022/2023 YTD Actual
							
3554		PURCHASE PLANT & EQUIPMNT	756,072	12,767	768,839	768,839	232,680
6880		DEPOT CAPITAL (BUILDINGS)	58,863	0	58,863	58,863	13,727
	C723	DEPOT - BALINGUP REPAINT	3,550	0	3,550	3,550	4,282
	C7231	DEPOT - DONNYBROOK ELECTRICAL & LIGHTING UPGRADE	25,313	0	25,313	25,313	4,575
	C7232	DEPOT - VICTORY LANE RENEWAL	30,000	0	30,000	30,000	4,870
Subtotal			5,866,976	(1,623,469)	4,243,507	4,243,507	3,384,778

Economic Services

4195		VARIOUS BUILDINGS	8,350	0	8,350	8,350	0
	B147	COMMERCIAL PREMISES (BENDIGO BANK)	8,350	0	8,350	8,350	0
0294		TRANSIT PARK DONNYBROOK - CONSTRUCTION	31,418	0	31,418	31,418	13,722
	B092	ABLUTIONS - BALINGUP TRANSIT PARK	15,188	0	15,188	15,188	0
	B0921	ABLUTIONS - EGAN PARK TRANSIT PARK	16,230	0	16,230	16,230	13,722
Subtotal			39,768	0	39,768	39,768	13,722

Other Property

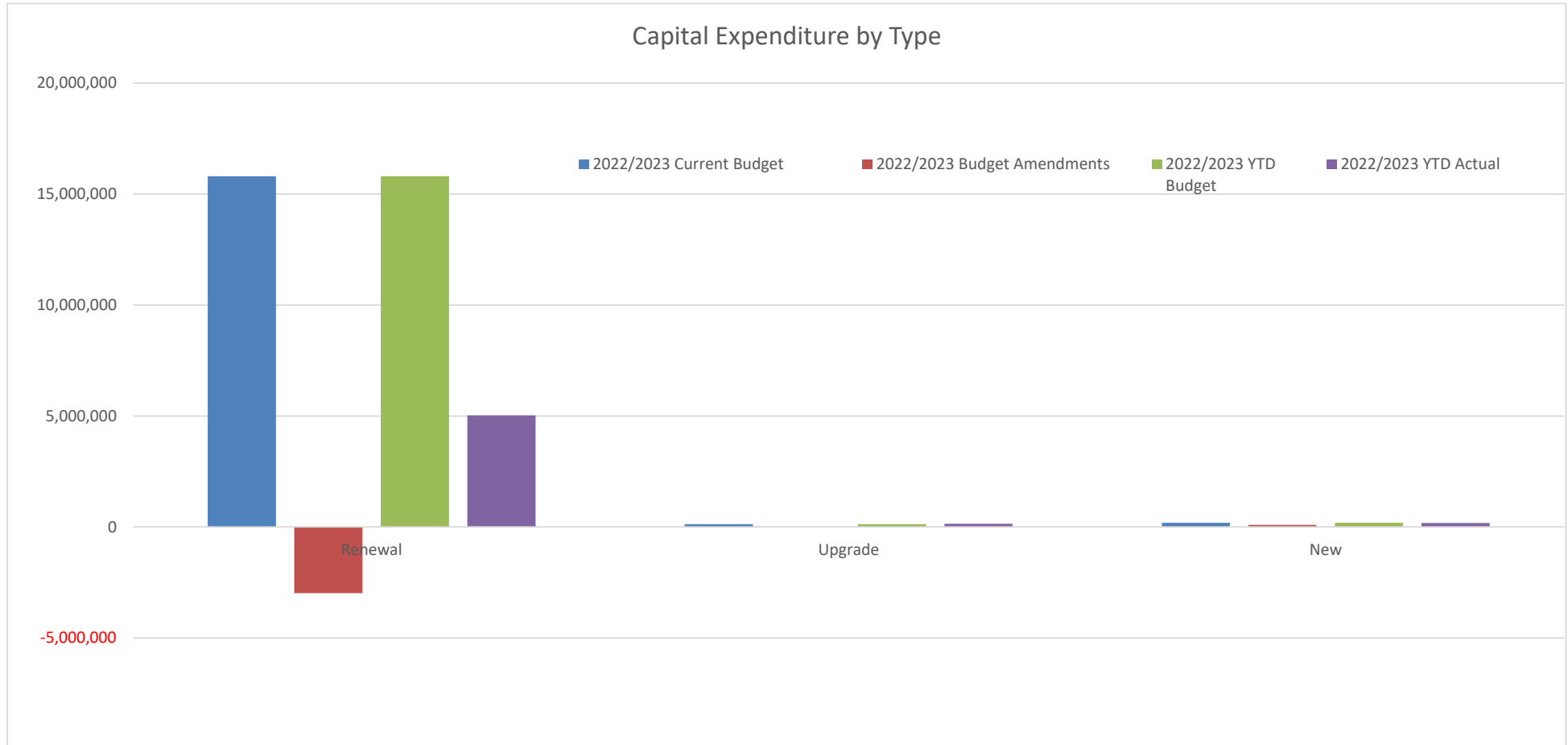
4214		PLANT PURCHASES	91,631	0	91,631	91,631	50,330
Subtotal			91,631	0	91,631	91,631	50,330

Grand Totals Capital	18,991,251	(2,889,669)	16,101,583	16,101,583	5,345,503
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Percentage of Total Funding Sources

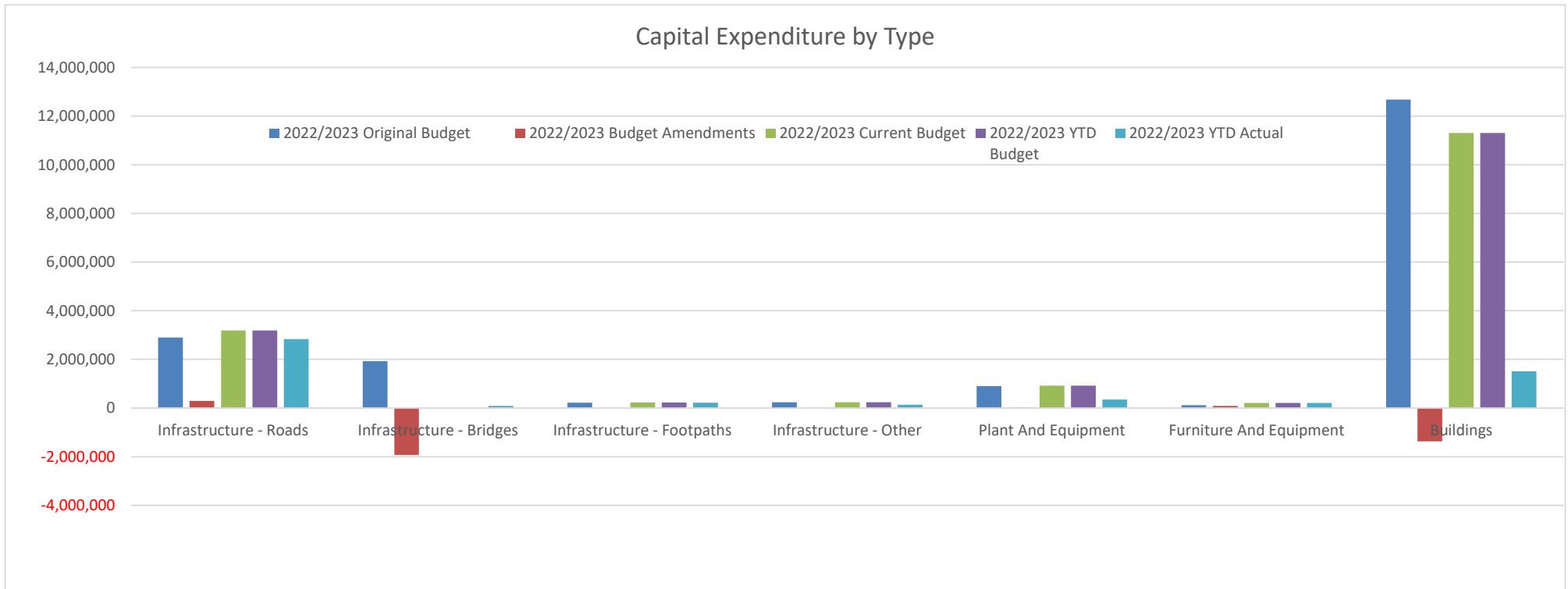
Type Classification	2022/2023 Original Budget	Budget Amendments	2022/2023 Current Budget	2022/2023 YTD Budget	2022/2023 YTD Actual
Renewal	18,777,444	(2,982,866)	15,794,578	15,794,578	5,025,780
Upgrade	117,116	6,697	123,813	123,813	144,106
New	96,692	86,500	183,192	183,192	175,617
	18,991,251	(2,889,669)	16,101,583	16,101,583	5,345,503

COA	JOB	Description	2022/2023 Original Budget	2022/2023 Budget Amendments	2022/2023 Current Budget	2022/2023 YTD Budget	2022/2023 YTD Actual
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COA	JOB	Description		2022/2023 Original Budget	2022/2023 Budget Amendments	2022/2023 Current Budget	2022/2023 YTD Budget	2022/2023 YTD Actual
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Asset Classes		2022/2023 Original Budget	Budget Amendments	2022/2023 Current Budget	2022/2023 YTD Budget	2022/2023 YTD Actual
Infrastructure - Roads		2,897,766	293,806	3,191,572	3,191,572	2,835,761
Infrastructure - Bridges		1,932,686	(1,932,686)	0	0	88,000
Infrastructure - Footpaths		221,590	2,644	224,234	224,234	214,610
Infrastructure - Other		239,367	3,027	242,394	242,394	139,584
Plant And Equipment		899,341	24,472	923,813	923,813	346,353
Furniture And Equipment		119,841	86,697	206,538	206,538	213,149
Buildings		12,680,662	(1,367,629)	11,313,033	11,313,033	1,508,046
		18,991,251	(2,889,669)	16,101,583	16,101,583	5,345,503





APPENDIX III 2021/2022 Budget Detailed Plant Replacement Program

SHIRE OF DONNYBROOK BALINGUP
Plant Replacement Program - YTD Actual 2022/2023
30/06/2023

Plant Description/Program	Acquisitions							
	Type	Purchase Price	Sale Trade Price \$	Net Changeover	Fair Value Valuation	Depreciation \$	Written Down Value	(Profit) or Loss \$
Law Order and Public Safety								
Ranger Vehicle replacement - DB92	Existing	63,343	21,909	41,434	40,423	22,845	17,579	(4,330)
	Sub Total	63,343	21,909	41,434	40,423	22,845	17,579	(4,330)
Transport								
Replace Plant Trailer - DB6232	Replacement	0	0	0	0	0	0	0
Replace Plant Trailer - DB6066	Replacement	0	0	0	0	0	0	0
Replace Vibrating Roller - DB2114	Replacement	147,288	40,500	106,788	50,000	35,000	15,000	(25,500)
Replace Ute - DB419 (P&G)	Replacement	30,442	16,364	14,078	22,905	11,405	11,500	(4,864)
Replace Ride on Mower - DB193 (Dbk)	Replacement	54,951	10,455	44,496	30,051	19,926	10,125	(330)
Plant # P6008 - DB 6008 - Trailer	Replacement	0	0	0	0	0	0	0
Plant # P5830 - DB 5830 - Car Trailer	Replacement	0	0	0	0	0	0	0
Plant # New 2 - New - Ute - Construction / P&G	New	0	0	0	0	0	0	0
Plant # P4647B - DB 4647 - Parks & Gardens (Dbk)	Replacement	0	0	0	0	0	0	0
Plant # P606B - DB 606 - Balingup	Replacement	0	0	0	0	0	0	0
Plant # P754B - DB 754 - Backhoe	Replacement	0	0	0	0	0	0	0
Plant # P4050B - DB 4050 - Prime Mover	Replacement	0	0	0	0	0	0	0
	Sub Total	232,680.12	67,318	165,362	102,956	66,331	36,625	(30,693)
Public Works Overheads								
Plant # P2222G - DB 2222	Replacement	0	0	0	0	0	0	0
Plant # P8250 - DB 8250	Replacement	50,330	39,091	11,239	40,775	18,500	22,275	(16,816)
	Sub Total	50,330	39,091	11,239	40,775	18,500	22,275	(16,816)
Grand Totals		346,353	128,318	218,035	184,155	107,676	76,479	(51,839.53)

Funding

Proceeds From Sale	(128,318)
Reserves	0
Funding Required from Municipal Budget	(218,035)
	(346,353)
Profit on Sale of Assets	(51,840)
Loss on Sale of Assets	0
Net Profit on Sale of Assets	(51,840)

APPENDIX III 2021/2022 Budget Detailed Plant Replacement Program



SHIRE OF DONNYBROOK BALINGUP
Disposal Property, Equipment and Infrastructure - YTD Actual 2022/2023
30/06/2023

Plant Description/Program	Acquisitions							
	Type	Purchase Price	Sale Trade Price \$	Net Changeover	Fair Value Valuation	Depreciation \$	Written Down Value	(Profit) or Loss \$
Other Recreation & Sport								
Asset: 20251 - RSL Park - Retic, Electrical & Surrounds	Revaluation	0	0	0	62,000	39,920	22,080	22,080
Asset: 20314 - Signs Information - Balingup GVTP	Revaluation	0	0	0	13,500	11,460	2,040	2,040
Asset: 20319 - Sea Container (Egan Park)	Revaluation	0	0	0	7,600	4,612	2,988	2,988
Asset: 20415 - Sea Container (Medieval Event)	Revaluation	0	0	0	7,600	4,791	2,809	2,809
Asset: 901 - Applefunpark Play Equipment	Revaluation	0	0	0	15,250	251	14,999	14,999
Asset: 20346 - Fencing (War Memorial)	Revaluation	0	0	0	25,000	20,263	4,737	4,737
Asset: 20743 - Trigwell Park - Access Ramp	Revaluation	0	0	0	60,000	20,701	39,299	39,299
Asset: 781 - Egan Park (Sporting Pitch)	Revaluation	0	0	0	46,500	39,609	6,891	6,891
Asset: 845 - Applefunpark Development Costs	Revaluation	0	0	0	264,652	544	264,108	264,108
Asset: 895 - Startion Square Park Development	Revaluation	0	0	0	581,760	25,021	556,739	556,739
Asset: 898 - Applefunpark Play Equipment	Revaluation	0	0	0	8,934	49	8,885	8,885
Asset: 899 - Applefunpark Play Equipment	Revaluation	0	0	0	17,438	143	17,295	17,295
	Sub Total	0	0	0	1,110,234	167,364	942,870	942,870
Transport								
Asset: 20378 - Sea Container	Revaluation	0	0	0	15,200	9,583	5,617	5,617
Asset: 700 - Walker Road (Camellup Rd) Wilga	Revaluation	0	0	0	63,707	2,994	60,714	60,714
	Sub Total	0	0	0	78,907	12,576	66,331	66,331
Economic Services								
Lot 3 Bridge Street		0	50,000	(50,000)	82,000	0	82,000	32,000
Lot 4 Bridge Street			50,000	(50,000)	91,000	0	91,000	41,000
	Sub Total	0	100,000	(100,000)	173,000	0	173,000	73,000
Grand Totals		0	100,000	(100,000)	1,362,141	179,940	1,182,201	1,082,201

Funding

Proceeds From Sale	(100,000)
Reserves	0
Funding Required from Municipal Budget	100,000
	0
Profit on Sale of Assets	0
Loss on Sale of Assets	1,082,201
Net Profit on Sale of Assets	1,082,201

APPENDIX III 2021/2022 Budget Detailed Plant Replacement Program



SHIRE OF DONNYBROOK BALINGUP
Plant Replacement Program - Budget 2022/2023

Plant Description/Program	Acquisitions							
	Type	Purchase Price	Sale Trade Price \$	Net Changeover	Fair Value Valuation	Depreciation \$	Written Down Value	(Profit) or Loss \$
Law Order and Public Safety								
Ranger Vehicle replacement	Replacement	51,638	16,200	35,438	40,423	22,867	17,557	1,357
	Sub Total	51,638	16,200	35,438	40,423	22,867	17,557	1,357
Transport								
Replace Plant Trailer - DB6232	Replacement	9,973	0	9,973	0	0	0	0
Replace Plant Trailer - DB6066	Replacement	3,113	506	2,607	0	0	0	(506)
Replace Vibrating Roller - DB2114	Replacement	156,938	21,020	135,918	50,000	35,838	14,162	(6,858)
Replace Ute - DB419 (P&G)	Replacement	27,337	13,669	13,668	22,905	11,951	10,955	(2,715)
Replace Ride on Mower - DB193 (Dbk)	Replacement	47,588	10,125	37,463	30,051	19,869	10,182	57
Plant # P6008 - DB 6008 - Trailer	Replacement	3,139	506	2,633	0	0	0	(506)
Plant # P5830 - DB 5830 - Car Trailer	Replacement	3,240	0	3,240	0	0	0	0
Plant # New 2 - New - Ute - Construction / P&G	New	26,244	0	26,244	0	0	0	0
Plant # P4647B - DB 4647 - Parks & Gardens (Dbk)	Replacement	27,679	13,839	13,840	24,599	12,236	12,363	(1,476)
Plant # P606B - DB 606 - Ride on Mower 60" - Balingup	Replacement	47,588	10,125	37,463	46,717	8,050	38,667	28,542
Plant # P754B - DB 754 - Backhoe	Replacement	190,000	51,257	138,743	113,500	73,261	40,239	(11,018)
Plant # P4050B - DB 4050 - Prime Mover	Replacement	213,233	82,013	131,220	170,000	98,164	71,836	(10,177)
	Sub Total	756,072	203,060	553,012	457,772	259,369	198,403	(4,657)
Public Works Overheads								
Plant # P2222G - DB 2222 - Manager Works & Services	Replacement	41,006	33,000	8,006	41,167	18,219	22,949	(10,051)
Plant # P8250 - DB 8250 - Executive Manager Operations	Replacement	50,625	35,000	15,625	40,774	19,999	20,775	(14,225)
	Sub Total	91,631	68,000	23,631	81,942	38,218	43,724	(24,276)

Grand Totals	899,341	287,260	612,081	580,138	320,454	259,684	(27,576)
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Funding

Proceeds From Sale	(287,260)
Reserves	(612,081)
Funding Required from Municipal Budget	0
	(899,341)

Profit on Sale of Assets	(57,532)
Loss on Sale of Assets	29,955
Net Profit on Sale of Assets	(27,576)



SHIRE OF DONNYBROOK BALINGUP

STATEMENT OF INVESTMENTS

30/06/2023

BANK	TYPE	AMOUNT	RATE	DAYS	FROM	MATURING	ESTIMATED INTEREST
<u>MUNICIPAL FUND</u>							
32186/353029w	At Call - WA Treasury Corp	14,952.31	4.05%	31	30/06/2023	31/07/2023	51.43
Bendigo 4228401	Investments	1,500,000.00	4.35%	30	19/06/2023	19/07/2023	5,363.01
		<u>1,514,952.31</u>					<u>5,414.45</u>
<u>TRUST FUND</u>							
		<u>0.00</u>	0.00%	0			<u>0.00</u>
		<u>0.00</u>					<u>0.00</u>
<u>RESERVE FUND</u>							
Bendigo 3791918	Term Deposit	2,589,894.80	4.25%	30	19/06/2023	19/07/2023	9,046.89
		<u>2,589,894.80</u>					<u>9,046.89</u>



SHIRE OF DONNYBROOK BALINGUP

RESERVES

30/06/2023

	Opening Balance	2022/2023 Original Budget	2022/2023 Budget Amendments	2022/2023 Current Budget	2022/2023 YTD Budget	2022/2023 YTD Actual
Cash Backed Reserves						
9704 RESERVE - WASTE MANAGEMENT	\$1,300,132	\$1,300,132	\$0	\$1,300,132	\$1,300,132	\$1,300,132
4721 Transfer from Waste Management Reserve	\$0	-\$55,000	\$0	-\$55,000	-\$55,000	\$0
4720 Transfer To Waste Management Reserve	\$0	\$0	\$0	\$0	\$0	\$0
	\$1,300,132	\$1,245,132	\$0	\$1,245,132	\$1,245,132	\$1,300,132
9703 RESERVE - EMPLOYEE ENTITLEMENTS	\$17,500	\$17,500	\$0	\$17,500	\$17,500	\$17,500
4731 Transfer from Employee Entitlements Reserve	\$0	\$0	\$0	\$0	\$0	\$0
4730 Transfer To Employee Entitlements Reserve	\$0	\$0	\$0	\$0	\$0	\$0
	\$17,500	\$17,500	\$0	\$17,500	\$17,500	\$17,500
9708 RESERVE - ARBUTHNOTT MEMORIAL	\$2,985	\$2,985	\$0	\$2,985	\$2,985	\$2,985
4781 Transfer from Arbuthnott Reserve	\$0	\$0	\$0	\$0	\$0	\$0
4780 Transfer To Arbuthnott Memorial Scholarship	\$0	\$0	\$0	\$0	\$0	\$0
	\$2,985	\$2,985	\$0	\$2,985	\$2,985	\$2,985
9709 RESERVE - STRATEGIC PLANNING STUDIES	\$39,301	\$39,301	\$0	\$39,301	\$39,301	\$39,301
4751 Transfer From Strategic Planning Studies	\$0	-\$25,000	\$0	-\$25,000	-\$25,000	-\$7,950
4750 Transfer To Strategic Planning Studies Reserve	\$0	\$0	\$0	\$0	\$0	\$0
	\$39,301	\$14,301	\$0	\$14,301	\$14,301	\$31,351
9710 RESERVE - LAND DEVELOPMENT	\$350,271	\$350,271	\$0	\$350,271	\$350,271	\$350,271
4831 Transfer from Land Development Reserve	\$0	-\$250,000	\$0	-\$250,000	-\$250,000	\$0
4830 Transfer To Land Development Reserve Fund	\$0	\$0	\$0	\$0	\$0	\$0
	\$350,271	\$100,271	\$0	\$100,271	\$100,271	\$350,271
9711 RESERVE - VEHICLES	\$602,902	\$602,902	\$0	\$602,902	\$602,902	\$602,902
4761 Transfer from Vehicle Reserve	\$0	-\$612,081	-\$40,776	-\$652,857	-\$652,857	-\$218,035
4760 TRANSFER TO VEHICLE RESERVE	\$0	\$310,000	\$0	\$310,000	\$310,000	\$310,000
	\$602,902	\$300,821	-\$40,776	\$260,045	\$260,045	\$694,867
9713 RESERVE - ROADWORKS	\$560,684	\$560,684	\$0	\$560,684	\$560,684	\$560,684
4741 Transfer from Roadworks Reserve	\$0	-\$271,054	\$0	-\$271,054	-\$271,054	-\$271,054
4740 Transfer To Roadworks Reserve	\$0	\$0	\$0	\$0	\$0	\$0
	\$560,684	\$289,630	\$0	\$289,630	\$289,630	\$289,630



SHIRE OF DONNYBROOK BALINGUP

RESERVES

30/06/2023

	Opening Balance	2021/2022 Original Budget	Budget Amendments	2022/2023 Current Budget	2022/2023 YTD Budget	2022/2023 YTD Actual
Cash Backed Reserves						
9714 RESERVE - REVALUATION	\$33,300	\$33,300	\$0	\$33,300	\$33,300	\$33,300
4811 Transfer from Revaluation Reserve	\$0	-\$73,000	\$40,000	-\$33,000	-\$33,000	-\$33,300
4810 Transfer To Revaluation Reserve	\$0	\$40,000	\$0	\$40,000	\$40,000	\$40,000
	\$33,300	\$300	\$40,000	\$40,300	\$40,300	\$40,000
9715 RESERVE - CENTRAL BUSINESS DISTRICT	\$0	\$0	\$0	\$0	\$0	\$0
4821 Transfer from CBD Development Reserve	\$0	\$0	\$0	\$0	\$0	\$0
4820 Transfer To CBD Reserve	\$0	\$0	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0	\$0	\$0
9716 RESERVE - BUILDINGS	\$474,567	\$474,567	\$0	\$474,567	\$474,567	\$474,567
4791 Transfer from Buildings Reserve	\$0	-\$835,976	\$266,374	-\$569,602	-\$569,602	-\$252,770
4790 Transfer To Buildings Reserve	\$0	\$410,000	\$0	\$410,000	\$410,000	\$410,000
	\$474,567	\$48,591	\$266,374	\$314,965	\$314,965	\$631,797
9717 RESERVE - APPLE FUNPARK	\$0	\$0	\$0	\$0	\$0	\$0
4841 Transfer from Apple Funpark Reserve	\$0	\$0	\$0	\$0	\$0	\$0
4840 Transfer To Apple Funpark Reserve	\$0	\$0	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0	\$0	\$0
9718 RESERVE - INFORMATION TECHNOLOGY	\$128,734	\$128,734	\$0	\$128,734	\$128,734	\$128,734
4801 Transfer from Information Technology Reserve	\$0	-\$93,000	\$0	-\$93,000	-\$93,000	-\$93,000
4800 Transfer To Information Technology Reserve	\$0	\$10,000	\$0	\$10,000	\$10,000	\$10,000
	\$128,734	\$45,734	\$0	\$45,734	\$45,734	\$45,734
9739 RESERVE COUNCIL ELECTIONS	\$13,650	\$13,650	\$0	\$13,650	\$13,650	\$13,650
7131 Transfer from Council Elections Reserve	\$0	\$0	\$0	\$0	\$0	\$0
7130 Transfer To Council Elections Reserve	\$0	\$0	\$0	\$0	\$0	\$0
	\$13,650	\$13,650	\$0	\$13,650	\$13,650	\$13,650
9721 RESERVE - PARKS & RESERVES	\$365,551	\$365,551	\$0	\$365,551	\$365,551	\$365,551
4871 Transfer from Parks & Reserves Reserve	\$0	-\$109,489	\$0	-\$109,489	-\$109,489	-\$33,844
4870 TRANSFER TO PARKS & RESERVES RESERVE	\$0	\$0	\$0	\$0	\$0	\$0
	\$365,551	\$256,062	\$0	\$256,062	\$256,062	\$331,707



SHIRE OF DONNYBROOK BALINGUP

RESERVES

30/06/2023

	Opening Balance	2021/2022 Original Budget	Budget Amendments	2022/2023 Current Budget	2022/2023 YTD Budget	2022/2023 YTD Actual
Cash Backed Reserves						
9723	RESERVE - CARRIED FORWARD PROJECTS	\$55,451	\$55,451	\$0	\$55,451	\$55,451
4671	Transfer from Carried Forward Projects	\$0	\$0	\$0	\$0	\$0
4670	ANSFER TO CARRIED FORWARD PROJECTS RESER	\$0	\$0	\$0	\$0	\$0
		\$55,451	\$55,451	\$0	\$55,451	\$55,451
9707	RESERVE - COVID 19	\$95,058	\$95,058	\$0	\$95,058	\$95,058
7111	Transfer from Covid 19 Reserve	\$0	-\$95,059	\$0	-\$95,058	-\$95,058
7110	Transfer To Covid 19 Reserve	\$0	\$0	\$0	\$0	\$0
		\$95,058	-\$1	\$0	-\$1	\$0
9727	RESERVE - PRESTON VILLAGE DEFERRED	\$201,370	\$201,370	\$0	\$201,370	\$201,370
7221	Transfer Fom Preston Village Deferred Reserve	\$0	\$0	\$0	\$0	\$0
7220	Transfer To Preston Village Deferred Reserve	\$0	\$0	\$0	\$0	\$64,390
		\$201,370	\$201,370	\$0	\$201,370	\$265,760
9728	RESERVE - PRESTON VILLAGE RESERVE FUND	\$63,150	\$63,150	-\$2,540	\$60,610	\$60,610
7231	Transfer From Preston Village Reserve	\$0	-\$40,065	\$0	-\$40,065	\$0
7230	Transfer To Preston Village Reserve	\$0	\$0	\$0	\$0	\$27,610
		\$63,150	\$23,085	-\$2,540	\$20,545	\$88,220
9729	RESERVE - MINNINUP COTTAGES 1-4 SURPLUS	\$63,579	\$63,579	\$0	\$63,579	\$63,579
7241	Transfer From Minninup Cottages 1-4 Reserve	\$0	-\$8,550	\$0	-\$8,550	-\$5,302
7240	Transfer To Minninup Cottages 1-4 Reserve	\$0	\$0	\$0	\$0	\$0
		\$63,579	\$55,029	\$0	\$55,029	\$58,276
9730	RESERVE - MINNINUP COTTAGES 5-8 SURPLUS	\$93,130	\$93,130	\$0	\$93,130	\$93,130
7141	Transfer from Minninup Cottages 5-8 Surplus	\$0	-\$9,853	\$0	-\$9,853	-\$6,110
7140	Transfer To Minn Cotts 5-8 Surplus Reserve	\$0	\$0	\$0	\$0	\$0
		\$93,130	\$83,277	\$0	\$83,277	\$87,020
9731	RESERVE - MINNINUP COTTAGES 9-12	\$256,138	\$256,138	\$0	\$256,138	\$256,138
7161	Transfer from Minninup Cottages 9-12 Surplus	\$0	-\$73,807	\$0	-\$73,807	-\$45,771
7160	Transfer To Minn Cotts 9-12 Surplus Reserve	\$0	\$0	\$0	\$0	\$0
		\$256,138	\$182,331	\$0	\$182,331	\$210,367



SHIRE OF DONNYBROOK BALINGUP

RESERVES

30/06/2023

	Opening Balance	2021/2022 Original Budget	Budget Amendments	2022/2023 Current Budget	2022/2023 YTD Budget	2022/2023 YTD Actual
Cash Backed Reserves						
9733	RESERVE - LANGLEY VILLAS 1-6 SURPLUS	\$351,028	\$351,028	\$0	\$351,028	\$351,028
7181	Transfer from Langley Villas 1-6 Surplus	\$0	-\$78,121	\$0	-\$78,121	-\$48,446
7180	Transfer To Langley Villas U1-6 Surplus Reserve	\$0	\$0	\$0	\$0	\$0
		\$351,028	\$272,907	\$0	\$272,907	\$302,581
9734	RESERVE - LANGLEY VILLAS 7-9 SURPLUS	\$221,724	\$221,724	\$0	\$221,724	\$221,724
7201	Transfer from Langley Villas 7-9 Surplus	\$0	-\$49,930	\$0	-\$49,930	-\$30,964
7200	Transfer To Langley Villas U7-9 Surplus Reserve	\$0	\$0	\$0	\$0	\$0
		\$221,724	\$171,794	\$0	\$171,794	\$190,760
RESERVE - MINNINUP COTTAGES 5-8 LONG						
9735	TERM MAINTENANCE	\$7,669	\$7,669	\$0	\$7,669	\$7,669
7151	Transfer from Minninup Cottages 5-8 LT	\$0	\$0	\$0	\$0	\$0
7150	Transfer To Minn Cotts 5-8 Lt Maintenance	\$0	\$2,000	\$0	\$2,000	\$2,000
		\$7,669	\$9,669	\$0	\$9,669	\$9,669
9736	RESERVE - MINNINUP COTTAGES 9-12 LONG	\$6,628	\$6,628	\$0	\$6,628	\$6,628
7171	Transfer from Minninup Cottages 9-12 LT	\$0	\$0	\$0	\$0	\$0
7170	Transfer To Minn Cotts 9-12 Lt Maintenance	\$0	\$2,000	\$0	\$2,000	\$2,000
		\$6,628	\$8,628	\$0	\$8,628	\$8,628
9737	RESERVE - LANGLEY VILLAS 1-6 LONG TERM	\$13,823	\$13,823	\$0	\$13,823	\$13,823
7191	Transfer from Langley Villas 1-6 LT	\$0	\$0	\$0	\$0	\$0
7190	Transfer To Langley Villas U1-6 Lt Maintenance	\$0	\$3,600	\$0	\$3,600	\$3,600
		\$13,823	\$17,423	\$0	\$17,423	\$17,423
9738	RESERVE - LANGLEY VILLAS 7-9 LONG TERM	\$3,600	\$3,600	\$0	\$3,600	\$3,600
7211	Transfer from Langley Villas 7-9 LT	\$0	\$0	\$0	\$0	\$0
7210	Transfer To Langley Villas U7-9 Lt Maintenance	\$0	\$1,800	\$0	\$1,800	\$1,800
		\$3,600	\$5,400	\$0	\$5,400	\$5,400
Grand Totals		\$5,120,551	\$3,421,336	\$263,058	\$3,684,395	\$3,483,024
						\$5,049,176



SHIRE OF DONNYBROOK BALINGUP

RESERVES

30/06/2023

Total Transfers To Reserve	\$0	-\$779,400	\$0	-\$779,400	-\$779,400	-\$871,400
Total Transfers From Reserve	\$0	\$2,679,985	-\$265,598	\$2,414,386	\$2,414,387	\$1,141,604

Reserve Name

Reserve Purpose

Waste Management Reserve	To receive funds collected from the Shire's Waste Management levy for the purpose of providing waste management facilities.
Bushfire Control & Management Reserve	To receive funds collected from the Shire's Fire Protection Levy for the purpose of providing fire fighting equipment to meet the needs of the district.
Aged Housing Reserve	Established to manage funds from aged housing schemes for the upgrade of Council managed aged
Employee Entitlements Reserve	Established to provide for the payment of annual leave, long service leave, personal leave, and grandfathered gratuity scheme entitlements.
Arbuthnott Memorial Scholarship Reserve	To fund the payment of the Arbuthnott Scholarship.
Strategic Planning Studies Reserve	Established to accumulate funds for engaging strategic studies / reports.
Land Development Reserve Fund	To fund the purchase of land for future community purposes.
Vehicle Reserve	To accumulate funds for the acquisition and replacement of Council's vehicle fleet.
Roadworks Reserve	Established to accumulate funds for the construction, renewal and major maintenance of road infrastructure.
Revaluation Reserve	Established to accumulate funds for asset revaluations and rates gross rental valuation - General revaluation.
Central Business District Reserve	To fund future Central Business District projects.
Buildings Reserve	To accumulate funds for the construction, renewal and major maintenance of Council buildings.
Apple Funpark Reserve	To receive donations and to provide for the future capital upgrade and maintenance of equipment and facilities at the Apple Funpark in Collins Street, Donnybrook.
Information Technology Reserve	To accumulate funds for the acquisition and replacement of information technology equipment and software.
Council Election Reserve	Established to accumulate funds for Council postal elections
Park and Reserves Reserve	Established to accumulate funds for the construction, renewal and major maintenance of parks & reserves infrastructure.
Carried Forward Project Reserve	Established to accumulate funds from projects carried into future financial years.



SHIRE OF DONNYBROOK BALINGUP

RESERVES

30/06/2023

COVID 19 Reserve	To fund initiatives and activities associated with the Shire's response and recovery from the COVID-19 pandemic.
Preston Village Exit Deferred Management Fee Reserve	Established to accumulate Preston Village Deferred Management Fees.
Preston Village Reserve Fund Contribution Reserve	To accumulate the Preston Village Reserve Contribution for purposes prescribed within the Residence Contracts.
Minninup Cottages 1-4 Surplus Reserve	To accumulate surplus income of units 1-4 for the purposes of unit maintenance, renewal and upgrades.
Minninup Cottages 5-8 Surplus Reserve	To accumulate surplus income of units 5-8 for purposes prescribed in the Joint Venture Agreement.
Minninup Cottages 9-12 Surplus Reserve	To accumulate surplus income of units 9-12 for purposes prescribed in the Joint Venture Agreement.
Langley Villas 1-6 Surplus Reserve	To accumulate surplus income of units 1-6 for purposes prescribed in the Joint Venture Agreement.
Langley Villas 7-9 Surplus Reserve	To accumulate surplus income of units 7-9 for purposes prescribed in the Joint Venture Agreement.
Minninup Cottages 5-8 Long Term Maintenance Reserve	To accumulate funds for units 5-8 prescribed under the Joint Venture Agreement for the purposes of property maintenance.
Minninup Cottages 9-12 Long Term Maintenance Reserve	To accumulate funds for units 9-12 prescribed under the Joint Venture Agreement for the purposes of property maintenance.
Langley Villas 1-6 Long Term Maintenance Reserve	To accumulate funds for units 1-6 prescribed under the Joint Venture Agreement for the purposes of property maintenance.
Langley Villas 7-9 Long Term Maintenance Reserve	To accumulate funds for units 7-9 prescribed under the Joint Venture Agreement for the purposes of property maintenance.



SHIRE OF DONNYBROOK BALINGUP

Grant Income

30/06/2023

		2022/23	2022/23	2022/23	2022/23	Capital Grants	Operating Grant
COA	Description	Original Budget	Budget Amendments	Current Budget	YTD Budget	YTD Actual	YTD Actual
General Purpose Funding							
0091	GRANTS - LGGC FINANCIAL ASSISTANCE GRANTS	-\$332,660	-\$59,991	-\$392,651	-\$392,651	\$0	-\$1,852,040
1031	GRANTS - LGGC LOCAL ROAD GRANT	-\$179,263	-\$504	-\$179,767	-\$179,767	\$0	-\$997,399
	Subtotal	-\$511,923	-\$60,495	-\$572,418	-\$572,418	\$0	-\$2,849,439
Law, Order, Public Safety							
1153	GRANTS AWARE PROGRAMME	-\$5,760	\$0	-\$5,760	-\$5,760	\$0	\$0
1163	GRANT - SES ESL OPERATING GRANT	-\$19,780	\$0	-\$19,780	-\$19,780	\$0	-\$13,892
5123	GRANTS - VBFB ESL OPERATING GRANT	-\$222,255	\$0	-\$222,255	-\$222,255	\$0	-\$234,733
6963	GRANTS - BUSHFIRE MITIGATION	-\$162,923	\$0	-\$162,923	-\$162,923	\$0	-\$60,253
0765	GRANTS (CAPITAL) - VBFB ESL ASSETS	-\$1,146,785	\$1,146,785	\$0	\$0	\$0	\$0
	Subtotal	-\$1,557,503	\$1,146,785	-\$410,718	-\$410,718	\$0	-\$308,878
Education & Welfare							
1693	CARE INCOME - ACFI SUBSIDIES	-\$10,075	\$0	-\$10,075	-\$10,075	\$0	-\$10,075
0283	GRANTS - PROGRAMS (AUSTRALIA DAY)	\$0	-\$20,000	-\$20,000	-\$20,000	\$0	-\$14,558
1223	SOCIALHOUSING ECONOMIC RECOVERY PACKAGE	-\$1,433,413	\$0	-\$1,433,413	-\$1,433,413	-\$586,324	\$0
	Subtotal	-\$1,443,488	-\$20,000	-\$1,463,488	-\$1,463,488	-\$586,324	-\$24,633
Recreation And Culture							
0665	GRANT - HERITAGE PROGRAM	-\$9,506	\$0	-\$9,506	-\$9,506	-\$10,457	\$0
0475	GOVT GRANTS - COMMUNITY FACILITIES	-\$5,750,000	\$0	-\$5,750,000	-\$5,750,000	-\$447,393	\$0
7115	GRANTS (CAPITAL) LRCI	-\$41,506	\$0	-\$41,506	-\$41,506	-\$25,546	\$0
4063	GRANTS - PROGRAMS	\$0	-\$7,805	-\$7,805	-\$7,805	\$0	-\$7,805
	Subtotal	-\$5,801,012	-\$7,805	-\$5,808,817	-\$5,808,817	-\$483,396	-\$7,805
Transport							
0933	GRANTS - MRD DIRECT GRANTS	-\$172,075	-\$15,529	-\$187,604	-\$187,604	\$0	-\$187,604
0325	GRANTS - BLACK SPOTS	-\$408,923	-\$34,497	-\$443,420	-\$443,420	-\$295,009	\$0
0405	GRANTS - SUNDRY TRANSPORT CONSTRUCTION	-\$278,839	\$0	-\$278,839	-\$278,839	-\$275,000	\$0
3251	GRANTS - LGGC SPECIAL PROJECTS (BRIDGES)	-\$1,932,686	\$1,932,686	\$0	\$0	-\$88,000	\$0
3261	GRANT REVENUE - LRCI	-\$442,200	\$0	-\$442,200	-\$442,200	-\$434,708	\$0
3291	GRANTS - REGIONAL ROAD GROUP	-\$662,777	-\$112,000	-\$774,777	-\$774,777	-\$747,971	\$0
3331	GRANTS - ROADS TO RECOVERY	-\$370,049	\$0	-\$370,049	-\$370,049	-\$354,090	\$0
	Subtotal	-\$4,267,549	\$1,770,660	-\$2,496,889	-\$2,496,889	-\$2,194,779	-\$187,604
Economic Services							
0975	GRANTS DROUGHT COMMUNITY FUNDING (CAPITAL) -	\$0	\$0	\$0	\$0	\$0	\$0
3413	GRANTS - PROGRAMS	\$0	\$0	\$0	\$0	\$0	\$0
	Subtotal	\$0	\$0	\$0	\$0	\$0	\$0
	Grand Totals	-\$13,581,475	\$2,849,145	-\$9,288,842	-\$10,752,330	-\$3,264,498	-\$3,378,359
	Total Operating Grants	-\$1,104,790	-\$103,829	-\$1,208,619	-\$1,208,619	\$0	-\$3,378,359
	Total Non Operating Grants	-\$12,476,684	\$2,932,974	-\$9,543,710	-\$9,543,710	-\$3,264,498	\$0



**SHIRE OF DONNYBROOK BALINGUP
INFORMATION ON BORROWINGS 2022/2023
30/06/2023**

Information on Borrowings

Purpose/Program	Loan Number	Institution	Interest Rate	Principal 1-Jul-22	New Loans	Principal Repayments	Principal Outstanding	Interest Repayments	Principal Repayments	Principal Outstanding	Interest Repayments	
				\$	\$	2022/23 Budget \$	2022/23 Budget \$	2022/23 Budget \$	2022/23 Actual \$	2022/23 Actual \$	2022/23 Actual \$	
Health												
Dental Surgery Extensions	74	WATC	5.83%	41,725	0	(13,117)	28,608	(2,244)	(13,117)	28,608	(2,171)	
Education and welfare												
Tuia Lodge Fire Suppression System	93	WATC	1.58%	236,405	0	(27,949)	208,456	(3,625)	(27,949)	208,456	(3,543)	
Recreation and culture												
* Donnybrook Country Club	90	WATC	2.74%	45,596	0	(9,655)	35,941	(1,184)	(9,655)	35,941	(1,134)	
VC Mitchell Park (Stage 1)	TBA	WATC	TBA	0	3,000,000	(43,919)	2,956,081	(76,380)	0	0	0	
Economic services												
Collins Street	80	WATC	6.73%	15,262	0	(15,262)	0	(775)	(15,262)	(0)	(323)	
Total				338,988	3,000,000	(109,902)	3,229,086	(84,208)	(65,983)	273,005	(7,173)	

All debenture repayments are to be financed by general purpose revenue, with the exception of Self-Supporting Loans which are reimbursed to Council by the relevant community group.

Income - Self Supporting Loans

* Donnybrook Country Club

YTD Actual		
Principal	Interest	Total
-\$9,655	-\$1,184	-\$10,839



SHIRE OF DONNYBROOK BALINGUP
Interim Statement of Financial Activity

TRUST FUNDS

Funds held at balance date over which the District has no control and which are not included in the financial statements are as follows:

Detail	Balance 1/07/2022 \$	Amounts Received \$	Amounts Paid (\$)	Balance 30/06/2023 \$
Public Open Space Funds	56,967	0	0	56,967
	56,967	0	0	56,967



SHIRE OF DONNYBROOK BALINGUP

Delegation Write Off

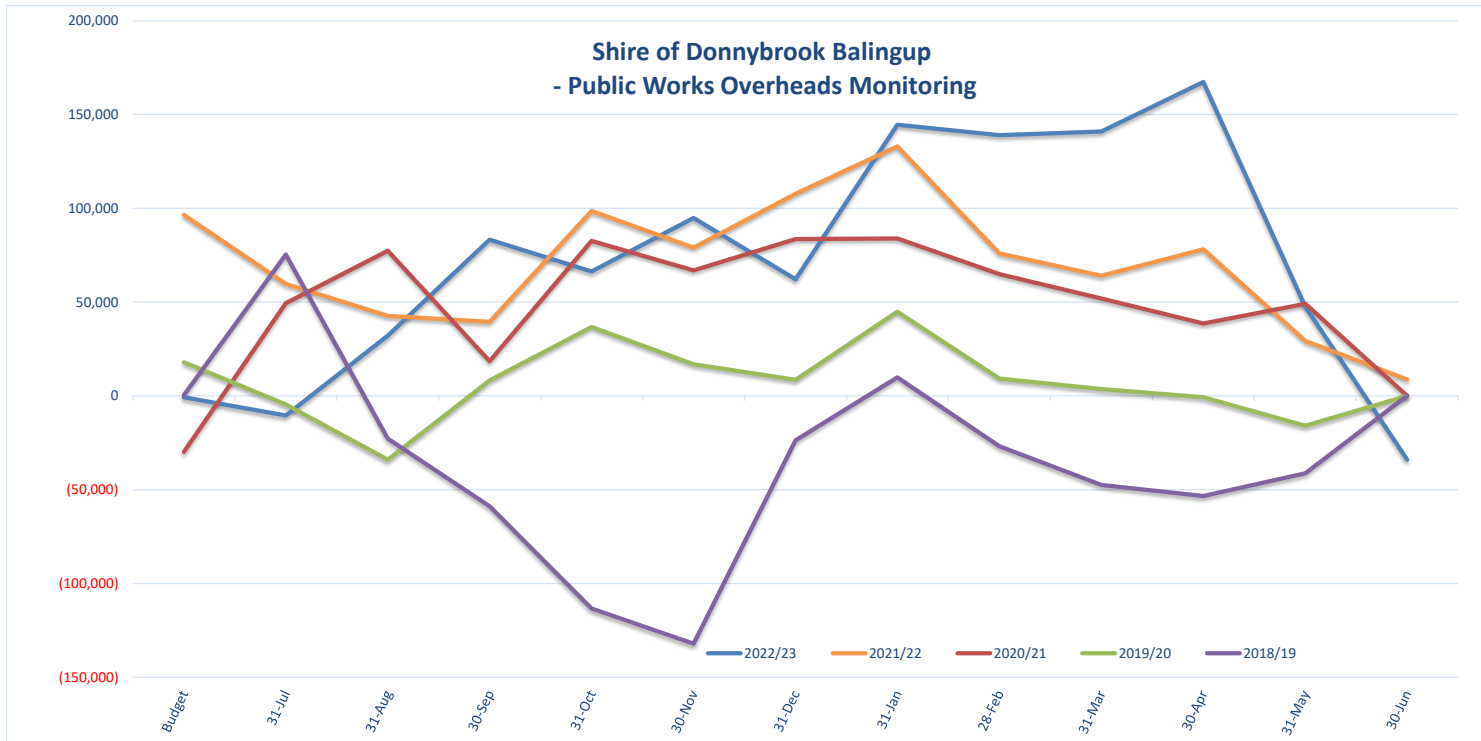
30/06/2023

Minor debts written off under delegation by Chief Executive Officer for month.

Rates	\$ 530.23
Other	\$ -
Total	<u>\$ 530.23</u>

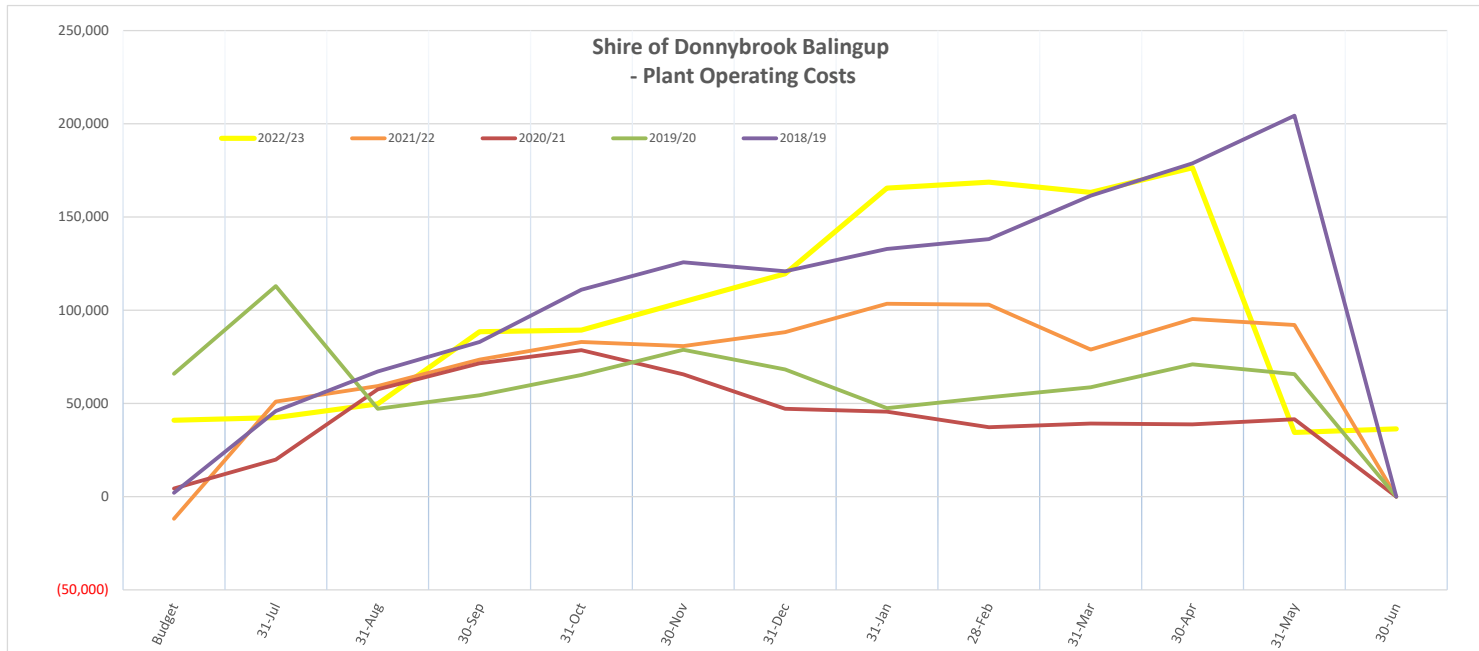
SHIRE OF DONNYBROOK BALINGUP
Public Works Overheads Monitoring
30/06/2023

Account Number	Description	Budget	31-Jul	31-Aug	30-Sep	31-Oct	30-Nov	31-Dec	31-Jan	28-Feb	31-Mar	30-Apr	31-May	30-Jun
		2022/2023 Current Budget \$	YTD Actual \$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Other Property & Services - Schedule 14														
Public Works Overheads - Expenditure														
Total Public Works Overheads - Expenditure		(757)	(10,504)	32,171	83,303	66,348	94,870	62,155	144,584	138,997	140,890	167,313	47,542	(34,050)



SHIRE OF DONNYBROOK BALINGUP
Plant Operation Costs
30/06/2023

Account Number	Description	Budget	31-Jul	31-Aug	30-Sep	31-Oct	30-Nov	31-Dec	31-Jan	28-Feb	31-Mar	30-Apr	31-May	30-Jun
		2022/2023 Current Budget	YTD Actual											
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Other Property & Services - Schedule 14														
Plant Operation Costs														
Total Public Works Overheads - Expenditure		41,000	42,379	49,781	88,408	89,291	104,488	119,541	165,460	168,722	163,245	176,410	34,436	36,349





Expression of Interest: Pump Track Building (2023)

3 Reserve Street, Donnybrook

Submission Deadline: 5th June 2023





The Shire would like to acknowledge the contributions of local Donnybrook sporting clubs, in particular the Donnybrook Netball Team and the Donnybrook Hockey Club who fundraised and worked to contribute to the construction and maintenance of the Pump Track Building previously known as the “Netball Pavilion and Viewing Shelter”.

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Shire of Donnybrook Balingup

A: 1 Collins Street / PO Box 94, Donnybrook, 6239

W: www.donnybrook-balingup.wa.gov.au

P: (08) 9780 4200

E: shire@donnybrook.wa.gov.au

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1. Introduction

The Shire of Donnybrook Balingup (the Shire) is calling for Expressions of Interest (EOI) from community groups to use the facility for their club/group/association and provide a welcoming place for young people.

Submissions that highlight how their community group will welcome, advocate, and provide for young people and the wider community will be highly regarded.

A tenancy agreement may be offered to a successful tenant on terms and conditions negotiated by the Shire in accordance with the Shire's draft Property Management Framework however, the Shire is not obliged to enter into a lease with any party and may choose not to proceed with the EOI at any point.

All decisions resulting from the process will be made at the discretion of the Council and in accordance with Council policy.

2. Premises

2.1. Location

- > The building is located at 3 Reserve St Donnybrook, WA 6239. The building's proximity to the Pump Track and the Apple Fun Park makes it an ideal space for children, teenagers, and young adults.
- > This building is partly located on a Rail Reserve managed by Arc Infrastructure Pty Ltd, of which the Shire has a licence to use and occupy. Approval of any tenancy agreement would require the prior consent from Arc Infrastructure and be in line with the permitted use and licence conditions in the licence agreement.



| Figure 1 – Aerial photo of the Pump Track, adjacent to Pump Track building



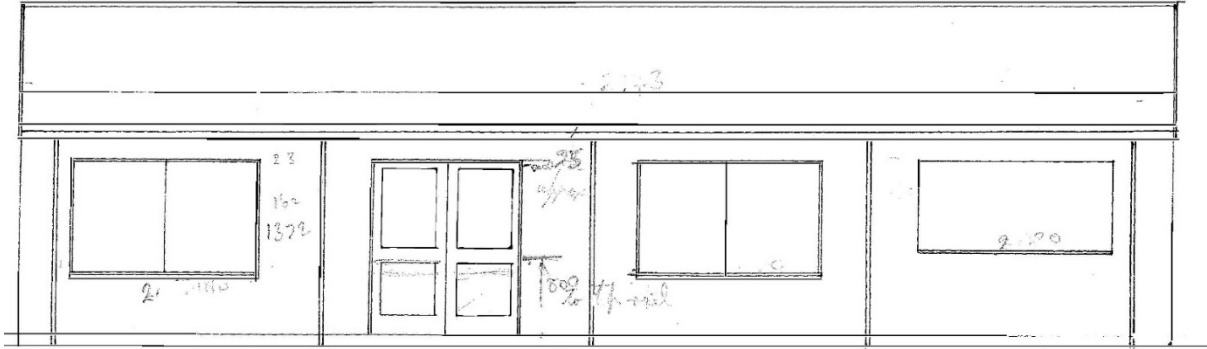
> Figure 2 – Apple Fun Park, located on the opposite side of the Pump Track site (Reserve Street)

2.2. Building

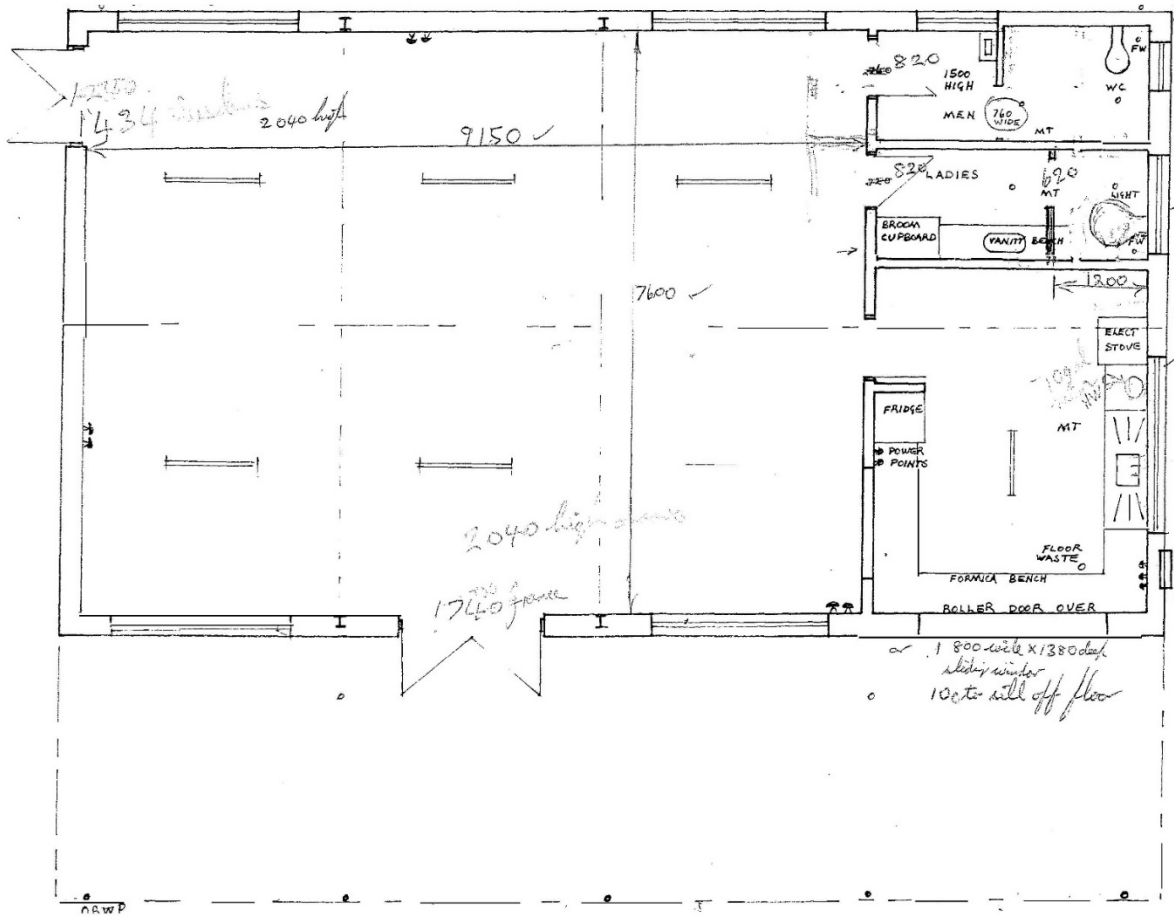
The building was initially known as the “Netball Pavilion and Viewing Shelter” and was constructed in the 1980’s. The building is a solid, simple construction. It is low maintenance and serviceable.

There is one main room with a kitchen and two toilets, one of which is all ability.

An exuberant mural painted by artist Kaiman O’Reilly in 2021 adorns the building and complements the overall design of the area, which is focused on adventure, creativity and play.



> Figure 3 – Front elevation (East)



> Figure 4 – Building Footprint

3. Tenancy Terms

3.1. Proposed Tenancy Arrangements

Any tenancy agreement negotiations will be in line with the Shire's draft Property Management Framework which outlines the standard rent, terms, and conditions for the different types of tenants. The Property Management Plan is in its second consultation phase and is planned to be adopted by Council before the end of 2023. Any tenancy arrangements must have prior consent from Arc Infrastructure, who has granted the Shire the rights to use and occupy the land.

3.2. Zoning and Planning Considerations

Under the Shire of Donnybrook Balingup Local Planning Scheme 7, the subject lots are locally reserved as 'Parks and Recreation'. Any proposals must be consistent with the overall intent of the land which is broadly identified for Parks and Recreation. The successful candidate will be responsible for obtaining any relevant planning and building approvals.

3.3. Encouraged Use/s

Activities and/or services which may be considered:

- > Services that benefit young people whether it be education, training, mental health services, recreational activities, the headquarters for a Youth Action Group (YAG) or Youth Reference Group (YRG)
- > Community groups that promote the wellbeing and/or interests of its members and contribute to the wider community
- > Groups involved in a charitable purpose for the wellbeing of the community

4. Evaluation Process and Timelines

The Shire is seeking proposals from prospective tenants who feel they are suitable to occupy the building. Prospective tenants are to provide sufficient information against each of the requirements detailed in the Prospective Tenants Response Form (Annexure A) using the same headings and in the same order as listed, to demonstrate their ability to satisfy all the assessment criteria.

Submissions will be checked for completeness and compliance and the Shire may seek further information or clarifications with the submission requirements.



Shire of Donnybrook Balingup

A: 1 Collins Street / PO Box 94, Donnybrook, 6239

W: www.donnybrook-balingup.wa.gov.au

P: (08) 9780 4200

E: shire@donnybrook.wa.gov.au

The Shire in its absolute discretion, before, during or after any negotiation with one or more prospective tenants may decide not to proceed with any of the EOI submissions.

4.1. Indicative Timeframe for Selection Process

Expression of Interest (4 weeks)

- > Expression of Interest opens: 8th May 2023
- > Site Inspection: Contact Senior Community Engagement Officer at the Shire to request a walk through
- > Expressions of Interest closes: 5th June 2023
- > EOI's will be brought to the Commissioner at the Ordinary Council Meeting on the 28th June 2023

5. Submission Requirements

The submission should provide sufficient information to enable a panel to assess the proposal against the relevant criteria. EOI submissions require applicants to complete the following:

- > A written submission addressing each one of the Expression of Interest Assessment Criteria (see below);
- > Any references the proponent may wish to provide.

The total length of submissions addressing Expression of Interest Assessment Criteria, is not to exceed 3 single sided A4 pages.

5.1. Expression of Interest Criteria

1.	What is the nature of your community group?	
2.	How will your group contribute to the local community?	
3.	Does your group have a current premises?	
4.	What days / hours would you use the premises?	
5.	Will your group be happy to share the premises with other community groups?	
6.	What date would your community group wish to occupy the premises?	
7.	Would your community group need to modify the premises? If so, how?	
8.	What services and/or programs (if any) will you offer to the young people of the Donnybrook Balingup Shire?	

5.2. Lodgement of Submissions

Expressions of Interest submissions are to be lodged as at the following address:

Chief Executive Officer
Shire of Donnybrook Balingup
1 Bentley Street, Donnybrook, Western Australia, 6239

Submissions may also be emailed to: shire@donnybrook.wa.gov.au

CLOSING DATE:	5 th June 2023
---------------	---------------------------

5.3. Enquiries

Susie Delaporte, Senior Community Engagement Officer			
Phone:	(08) 9780 4239	Email:	susie.delaporte@donnybrook.wa.gov.au

6. Negotiating with Preferred Proponent

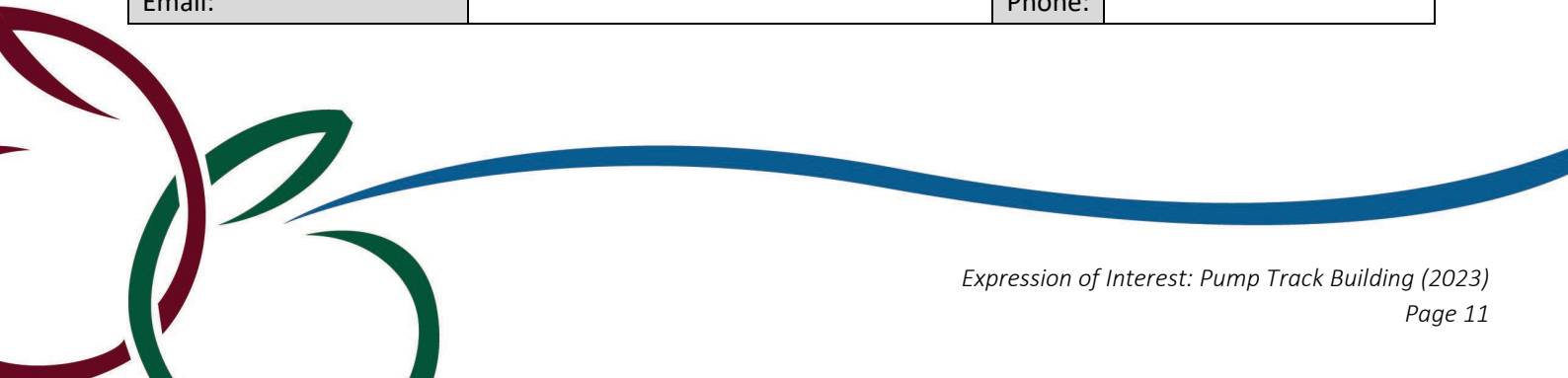
The Shire, upon selection of preferred prospective tenant(s) from the EOI process will negotiate in good faith with the preferred prospective tenant(s), with a view to entering into a tenancy agreement and possibly a management agreement in accordance with Council policies and the draft Property Management Framework.

In the event that the Shire and the preferred proposed tenant(s) are unable to agree to reach a binding agreement, then the Shire may negotiate with another party or elect not to proceed with offering the agreement. It will be a requirement of the final form of the contract that the tenant(s) must operate as agreed within the agreement.



Annexure A: Annual Community Group Health Check

ANNUAL COMMUNITY GROUP HEALTH CHECK			
Property Management Framework			
COMMUNITY GROUP DETAILS:			
Group Name:			
Postal Address:			
Street Address:			
Incorporation Number:		Incorporation Date:	
ABN:		Group Operation (in years):	
Website Address:			
Social Media Details:			
Date of AGM (approx.):			
OPERATION DETAILS:			
What is the main activity of your group? (e.g., Playgroup, Sporting Group – Tennis, Community Garden...)			
Is your group incorporated?		Yes <input type="checkbox"/>	No <input type="checkbox"/>
Is your group registered for GST?		Yes <input type="checkbox"/>	No <input type="checkbox"/>
Does your group have paid workers?		Yes <input type="checkbox"/>	No <input type="checkbox"/>
Is your group affiliated with any state or national associations / peak body?		Yes <input type="checkbox"/>	No <input type="checkbox"/>
If yes, please list the peak bodies with which your group is affiliated.			
Does your Group have a Liquor Licence?		Yes <input type="checkbox"/>	No <input type="checkbox"/>
EXECUTIVE COMMITTEE MEMBERS:			
President Name:			
Secretary Name:			
Treasurer Name:			
COMMUNITY GROUP CONTACTS:			
Primary Contact Name:			
Email:		Phone:	
Secondary Contact Name:			
Email:		Phone:	





MEMBERSHIP NUMBERS:

What were your membership numbers last year?

Junior Males	
Junior Females	
Total Juniors	
Senior Males	
Senior Females	
Total Seniors	
Social Members*	
Total Members	

**Social members are those that have a membership with the group that is not for competition/ participation purposes, but more for supporters of the community group.*

What percentage of your members reside within the Shire of Donnybrook Balingup? ** %

***Please note that your group is required to submit a detailed breakdown of membership (including postcodes) with your Health Check.*

COMMITTEE MANAGEMENT:

What steps do you take to manage your committee effectively?

1. Does your community group have role descriptions for committee positions?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
2. Does your group use resource's such as information packs and templates to assist committee members to carry out their duties?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
3. Does your group meet at least three (3) times a year?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4. Does your group have a succession plan for replacement of your committee?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
5. Does your group mostly get enough committee members?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
6. Does your community group have a constitution?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
7. Does your community group have a Strategic Plan?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
8. Does your group maintain at least \$20 million public liability insurance?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
9. Does your group refer to its constitution in the management of the group?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
10. Has your group reviewed its constitution in the last five years?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
11. Does your community group have role descriptions for committee positions?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
12. Does your group use resource's such as information packs and templates to assist committee members to carry out their duties?	Yes <input type="checkbox"/>	No <input type="checkbox"/>

FINANCIAL MANAGEMENT:

What does your group do to manage its financial resources?

1. Does your group prepare an annual budget?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
2. Does your group stick to this budget, using it to make day-to-day decisions?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
3. Does your committee receive regular financial reports from the group treasurer?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4. Is this regular financial report included in your minutes for your members to view?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
5. Does your group prepare an annual financial report in accordance with the <i>Associations Incorporation Act 2015</i> ?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
6. Do members of your community group know where to find copies of plans and policies?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
7. Does your community group have formal meeting procedures?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
8. Does your group have an up-to-date Risk Management Plan?	Yes <input type="checkbox"/>	No <input type="checkbox"/>

ASSOCIATIONS ACT 2015 COMPLIANCE:

Does your group comply with this list of key obligations of associations under the Associations Act 2015?

1. Does your group have at least six (6) members with full voting rights?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
2. Does your group hold their AGM within six months after the end of the association's financial year?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
3. Are the annual accounts prepared and presented to members at each AGM?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4. Are the groups accounting records kept in such a way that true and fair accounts of the association can be prepared from time to time according to the requirements for the association's financial reporting Tier?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
5. Is an up-to-date members' register maintained and made available to any member to inspect and copy on request?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
6. Are a copy of the group's rules provided to each member when they join the association?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
7. Are the rules of the association kept up-to-date and made available to any member to inspect and copy on request?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
8. Is a list of committee members and office bearers, together with their residential, postal, business or email address maintained and made available to any member to access or copy on request?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
9. Does your group retain financial records for at least seven (7) years?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
10. Do your rules state the minimum number of people required for a meeting to be valid? (A quorum)	Yes <input type="checkbox"/>	No <input type="checkbox"/>

VOLUNTEER MANAGEMENT:

Does your group practice effective volunteer management? (This section also applies to paid officials such as referees.)

1. Does your group mostly get enough volunteer members to meet your needs?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
2. Does your group mostly get enough officials to meet your needs? E.g., referees/ coaches	Yes <input type="checkbox"/>	No <input type="checkbox"/>
3. Does the group have a formal Volunteer Management Plan which identifies volunteer needs and how your group seeks to address those needs?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4. Does your community group have volunteer protection insurance?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
5. Does the group provide formal job descriptions for volunteer positions?	Yes <input type="checkbox"/>	No <input type="checkbox"/>

VOLUNTEER MANAGEMENT:

Does your group practice effective volunteer management? (This section also applies to paid officials such as referees.)

1. What are your current membership fees?

Senior Member	
Junior Member	
Social Member	
Other Member	

2. In the last financial year, what was the groups' overall income from membership fees? Yes No

3. How much of the income from the above-mentioned membership fees is paid to a peak body? Yes No

4. Do you receive an annual subsidy from a peak body or the Shire (Not including Shire grant funding)? Yes No

5. How much income was set aside for the future Development/Improvements of your group last financial year? Yes No

6. Has the group been in financial distress at any time in the last three years e.g., have trouble paying bills or affording necessary repairs, upgrades, or expenses? Yes No

7. In the last financial year did your group seek out additional income streams? (Select all that apply) Yes No

Sports Tourism	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Events	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Social Competitions	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Sponsorship	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Kiosk Sales	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Grants	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Other*	Yes <input type="checkbox"/>	No <input type="checkbox"/>	<i>*If yes, please specify below:</i>		

8. If you answered no to all the additional income streams above, please indicate why?

- We don't have the recourses needed to seek additional income
- We don't wish to seek any additional income
- Our facility/building doesn't allow for us to
- Other (please specify)



ASSOCIATED DOCUMENTS CHECKLIST:

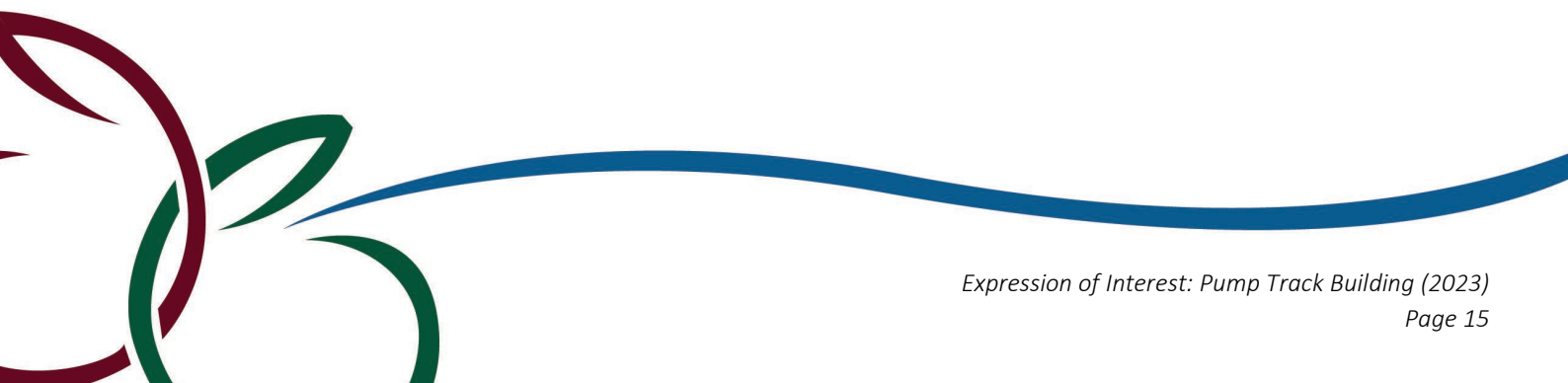
Please only provide information relating to the maintenance and document checklist if you currently have a lease or licence with the Shire.

- > **Maintenance** - All maintenance has been completed in accordance with the requirements of the lease.
- > **Membership** - A list detailing the suburb of residence for your current members has been submitted.
- > **Insurance** - A copy of the Certificate of Currency for any insurance held for the club/group has been submitted.
- > **AGM Minutes** – A copy of the minutes from your last AGM.
- > **Finances** - A copy of your club/groups audited financial statements has been submitted.
- > **Fees and Charges** - The fees and charges associated with hiring your facility have been submitted.
- > **Incorporation** - A copy of the group’s incorporation certificate is attached.
- > **Liquor Licence** – A copy of the groups up to date Liquor Licence.

DECLARATION:

I submit this Health Check and associated documents on behalf of the group. I certify that I have been authorised to prepare and submit the Health Check and that the information provided is to the best of my knowledge true and correct.

Name:				Signature:	
Position:				Date:	
- SHIRE USE ONLY -					
File #:	L	PRO		Synergy #:	
Tenant Category:	1 <input type="checkbox"/> 2 <input type="checkbox"/>	Has the tenant category changed from last year?		Yes <input type="checkbox"/>	No <input type="checkbox"/>
	3 <input type="checkbox"/> 4 <input type="checkbox"/>				
Subsidy Score:			Subsidy %		
Officer Signature:				Date:	



Annexure B: Proposed Tenant Details

Annexure A must be completed by the Proposed tenant. A copy of this form is available to download at donnybrook-balingup.wa.gov.au

IDENTITY OF THE PROPONENT:	
Name of Organisation(s):	
ACN/ABN:	
Business Address:	
Postal Address:	
CONTACT DETAILS:	
Name of Principal Contact Person:	
Position:	
Telephone:	
Email:	

Agreement to Terms and General Conditions:

By lodging the EOI Submission the Proponent agrees to be bound by the Shire's Terms and General Conditions set out in the document.

SIGNED FOR AND ON BEHALF OF (AUTHORISED SIGNATORY):	
Signature:	
Name:	
Organisation	
Position:	
Date:	

OTHER PARTIES (ADD DETAILS AS REQUIRED) - SIGNED FOR AND ON BEHALF OF:	
Signature:	
Name:	
Organisation	
Position:	
Date:	

Annexure C: General Conditions for Expressions of Interest

Acceptance and Rejection of EOI:

The Shire of Donnybrook Balingup (the Shire) may in its sole discretion accept any EOI, either wholly or in part, or decide not to accept any EOI (or part of an EOI) at all.

Following the evaluation of the EOIs the Shire may, in its sole discretion, or before, during or after negotiation with one or more Proponent, choose not to enter into any further negotiation or contract relating to the EOI and/or occupancy agreement.

Disclosure of EOI Evidence

The Proponents acknowledge and accept that the Shire may be required by law (under the Freedom of Information Act 1992, in terms of a court order or otherwise) to disclose documents and/or other information which form part of, or are in relation to, the EOI and or this EOI process.

The Proponent shall treat the information in this EOI and any/all information provided by the Shire or its nominated agents, in relation thereto as confidential and communicate it only to the people directly involved in the preparation of its EOI.

Information relating to the examination, clarification, evaluation and comparison of the proposal submitted in response to this EOI is confidential to the Shire and will not be disclosed to Proponents or any other persons not officially concerned with such process.

EOI Validity period

All EOIs will remain valid and open for acceptance for a minimum period of ninety (90) days from the Deadline unless extended on mutual agreement between the Shire and the Proponent in writing.

No Contract

This EOI may result in negotiations for the award of a Contract, but is in itself not an offer open for acceptance by Proponents by submitting an EOI.

Conditions Binding

EOIs will be deemed to have been made on the basis of and to incorporate (and Proponents shall be bound to) all the terms and conditions of this EOI.

Proponents to Inform Themselves

Proponents will be deemed to have:

- > Examined the EOI and any other information available in writing to Proponents for the purpose of submitting an EOI;
- > Examined and to be aware of all the risks; contingencies, and other circumstances having an effect on their EOI, which is obtainable by the making of reasonable enquires;
- > Acknowledged that the Shire may enter into negotiations with one or more Proponents and that negotiations are to be carried out in good faith; and
- > Satisfied themselves they have a full set of the EOI documents and all relevant attachments and acknowledge the background reports referred to in Section 8 (Attachments/Recommended Reading) of this EOI document.

The Shire has used reasonable efforts in compiling this EOI. It will not be liable to Proponents for any inaccuracy or omission in this EOI or any additional information which may be provided or withheld.

Alterations

The Proponent must not alter or add to the EOI or any part thereof, unless specifically required by this EOI.

Risk Assessment

The Proponent, by submitting an EOI, irrevocably authorises the Shire to contact and have access to and give consideration to:

- > Any referees nominated by the Proponent;
- > Any information provided by the Proponent on behalf of their nominated bank, financial institution or accountant;

Ownership of Documentation

All documents, materials, articles and information submitted by the Proponent as part of or in support of an EOI will become upon submission of the EOI the absolute property of Shire and will not be returned to the Proponent PROVIDED that the Proponent is entitled to retain any copyright and other intellectual property rights therein, unless otherwise provided by the EOI.

Canvassing of Commissioner

If a Proponent, whether personally or by an agent, canvasses the Shire's Commissioner with a view to influencing the acceptance of any EOI regardless of such canvassing having any influence on the acceptance of any EOI, the Shire may at its absolute discretion omit such Proponent's EOI from consideration.

Changes To/Withdrawal of EOI

The Shire reserves the right to:

- > notify the Proponents in writing before the Deadline of any changes to this EOI which may in the discretion of the Shire be necessitated by any matter of significance;
- > extend the deadline for submissions; or
- > cancel, amend, re-issue or withdraw all or part of this EOI and/or process under it at any stage prior to entering into a Contract, without incurring any liability

No Right to Claim

Except as expressly and specifically permitted in this EOI, no Proponent shall have any claim for compensation of any kind whatsoever, as a result of participating in or responding to this EOI and/or participating or not participating in any further negotiations resulting from this EOI. By submitting an EOI, each Proponent shall be deemed to have agreed that it has no right to claims.



“ Working together to support our young people to be the best they can be. ”

5.1 EXPRESSION OF INTEREST ASSESSMENT CRITERIA

What is the nature of your community group?

Blackwood Youth Action Inc (BYA) is a community based, non-profit organisation that has been supporting at-risk and marginalised young people in the Shires of Boyup Brook, Donnybrook Balingup, Bridgetown-Greenbushes, Nannup and Manjimup in the SW of Western Australia since 2013. Our vision is for every young person to be living their best life. Our Mission is to work collaboratively in the community to give youth a strong foundation on which to build their lives, and to provide youth support services and facilities to enable marginalised and at-risk young people to flourish and be the best they can be.

BYA is the leading provider of youth mental health services and support to at-risk young people across social, emotional, educational and psychological domains in the Warren Blackwood region. Our primary objective is engaging with, supporting and advocating on behalf of marginalised and at-risk youth, to enable them to maximise their fullest potentials.

BYA is run by a small team of ten dedicated volunteer Committee Members but supported by local youth, numerous volunteers as well as our extensive networks and sponsors. We support part-time positions for a Youth Services Coordinator, Administration Officer, Youth Psychologist and Youth Zone Facilitator.

How will your group contribute to the local community?

1. **Improving mental health outcomes:** BYA focuses on addressing the mental health needs of young people within the community. By providing accessible and specialised support, such services can help prevent, diagnose, and treat mental health issues in youth. This leads to improved mental health outcomes, reducing the burden on individuals, families, and the community as a whole.
2. **Early intervention and prevention:** BYA employs early intervention and prevention strategies in youth mental health services. By identifying mental health concerns at an early stage, BYA can intervene before problems escalate, helping young people develop coping skills and resilience. This proactive approach can prevent the onset of more severe mental health conditions later in life, reducing long-term costs for individuals and society.
3. **Providing a safe and supportive environment:** BYA creates a safe and supportive environment for young people to seek help. We employ professionals trained in working with youth, such as youth workers, psychologists, therapists, and case managers. By offering a welcoming and confidential space, BYA encourages young people to openly discuss their mental health challenges, reducing stigma and promoting well-being.
4. **Community awareness and education:** BYA engages in community outreach and education initiatives. They raise awareness about mental health issues, debunk myths, and provide resources to the community. By promoting mental health literacy, BYA helps community members understand the importance of mental well-being, recognise early signs of distress, and know where to seek help when needed.
5. **Collaborating with schools and organisations:** BYA collaborates with schools, community organisations, and other stakeholders to support the mental health needs of young people holistically.



By fostering partnerships, BYA enhances the overall support network available to young people, creating a more comprehensive approach to mental health care.

6. Supporting families and caregivers: BYA often extend their support to families and caregivers. They provide education, counselling, mediation, and resources to help parents and guardians better understand and navigate their child's mental health challenges. By empowering families, BYA contributes to a healthier and more supportive environment for young people within the community.
7. Reducing societal impact: By addressing mental health concerns in young people, BYA can reduce the overall societal impact of untreated or poorly managed mental health conditions. Improved mental health outcomes lead to better educational attainment, reduced involvement in risky behaviours, increased productivity, and enhanced social integration. These positive outcomes contribute to stronger communities, reduced healthcare costs, and a more productive workforce in the long run.

In summary, BYA contributes to the local community by improving mental health outcomes, promoting early intervention and prevention, providing a safe and supportive environment, raising awareness and education, collaborating with schools and organisations, supporting families and caregivers, and reducing the societal impact of mental health issues. These contributions create a healthier and more resilient community that fosters the well-being of its young population.

Does your group have a current premises?

BYA has spaces for young people in Bridgetown and Manjimup.

What days/hours would you use the premises?

It is expected that BYA will offer services, initially, a couple of afternoons a week, and perhaps for a few hours on the weekend. BYA, as yet, does not have any staff in Donnybrook, so if successful with our Expression of Interest to deliver services at the pump track, we would begin a process of employing staff, developing contextually appropriate programs and activities, and delivering our existing services.

Will your group be happy to share the premises with other community groups?

BYA values collaborating with existing community groups and would welcome the opportunity to share the premises. Confidentiality is paramount when working with young people, so mental health services like case management would require quiet, private space, but for afternoon and weekend get together sessions, we could share the space with others.

What date would your community group wish to occupy the premises?

It is expected that BYA, together with existing committed groups and individuals would be able to occupy the space almost immediately. Time would be needed to extend insurances and the like, and grant funding would be needed to employ a qualified Youthworker/program coordinator, but in recent discussions with Donnybrook community members, it is expected that at least some service delivery could commence soon after receiving keys.



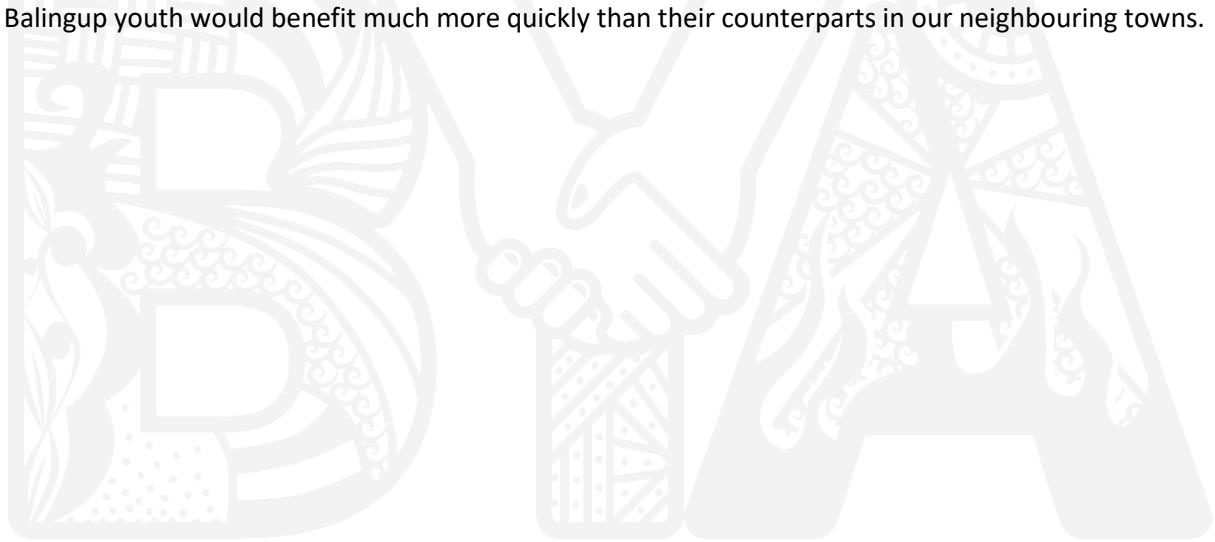
“ Working together to support our young people to be the best they can be. ”

Would your community group need to modify the premises?

There would be no need to modify the premises.

What services and/or programs will you offer to the young people of the Donnybrook Balingup Shire?

BYA would very much like to replicate the services it delivers in the Shires of Bridgetown-Greenbushes and the Shire of Manjimup. We offer psychological services, case management practical supports, training programs, belonging groups, after school activities like Art/Gaming/Cooking/Drop in. A Youth Advisory Group would be created and nurtured, as is the case in Bridgetown. It has taken significant time and effort to build the program list we have in the existing spaces, but we know that having the existing foundations Donnybrook Balingup youth would benefit much more quickly than their counterparts in our neighbouring towns.





DONNYBROOK DISTRICT HIGH SCHOOL

An Independent Public School

Dear Lisa

On behalf of Donnybrook District High School, I would like to put my full support behind a Youth Hub being established within the town of Donnybrook.

As a school we have a strong focus on our students' Social and Emotional Learning as we seek to enhance their:

- Self-awareness
- Self- management
- Responsible decision making
- Relationship skills and
- Social awareness

We recognise that to fully enhance the Social and Emotional Learning of our students, it goes beyond the school and its programs. An established Youth Hub within the community of Donnybrook, will be another example of a partnership with our community that is designed to support and engage our students.

Our student group, led by an exemplary Student Representative Council, are genuinely interested in working with the Shire of Donnybrook/Balingup to establish the Youth Hub. Student agency and voice will be crucial in its success and as a school we would like to help facilitate this for the betterment of the Donnybrook community.

The youth of today require a sense of self and a sense of purpose. They need to feel as though they belong to their community and that the community are behind them. A well thought out Youth Hub, with strong connections to outside agencies, has the potential to support our students and prepare them for where they need to go in life.

I sincerely hope that this initiative is viewed favourably as our students will benefit immensely from this investment in their future. If I can be of further support, please feel free to get back in contact.

Yours sincerely

James Milne
Principal

Senior Campus - 10 Bentley Street, Donnybrook WA 6239 Phone: 9732 4300

Junior Campus - 58 Mead Street, Donnybrook WA 6239 Phone: 9732 4400

WEB ADDRESS: www.donnybrook.wa.edu.au





WESTERN AUSTRALIA POLICE FORCE

Donnybrook Police Station

50 South Western Highway
Donnybrook WA 6239
TELEPHONE: (08) 9732 3333
EMAIL: Donnybrook.Police.Station@police.wa.gov.au

To whom it may concern.

LETTER OF SUPPORT FOR BLACKWOOD YOUTH ACTION

I am the Officer in Charge of Donnybrook Police Station, a position I have held for almost 12 months. The majority of my 37 year career has been based in Regional WA communities in the South West, Wheatbelt and Kimberley.

The Donnybrook Police Station is happy to provide a letter of support for the establishment of a Youth Hub, proposed to be located near the existing shire pump track. This is an innovative and exiting idea to engage all of our youth. We quite often hear how boring it is for youth in regional WA, and 'there's nothing to do'.

I have been involved previously with many youth programs in various locations and have seen firsthand the success in providing facilities and programs for youth to participate in, to learn life skills, which in turn will benefit the broader community in the future.

This proposal to engage volunteers to impart their life skills from a broad range of experiences and qualifications to our youth will be invaluable, enabling our youth to become better placed as they become respected members of the community.

The Donnybrook Police Station applauds Blackwood Youth Actions commitment to promoting the health and well-being of local youth through engagement in this community-based initiative. New and exciting programs to have our youth participate in, having our regional youth occupied and learning new experiences is vitally important

This project aligns with our 'Commissioners Intent' of 'Reducing Youth Offending', by strengthening community partnerships with Police and co-designing crime prevention programs and diversionary projects.

We fully support this initiative and look forward to it being successful and being part of the enjoyment, it will bring to some of our youth.

Kind Regards.

Terry TOWNSEND
Sergeant 7223
Donnybrook Police Station
Saturday 27 May 2023

LETTER

Youth

20th May 2023

Dear _____,

The Youth of Donnybrook, are requesting to have a Youth space in Donnybrook. The youth space will serves us enjoyment, development in friendships and a safe environment for young people.

Having this youth space in donnybrook means we will have a secure environment for young people to meet their peer, other community members and other students. The youth space will act as home to a variety of practical and helpful information and support, a setting where young people can link in with positive services, as well as a social hub in which to relax or play games and complete homework. Also, this space will help develop our physicals, social, emotional and cognitive abilities and to experience achievement, enjoyment, friendship and recognition.

It will be a relax and safe environment that can offer;

- a place to hang out an job positive activities and projects;
- opportunities for social interaction and social development
- a to sperate away from school and home life

The positive impacts that I see happening to the town is that their will be a change in the stereotype of the youth;

The new stereotype will promote;

- sense of ownership
- a new connection to the community
- an new attraction to Donnybrook for youth
- a new investment in caring about their community.

From,

The Youth and Khloe Watson

5.1 Expression of Interest Assessment Criteria

The Donnybrook CRC would like to have joint occupancy of the building along with Blackwood Youth Action for the use of the community groups which have sub-committees under the CRC committee. The Assessment criteria is answered below from the perspectives of three of these groups, which are currently ready to expand into the space.

A. Women Together B. Donnybrook Friends with Disability C. Food Relief Program.

1. What is the nature of your community group?
 - A. Women Together is a women's connection and leadership development group run by the CRC in collaboration with South West Women's Health and Information Centre. The group currently meets quarterly with activities and workshops being developed and run by some of its members at other times. Currently the meetups and activities are held between a local Café and the local library but with a more permanent and suitable space we would hope to expand on these current offerings.
 - B. Donnybrook Friends with Disability currently meet weekly as an inclusion and friendship group for adults living with disability within the shire of Donnybrook Balingup. Donnybrook Friends with Disability is a not-for-profit group run by volunteers and is run for the purpose of networking, friendship, and wellbeing of members of the community who are living with disability and their families. The group also aims to expand in the future to run support meetings for parents of children with disability and their children to nurture inclusion a sense of community and support.
 - C. Food Relief Program aims to support those in the community who are struggling with the increased cost of living and rising interest rates. There is a bigger need for food relief within our community and people in need are currently calling the Community Resource Centre for help. We would like to expand our capacity to do so as we do not have space to store goods in the current building.
2. How will your group contribute to the local community?
 - A. Women Together has the potential to foster the growth of many women in the community who have various passions, interests, and skills to share. We hope to continue to offer a space where women can connect with others and support each other to build on their skills and strengths. With this foundation of support and encouragement to continue on the path of growth and development of their ideas and passions the women involved will create and share many offerings that the wider community will have the opportunity to benefit from.
 - B. Donnybrook Friends with Disability will provide a safe judgement free space to nurture friendship, confidence, and a sense of belonging to people with disability, it will also help to provide community awareness of the needs of those with disability.

By providing a space to belong and talk it also promotes better mental health by helping those affected by disability to know that they are not alone.

C. Food Relief Program expands on the CRC's ability to offer food items and financial relief to those in need in our community. The positive impacts that we envision for our community having this program available is:

- Stress and mental health issues would be reduced if they could get help locally.
- Privacy in their times of need.
- Community coming together for people that are struggling.
- Community unable to grow their vegetables having access to these.

3. Does your group have a current premises?

The Donnybrook CRC has a premises on South Western highway, Donnybrook, however the building is not suitable for the growing needs of these groups.

A. Women Together currently meets quarterly, alternating between the Donnybrook Library and Café Tiffany's. A weekly Women's Wellness group linked to Women Together uses Café Tiffany for their weekly group on Wednesday evenings, as well a Workshop Series which is in development and due to begin in August. While the donation of these two spaces for our use has been appreciated, we feel that having (shared) ownership of a building like this one would allow the women involved to develop and expand their vision of what the group could be and create.

B. Donnybrook Friends with Disability are currently meeting in public spaces, cafes etc which makes it difficult to expand.

C. Food relief is currently offered through the CRC on a case-by-case basis but there is no capacity for storage of food items. At present if members of the community do come to us, we have to ring Donnybrook Lions club, or send them to the Anglican Church for help, and hope they have someone available at the time.

4. What days/hours would you use the premises?

A. Women Together would use the premises on Wednesday evenings between 6-8pm to begin with and would work around other partners when organising workshops and events approximately monthly.

B. Donnybrook Friends with Disability would like use of the building Mondays 10am-2pm, once a month on a weekend 10am-2pm with the option to have time once or twice on school holidays for school aged people with disability.

C. Food Relief Program is willing to work around other groups as it would be starting new services if/when a building is acquired. A weekly, weekday regular opening time with the option for the CRC manger to access the storage space throughout the week would be ideal to begin with.

5. Will your group be happy to share the premises with other community groups?

ALL. Yes, absolutely our vision is to have an inclusive, vibrant space shared by many community groups. In particular CRC sub group leaders have been in talks with BYA and Jesse Richards who is spearheading the Donnybrook Youth Group to all share the space for the betterment of our community.

6. What Date would your community group want to occupy the premises?

ALL. As soon as possible.

7. Would your group need to modify the premises? If so, how?

ALL. Donnybrook Friends with Disability may at same stage need to modify the toilets for use of a wheelchair and there is also a very small step to get into the building that may need a small ramp. We would also work together to consult with the community about how to fit out the building to suit the various groups who will be using it.

8. What services and/or programmes [if any] will you offer to the young people of the Donnybrook Balingup Shire?

A. Woman Together would be open to meeting with young people of the Donnybrook Balingup Shire to discuss what they would like us to bring to the space in terms of activities, workshops and events focussed on topics and issues that are important to them. We would also be open to contributing time, resources, and support to school holiday and after school programs.

B. Donnybrook Friends with Disability would like to have parent support group and this space would make it possible for their children to attend. This would help children with disability to have a social outing and their siblings to socialise and engage with peers who may also be struggling with living with a disabled sibling. We would also like to be able to have school holiday programmes for the children in our community with Disability. Our adult friendship group will also be able to be accessed by young adults who may have just left school.

C. Food Relief will be available and accessible to all community members. The Donnybrook Community Garden Inc has also offered on set days to donate fresh vegetables (non-chemical) to the Food Relief Program. The proximity of the garden to the building would make it easy to deliver on the set day/s as well as to develop and run programs around growing food, food preparation and sustainability.

(1) What is the nature of your Community Group?

Our Community Group promotes restoration of Vintage and classic vehicles to put on display to the public and we encourage motoring enthusiasts young and elderly to become members of the Veteran and Classic Car Club of WA (Inc).

(2) How will your group contribute to the local Community?

We encourage all ages to share their knowledge and assist each other in restoration of vehicles such as tractors, vintage cars, trucks, motor bikes and stationery motors.

Donnybrook has more than 200 motoring enthusiasts. Their vehicles are on display at all major events in Donnybrook.

(3) Does your group have current premises?

Yes, presently we are sharing a meeting room with the Donnybrook Mens Shed. However, with a growing membership we will eventually require larger premises.

(4) What days/hours would you use the premises?

Our general meetings are held on the 1st Sunday of the month, However, if it's a long weekend or Father's Day it is held on the 2nd Sunday.

Other uses would be when we host visiting clubs or when we have social events or workshops. This would vary depending on the nature of the event.

(5) Will your group be happy to share these premises with other Community Groups?

Yes we would be happy to share, However query how this will be managed to benefit all.

(6) What date would your Community Group wish to occupy the Premises?

Our times would vary depending on the event. We would use the premises mostly on weekends. Monthly meetings would be held as stated in clause (4).

(7) Would your Community Group need to Modify the Premises?

At this stage No, however, if agreeable we would like to display photos of our cars in picture frames all the same size and matching.

A lockable cabinet would assist for our personal property and records. We also have a book-shelf housing a motoring library.

(8) What services and programs (if any) will you offer to the young People of the Donnybrook Balingup Shire?

With larger premises we would be in the position to hold open days inviting younger people to work shops. Members could assist with their knowledge on how to maintain their vehicles, in return making for safer vehicles on the road. We could also have guest speakers and safety talks given by our local police.

I would like to add - many country towns have car museums which in turn bring many visitors to their town, on show they have vintage cars, motor bikes, tractors, car memorabilia, stationary motors - this could happen in the Donnybrook Balingup Shire, this would attract many visitors to our town. Donnybrook has two car clubs and over 200 car enthusiasts already. For this to go further it requires good premises or even land space for motoring bodies to share and erect a suitable building to accommodate motoring history.



Draft Discussion Paper Proposed BACH-Shire Donnybrook-Balingup SLA (Service Level Agreement) Framework June 2023

Objectives

- To return the Balingup Town Hall to the centre of community life
- To create a thriving and vibrant community, cultural and receptions hub
- To move towards the creation of a community-managed, Shire-owned asset as part of a broader Shire initiative to achieve greater consistency and transparency across its community-managed assets

An Asset Based Community Development (ABCD) model has been adopted that draws on the talents of the Shire of Donnybrook-Balingup's people, built assets and natural environment to leverage wellbeing, social and economic benefits to residents, individual artists and small businesses (People Place and Planet).

Proposed SLA Framework

Three new service level activities are proposed to add to the extensive current live performing arts programs and planned BACH Autumn Festivals and establishment of an annual Balingup Mid-Winter Ball that celebrates the creativity and entrepreneurship of the Shire's people and its natural and built assets:

1. Community engagement and wellbeing activities across all Shire age cohorts	Examples of community engagement and wellbeing activities delivered in the Balingup Town Hall: <ul style="list-style-type: none"> • Skills-based community workshop programs in drama, dance and music complemented by artists in residence programs in schools and care facilities, expand to include opera/music theatre recitals and other vocal activity • Annual 'battle of the bands' featuring original locally-developed music along with a professional development component 	Proposed Resource Allocation \$2 500 purchases 50 hours of local artists professional services to deliver community engagement programs
2. Seasonal Wellbeing Markets	Six bi-monthly markets to be held in the Balingup Town Hall featuring wellbeing products and services produced by local entrepreneurs and producers	\$1250 to cover hall-hire costs
3. Local small business Events Directory (Services and Products)	An online Events Directory service to connect people investigating the holding of receptions, long-table dinners and corporate events in the Balingup Town with Shire-based local small business service and products suppliers (see Attachment One prototype events portal structure currently under development).	\$4 250 buys 121.5 hours of expertise for social and print media to populate the Event Directory service areas and promote the Balingup Town Hall as a prime Winter receptions venue (see Attachment One)
For Further Discussion	<ul style="list-style-type: none"> • Lesser Hall established as a cinema with regular screening of curated, quality children and teenage films and an adult Art house cinema • Replacement of Hall chairs to receptions standard • Local Bechstein piano purchase and reconstruction to establish the Balingup Lesser Hall as a leading Classical, Chamber and Baroque Music venue for the Shire and South West • Tax deductibility for community activity donations • Current water ingress, Main and Lesser Hall acoustic treatment, floor restoration, security and power supply issues addressed as part of a maintenance audit • Longer term, explore main hall as an all-year round venue (Lesser Hall now airconditioned) 	Cost between \$5 000-\$10 000 Subject to tender Quote of \$20 000 to purchase and reconstruct the piano Maintenance costs to be determined

Attachment One Prototype BACH Events Directory

Proposed Shire of Donnybrook-Balingup Small Business Events Service and Producer Sectors to be Featured in Events Directory: ♦ Accommodation ♦ Gowns ♦ Cakes and Desserts ♦ Catering and Beverages ♦ Celebrants, ♦ Entertainment ♦ Event Planners and Stylists ♦ Florists ♦ Favours and Gifts ♦ Hair and Makeup ♦ Hire Items ♦ Photographers and Videographers ♦ Rings and Jewellery Gifts ♦ Stationery/Signage ♦ Transport



Accommodation



Gowns



Cakes and Desserts



Catering and Beverages



Celebrants



Entertainment



Event Planners / Stylists



Florist



Favours and Gifts



Hair and Makeup



Hire Items



Photographers and Videographers



Rings



Stationery and Signage



Transport



COUNCIL POLICY EM/CP-6 CARETAKER

STRATEGIC OUTCOME SUPPORTED: 11 - Strong, visionary leadership.

1. OBJECTIVE

- 1.1. The objective of this policy is to ensure Council avoids making major decisions, prior to an election, that would bind an incoming Council, prevent the use of public resources in ways that are seen as advantageous or disadvantageous to elected members seeking re-election or new candidates; and recognising the requirement for the Shire's administration to act impartially in relation to all candidates.

2. SCOPE

- 2.1. The discretionary policy to Elected Members and employees of the Shire of Donnybrook Balingup.
- 2.2. Whilst electoral candidates that are not sitting Elected Members cannot be compelled to comply with a policy of the Council, such candidates will be made aware of this policy and encouraged to cooperate with its implementation.

3. DEFINITIONS

- 3.1. **The Act** means *Local Government Act 1995*
- 3.2. **CEO** means Chief Executive Officer, Shire of Donnybrook Balingup
- 3.3. **Caretaker Period** means the period of time when the caretaker practices are in place prior to the election. The caretaker practices will apply from the close of nominations (37 days prior to the Election Day – Section 4.49 (a) of the Act) until 6.00pm on Election Day.
- 3.4. **Election Day** means the day fixed under the Act for the holding of any poll needed for an election but excludes an extraordinary election other than an extraordinary election to elect a new Shire President.
- 3.5. **Electoral Material** means any advertisement, handbill, pamphlet, notice, letter or article that is intended or calculated to affect the result in an election but does not include:
 - a. An advertisement in a newspaper announcing the holding of a meeting (Section 4.87 (3) of the Act).
 - b. Any materials exempted under Regulation 78 of the *Local Government (Elections) Regulations 1997*.
 - c. Any materials produced by the Shire relating to the election process by way of information, education or publicity, or materials produced by or on behalf of the Returning Officer for the purposes of conducting an election.
- 3.6. **Extraordinary Circumstances** means a situation that requires a major policy decision of the Council because:

- a. In the CEO's opinion, the urgency of the issue is such that it cannot wait until after the election;
- b. Of the possibility of legal and/or financial repercussions if a decision is deferred; or
- c. In the CEO's opinion, it is in the best interests of the Council and/or the Shire for the decision to be made as soon as possible.

3.7. Major Policy Decision means any:

- a. Decisions relating to the employment, termination or remuneration of the CEO or any other designated senior officer, other than a decision to appoint an Acting CEO, or suspend the current CEO (in accordance with the terms of their contract), pending the election.
- b. Decisions relating to the Shire entering into a sponsorship arrangement with a total Shire contribution that would constitute substantial expenditure unless that sponsorship arrangement has previously been granted "in principle" support by the Council and sufficient funds have been included in the Council's annual budget to support the project.
- c. Decisions relating to the Shire entering into the disposition of property or a commercial enterprise as defined by Sections 3.58 and 3.59 of the Act.
- d. Decisions that would commit the Shire to substantial expenditure or actions that, in the CEO's opinion, are significant, such as that which might be brought about through a Notice of Motion by an Elected Member.
- e. Decisions that, in the CEO's opinion, will have a significant impact on the Shire of Donnybrook Balingup or the community.
- f. Reports requested or initiated by an Elected Member, candidate or member of the public that, in the CEO's opinion could, be perceived within the general community as an electoral issue and has the potential to call into question whether decisions are soundly based and in the best interests of the community.

3.8. Public Consultation means a process which involves an invitation to individuals, groups or organisations or the community generally to comment on an issue, proposed action or proposed policy but does not include consultation required to be undertaken in order to comply with a written law.

3.9. Substantial Expenditure means expenditure that exceeds 0.1% of the Shire of Donnybrook Balingup's annual budgeted revenue (inclusive of GST) in the relevant financial year.

4. POLICY STATEMENT

Scheduling Consideration of Major Policy Decisions

4.1. So far as is reasonably practicable, the CEO should avoid scheduling major policy decisions for consideration during a Caretaker Period, and instead ensure that such decisions are either:

- a. Considered by the Council prior to the Caretaker Period; or
 - b. Scheduled for determination by the incoming Council.
- 4.2. Where extraordinary circumstances prevail, the CEO may submit a major policy decision to the Council (refer to clause 4.4).

Decisions made prior to Caretaker Period

- 4.3. This Policy only applies to decisions made during a Caretaker Period, not the announcement of decisions made prior to the Caretaker Period. Whilst announcements of earlier decisions may be made during a Caretaker Period, as far as practicable any such announcements should be made before the Caretaker Period begins or after it has concluded.

Role of the CEO in Implementing Caretaker Practices

- 4.4. The role of the CEO in implementing the caretaker practices outlined in this policy is as follows:
- a. The CEO will ensure as far as possible, that all Elected Members and shire employees are aware of this policy and practices at least 30 days prior to the start of the Caretaker Period.
 - b. The CEO will ensure, as far as possible, that any major policy or significant decisions required to be made by the Council are scheduled for Council resolution prior to the Caretaker Period or deferred where possible for determination by the incoming Council.
 - c. The CEO will endeavour to make sure all announcements regarding decisions made by the Council, prior to the Caretaker Period, are publicised prior to the Caretaker Period.
 - d. The CEO will provide guidelines for all relevant shire employees on the role and responsibilities of shire employees in the implementation of this policy.

Extraordinary Circumstances Requiring Exemption

- 4.5. Despite clause 4.1, the CEO may, where extraordinary circumstances exist, permit a matter defined as a 'major policy decision' to be submitted to the Council for determination during the Caretaker Period.

Appointment or Removal of the CEO

- 4.6. Whilst clause 3.7 a. above establishes that a CEO may not be appointed or dismissed during a Caretaker Period, the Council may, where the substantive officer is on leave, appoint an Acting CEO, or in the case of an emergency, suspend the current CEO (in accordance with the terms of their contract) and appoint a person to act in the position of CEO, pending the election, after which date a permanent decision can be made.

Inclusion of Caretaker Statement

- 4.7. To assist the Council to comply with its commitment to appropriate decision making during the Caretaker Period, a Caretaker Statement will be included in each report

submitted to the Council where the Council's decision would, or could, be a Major Policy Decision. The Caretaker Statement will state:

- a. *“The decision the Council may make in relation to this item could constitute a ‘Major Policy Decision’ within the context of the Shire of Donnybrook Balingup Caretaker Policy, however, an exemption should be made because, (insert the circumstances for making the exemption)”.*

Prohibition

- 4.8. It is prohibited under this policy for public consultation to be undertaken during the Caretaker Period (either new consultation or existing) on an issue which, in the CEO's opinion, could be perceived as intended or calculated to affect the result of an election, unless authorised by the CEO.
- 4.9. This Policy does not prevent any mandatory public consultation required by the Act or any other relevant Act which is required to be undertaken to enable the Shire to fulfil its functions.

Approval for Public Consultation

- 4.10. Given the prohibition under clause 4.8 of this policy, the Council should not commission or approve any public consultation where it is likely that such consultation will continue into the Caretaker Period.
- 4.11. Where public consultation is approved to occur during the Caretaker Period, the results of that consultation will not be reported to the Council until after the Caretaker Period, except where otherwise approved by the CEO or necessary for the performance of the Shire's functions as prescribed in Act or any other relevant Act.

Public Events Hosted by External Bodies

- 4.12. Elected Members may continue to attend events and functions hosted by external bodies during the Caretaker Period.

Shire Organised Civic Events/Functions

- 4.13. Events and/or functions organised by the Shire and held during the Caretaker Period will be limited to only those that the CEO considers essential to the operation of the Shire and should not in any way be associated with any issues that in the CEO's opinion, are considered relevant to, or likely to influence the outcome of, an election.
- 4.14. All known candidates are to be invited to civic events/functions organised by the Shire during the Caretaker Period.

Addresses by Elected Members

- 4.15. Excluding the President and Deputy President fulfilling their functions as prescribed by sections 2.8 and 2.9 of the Act, respectively, Elected Members that are also candidates should not, without the prior approval of the CEO, be permitted to make speeches or addresses at events/functions organised or sponsored by the Shire during the Caretaker Period.

Use of Shire Resources

- 4.16. The Code of Conduct for Council Members, Committee Members and Candidates and the *Local Government (Code of Conduct) Regulations 2021* provide that the Shire's resources are only to be utilised for authorised activities (for example - no use of employees for personal tasks or no use of equipment, stationery, or hospitality for non-Council business). This includes the use of resources for electoral purposes. It should be noted that the prohibition on the use of the Shire's resources for electoral purposes is not restricted to the Caretaker Period.
- 4.17. The Shire's employees must not be asked to undertake any tasks connected directly or indirectly with an election campaign and should avoid assisting Elected Members in ways that could create a perception that they are being used for electoral purposes. In any circumstances where the use of Shire resources might be construed as being related to a candidate's election campaign, advice is to be sought from the CEO.

Electoral Information and Assistance

- 4.18. All candidates will have equal rights to access public information, such as the electoral rolls (draft or past rolls), monthly enrolment details, and information relevant to their election campaigns from the Shire administration.
- 4.19. Any assistance and advice provided to candidates as part of the conduct of the Council election will be provided equally to all candidates.

Media Advice

- 4.20. Any requests for media advice or assistance from Elected Members during the Caretaker Period will be referred to the CEO. No media advice will be provided in relation to election issues or in regard to publicity that involves specific Elected Members. If satisfied that advice sought by an Elected Member during the Caretaker Period does not relate to the election or publicity involving any specific Elected Member(s), the CEO may authorise the provision of a response to such a request.

Publicity Campaigns

- 4.21. During the Caretaker Period, publicity campaigns, other than for the purpose of conducting (and promoting) the election will be avoided wherever possible. Where a publicity campaign is deemed necessary for a Shire activity, it must be approved by the CEO. In any event, the Shire's publicity during the Caretaker Period will be restricted to communicating normal Shire activities and initiatives.

Election Process Enquiries

- 4.22. All election process enquiries from candidates, whether current Elected Members or not, will be directed to the Returning Officer or, where the matter is outside of the responsibilities of the Returning Officer, to the CEO.

5. DELEGATION AND AUTHORISATION

- 5.1. Nil

COUNCIL POLICY EM/CP-6 CARETAKER



6. LEGISLATION

- 6.1. *Local Government Act 1995*
- 6.2. *Local Government (Elections) Regulations 1997*
- 6.3. *Local Government (Code of Conduct) 2021 Regulations 2021*

7. POLICY VERSION

Related Policies:	Nil		
Related Procedure:	Nil		
Responsible Department:	Executive Services		
Reviewer:	Corporate Planning and Governance Officer		
Review Frequency:	Biennial	Next Due:	2023
Version Date:	21/12/21	Synergy #:	NPP7990
Policy Version Details			
Initial Adoption Date:	23/08/2017	Decision Reference:	NA
Version Decision Date:	21/12/21	Decision Reference:	213/21
Version Synopsis:	<ul style="list-style-type: none"> • Removed policy number 1.18 and added new policy ID; and • Add a scope and definitions for 'the Act' and 'CEO'; and • Changed the word 'staff' to 'shire employees', changed 'the caretaker Policy' to 'this policy', changed ' The Shire's Code of Conduct and the Local Government (Rules of Conduct) Regulations 2007 ' to ' The Code of Conduct for Council Members, Committee Members and Candidates and the Local Government (Code of Conduct Regulations 2021 under the heading Use of Shire Resources; and • Updated references to other clause numbers within the policy; and • Removed section 17. Media Attention, as it's covered in the Code of Conduct Div 4 Sec 17; and • Removed Local Government (Rules of Conduct) Regulations 2007; and • Added Local Government (Model Code of Conduct) Regulations 2021. 		



WALGA Local Government Convention 2023

Sunday 17 September

2:00pm – 3:30pm	Registrations open
3:30pm – 5:00pm	Mayors and Presidents Forum (invitation only) Gihan Perera: Leadership speaks
5:00pm – 8:30pm	Welcome drinks <i>Local Government Awards</i>

Monday 18 September

6:00am	Registrations open
6:45am – 8:50am	Breakfast with Heads of Agencies (invitation only)
9:00am	Convention opens Welcome to Country Opening Addresses
10:05am	Keynote by Dominic Thurbon: Business Disruption, Behavioural Change and Transformation Expert Ruth Callaghan: the Role of AI in Local Government
10:30am	Convention Exhibition opens
11:30am – 12:00pm	Morning tea
12:00pm – 1:15pm	State Political Session with Ben Harvey, Chief Reporter, <i>The West Australian</i>
1:15pm – 2:00pm	Lunch
2:00pm – 5:00pm	WALGA AGM (invitation only) <i>Diploma Graduation Showcase in Pixels Award</i> Convention Exhibition closes
6:00pm	Buses to the Westin
6:30pm – 9:30pm	Gala cocktails <i>Life Member Award</i>

Tuesday 19 September

6:00am	Registrations open
7:30am – 8:50am	Convention Breakfast with Michelle Payne (separate registration)
9:00am	Federal Minister Address and Q&A Convention Exhibition opens
10:00am	Diversity Panel Session Planning Showcase opens
11:10am – 11:30am	Morning tea
11:30am – 12:30am	Plenary Sessions: Active Mobility and Regional Housing
1:00pm – 1:45pm	Lunch
1:45pm	Closing Keynote President's close
3:30pm	Convention closes



WALGA Supplier Showcase 2023

Tuesday 19 September

7:00am – 9:30am	Exhibitor registration and display bump-in
7:00am – 8:30am	Regional Road Chairs Workshop
10:00am	Showcase opens
12:00pm – 1:00pm	Lunch
1:00pm – 3:00pm	Traffic Management Forum
3:00pm – 5:00pm	Construction Forum
5:00pm – 7:00pm	Supplier Showcase Sundowner
7:00pm	Showcase closes

Wednesday 20 September

7:00am – 9:30am	Exhibitor registration and display set up
9:00am – 10:00am	Morning tea
10:00am	Showcase opens
10:00am – 12:30pm	Procurement Network Forum
12:30pm – 1:30pm	Lunch
1:45pm – 3:45pm	Energy Forum
4:30pm	Showcase closes
From 4:30pm	Bump-out



WALGA

WORKING FOR LOCAL GOVERNMENT



Council Plan 2022-2032 Bi-Annual Update

— 1 April 2023 - 30 June 2023

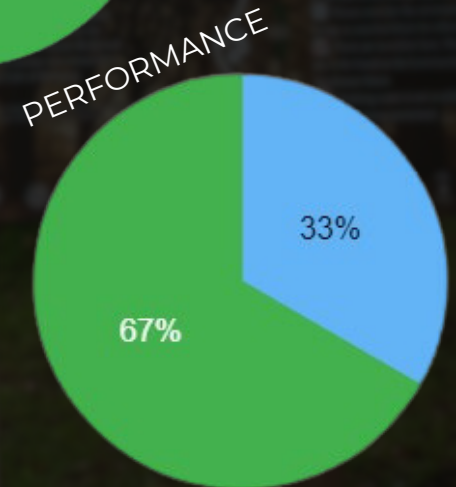
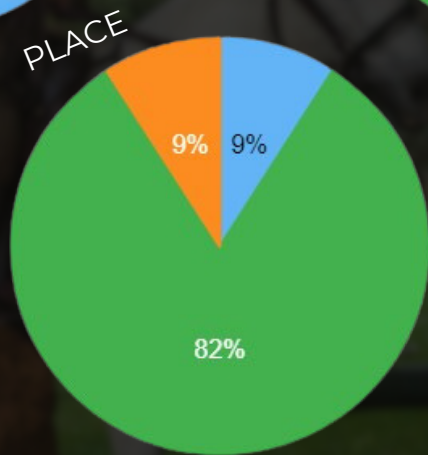
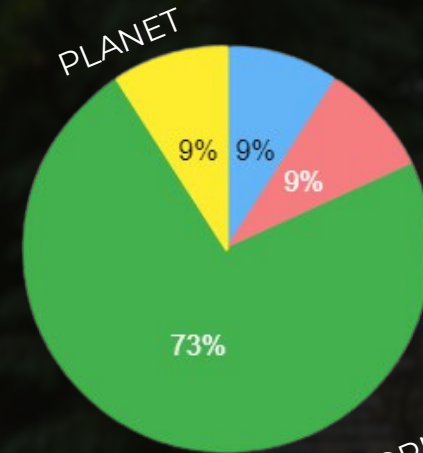
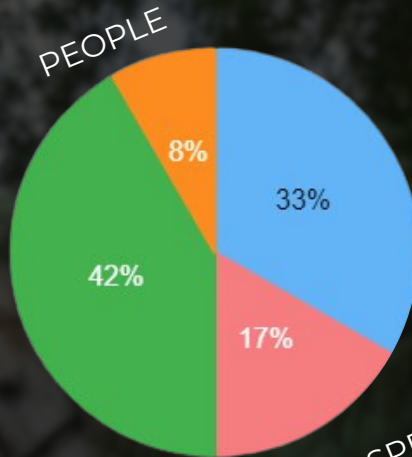
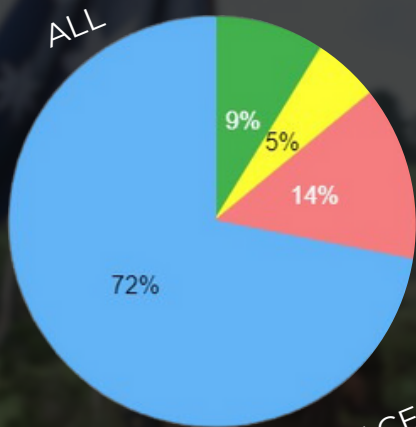
— Shire of Donnybrook Balingup





Projects & Milestones Update

— 1 April 2023 - 30 June 2023



ACHIEVED

IN PROGRESS

NOT STARTED

MONITOR

DEFER

Council Plan Item	2022-2023 Projects & Milestones	Update (April-June)	Project / Milestone Status (Apr-Jun)
PEOPLE			
Outcome 1. A diverse and growing population.			
Objective 1.1 Attract and retain more families with children, and younger adults.			
1.1.1 Establish a Youth Leadership Group to develop a youth plan for Council's consideration.	☑	<ul style="list-style-type: none"> • Workshop facilitated by YACWA held on the 1st of May in the Donnybrook Memorial Hall and attended by stakeholders in the youth space. Contributors included, Donnybrook District Senior High School (DDHS), Donnybrook Scouts, Junior Netball, Kirup Progress Association, the Community Resource Centre, Junior Football, Donnybrook Town Team, Parents and Citizens Association from DDHS, Recreation Centre, Manea Senior Campus, Investing in Our Youth, Promote Preston. Gaps and opportunities within Donnybrook-Balingup Shire were identified, links between stakeholders were made. Subsequently Youth Mental Health First Aid Training will be conducted at the Donnybrook Recreation Centre on the 14th and 15th of August. • Meetings held with Community Development Officers from Capel Shire and City of Bunbury to establish what they are doing in the youth space to help inform our own youth leadership project. • Community Engagement Officer attended a meeting in Bunbury at their youth precinct, Koolambidi Woola with YACWA and youth workers from Local Governments throughout the South West on the 4th of May • Ongoing engagement with the Student Representative Council group from Donnybrook District Senior High School. • Pump Track building Expressions of interest have been advertised and responded to by a collaboration with young people from DDHS, the Blackwood Youth Alliance and Parents and Citizens representative and School Board Member Jesse Richards. There is a possibility that this building will serve as a headquarters for a youth reference group. Expressions of Interest to be considered in the July or August OCM. 	Achieved
1.1.2 Develop a campaign to promote the Donnybrook Adventure Zone with the Pump Track, Skate Park and Apple Fun Park.	☑	<ul style="list-style-type: none"> • Officers continue to work on a tourism campaign, outlining consistent advertising themes. Officers are building relationships with local videographers and photographers to engage in this campaign. • Initial quotes and time constraints have caused some delay, officers are seeking other options and plan to commence work 2023-2024. • Shire Calendar marketing campaign began in June, with the theme being "On The Map" which ties into this marketing campaign. • OCM resolution (May 2023) to defer media campaign to 2023-24 year. 	Defer

Council Plan Item	2022-2023 Projects & Milestones	Update (April-June)	Project / Milestone Status (Apr-Jun)
1.1.4 Develop and promote programs and services for children and younger adults in the Recreation Centre.	☑	<ul style="list-style-type: none"> Homeschool sports program continuing throughout April/June period. Exploring youth activities to take place at the Centre that does not involve sport but concentrate on social activities such as crafts and mindfulness. Youth Mental Health First Aid will be held at the Centre on the 14th and 15th of August. 	Achieved
Objective 1.2 Support older people in the community to positively age in place.			
1.2.2 Promote the availability of digital literacy classes for seniors at the Community Resource Centre through the Shire's communication channels.	☑	<ul style="list-style-type: none"> Further digital literacy classes will be held at the Community Resource Centre in November 2023. Officers will promote these classes through a variety of targeted communication channels including the local Senior's Club. Stakeholder Engagement has highlighted the need for scam awareness training, officers are looking to partner with the Bendigo Bank to provide this training. Officers are seeking to meet with a variety of senior's groups within the district to further build Shire relations and encourage regular communications. 	Achieved
1.2.3 Develop and promote social and physical development programs for older people in the Recreation Centre.	☑	<ul style="list-style-type: none"> As we move into winter, we will aim to continue promoting the Strength For Life program and incentivise attendance by introducing fun challenges. The Senior Community Engagement Officer uses meetings with the Seniors Club in the Seniors Room at Donnybrook Community Library to further promote physical development programs for older people in the Recreation Centre. 	Achieved
Objective 1.3 Improve access and inclusion for people facing barriers.			
1.3.1 Review the Disability Access and Inclusion Plan.	☑	<ul style="list-style-type: none"> The Senior Community Engagement Officer has liaised with Department of Communities and established a new timeline for the new Disability Access and Inclusion Plan which will be adopted by November 2023. The Senior Community Engagement Officer is networking with the South West Access and Inclusion Network to ascertain and adopt best practise in relation to developing an updated Disability Access and Inclusion Plan. The Senior Community Engagement Officer has attended a Disability and Access Inclusion Plan workshop which informed the senior Community Engagement Officer how the outcomes for the current plan can be addressed. This review is due on the 31st of July. Senior Community Engagement Officer has been reviewing the current plan and establishing a network of stakeholders with whom to consult. The Senior Community Engagement Officer is having ongoing meetings with the Seniors Club to assist in identifying and remediating (where possible) accessibility issues in the Shire. 	Defer
Objective 1.4 Encourage recognition and respect for all cultures.			
Outcome 2 A safe and healthy community.			
Objective 2.1 Improve access to facilities and services to support community health and wellbeing.			

Council Plan Item	2022-2023 Projects & Milestones	Update (April-June)	Project / Milestone Status (Apr-Jun)
2.1.1 Promote external grants currently available for community groups to maintain and develop community facilities.	☑	<ul style="list-style-type: none"> • Grantfinder tool on front page of Council website. Regular mailshots sent out from Chamber of Commerce, Tourism associations and community resource centre. Verbally promoted to every relevant contact/meeting. • Grantfinder stats show more people signed up in May than ever before. 	Achieved
2.1.2 Implement the Donnybrook Community, Sporting, Recreation and Events Precinct (VC Mitchell Park) Project.	☑	<ul style="list-style-type: none"> • Achieve Hold Point 2 (Design Development) - due 31 May • Design Development Presentation to Council - 31 May • Submission for Council Approval of Hold Point 2 and Approval to progress with Hold Point 3 Construction Documentation, including recommendation to adopt Peer Review Report - SCM 7 June • Commence Construction Documentation - July • Implement Peer Review recommendations - in progress 	Achieved
2.1.4 Partner with health and allied health organisations (e.g. WACHS, Hall and Prior, St Johns Ambulance) to consolidate the Donnybrook health precinct as a viable and vital suite of local health services and facilities.	☑	<ul style="list-style-type: none"> • Inaugural meeting of health organisations and Shire took place early April. Agreement in principle to form a health precinct partnership and work more closely together. • Met in May and decided to widen membership of the group to include representatives from the South West Aboriginal Medical Services and District Area Health Committee. • MoU agreed in principle and is currently with governance departments of each organisation for review. • Next meeting set for a half day in July to workshop specific objectives/outcomes and explore community consultation methods. 	Achieved
Objective 2.2 Facilitate, encourage and support a diverse range of festivals, community events, arts and cultural activities.			
Objective 2.3 Maintain community safety.			
2.3.1 Partner with WA Police to distribute community and road safety education in the community and local schools.	☑	<ul style="list-style-type: none"> • Officers are developing strategies to trial short-term awareness and potentially permanent ways to build a strong road safety message with the district. Strategies include posting road safety content on social media to encourage awareness in the community, particularly around school holidays and public holidays. • Officers are gathering communication resources and seeking options for funding, to enable refreshed ideas and concepts on previous education and promotion on road safety initiatives. • Officers are seeking to trial a Roadside Art Campaign with local school students, partnering with local police to provide road safety education. • Officers are creating continued awareness on the streets of Donnybrook Balingup by providing "Please Slow Down Consider Our Kids" stickers for residents to place on their wheelie bins. These are available at the Shire's Administration building. 	Achieved

Council Plan Item	2022-2023 Projects & Milestones	Update (April-June)	Project / Milestone Status (Apr-Jun)
2.3.2 Advocate for the State Government to provide safer pedestrian crossings across South Western Highway.	<input checked="" type="checkbox"/>	<ul style="list-style-type: none"> A request has been submitted to MRWA to consider improved pedestrian crossing in Balingup when undertaking future planned works. 	Monitor
2.3.3 Maintain safe practices within the Recreation Centre that align with federal and state government policies and procedures.	<input checked="" type="checkbox"/>	<ul style="list-style-type: none"> Work Health and Safety Officer is reviewing and updating documentation to comply with Work Health and Safety legislation. Review of chemical register currently in action and an update of the Safety Data Sheets is taking place. LGIS and Royal Lifesaving Society WA safety assessment (public pool) coordinated for July 2023. 	Achieved
Objective 2.4 Encourage responsible animal management.			
PLANET			
Outcome 3 The natural environment is well managed for the benefit of current and future generations.			
Objective 3.1 Care for the natural environment, including weed and pest management.			
3.1.1 Review weed management practices on Shire managed land.	<input checked="" type="checkbox"/>	<ul style="list-style-type: none"> Report is being compiled based on peer reviewed articles relating to chemical methods of weed treatment, alternative method, and information relating to practices of similar shires. 	Defer
3.1.2 Enable more opportunities for community volunteers, students, work for the dole, and prisoner release program participants to take part in environmental projects (i.e. river clean-up, weeding, tree planting, etc).	<input checked="" type="checkbox"/>	<ul style="list-style-type: none"> Currently applying for State funding to assist with Environmental projects; these projects contain volunteer assistance requirements and opportunities for students. A rabbit control program is being undertaken along the Preston river that includes landowner participation on their properties. Prisoner release programs are currently not available for use in the Shire of Donnybrook Balingup. Environmental Officer has registered interest in participation, should the program resume. Leschenault Catchment Council are assisting the Shire in developing a community group to assist in the environmental management of the Preston River foreshore. Other in-kind support is continuing with the Leschenault Catchment Council and Recognised Biosecurity Groups. A project to improve environmental outcomes at the Racecourse Flora Reserve in Balingup is being developed in collaboration with the Balingup Friends of the Forest, including Volunteer Community events. 	Achieved
Objective 3.2 Develop community readiness to cope with natural disasters and emergencies.			
3.2.1 Partner with DFES to construct the new Argyle- Irishtown Bushfire Brigade Station.	<input checked="" type="checkbox"/>	<ul style="list-style-type: none"> An application for funding was submitted to the Department of Fire and Emergency Services (DFES) in March as part of the annual Local Government Grant Scheme process. A result is expected to be announced by DFES mid-August. 	Achieved

Council Plan Item	2022-2023 Projects & Milestones	Update (April-June)	Project / Milestone Status (Apr-Jun)
3.2.2 Partner with Department of Communities to ensure evacuation/welfare centres are fit for purpose.	☑	<ul style="list-style-type: none"> The Senior Community Engagement Officer was successful in a grant application with the national Australia Bank to purchase a generator for the Balingup Community to be used in their Recreation Centre in the event of an emergency to ensure that residents have access to air conditioning and communications. Quotes are currently being sought for a trailer and shelter to store the generator. 	Achieved
3.2.3 Partner with peak community organisations to provide triennial recovery coordination training.	☑	<ul style="list-style-type: none"> WALGA Recovery Coordinators Course for Local Government attended by relevant staff on 4th and 5th of May. Local Recovery Coordinator attended the Shire of Donnybrook Balingup LEMC Meeting and Exercise on the 16th of May. 	Achieved
3.2.4 Provide support for emergency services volunteers.	☑	<ul style="list-style-type: none"> Bush Fire Advisory Committee Annual General Meeting was conducted in May. No significant changes were made to the Shire's Brigade Leadership team. Several introductory firefighting training courses have been facilitated and delivered for new brigade members. 23 new firefighters have met the requirements to become active firefighters for the Shire of Donnybrook Balingup. The Shire made application to DFES through the National Disaster Risk Reduction (NDRR) process for 3 new electronic fire danger rating signs to be placed at strategic locations throughout the Shire. A result is yet to be announced. Local Emergency Management Committee Meeting was held in May. The updated Local Emergency Welfare Plan was accepted by the Committee and recommended to Council for adopting. Local Emergency Management Arrangements – community feedback through consultation sessions and a survey was sought to perform a routine update of these arrangements. These arrangements are currently in a draft phase. A consultation session was coordinated by the Shire for Brigade Leaders to discuss and review emergency vehicle resourcing throughout the Shire. Fire Break Order – several recommendations were made by the Bush Fire Advisory Committee to update this document. These recommendations were accepted by Council and the Fire Break Order booklet is currently in production. 	Achieved
Objective 4.1 Encourage the adoption of sustainable practices.			
4.1.1 Participate in the Warren Blackwood Alliance of Councils Climate Change Impact Reference Group to establish a sub-regional climate change policy.	☑	<ul style="list-style-type: none"> Item Achieved in previous reporting period. 	Achieved
Objective 4.2 In line with the WA targets, and the Paris Agreement, reduce greenhouse gas emissions to net zero by 2050.			

Council Plan Item	2022-2023 Projects & Milestones	Update (April-June)	Project / Milestone Status (Apr-Jun)
4.2.2 Provide energy efficient lighting across the Shire, in line with the Shire's Cities Power Partnership pledge.	☑	• Nil progress. Requires external grant funding to implement.	Monitor
Outcome 5 A sustainable, low-waste, circular economy.			
Objective 5.1 Reduce waste generation			
5.1.1 Produce a Local Waste Strategy to identify measures to reduce waste going to landfill and establish public education and communication approaches to encourage waste reduction behaviours, including recovery, reuse, and recycling.	☑	• New waste management contract executed with Cleanaway on 29 June 2023. Includes waste education services and web portal solution that will support overall waste strategy with data and information. Ongoing discussion with DWER concerning DWMF license and long term management / rehabilitation of site.	In Progress
Objective 5.2 Increase material recovery and recycling			
Objective 5.3 Reduce Landfill			
5.3.1 Implement the Landfill Closure Management Plan.	☑	• Ongoing renewal of lease with Department of Biodiversity, Conservation and Attractions and amending facility licence with Department of Water and Environmental Regulation to reflect the endorsed Landfill Closure Management Plan.	Achieved
5.3.2 Collaborate with neighbouring councils to review regional waste options to reduce landfill (such as waste to energy facilities).	☑	• New waste management contract executed with Cleanaway on 29 June 2023. Includes waste education services and web portal solution that will support overall waste strategy with data and information. Ongoing discussion with DWER concerning DWMF license and long term management / rehabilitation of site.	Achieved
PLACE			
Outcome 6 The built environment is responsibly planned and well maintained.			
Objective 6.1 Ensure sufficient land is available for residential, industrial and commercial uses.			
6.1.1 Review the Local Planning Strategy.	☑	• Final draft endorsed by Commissioner in March 2023 and forwarded to the DPLH for certification to advertise. Awaiting notification from DPLH.	Achieved
6.1.2 Review the Local Planning Scheme.	☑	• Officers are continuing to prepare the Scheme documentation.	Achieved
6.1.4 Advocate for provision of relevant services and infrastructure to facilitate appropriate land development.	☑	<ul style="list-style-type: none"> • Continued liaison with the Water Corporation regarding various infrastructure upgrades throughout the Shire as well as the installation of the wastewater pump station near Bridge Street, Donnybrook. • Ongoing liaison with the South West Development Commission regarding possible funding opportunities for the development of infrastructure to support residential development. 	Achieved
Objective 6.3 Create vibrant, attractive and welcoming towns.			
6.3.2 Support community groups to design and implement townscape works in Donnybrook, Balingup and Kirup.	☑	<ul style="list-style-type: none"> • Recurrent funding to Balingup Townscape Committee coordinated as per Council Policy and provisioned in 23-24 draft Budget. • Assistance to Kirup Progress Association ongoing, including investigation of funding support via Talison. • Support for Mullalyup Improvement Group mural. • No additional works via Donnybrook Town Team presently in discussion with Shire. 	Achieved

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Objective 6.4 Provide attractive, well maintained streetscapes, verges and trees.			
6.4.1 Enhance Donnybrook Arboretum.	<input checked="" type="checkbox"/>	<ul style="list-style-type: none"> Item Achieved in previous reporting period. 	Achieved
6.4.2 Enable growth of the urban tree canopy by making a suitable number of trees available per annum to support a community tree planting program.	<input checked="" type="checkbox"/>	<ul style="list-style-type: none"> A document regarding suitable trees for urban gardens and verges has been prepared with the assistance of both Parks and Gardens Supervisor and Works Supervisor. Under review internally, to be made available to interested community members. Verge Tree program advertising (social media, other media) began early July. 	Achieved
Objective 6.5 Provide attractive and sustainable parks, playgrounds and reserves.			
6.5.1 Support Kirup Progress Association to seek funding opportunities to develop the Mill Park concept.	<input checked="" type="checkbox"/>	<ul style="list-style-type: none"> Met with KPA in late March. They are seeking funding from Shire to install a barbeque. Liaising with KPA on whether funding might be available at the end of the financial year. Held discussions with Talison as to future funding opportunities for Mill Park. 	Achieved
Outcome 7 Heritage assets are valued and respected.			
Objective 7.1 Identify, preserve and showcase local heritage.			
7.1.1 Review the Local Heritage Survey, the Shire Heritage List and continue to promote sensitive heritage adaption projects and initiatives.	<input checked="" type="checkbox"/>	<ul style="list-style-type: none"> Ongoing collaboration with the appointed heritage consultant, to develop the overall Local Heritage Survey as the foundation for the Local Heritage Framework. Shire Officers are continuing to review the copious amounts of information, source and take photographs, make site visits and prepare relevant documentation. 	Achieved
Outcome 8 Safe and convenient movement of people into and around the district.			
Objective 8.1 Improve road safety, connectivity and traffic flow for all users.			
8.1.1 Advocate for the State Government to upgrade and improve key regional transport infrastructure.	<input checked="" type="checkbox"/>	<ul style="list-style-type: none"> Regional Road Group Meeting with MRWA and WALGA, including consideration of funding strategies. Liaison with SWDC regarding rail line reactivation. 	Achieved
Objective 8.2 Provide sufficient parking for all needs.			
Objective 8.3 Provide safe, well connected paths for pedestrians, cyclists and gophers.			
8.3.1 Review the Shire's pathway strategy including the development of a 5-year expansion and renewal path program.	<input checked="" type="checkbox"/>	<ul style="list-style-type: none"> Recommended for deferral due to resource constraints. External funding for Preston River pathway announced. 	Defer

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Objective 8.4 Improve access to public transport.			
8.4.2 Advocate for Transport WA to provide safer bus stops along school bus routes.	☑	• Main Roads WA have now relocated the school bus stop at Marshall Road intersection with South Western Highway.	Achieved
PROSPERITY			
Outcome 9 A thriving economy.			
Objective 9.1 Build and strengthen stakeholder relations.			
Objective 9.2 Attract and retain a diverse mix of businesses and investment opportunities.			
9.2.1 Partner with Regional Development Australia, South West Development Commission, and the Donnybrook- Balingup Chamber of Commerce and Industry to develop a local Economic Development Strategy for the Shire of Donnybrook Balingup.	☑	• Community Wealth Building proposal has been drafted and letters sent to Ministers and local MP to offer the Shire as a pilot to deliver a CWB model. If successful, this will steer the further development of the economic development strategy.	Achieved
Objective 9.3 Enable appropriate infrastructure to support and enhance business.			
9.3.1 Advocate for Development WA to further develop Sandhills Industrial Area.	☑	• No additional action this reporting period.	Monitor
Objective 9.4 Facilitate access to quality education, training and work opportunities to attract and retain students.			
9.4.1 Through the Workforce Plan explore opportunities for apprenticeships and traineeship to provide more employment opportunities in the Shire of Donnybrook Balingup organisation.	☑	• Business case being developed and will be fed into the budget process.	In Progress
Outcome 10 A popular destination for visitors and tourists.			
Objective 10.1 Encourage more people to stop, shop and experience the Shire of Donnybrook Balingup.			
10.1.1 Partner with the Bunbury Geographe Tourism Partnership (BGTP) and Southern Forests Blackwood Valley Tourism Association (SFBVTA) to develop local tourism marketing initiatives.	☑	• BGTP and SFVTP continue to operate effectively as external organisations, with reporting/accountability back to member local governments. Various Board meetings for tourism groups in this reporting period.	Achieved
10.1.2 Provide wayfinding signage to improve awareness and access to places of interest.	☑	• Met with the Donnybrook Balingup Chamber Commerce and Industry, awaiting their feedback to guide next steps.	In Progress

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10.1.3 Support the local backpacker industry (possibly through the Donnybrook Balingup Chamber of Commerce and Industry) to host events and community BBQs to attract, engage with, and retain backpackers.	☑	<ul style="list-style-type: none"> In discussions with Brook Lodge Backpackers about hosting a John Curtin Volunteers Weekend event in September wherein they'll host volunteers from Curtin University in exchange for assistance with grounds keeping. This will promote the Brooke Lodge Backpackers to an appropriate demographic and provide the business with some support via the volunteers. Working with Brook Lodge backpackers on potential expansion plan which will mean they can accommodate more workers. 	Defer
10.1.4 Advocate for Glen Mervyn Dam eco-tourism opportunities.	☑	<ul style="list-style-type: none"> Correspondence with Shire of Collie, they don't have the resources to run with anything but will support the Shire on any initiatives. 	In Progress
Objective 10.2 Improve visitor infrastructure and services.			
10.2.1 Advocate for realignment of the Munda Biddi Trail through the centre of Donnybrook.	☑	<ul style="list-style-type: none"> Bid submitted to Trail Planning Grant Program. Liaised with DBCA about potential for realignment. They have identified various realignment challenges. Bid to the Trail Planning Grant Program was unsuccessful. Feedback was that firmer support from DBCA was needed and a more detail around deliverables. Was encouraged to apply again later in the year. 	Achieved
PERFORMANCE			
Outcome 11 Strong, visionary leadership.			
Objective 11.1 Provide strategically focused, open and accountable governance.			
11.1.1 Provide an annual review of key informing strategies to the Integrated Planning and Reporting Framework to inform the Annual Budget.	☑	<ul style="list-style-type: none"> 5-yearly asset revaluations presented to May OCM. Asset Management Plans review presented to June OCM. Desktop review of Long Term Financial Plan near completion, for presentation to August OCM. Interim Audit completed. 	Achieved
11.1.2 Provide a review of local laws.	☑	<ul style="list-style-type: none"> Arrangements are being made with an external consultant to conduct full review of Waste Local Law and Animals, Environment and Nuisance Local Laws. 	Defer
11.1.3 Facilitate access to mandatory councillor training.	☑	<ul style="list-style-type: none"> Item Achieved in previous reporting period. 	Achieved
Objective 11.2 Improve community consultation and engagement.			

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11.2.3 Review best practice approaches for conducting council meetings and consider recommendations to enhance community engagement.	☑	<ul style="list-style-type: none"> • Council resolution (May) to defer item until following LG elections in October. • Along with the full redesign of the Council Meetings webpage, information regarding Public Question Time and the submission of Petitions was added to the website along with online and printable forms. The forms guide the questioner through the process and ensure that questions and petitions can be addressed in a timely manner. 	Defer
11.2.4 Live stream council meetings.	☑	<ul style="list-style-type: none"> • Item Achieved in previous reporting period. 	Achieved
11.2.5 Develop a campaign to populate the Shire's customer database to support more efficient and effective engagement with community members.	☑	<ul style="list-style-type: none"> • Updated Community directory has been made available on the Shire's website for community use. 	Achieved
Outcome 12 A well respected, professionally run organisation.			
Objective 12.1 Deliver effective and efficient operations and service provision.			
12.1.1 Prepare grant applications to secure funds needed to address community priorities and implement major projects.	☑	<ul style="list-style-type: none"> • Applied for grant funding to Trails Planning Program to realign the Munda Biddi. • Applied for grant funding via the Native Forests Transition program to fund a business incubator unit in Donnybrook. • Federal/State roads and bridge funding applications coordinated. • Emergency Management funding application lodged. 	Achieved
12.1.2 Provide and deliver an Internal Audit Program.	☑	<ul style="list-style-type: none"> • Internal auditor (AMD Accounting) conducted two-day on-site audit in April. 	Achieved
12.1.3 Review Shire IT, including business and customer service software (such as intramaps).	☑	<ul style="list-style-type: none"> • Business Enterprise Ethernet installation completed at Bentley Street office. • Business Enterprise Ethernet installation completed at South Western Highway office. • RFQ for renewal of Server Infrastructure completed and awarded. 	Achieved

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12.1.5 Review plans for appropriate Shire administration facilities to meet Council, employee and customer needs.	☑	<ul style="list-style-type: none"> Item Achieved in previous reporting period. 	Achieved
Objective 12.2 Continuously improve workplace culture.			
12.2.1 Review the Workforce Plan.	☑	<ul style="list-style-type: none"> Workforce Plan prepared by external consultant (~November), with input from staff. 	Achieved
12.2.3 Provide an employee engagement program.	☑	<ul style="list-style-type: none"> Employee Assistance Program coordinated via LGIS, with subsidised cost to Shire as LG member to LGIS. Membership to program confirmed in June. 	In Progress
Outcome 13 Increased community capacity.			
Objective 13.1 Enable community organisations and community champions to deliver services and projects to meet local needs.			
13.1.1 Fund community organisations through the Community Grants Funding Scheme.	☑	<ul style="list-style-type: none"> All funds available for the Community Grant Funding Scheme in 2022-2023 were allocated and acquitted. Major Grants are now available and seven community groups have applied. The deadline for major grants has been extended until the 21st of July. 	Achieved
13.1.2 Develop a standardised community lease for community and sporting groups.	☑	<ul style="list-style-type: none"> The Draft Property Management Framework (PMF) was endorsed by Council (the Commissioner) at the March Ordinary Council Meeting for further community consultation. In light of the extensive amount of information involved in the PMF the stakeholder engagement strategy chosen was consultation via the Shire's website. The PMF was broken down into three categories, over three easy to follow pages including flowcharts, info graphs and FAQs which were designed to assure the PMF is easily understood to ensure suitable feedback could be provided by the community. The website allowed users to submit feedback or questions anonymously to encourage all types of feedback. The consultation period ends on 21 July 2023. Officers will consider feedback from consultation and report recommended changes to Council (Commissioner) for consideration. 	Defer

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13.1.3 Partner with key stakeholders to support, encourage and recognise community volunteers.	☑	<ul style="list-style-type: none"> • The Community Engagement Officer partnered with the Donnybrook Community Resource Centre and the Donnybrook Regional Tourism Association to produce a "thank a volunteer" event at the Donnybrook Station Markets on the 20th of May. The following groups were invited and accepted the opportunity to thank and recruit volunteers: • Blackwood United Football Club, • Donnybrook CRC, • Donnybrook Town Team, • Friends with Disabilities, • Chamber of Commerce, • RSL, • Donnybrook & Districts Country Music club, • Donnybrook Festival, • Community Home Care, • DonnybrookArts & Crafts Group, • Donnybrook Classic Auto Car Club, • Donnybrook Scouts, • Donnybrook Seniors, • Balingup & Districts Sporting Club, • Donnybrook and Balingup Libraries, • All Saints Donnybrook, • Donnybrook Community Garden, • Balingup Music Experience, and 	Achieved